

**AMATIS  
TRAINING**

# **PRODUCT PORTFOLIO**



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# INTRODUCING AMATIS TRAINING

# WHAT, WHO, HOW & WHY

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## Who we are

Amatis Training was founded in October 2018 – it started with a conversation that went a bit like this: “Wouldn’t it be great if we were able to deliver Business Analysis training courses that were engaging and fun, particularly if courses could be delivered via an app, in bite sizes chunks with voiceovers, quizzes, knowledge checks, case studies with model answers, as well as having sample exam papers and a mock exam, be carbon neutral and be authored by BCS examiners with years of industry expertise plus the option of courses being delivered by highly skilled practitioners online or on location” ... we gave it some thought and after a huge amount of effort and hard graft that’s exactly what we did... Amatis Training was born!

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## What we offer

Amatis Training offers internationally accredited BCS Business Analysis training courses.

Courses range from Foundation to Practitioner and Professional levels including the BCS International and Advanced International Diplomas in Business Analysis.

Courses are academically strong, highly accessible and include comprehensive course material with a full bibliography for those who like to dig a bit deeper.

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## Case studies

The same corporate case study is incorporated into all the practitioner and professional courses to illustrate how different tools and techniques apply in different business situations. Model answers are provided for all case study exercises so that learners can see what good looks like.

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## How to access course materials

Courses are accessed via our online Learning management system using a browser as well as via our App ‘My Amatis’ available 24/7 (iOS or Android). Either way, you can switch between devices and the Learning Management System will keep track of progress, picking up from where you left off.

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## How we deliver our training

Course delivery options include:

### Onsite

- 6 delegates or more

### Instructor-led via Zoom

- via our Learning Academy and ‘My Amatis’ App
- Colour printed course manual on request.

### Self-Study

- via our Learning Academy and ‘My Amatis’ App

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All courses are designed to appeal to a variety of learning styles. For example, our courses cater for those who:

- Prefer bite sized chunks
- Have dyslexia
- Prefer an auditory learning experience — all courses have professional voice-over
- Are hard of sight or colour blind

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## Who delivers our courses

Courses are delivered by experienced practitioners and BCS examiners.

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## Rest assured, we've got your back

Students can opt to take their exam:

- At the end of an instructor-led course, or
- Any Friday during one of our free weekly exam sessions, or
- At any agreed time as a private booking (an invigilation fee applies)
- At a Pearsonvue centre

Exam results delivered instantly.

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## Why Choose Amatis Training

- High pass rate
- Online exams with instant results
- Unique to market:
  - Our training App (iOS or Android) supports candidates through the courses allowing the freedom to learn anywhere
  - The same case study is used throughout all practitioner and professional courses so that candidates can see how different tools & techniques are applied to business situations in the same organisation
  - All Diploma courses have TWO full BCS 40 question sample exam papers
  - All Diploma courses have ONE full 40 question mock exam paper
  - All Advanced Diploma courses have ONE full 40 question mock exam paper
  - All graphics are professionally designed and suitable for anyone who is colour blind
  - All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia
- All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience
- Engaging content – comprehensive notes, knowledge checks, sample exam papers, a mock exam paper and case study exercises
- Full bibliography
- BCS accredited partner
- ISO 9001:2015 certified
- Cyber Essentials certified
- Near zero carbon footprint – Amatis is on a journey to become a B Corp
- What customers say about Amatis Training:
  - YouTube
  - Google

# FOUNDATION COURSES

# FOUNDATION IN BUSINESS ANALYSIS

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## Why study this course?

If you are new to Business Analysis or looking to advance your career opportunities, the BCS Foundation in Business Analysis may be the perfect introductory course for you. It provides a valuable overview of the business analyst role and what this entails.

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## What will students gain?

At the end of this course students will be confident in their ability to establish business requirements and will have a robust understanding of the essential concepts and techniques of business analysis. They will develop new skills in strategy analysis, investigation techniques, managing stakeholders and capturing requirements.

On successful completion of the course, students will obtain the BCS Foundation Certificate in Business Analysis, a certification in its own right and a great addition to any CV.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# FOUNDATION IN BUSINESS ANALYSIS

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Foundation in Business Analysis courses are run regularly throughout the year – for course dates visit: [amatistraining.com](https://amatistraining.com).

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## What comes next?

Whether students want to continue to progress their knowledge, expand their skillset or if they are serious about pursuing a career in business analysis, the Foundation in Business Analysis course is one of the knowledge-based modules needed for the BCS International Diploma in Business Analysis.

After completing this course, students often progress to the BCS International Diploma in Business Analysis. Beyond this, for those who want to continue their training to a senior level, they can complete the BCS Advanced International Diploma in Business Analysis.

# FOUNDATION IN AGILE

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## Why study this course?

The BCS Foundation in Agile course provides an excellent overview into Agile methodologies and their application in software development projects.

You will learn about Agile principles and the necessary requirements to work effectively in an Agile environment, as well as develop new skill to support collaboration, facilitation and iterative working. This certification will benefit those currently working in an Agile environment as well as those seeking to move into an Agile role.

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## What will students gain?

This course will deliver a fundamental appreciation of what it is to be Agile and the factors that drive Agile adoption. Students will learn about the elements that underpin the Agile mind-set and approaches to delivery as well as using the tools and techniques to deliver quality software to customers.

They will gain a good working knowledge of common Agile practices and will learn how to respond to change and the importance of regular feedback so that business change can be delivered quickly and effectively in a competitive market.

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## How and where can training be completed?

Choose between:

- on-site
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision that much easier.

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Continue overleaf

# FOUNDATION IN AGILE

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO BCS sample exam papers of 40 and 20 questions
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Foundation in Agile courses are run regularly throughout the year – for course dates visit: [amatistraining.com](https://amatistraining.com).

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## What comes next?

This certificate provides a foundation for those wanting to understand more about Agile. On completion, students can then build on this knowledge at Practitioner level and again at Professional level with the BCS Professional Certificate in Agile Business Analysis – a widely recognised and respected qualification that demonstrates a deeper knowledge and understanding of Agile methodologies and their application.

# FOUNDATION IN DIGITAL BUSINESS CHANGE

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## Why study this course?

This entry level certificate in Business Change is designed for students who are new to business analysis and want to gain a better understanding of business change along with the processes, frameworks and techniques involved and how these can be successfully implemented. This course will equip students with the skills and knowledge needed to drive successful change within organisations.

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## What will students gain?

Students will attain the BCS Foundation Certificate in Business Change, which can be used as one of the knowledge-based specialisms needed to complete the BCS International Diploma in Business Analysis.

Students will understand the essential principles and practices of business change, including change management methodology, stakeholder engagement and communication planning. It will give students a good overview of the business change lifecycle, will demonstrate knowledge and proficiency in business alignment, business change implementation and benefits management and realisation.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# FOUNDATION IN DIGITAL BUSINESS CHANGE

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Foundation in Business Change courses are run regularly throughout the year – for course dates visit: [amatistraining.com](https://amatistraining.com).

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## What comes next?

If students decide to study for the BCS International Diploma in Business Analysis, the Foundation Certificate in Business Change will count towards the diploma as the knowledge-based specialism.

For those who'd like to continue their training at foundation level, we deliver BCS-accredited Foundation courses in Business Analysis, Agile, Organisational Behaviour and Blockchain.

# FOUNDATION IN ORGANISATIONAL BEHAVIOUR

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## Why study this course?

This entry level qualification is for individuals who would like to have a better understanding of how organisations operate. Whilst gaining an understanding of key issues, such as culture, organisational principles and motivation, the course will help to frame why and what organisations do to be successful.

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## What will students gain?

As well as obtaining the BCS Foundation Certificate in Organisational Behaviour, students will gain valuable commercial and organisational knowledge to use within almost any business analysis role.

They will be able to identify and address key issues and concepts related to employee engagement, motivation, communication, leadership, performance and group dynamics at both business and project level.

On completion, students will feel confident to work effectively with diverse groups of people and will have acquired a clear understanding of the different variables and factors that can shape how and why businesses operate the way they do. They will also recognise the principles of financial reporting and will have expanded their knowledge around project finance.

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## How and where can training be completed?

Choose between:

- on-site
- self-study

Exams are taken online at your location — results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# FOUNDATION IN ORGANISATIONAL BEHAVIOUR

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Foundation in Organisational Behaviour courses are run regularly throughout the year – for course dates visit: [amatistraining.com](https://amatistraining.com).

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## What comes next?

On completion of this Certificate, students can continue to advance their skills and learning through our Practitioner and Professional courses. This BCS Foundation Certificate also forms one of the four modules needed to attain the BCS International Diploma in Business Analysis, so the work students do in this course will go on to directly support future qualifications.

# FOUNDATION IN BLOCKCHAIN

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## Why study this course?

Blockchain is an emerging technology. BCS Foundation in Blockchain provides a comprehensive introduction to blockchain technology, encouraging students to develop a deeper understanding of its potential uses and applications.

For those wanting to advance their career opportunities, understanding blockchain is particularly valuable. As the technology becomes more widely adopted, organisations are looking to apply blockchain-based solutions to solve business problems.

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## What will students gain?

This course will provide students with a thorough overview of blockchain technology, including the technical components and aspects and its potential for digital transformation. Students will understand what blockchain is, how it works and the different uses that exist within it across a range of businesses and industries.

Students will acquire knowledge about the challenges and risks associated with the technology, as well as legal and regulatory aspects of blockchain. They will develop a practical understanding of issues businesses may face when using blockchain.

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## How and where can training be completed?

Choose between:

- on-site at a company's premises
- self-study

Students will take the exam from their own location – results are instantly available.

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Continue overleaf

# FOUNDATION IN BLOCKCHAIN

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- ONE BCS sample exam paper of 40 questions
- ONE BCS sample exam paper of 20 questions

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

The onsite instructor-led Foundation in Blockchain course can be delivered throughout the year, please contact us to arrange a date.

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## What comes next?

This certificate provides a foundation for those wanting to understand more about Blockchain. On completion, students can then build on their business analysis knowledge at Practitioner level and Professional level with a solid understanding of what is technically possible as a problem-solving approach using blockchain driven solutions.

# PRACTITIONER COURSES

# BUSINESS ANALYSIS PRACTICE

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## Why study this course?

The BCS Practitioner Certificate in Business Analysis Practice will equip students with the tools and techniques to build strong business cases and develop innovative business solutions to take into the workplace.

This course is designed for both existing and aspiring business analysts who want to deepen their understanding of strategic analysis, stakeholder management, business activity modelling and how to use gap analysis to create a business case.

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## What will students gain?

Students will attain the BCS Certificate in Business Analysis Practice and will develop a strong practical understanding of the strategic context of business analysis, as well as learning how and when to apply the right tools. They will understand the value of ongoing stakeholder engagement and will have a well-rounded knowledge of how to effectively analyse and manage stakeholders.

This course sets out how to conduct a feasibility study using one of the most valuable resources within the organisation – it's people. It illustrates how to determine and use current and target states to identify possible options for business change as part of a well-rounded business case.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

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Continue overleaf

# BUSINESS ANALYSIS PRACTICE

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Business Analysis Practice courses are run regularly throughout the year – for course dates visit: [amatistraining.com](https://amatistraining.com).

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## What comes next?

Students who complete the BCS Practitioner Certificate in Business Analysis Practice can continue their training at Practitioner level by completing the Requirements Engineering and Modelling Business Processes training courses.

The BCS Practitioner Certificate in Business Analysis Practice is a core module in the BCS International Diploma in Business Analysis, so students will already be well on their way to achieving this internationally recognised certification.

# REQUIREMENTS ENGINEERING

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## Why study this course?

This comprehensive and practical course will enable students to understand the importance of requirements during a business change initiative.

As a crucial element of business analysis, the course teaches how to capture, analyse and manage requirements in either a linear or iterative delivery lifecycle. It covers key techniques: requirements capture, analysis, modelling and management as well as prioritisation, backlogs, scenario analysis, prototyping, use case diagramming and class modelling.

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## What will students gain?

Students will attain the BCS Practitioner Certificate in Requirements Engineering, a valuable certification in its own right and practical evidence for their CV.

They will have learnt the concepts and approaches that are key to understanding the nature and use of requirements within businesses. Students will develop a strong understanding of the tools and techniques needed to capture requirements in both a linear (waterfall) and iterative (agile) development lifecycle.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location — results are instantly available.

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Continue overleaf

# REQUIREMENTS ENGINEERING

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

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All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led BCS Practitioner Certificate in Requirements Engineering courses are run regularly throughout the year – for course dates visit: [amatistraining.com](http://amatistraining.com).

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## What comes next?

Students who complete the BCS Practitioner Certificate in Requirements Engineering can continue their training at Practitioner level by completing the Business Analysis Practice and Modelling Business Processes training courses.

The BCS Practitioner Certificate in Requirements Engineering is a core module in the BCS International Diploma in Business Analysis, so students will already be well on their way to achieving this internationally recognised certification.

# MODELLING BUSINESS PROCESSES

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## Why study this course?

Modelling Business Processes is a key certification at BCS Practitioner level and provides students with the understanding and skills needed to ensure that business processes are consistent and optimised to improve business performance. Increasingly, companies are looking at ways to improve their business processes to give them a competitive advantage so having a qualification in this field can be hugely beneficial for future career prospects.

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## What will students gain?

Students will attain the BCS Practitioner Certificate in Modelling Business Processes, a valuable certification in its own right and practical evidence for their CV.

Students will gain a practical understanding of business process hierarchy and will be confident to know what to consider when managing and implementing process improvement.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# MODELLING BUSINESS PROCESSES

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- TWO full BCS 40 question sample exam papers
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*Both sample papers reveal the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Modelling Business Processes courses are run regularly throughout the year – for course dates visit: [amatistraining.com](http://amatistraining.com).

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## What comes next?

If students decide to study for the BCS International Diploma in Business Analysis, the Practitioner Certificate in Modelling Business Processes will count towards the diploma as the practitioner-based specialism.

The knowledge they will have gained is relevant to many aspects of management. Organisations place increasing value on the skills and expertise acquired through this training. As a result, on completion of this certificate many students go on to work in roles such as Process Analyst, Business Process Consultant or Business Analyst.

# ORAL PREPARATION WORKSHOP

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## Why study this course?

A BCS Oral Examiner with over 12-years' experience will fully prepare students for the BCS Oral exam using their extensive knowledge and putting everything into context ready for the exam. The workshop looks at each bullet point in the syllabus so that students:

- understand what the examiners are looking for
- have examples, scenarios and questions to practise
- have the best opportunity to pass first time

This workshop is for students who have already passed the 4 modules required to qualify for the BCS Oral exam.

The workshop provides a platform to discuss the technical, business and interpersonal skills needed to demonstrate a good working knowledge of the syllabus. The oral exam is the final step to attain the BCS International Diploma in Business Analysis.

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## What will students gain?

The BCS International Diploma in Business Analysis offers a comprehensive, globally recognised certification. Internationally, it has become the de facto qualification in business analysis and provides a real advantage in a competitive marketplace.

The wide-ranging skill set, career advancement opportunities and networking possibilities make it an invaluable asset for aspiring and current business analysts alike and is particularly valuable for professionals aiming to excel in the field of business analysis.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# ORAL PREPARATION WORKSHOP

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.

### Plus:

- TWO full BCS 40 question sample\* exam papers for each of the following:

BCS Practitioner Certificate in Business Analysis Practice + syllabus mindmap

BCS Practitioner Certificate in Requirements Engineering + syllabus mindmap

BCS Practitioner Certificate in Modelling Business Processes + syllabus mindmap

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*The questions and possible answers on each sample paper reorders each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Oral Preparation Workshops are run regularly throughout the year – for course dates visit: [amatistraining.com](http://amatistraining.com).

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## What comes next?

To further your professional development, the next step is the BCS Advanced International Diploma in Business Analysis.

# **PROFESSIONAL COURSES**

# AGILE BUSINESS ANALYSIS

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## Why study this course?

Students will gain a thorough understanding of Agile methodologies and their core principles and values and will be able to deliver the skills needed to ensure that projects stay relevant to organisational needs and achieve their business goals.

This detailed course will improve students' skills in key business analysis techniques and practices and enhance their performance to give candidates a competitive edge for future job roles.

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## What will students gain?

Completion of the BCS Professional Certificate in Agile Business Analysis demonstrates an individual's proficiency in being able to improve Agile project management within businesses, while solving problems as and when they occur.

Students will develop skills in communication, collaboration, user story decomposition and backlog management. They will strengthen their ability to work with stakeholders to fully understand the business requirements and benefits of Agile, ensuring that all needs and requirements are fully met.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# AGILE BUSINESS ANALYSIS

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

- Free access to all course material on the 'My Amatis' training App (iOS or Android) which supports candidates through courses and beyond allowing the freedom to learn anywhere, anytime.
- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situations.

### Plus:

- ONE full BCS 40 question sample exam paper
- ONE full 40 question mock\* exam paper

All graphics are professionally designed and suitable for anyone who is colour blind.

All courses are professionally narrated – invaluable for auditory learners and anyone with dyslexia.

All courses are academically excellent – authored by BCS oral examiners/practitioners with decades of experience.

\*The sample paper reveals the answer to each question to help with exam technique. Answers to mock exams are not revealed by design – the idea of the mock paper is to assess candidates' readiness for the exam.

The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Agile Business Analysis courses are run regularly throughout the year – for course dates visit: [amatistraining.com/calendar](https://amatistraining.com/calendar).

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## What comes next?

This qualification forms one of the Analytical Skills modules of the BCS Advanced International Diploma in Business Analysis – students can complete their diploma by obtaining three more qualifications at Professional level.

Once you have completed the remaining three certificates and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

# BUSINESS ARCHITECTURE

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## Why study this course?

Business Architecture serves as a cornerstone for organisational transformation and strategic alignment. As strategies change due to emerging business challenges, organisations will increasingly be looking for those with business architecture expertise to work on new initiatives.

A qualification in this field can open up a wealth of new career opportunities and enhance performance, giving candidates a competitive edge for future job roles.

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## What will students gain?

By attaining the BCS Professional Certificate in Business Architecture, students will have an in-depth knowledge of core business architecture techniques and practices, including value streams, business capability models, information models and organisational structure.

On completion of this course students will have gained an understanding that Business Architecture is not just a valuable asset; it is a necessity. It provides the frameworks, models, and methodologies that facilitate alignment, improve decision-making and mitigate risks, playing an indispensable role in effective change management.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

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Continue overleaf

# BUSINESS ARCHITECTURE

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## When will this course take place?

Instructor-led Business Architecture courses are run regularly throughout the year – for course dates visit: [amatistraining.com/calendar](https://amatistraining.com/calendar).

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## What comes next?

This qualification forms one of the Analytical Skills modules of the BCS Advanced International Diploma in Business Analysis – students can complete their diploma by obtaining three more qualifications at Professional level.

Once you have completed the remaining three certificates and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

# BUSINESS ANALYSIS SERVICE DELIVERY

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## Why study this course?

This course will provide the tools, frameworks and skills needed to lead a successful business analysis service within your organisation. It includes how to recruit and develop new business analysts as well as succession planning to maintain service delivery in the event of staff changes.

This certification is designed for senior and lead business analysts, leaders and change managers who are looking to establish and run an effective business analysis service, including performance and quality management.

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## What will students gain?

Students will attain the BCS Professional Certificate in Business Analysis Service Delivery. This certificate assesses competence with regard to the creation and management of a Business Analysis Service, including setting strategy, defining each service provision as well as continuous improvement of the service.

Students will gain the confidence to establish and run a business analysis service portfolio, understand both the customer and culture of the organisation and deliver an exceptional business analysis service.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location – results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# BUSINESS ANALYSIS SERVICE DELIVERY

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## When will this course take place?

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## What comes next?

This qualification forms one of the Business Skills modules of the BCS Advanced International Diploma in Business Analysis – students can complete their diploma by obtaining three more qualifications at Professional level.

Once you have completed the remaining three certificates and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

# BENEFITS PLANNING AND REALISATION

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## Why study this course?

This course is essential for those wanting to gain the skills and knowledge needed to support successful business change. It demonstrates how to identify, manage and realise benefits within a project. This course will enable students to maximise results from implementing change while reducing project risks.

The BCS Professional Certificate in Benefits Planning and Realisation is a highly regarded addition to any CV, demonstrating the value individuals can bring to businesses.

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## What will students gain?

On completing the BCS Professional Certificate in Benefits Planning and Realisation, students will have gained a highly respected international qualification.

Students will attain the skills needed to directly influence the success rate of change in businesses and learn how to effectively manage benefits throughout a change initiative. They will learn how to bring structure, accountability and discipline to business projects and will be confident in identifying and managing the changes required to maximise benefits within an organisation.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location — results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# BENEFITS PLANNING AND REALISATION

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## What materials will I receive?

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## When will this course take place?

Instructor-led Benefits Planning and Realisation courses are run regularly throughout the year – for course dates visit: [amatistraining.com/calendar](https://amatistraining.com/calendar).

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## What comes next?

This qualification forms one of the Business Skills modules of the BCS Advanced International Diploma in Business Analysis – students can complete their diploma by obtaining three more qualifications at Professional level.

Once you have completed the remaining three certificates and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

# DATA ANALYSIS

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## Why study this course?

Data analysis looks at how to analyse and model data within an organisation using concepts and principles of data analysis; class modelling, generalisation, specialisation and sub-types.

Involving practical exercises, group discussions and a corporate case study, this in-depth data analysis course equips students with the tools they need in their day to day work.

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## What will students gain?

Students will attain the BCS Professional Certificate in Data Analysis, a valuable certification in its own right and practical evidence for their CV. This is a widely recognised and internationally respected qualification in the specialised field of Data Analysis.

As well as learning key Data Analysis techniques and practices including operations, normalisation and validation, students will gain a solid understanding of the concepts and principles of data analysis. They will be able to define data requirements with detailed understanding and rigour. Students will be confident in modelling data using class diagrams.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location — results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# DATA ANALYSIS

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## What materials will I receive?

Self-study — Access to course materials for 180 days: Via Amatis' online Academy and the 'My Amatis' App.

Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

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### Plus:

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The questions and possible answers on both sample and mock papers reorder themselves each time it's completed to keep the exam as fresh as possible for you.

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## When will this course take place?

Instructor-led Professional Data Analysis courses are run regularly throughout the year – for course dates visit: [amatistraining.com/calendar](https://amatistraining.com/calendar).

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## What comes next?

This qualification forms one of the Analytical Skills modules of the BCS Advanced International Diploma in Business Analysis – students can go on to complete their advanced diploma once they have successfully obtained three more qualifications at Professional level, choosing from the BCS Certificate in Business Architecture, Agile Business Analysis, Benefits Planning and Realisation, Business Analysis Service Delivery and Stakeholder Engagement.

Once you have completed the remaining three certificates to gain the Advanced Diploma and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

# STAKEHOLDER ENGAGEMENT

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## Why study this course?

Students will learn to identify, analyse and manage stakeholders who are involved in business change. They will learn key frameworks that demonstrate how to engage stakeholders, how to be assertive, communicate clearly, build rapport with stakeholders and understand group dynamics to get the most out of the team.

Students will benefit from learning how to negotiate and manage conflict using a number of approaches based on the business situation.

---

## What will students gain?

Students will attain the BCS Professional Certificate in Stakeholder Engagement, a valuable certification in its own right and practical evidence for their CV.

Stakeholder Engagement provides students with the relevant techniques and practices needed to build strong relationships and enable successful project delivery.

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## How and where can training be completed?

Choose between:

- on-site
- instructor-led via Zoom
- self-study

Exams are taken online at your location — results are instantly available.

Course materials are available within the App to make on-the-go learning and revision, that much easier.

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Continue overleaf

# STAKEHOLDER ENGAGEMENT

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## What materials will I receive?

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Instructor-led — Full colour printed manual (optional) plus access to course materials for 180 days: Via our online academy and the 'My Amatis' App.

### Unique to market:

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- The same case study is used throughout all practitioner and professional courses demonstrating how different tools & techniques can be applied in different business situation.

### Plus:

- ONE full 40 question mock\* exam paper

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## When will this course take place?

Instructor-led Stakeholder Engagement courses are run regularly throughout the year – for course dates visit: [amatistraining.com/calendar](http://amatistraining.com/calendar).

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## What comes next?

This certificate forms one element of the Peoples Skills modules of the BCS Advanced International Diploma in Business Analysis. Once you have completed the remaining three certificates to gain the Advanced Diploma and have 5 years' experience in a BA role, you may want to validate your expertise by attaining the Expert BA Award.

**AMATIS  
TRAINING**

**GET IN TOUCH**

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