As wholly-owned subsidiary of Danone SA, Nutricia Benelux is required to make its full B Impact Assessment transparent. The PDF contains a completed B Impact Assessment that has been reviewed by B Lab with Nutricia Benelux as part of their certification as a B Corporation. Answers to questions that would reveal sensitive information (e.g. that would advantage competitors or prejudice litigation) are highlighted with a "Sensitive" textbox.

SCORE COMPLETION VERSION NAME SECTOR 96.4 100% 6 2020 - Active Wholesale	SIZE /Retail 50-249

### Governance

**OPERATIONS** 

# Mission & Engagement

3 4

### **Level of Impact Focus**

Describe your company's approach to creating positive impact.

This is an unweighted question that will not impact your score and is asked only for research/benchmarking purposes.

- O Creating positive social or environmental impact is not a focus for our business
- We occasionally think about the social and environmental impact of some aspects of our business, but not frequently.
- O We frequently consider our social and environmental impact, but it isn't a high priority in decision-making.
- We consistently incorporate social and environmental impact into decision-making because we consider it important to the success and profitability of our business.
- We treat our social and environmental impact as a primary measure of success for our business and prioritize it even in cases where it may not drive profitability.

Points Available: 0.00

### **Mission Statement Characteristics**

Does your company's formal, written corporate mission statement include any of the following?

A formal written corporate mission statement is one that is either publicly facing or formally shared with the employees of the company. Please check all that apply.

	al or	anvironma	antal	commitment
J	u OI	CHANOLINE	zıılaı	

- A general commitment to social or environmental responsibility (e.g. to conserve the environment)
- A commitment to a specific positive social impact (e.g. poverty alleviation, sustainable economic development)
- A commitment to a specific positive environmental impact (e.g. reducing waste sent to landfills through upcycled products)
- A commitment to serve a target beneficiary group in need (e.g. low-income customers, smallholder farmers)
- We have no written mission statement

Points Earned: 0.13 of 0.25

### **Mission Statement**

Support

Please share the text of your formal mission statement here.

Please share the text of your formal mission statement here.	""Bringing health through

Points Available: 0.00

### Social and Environmental Decision-Making

### Social and Environmental Performance Training

How are social or environmental performance principles and practices incorporated into employee training programs?

Please check all that apply.

out of the state o
Only included informally in orientation, training, or instruction
Specific, formal training is integrated into new employee and new manager training
✓ Specific, formal training is integrated into ongoing employee and manager training
✓ Workers articulate goals and achievements related to social and environmental metrics as an individual or part of a workplace team
All supervisors and managers receive training on how to communicate social and environmental goals to employees and implement
accountability for results
☐ None of the above

Points Earned: 0.50 of 0.50

# **Managers with Responsibilities to Mission**

What percentage of full-time managers have social or environmental mission-related responsibilities or expectations in their job descriptions?

0% 01-49% O 50-99% 0 100%

Points Earned: 0.50 of 0.50

### **Social and Environmental Management Reviews**

What percentage of full-time managers had a formal	written performance evaluation in the last year that
included social or environmental goals?	
$\bigcirc$ 0	

Points Earned: 0.50 of 0.50

○ 1-49% ○ 50-99% ○ 100%

# **Mission-driven Executive Compensation**

Which of your executives have their compensation tied to achieving specific social and environmental metrics or objectives?

Please check all that apply.

None

✓ Our CEO or President

Senior managers reporting to the CEO or President

Points Earned: 0.50 of 0.50

### **Board Review of Social or Environmental Performance**

Does the Board of Directors or equivalent governing body review your company's social or environmental performance on at least an annual basis?

O No, our Board doesn't review that

O Yes, the Board receives a general update on the company's social or environmental performance

O Yes, the Board reviews key performance indicators (KPIs) on the company's social or environmental performance

O N/A - Our company has no Board of Directors or equivalent governing body

Points Earned: 0.25 of 0.50

### Stakeholder Engagement

Has your company done any of the following to engage stakeholders about your social and environmental performance?

We have an advisory board that includes stakeholder representation

We have a formal stakeholder engagement plan or policy that includes identification of relevant stakeholder groups

We have created mechanisms to identify and engage traditionally underrepresented stakeholder groups or demographics

We have formal and regular processes in place to gather information from stakeholders (focus groups, surveys, community meetings, etc.)

We have formal procedures to address results from stakeholder engagement, with a designated individual or team responsible for appropriate follow ups.

We report the results of stakeholder engagement on social and environmental performance to the highest level of oversight in the company, such as the Board

We publicly report on stakeholder engagement mechanisms and results

Other - please describe

No formal stakeholder engagement

Points Earned: 0.13 of 0.25

### **Management of Material Social and Environmental Issues**

How does your company identify, measure, and manage the most material social and environmental issues relevant to your operations and business model?

- ✓ We track impact metrics that we've chosen based on company mission or executive decision
- We have conducted a materiality assessment of our company using stakeholder engagement mechanisms or research
- ☑ We have identified and measure metrics based on the results of the materiality assessment we conducted for the company
- We have set performance targets for all identified material issues and measurements
- We measure the material social and environmental outcomes produced by our performance on our KPIs over time
- ☐ None of the above

Points Earned: 0.50 of 0.50

### **Identification of Material Issues**

Based on the processes you have highlighted, what are the material issues that have been identified?

Based on the processes you have highlighted, what are the material issues that have been identified? 1) Need to offer superior

Points Available: 0.00

**OPERATIONS** 

### **Governance Structures**

What is the company's highest level of corporate oversight?
Owner or Manager Governed (including Board of Directors with only owners/ executives)  Management, Executive Committee, or Democratic Governance  Non-Fiduciary Advisory Board  Board of Directors (with at least one member who is not an executive or owner of the company)
Points Earned: 0.50 of 0.50
Governing Body Characteristics
Which of the following apply to your company's Board of Directors?
Please check all that apply.
✓ Meets at least twice annually
✓ Meets at least quarterly
✓ Includes at least one independent member
✓ Includes at least 50% independent members
✓ Oversees executive compensation
✓ Has an Audit Committee with at least one independent member
✓ Has a Compensation Committee with at least one independent member
Company is a cooperative and elects Board from membership
☐ None of the above
□ N/A - no Board of Directors
Points Earned: 0.50 of 0.50

# **Governing Body Stakeholder Representation**

Does your company's Board of Directors have voting seats representing:

Select all that apply.

✓ Executive employees
✓ Non-executive employees
✓ Community expertise (e.g. local university representative)
☐ Environmental expertise (e.g. environmental nonprofits)
Customers
☐ None of the above
☐ N/A - no Board of Directors

Points Earned: 0.13 of 0.25

Conflict of Interest Questionnaire
Do all Board members and officers complete an annual conflict of interest questionnaire?
<ul><li>Yes</li><li>No</li><li>N/A - No Board of Directors or equivalent</li></ul>
Points Earned: 0.25 of 0.25
Code of Ethics
What is required by your company's Code of Ethics?
✓ Prohibition of bribes in any form, including kickbacks or gifts, on any portion of contract payments or soft dollar practices ✓ Formal oversight policy covering direct or indirect political contributions, charitable donations, and sponsorships  □ Public disclosure of financial and in-kind contributions to political parties, politicians, lobby groups, charitable organizations, and advocacy groups  □ Other - please describe □ None of the above □ N/A - No Code of Ethics
Points Earned: 0.33 of 0.50
Instruction on Code of Ethics
How does your company instruct employees regarding your Code of Ethics on behavioral expectations bribery, and corruption?
Please check all that apply.
<ul> <li>✓ We instruct the Board of Directors on the Code at least annually</li> <li>✓ We instruct all newly hired workers on the Code</li> <li>✓ We instruct managers on the Code on an ongoing basis</li> <li>✓ We instruct all non-managerial workers on the Code on an ongoing basis</li> </ul>

Points Earned: 0.50 of 0.50

Other - please describe

✓ We communicate changes to the Code whenever it is updated

 $\hfill \square$  No Code of Ethics or equivalent, or no training on the Code

# **Anti-Corruption Practices**

nesses to act
iesses to act
nti-
g)
al reviews an
the
eholders
ough an
- 2-9
r

Points Available: 0.50

 $\bigcirc$  Yes, through an audit

### **Financial Controls**

Does your company maintain any of the following financial controls?

Please check all that apply.

IT systems have different password protection systems that are changed periodically with different access levels according to the position of the staff member accessing the data	
☐ Fraud risk assessment is conducted at least annually, with any identified internal control deficiencies communicated to Board of	
Directors and senior management	
Lines of financial reporting, responsibilities, and limits for the authorization, approval, and verification of disbursements are all	
documented in writing	
Financial control activities are documented, and at a minimum, cover controls around cash disbursement, accounts receivable, accounts payable, and inventory management	
☐ None of the above	
oints Earned: 0.33 of 0.50	

# **Company Transparency**

What information does the company make publicly available and transparent?

Your answers determine which future questions in the assessment are applicable to your company.

☐ Beneficial ownership of the company
Financial performance (must be transparent to employees at minimum)
☐ Social and environmental performance (e.g. impact reports)
✓ Membership of the Board of Directors
☐ None of the above

Points Earned: 0.25 of 0.50

### **Financial Transparency with Employees**

How does your company formally share financial information with full-time employees?

Exclude compensation data. Please check all that apply.

$\square$ We have no formal documented process to share financial information with emp	ployees
--	---------

- Our company discloses all financial information (except salary info) at least yearly
- Our company discloses all financial information (except salary info) at least quarterly
- 🗹 In addition to sharing financials, our company also has an intentional education program around shared financials
- ☐ In addition to sharing financials with employees, our company publicly reports its financial statements

Points Earned: 0.38 of 0.50

**OPERATIONS** 

### **Governance Metrics**

0.0

### **Last Fiscal Year**

On what date did your last fiscal year end?

If your company has not yet completed its first fiscal year, please put your anticipated fiscal year end date.

On what date did your last fiscal year end? December 31st, 2019

Points Available: 0.00

# Reporting Currency Select your reporting currency

OUS Dollar - USD
Euro - EUR
O Australian Dollar - AUD
O Canadian Dollar - CAD
O Danish Krone - DKK
O Hong Kong Dollar - HKD
O Iceland Krona - ISK
New Israeli Sheqel - ILS
New Zealand Dollar - NZD
Norwegian Krone - NOK
O British Pound - GBP
O Singapore Dollar - SGD
O Swedish Krona - SEK
O Swiss Franc - CHF
O Yen - JPY
O Zloty - PLN
O Afghani - AFN
O Algerian Dinar - DZD
O Argentine Peso - ARS
O Armenian Dram - AMD
O Aruban Guilder - AWG
O Azerbaijanian Manat - AZN
O Bahamian Dollar - BSD
O Bahraini Dinar - BHD
O Baht - THB
O Balboa - PAB
O Barbados Dollar - BBD
O Belarussian Ruble - BYR
O Belize Dollar - BZD
O Bermudian Dollar - BMD
O Bolivar Fuerte - VEF
O Boliviano - BOB
O Brazilian Real- BRL
O Brunei Dollar - BND
Bulgarian Lev - BGN
*
Burundi Franc - BIF
Cape Verde Escudo - CVE
Cayman Islands Dollar - KYD
O Cedi - GHS
O CFA Franc BCEAO - XOF
O CFA Franc BEAC - XAF
O CFP Franc - XPF
O Chilean Peso - CLP
O Colombian Peso - COP
O Comoro Franc - KMF
Congologo Erono CDE

U Congolese Franc - CDF
O Convertible Marks - BAM
O Nicaraguan Cordoba - NIO
O Costa Rican Colon - CRC
O Croatian Kuna - HRK
O Cuban Peso - CUP
O Czech Koruna - CZK
O Dalasi - GMD
O Denar - MKD
O Djibouti Franc - DJF
O Dobra - STD
O Dominican Peso - DOP
O East Caribbean Dollar - XCD
O Egyptian Pound - EGP
O El Salvador Colon - SVC
O Ethiopian Birr - ETB
Falkland Islands Pound - FKP
O Fiji Dollar - FJD
O Forint - HUF
Gibraltar Pound - GIP
O Gourde - HTG
O Guarani - PYG
O Guinea Franc - GNF
O Guyana Dollar - GYD
O Hryvnia - UAH
O Indian Rupee - INR
O Iranian Rial - IRR
O Iraqi Dinar - IQD
O Jamaican Dollar - JMD
O Jordanian Dinar - JOD
Kenyan Shilling - KES
O Kina - PGK
O Kip - LAK
O Kroon - EEK
O Kuwaiti Dinar - KWD
O Kwacha - MWK
O Kwanza - AOA
O Kyat - MMK
O Lari - GEL
Catvian Lats - LVL
C Lebanese Pound - LBP
C Lek - ALL
Clempira - HNL
Cleone - SLL
C Liberian Dollar - LRD
C Libyan Dinar - LYD
○ Lilangeni - SZL ○ Lithuanian Litas - LTL
O Lithuanian Litas - LTL

U LOII - LOL
O Malagasy Ariary - MGA
O Malaysian Ringgit - MYR
O Manat - TMT
O Mauritius Rupee - MUR
O Metical - MZN
O Mexican Peso - MXN
O Moldovan Leu - MDL
O Moroccan Dirham - MAD
O Mvdol - BOV
O Naira - NGN
O Nakfa - ERN
O Namibia Dollar - NAD
O Nepalese Rupee - NPR
O Netherlands Antillian Guilder - ANG
O New Leu - RON
O New Taiwan Dollar - TWD
O Ngultrum - BTN
O North Korean Won - KPW
O Nuevo Sol - PEN
Ouguiya - MRO
O Pa'anga - TOP
O Pakistan Rupee - PKR
O Pataca - MOP
O Peso Uruguayo - UYU
O Philippine Peso - PHP
O Pula - BWP
O Qatari Rial - QAR
O Quetzal - GTQ
O Rufiyaa - MVR
O Rupiah - IDR
O Russian Ruble - RUB
O Rwanda Franc - RWF
O Saint Helena Pound - SHP
O Saudi Riyal - SAR
O Serbian Dinar - RSD
O Seychelles Rupee - SCR
O Solomon Islands Dollar - SBD
O Som - KGS
O Somali Shilling - SOS
O Somoni - TJS
O Sri Lanka Rupee - LKR
O Sudanese Pound - SDG
O Surinam Dollar - SRD
O Syrian Pound - SYP
O Taka - BDT
O Tala - WST
O Tanzanian Shilling - TZS
O Tanga K7T

U letige - n∠ i
O Trinidad and Tobago Dollar - TTD
O Tugrik - MNT
O Tunisian Dinar - TND
O Turkish Lira - TRY
UAE Dirham - AED
○ Uganda Shilling - UGX
○ Uzbekistan Sum - UZS
O Vatu - VUV
O Viet Nam Dong - VND
O Yuan Renminbi - CNY
○ Rand - ZAR
O Rial Omani - OMR
O Riel- KHR
O Yemeni Rial - YER
○ Won - KRW
○ Zambian Kwacha - ZMW
O Zimbabwe Dollar - ZWL
Points Available: 0.00

### **Revenue Year Before Last**

Total Earned Revenue

From the fiscal year before last

If your company has not yet completed its first fiscal year, please put \$0

### **Revenue Last Year**

Total Earned Revenue

From the last fiscal year

This question will be used for scored calculation questions later in the assessment. Please complete for accurate scoring. If your company has not yet completed its first fiscal year, please put \$0

### **Net Income Last Year**

Net Income

From the last fiscal year

If your company has not yet completed its first fiscal year, please put \$0

### **Net Income Year Before Last**

Net Income

From the fiscal year before last

IMPACT BUSINESS MODELS

# **Mission Locked-Impact Business Model**

10.0

Recognizes corporate forms and amendments that preserve mission and/or considers stakeholders regardless of company ownership

### Mission Lock

Separate from a mission statement, what has your company done to legally ensure that its social or environmental performance is a part of its decision-making over time, regardless of company ownership?

(	Signed a	contract or E	Board r	esolution	committing	to adoptin	g a legal	form th	nat requires	consideration	of all	stakeholde	rs (e.g
si	igned B Cor	rp Agreemen	t)										

- Adopted a specific legal entity or governance structure that preserves mission over time, but does not require consideration of all stakeholders in its decision-making (e.g. cooperative)
- As a company wholly owned by another company that has not done so, amended corporate governing documents or adopted a legal entity or governance structure that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation)
- As an independent or publicly-owned business, amended corporate governing documents or adopted a legal entity or governance structure that requires consideration of all stakeholders in its decision-making (e.g. benefit corporation)
- O None of the above

Points Earned: 10.00 of 10.00

### **Workers**

**OPERATIONS** 

## **Workers Impact Area Introduction**

0.0

This section gives you a chance to articulate the qualifications for being considered a worker in the company before answering related questions.

### Majority Hourly vs. Salaried Workers

Are the majority (greater than 50%) of your employees paid on a fixed salary or a daily or hourly wage?

This is a REQUIRED question that determines the set of additional questions your company will respond to regarding your employee impact.

Fixed Salary

O Daily or hourly wage

Points Available: 0.00

### **Use Of Contracted Labor**

Is any of your company's labor performed by subcontracted organizations or individuals, such as outsourced staffing services or independent contractors?

Your answers determine which future questions in the assessment are applicable to your company.

Yes, some of our labor is contracted to third party subcontractors that manage staff on our behalf

Yes, we hire individual independent contractors who are contracted to work 20+ hours per week for the company indefinitely, or for longer than a 6 month period

While we utilize independent contractors, they do not work for us greater than 20 hours per week for longer than a 6 month period

☐ None of the above

Points Available: 0.00

### **Independent Contractor Instructions**

For the remainder of the Workers section, you should consider independent contractors that work for the company 20+ hours per week over a 6+ month period as "employees" or "workers"

Ok, I will consider all independent contractors that meet these specifications in my responses to the remaining questions in the Workers section.

Points Available: 0.00

### **Workers Impact Business Model Introduction**

Is your company structured to benefit its employees in either of the following ways? Your answers determine which future questions in the assessment are applicable to your company. Ownership structures that provide significant equity (>40%) and empowerment to all employees (e.g. employee-owned companies, cooperatives) Providing high quality jobs or professional development for individuals with chronic barriers to employment (workforce development programs) ✓ None of the above Points Available: 0.00 # of Full Time Workers Number of Total Full-Time Workers Current Total Full-Time Workers Current Total Full-Time Workers 187 We do not track this Points Available: 0.00 # of Full Time Workers Last Year Number of Total Full-Time Workers Total full-time workers twelve months ago Total full-time workers twelve months ago 206 We do not track this Points Available: 0.00 # of Part Time Workers Number of Total Part-Time Workers **Current Total Part-Time Workers** Current Total Part-Time Workers 122 ☐ We do not track this

Points Available: 0.00

# of Part Time Workers Last Year
Number of Total Part-Time Workers
Total part-time workers twelve months ago
Total part-time workers twelve months ago 123
☐ We do not track this
Points Available: 0.00
# of Temporary Workers
Number of Total Temporary Workers
Current Total Temporary Workers
Current Total Temporary Workers 0
☐ We do not track this
Points Available: 0.00
# of Temporary Workers Last Year
Number of Total Temporary Workers
Total temporary workers twelve months ago
Total temporary workers twelve months ago 0
☐ We do not track this
Points Available: 0.00

# **Financial Security**

**OPERATIONS** 

6.1

# **Lowest Paid Wage**

What is the company's lowest wage as calculated on an hourly basis?

Please exclude students and interns in this calculation.

# % of Employees Paid Individual Living Wage

What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for an individual?

of a living wage for an individual?
Please exclude students and interns in this calculation.
O<75%
○ 75-89%
O 90-99%
O 100%
● N/A
Points Available: 2.52
% of Employees Paid Family Living Wage
What percentage of employees on an FTE (Full Time Equivalent) basis are paid at least the equivalent of a living wage for a family?
Please exclude students and interns in this calculation.
O<75%
O 75-89%
O 90-99%
O 100%
● N/A
Points Available: 2.52
% Above the Minimum Wage
What percentage above the legal minimum wage does your lowest-paid hourly employee earn?
○ 0% - Lowest wage is equivalent to minimum wage
O 1-9%
O 10-29%
○ 30-49%
O 50-75%
O 75%+
N/A - We do not employ hourly workers

Points Available: 1.26

### **Initiatives To Increase Wages and Benefits**

If it is not possible to verify a living wage in your country, has your company participated in any leadership initiatives/agreements to increase wages or benefits to workers provided in your country or industry?

nddatry:
Examples include commissioning a living wage calculation. Select N/A if living wage already exists.  Yes  No  N/A - Living wage already exists
Points Available: 1.26
Compensation Policies and Practices
Does your company offer any of the following additional financial benefits to non-executive workers?
Your answers determine which future questions in the assessment are applicable to your company.
Cost of living adjustments that match inflation rates of the country
✓ Bonuses or profit-sharing
Employee ownership opportunities
☐ None of the above
Points Earned: 0.84 of 1.26

# **Employees Receiving a Bonus**

What percentage of full-time and part-time employees, excluding founders and executives, received a monetary bonus in the last fiscal year?

○ 0%
O 1-24%
○ 25-49%
○ 50-74%
<del>0</del> 75-99%
O 100%
○ N/A

Points Earned: 0.94 of 1.26

# **Significance of Bonuses**

What was the equivalent percentage of profits that were distributed as bonuses to non-executive workers in the last fiscal year?
○ No bonus payout, or no bonus plan ○ 5% or less
○ 5-10%
○ 10·15%
○ 15-20%
O Bonuses were paid to non-executive workers, despite the company not earning a profit
Points Earned: 1.26 of 1.26
% Participation in Employee Ownership
What percentage of all full-time employees have been granted stock, stock options, or stock equivalen (including participation in an ESOP or other qualified ownership plans) in the company?
Select N/A if your company is a consumer/shared services cooperative, a producer cooperative or a nonprofit.
0%
○ 1-24%
O 25-49%
O 50-74%
● 75-99%
O 100%
○ N/A
Points Earned: 1.26 of 1.26
% of Company Owned by Non-Executive Employees
What percentage of the company is owned by workers who are not executives or founders?
O <sub>0%</sub>
● 1-4%
O 5-24%
O 25-49%
O 50%+
○ N/A
O Don't Know

Points Earned: 0.63 of 2.52

Retirement Programs
Do employees have access to any of the following savings programs for retirement?
✓ Government-sponsored pension or superannuation plans ✓ Private Pension or Provident Funds □ Plan that specifically includes Socially-Responsible Investing option □ None of the above
Points Earned: 1.26 of 1.26
Financial Services for Employees
What financial products, programs, or services does your company provide that help to meet financial health needs of hourly employees?
Check all that apply.
☐ Direct deposit
Access to free or affordable banking services or payroll cards (e.g. free ATM debit card)
☐ Financial management tools or coaching
Emergency or short-term savings programs
☐ Low-interest or interest-free loans
Debt management, refinancing, or loan payment contributions

Points Available: 0.63

☐ Tax preparation services☐ Other - please describe☐ None of the above

**OPERATIONS** 

# Health, Wellness, & Safety

✓ N/A - We do not employ hourly workers

☐ Employer match for deposits into savings accounts ☐ Paychecks issued off-schedule on a need basis

9.7

### **Government Provision Of Healthcare**

How is healthcare provided in the country where the majority of employees reside?

- O Universal Provision of Basic Healthcare Services (e.g. United Kingdom)
- OGovernment-mandated or -provided health insurance programs (e.g. Switzerland)
- O None of the Above

Points Available: 0.00

Healthcare Coverage
What percentage of employees is eligible for health care benefits either through company or government plan?
Points Earned: 1.43 of 1.43
Supplementary Health Benefits
What benefits does your company provide to all full-time tenured workers to supplement government programs?
✓ Disability coverage or accident insurance ✓ Life insurance □ Private dental insurance
✓ Private supplemental health insurance  ☐ Other - please describe  ☐ None of the above
Points Earned: 1.43 of 1.43
Supplementary Health Benefits Eligibility for Part-Time Workers
When do part-time workers become eligible to participate in the supplementary benefits offered by your company?
If applicable, please select one answer indicating tenure requirements (answers 1-2), and one answer indicating weekly hour requirements (answers 3-4).
Part-time workers are not eligible at time of hire, but become eligible to participate within their first 6 months of employment

Points Earned: 1.43 of 1.43

☐ N/A - We don't have part-time employees

✓ Part-time workers are eligible to participate at time of hire

☐ Part-time workers are only eligible if they work more than 20 hours a week ✓ Part-time workers are eligible even if they work less than 20 hours a week

We do not offer supplementary health benefits to part-time workers

### **Health and Wellness Initiatives**

What health and wellness initiatives or policies does your company offer beyond insurer-provided programs?

Check all that apply.

✓ We sponsor and encourage workers to participate in health and wellness activities during the workweek (e.g. walking or steps
programs)
▼ We offer incentives for workers to complete health risk assessments or participate in health and wellness activities (e.g., a fund for
exercise equipment, subsidized gym membership)
✓ Employees have access to behavorial health counseling services, web resources, or Employee Assistance Programs
Spouses, partners, or children of employees are provided access to behavioral health counseling services, web resources, or
Employee Assistance Programs
✓ We have policies and programs in place to prevent ergonomic-related injuries in the workspace
Over 25% of workers have completed a health risk assessment in the last twelve months
☐ Management receives reports on aggregate participation in worker wellness programs
Other - please describe
Company does not offer any formal health and wellness initiatives

Points Earned: 1.43 of 1.43

### **Management Commitment to Health and Safety**

What are your company practices regarding management's commitment to worker health and safety?

Select those that apply to all company worksites.

- We have a written safety and health policy to minimize on-the-job employee accidents and injuries
- Safety and health is integrated into our overall management planning process, and workers are involved in safety planning, resource allocation, audits, etc.
- Safety and health concerns are communicated through regular safety and health trainings
- We have specific safety and health program goals and objectives, with specific indicators to measure progress
- Senior management addresses safety issues through written communications or in company gatherings at least quarterly
- We have a formal safety reporting system for employees to submit their safety concerns
- Our safety procedures are easily accessible for all on-site personnel, including workers, non-managerial staff, and visitors
- We participate in an external program demonstrating commitment and excellence in safety and health (e.g. Voluntary Protection Program)

N/A - No manufacturing or wholesale facilities

☐ None of the above

Points Earned: 1.43 of 1.43

# **Health and Safety Audit Practices**

Your company's practices related to inspections and audits include:
Select those that apply to all company worksites.
☐ A written procedure for performing safety and health inspections  ✓ Routine safety and health inspections at least quarterly
✓ Use of information discovered through analyses to improve safety processes (e.g. baseline hazards analysis, incident analysis, employee concerns, sampling results from inspections)
✓ Documentation of results of the routine inspections
✓ Inspection reports that clearly indicate what needs to be corrected, with documented accountability for closure
□ N/A - No manufacturing or wholesale facilities
☐ None of the above
Points Earned: 1.43 of 1.43
Controlling Worker Exposure to Hazardous Material
How has your company assessed and managed worker exposure to hazardous materials?
Assessment indicates some exposure, but we have taken no action to date
O Assessment indicates some exposure, and we have implemented a mitigation and control strategy
O Assessment indicates no exposure
O We have not conducted an assessment
Points Earned: 0.48 of 0.71
Indees Ais Osoliha Manitasina
Indoor Air Quality Monitoring
Does the company monitor indoor environmental quality to ensure a healthy and comfortable work

Does the company monitor indoor environmental quality to ensure a healthy and comfortable work space and avoid "Sick Building Syndrome"?

Select N/A if you have no facilities.

O Yes

 $\bigcirc$  No

 $\bigcirc$  N/A

Points Earned: 0.71 of 0.71

**OPERATIONS** 

**Career Development** 

2.9

# **Professional Development Policies and Practices**

Does your company provide any of the following training opportunities to workers for professional development?

Your answers determine which future questions in the assessment are applicable to your company.
✓ We have a formal onboarding process for new employees
✓ We offered ongoing training on core job responsibilities to employees within the last year
✓ We have a policy to encourage internal promotions and hiring for advanced positions (e.g. posting job openings internally first)
✓ We provide cross-skills training for career advancements or transitions (e.g. management training for non-managers)
✓ We provide non-career-specific life-skill training (e.g. financial literacy, English as a Second Language)
✓ We facilitate or have an allocated budget for external professional development opportunities, (e.g. conference attendance, online
trainings)  We provide reimbursements or programs for intensive continuing education credentials (e.g. college degrees, professional
licensures)
☐ None of the above
Points Earned: 0.41 of 0.41
Amount of Training for New Hires
What was the average amount of training that a newly hired worker received in the past twelve months?
Use average of both full-time and part-time employees.
O No training
On-the-job training (one day to one week)
On-the-job training (one week to one month)
O Apprenticeship or technical training (over one month)
○ N/A - No new hires during the last 12 months
Points Earned: 0.27 of 0.41
Paid Professional Development Days
How many paid days of professional development do the majority of full time workers receive in a single
year?
○ 0 days
◯ 1-4 days
○ 5-9 days
O 10+ days
O No formal policy

Points Earned: 0.14 of 0.41

# Management Training What management training and coaching do new and existing managers regularly receive? Check all that apply. Providing ongoing praise and corrective feedback Conflict negotiation and resolution Group dynamics and optimal team functioning Performance evaluation systems Other - please describe None of the above

### **Employee Review Process**

Which of the following is included or applies to your company's formal process for providing performance feedback to employees?

Check all that apply.

✓ Process has a regular schedule and is conducted at least annually
Peer and subordinate input
✓ Written guidance for career development
Social and environmental goals
Clearly-identified and achievable goals
A 360-degree feedback process
✓ All tenured employees receive feedback
☐ None of the above

Points Earned: 0.82 of 0.82

### **Internal Promotions**

What percentage of employees has been internally promoted within the last 12 months?

Exclude material owners in your calculation.

0% 1-5% 6-15%

Points Earned: 0.27 of 0.41

### **Intern Hiring Practices**

How does your company manage the hiring and treatment of interns?

Check all that apply. If there is no third party living wage calculated for your country of operations, please do not select "payment of a living wage."

	✓ We have a formalized policy or program outlining the objectives of internships or internship programs for participants
	✓ We partner with education institutions to provide internship opportunities or work-study programs
	☐ We pay interns a living wage
	✓ Our interns receive formal performance reviews
	Our interns have a formal opportunity to provide feedback on experience
	✓ We have hired interns on as full-time permanent employees in the past two years
	☐ Intern tenures are restricted to not exceed one year if interns are not currently enrolled in school
	☐ None of the above
	□ N/A - Our company does not employ interns
0	pints Earned: 0.41 of 0.41

### **End of Employment Support**

What are your formal company policies regarding employee termination and layoffs?

☐ We have a policy to provide written notice of employee performance prior to termination
✓ We have a policy to provide performance improvement plans or stated corrective time periods prior to termination
✓ We have a policy to provide at minimum 2+ weeks of severance per year of employment
✓ We provide outplacement services for terminated employees
☐ We don't have written termination or severance policies

Points Earned: 0.19 of 0.21

**OPERATIONS** 

# **Career Development (Salaried)**

0.6

# **Skills-Based Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training to advance core job responsibilities

○0%
O 1-24%
<b>25-49%</b>
○ 50-74%
○75%+
O Don't know

Points Earned: 0.09 of 0.19

### **Cross-Job Skills Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Skills-based training on cross-job functions beyond regular responsibilities (e.g. public speaking training, management training for non-managers)

0%

0%
1-24%
25-49%
50-74%
75%+
Don't know

Points Earned: 0.14 of 0.19

### **Life Skill Training Participation**

Excluding newly hired workers, what % of full-time and part-time workers received the following types of formal training during the last 12 months?

Training on life skills for personal development (e.g. literacy, personal financial planning)

0%
1-24%
25-49%
50-74%
75%+
Don't know

Points Earned: 0.05 of 0.19

### **External Professional Development Participation**

What percentage of full-time workers has participated in external professional development or lifelong learning opportunities in the past fiscal year?

Professional development should be paid for in advance, reimbursed or subsidized by the company.

0%
1-24%
25-49%
50-74%

Points Earned: 0.28 of 0.38

### **Career Development Policies**

What are your company's policies and practices around career development and promotion?

- ✓ Employees who seek to take a short-term leave or sabbatical will have their jobs guaranteed upon return
- Our company will make an effort to find a place for employees who seek to take a long-term leave or sabbatical upon their return
- Employees are able to make lateral moves or change career direction or pace when possible
- None of the above

Points Earned: 0.13 of 0.19

**OPERATIONS** 

# **Engagement & Satisfaction**

4.0

### **Employee Handbook Information**

What is included in your company's written and accessible employee handbook?

- ✓ A non-discrimination statement
- An anti-harassment policy with reporting mechanisms, processes, and disciplinary procedures
- A statement on work hours
- Policies on pay and performance issues
- ✓ Policies on benefits, training and leave
- Grievance resolution process
- Disciplinary procedures and possible sanctions
- A neutrality statement regarding workers' right to bargain collectively and freedom of association
- Prohibition of child labor and forced or compulsory labor
- ☐ We have no written employee handbook

Points Earned: 0.33 of 0.33

### **Paid Secondary Caregiver Leave**

What secondary parental leave policies are available to your workers, either through your company or a government program?

Select all that apply, but only select one answer indicating the total amount of paid time equivalent (answers 2-4). See "Learn" for further instructions.

- Workers receive unpaid time off for secondary parental leave
- ✓ Workers receive up to 2 weeks (or full pay equivalent) paid leave
- Workers receive between 2 to 5 weeks (or full pay equivalent) paid leave
- Workers receive greater than 5 weeks (or full pay equivalent) paid leave
- Policy does not distinguish between primary and secondary caregiving, or provides equivalent time and pay to both
- No secondary caregiver leave is offered to employees

### **Supplementary Benefits**

What supplementary benefits are provided to a majority of non-managerial workers? Including full time and part time employees. Please check all that apply. On-site childcare Off-site subsidized childcare Free or subsidized meals Policy to support breastfeeding mothers Other - please describe ☐ None of the above Points Earned: 1.27 of 1.33

### **Worker Empowerment**

How does your company engage and empower workers?

✓ We have formalized feedback and complaint mechanisms beyond direct reporting lines to address concerns and improve company practices ✓ We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes ✓ Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process  ☐ Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates ☐ We have adopted open book management or self-management principles within the workplace ☐ Workers have opportunity to elect member(s) to the Board of Directors ☐ Other - please describe ☐ None of the above	ow does your company engage and empower workers?
Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the process  Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates  We have adopted open book management or self-management principles within the workplace  Workers have opportunity to elect member(s) to the Board of Directors  Other - please describe	
process  Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates  We have adopted open book management or self-management principles within the workplace  Workers have opportunity to elect member(s) to the Board of Directors  Other - please describe	✓ We have processes in place to provide input from employees prior to operational and/or strategic policy or practice changes
Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates  We have adopted open book management or self-management principles within the workplace  Workers have opportunity to elect member(s) to the Board of Directors  Other - please describe	✓ Employee complaint / input mechanisms are reviewed at least every other year, with input from employees themselves into the
<ul> <li>☐ We have adopted open book management or self-management principles within the workplace</li> <li>☐ Workers have opportunity to elect member(s) to the Board of Directors</li> <li>☐ Other - please describe</li> </ul>	process
☐ Workers have opportunity to elect member(s) to the Board of Directors ☐ Other - please describe	Company tracks usage of input/ feedback / complaint mechanisms and resolution / implementation rates
Other - please describe	We have adopted open book management or self-management principles within the workplace
	☐ Workers have opportunity to elect member(s) to the Board of Directors
None of the above	Other - please describe
	☐ None of the above

Points Earned: 0.50 of 0.67

### **Surveying and Benchmarking Engagement and Attrition**

Does your company monitor and evaluate your worker satisfaction and engagement in any of the following ways?

Your answers determine which future questions in the assessment are applicable to your company.

- We calculate employee attrition rate We benchmark employee attrition rate to relevant benchmarks We regularly (at least once a year) conduct employee satisfaction or engagement surveys We benchmark employee satisfaction to relevant industry benchmarks We disaggregate calculations based on different demographic groups to identify trends We outperform industry benchmarks on attrition
- We outperform industry benchmarks on satisfaction
- None of the above

### **Departed Employees**

Number of full-time and part-time workers that departed or left the company in the last twelve months Enter 0 if None.

### **Employee Satisfaction**

What percent of your employees are "Satisfied" or "Engaged"?

Select N/A if satisfaction or engagement is not formally surveyed.

O<65%

O 65-80%

**0** 81-90%

○ 90%+

O N/A

Points Earned: 1.00 of 1.33

**OPERATIONS** 

2.2

# **Engagement & Satisfaction (Salaried)**

**Number of Paid Days Off** 

What is the annual minimum number of paid days off (including holidays) for full-time employees?

0-15 work days

16-22 work days

23-29 work days

30-35 work days

36+ work days

Points Earned: 0.60 of 0.60

### **Paid Primary Caregiver Leave for Salary Workers**

Which of the following describe the primary parental leave policies for salaried workers, either through the company or government program?

f applicable, please select one answer indicating total time off (answers 1-3), and one answer indicating fully paid time off (answers 4-7).	
Primary caregivers receive 4-12 weeks of time off for parental leave (including unpaid and paid leave)	
Primary caregivers receive 12 weeks to 6 months of time off for parental leave (including unpaid and paid leave)	
✓ Primary caregivers receive 6 months or more of time off for parental leave (including unpaid and paid leave)	
5-12 weeks of primary parental leave (or equivalent) is fully paid	
✓ 12-18 weeks of primary parental leave (or equivalent) is fully paid	
18-24 weeks of primary parental leave (or equivalent) is fully paid	
24+ weeks of primary parental leave (or equivalent) is fully paid	
Primary caregivers receive less than 4 weeks off or no time off for parental leave	
Points Earned: 0.42 of 0.60	
Worker Flexibility Options	
Worker Flexibility Options  What job flexibility options does the company provide, whenever feasible, in writing and in practice for the majority of workers?	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?  Please check all that apply.	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?  Please check all that apply.  Part-time work schedules at the request of workers	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?  Please check all that apply.  Part-time work schedules at the request of workers  Flex-time work schedules allowing freedom to vary start and stop times	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?  Please check all that apply.  Part-time work schedules at the request of workers  Flex-time work schedules allowing freedom to vary start and stop times  Telecommuting (e.g. working from home one or more days per week)	
What job flexibility options does the company provide, whenever feasible, in writing and in practice for he majority of workers?  Please check all that apply.  Part-time work schedules at the request of workers  Flex-time work schedules allowing freedom to vary start and stop times  Telecommuting (e.g. working from home one or more days per week)  Job-sharing	

# **Workplace Flexibility in Practice**

Which of the following flexible workplace practices have been used in the past 12 months?

Please check all that apply.

✓ Managers or executives worked part-time or in a job-share
✓ Managers or executives are in a telecommuting position
✓ We hired new people into permanent positions that are telecommuting
✓ We hired new people into permanent positions that are part-time or job-share
✓ We have transitioned staff into part-time, job-share, or telecommuting positions
Other - please describe
☐ None of the above

### **Attrition Rate for Salaried Workers**

What percentage of full-time and part-time salaried workers left the company during the last twelve months?

Calculation should include voluntary and involuntary separation, but exclude workers dismissed with cause.

# Community

**OPERATIONS** 

# **Community Impact Area Introduction**

PERATIONS

0.0

This section of the assessment identifies specific ways that a company's business model may be designed to deliver a specific, material, positive impact for their community.

### **Community Oriented Impact Business Model**

Does your company's business model create a specific positive benefit for stakeholders such as charitable partners, vendors or suppliers in need, or your local community?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

No

Points Available: 0.00

**OPERATIONS** 

# Diversity, Equity, & Inclusion

4.5

### **Inclusive Hiring Practices**

How does your company create an inclusive recruiting and hiring process?

<ul> <li>✓ We include a statement in all our job postings with a commitment to diversity, equity, and inclusion</li> <li>✓ We don't ask about incarceration history during our application process</li> <li>☐ We conduct anonymous or "blind" reviews of applications or resumes without attaching names or identifiable characteristic</li> <li>☐ We actively recruit through organizations or services that serve individuals from underrepresented populations</li> <li>☐ We conduct analyses of our job description language and requirements to ensure they are inclusive and equitable</li> <li>☐ None of the above</li> </ul>	S
Points Earned: 0.24 of 0.61	

### **Diverse Ownership and Leadership**

Is your company majority-owned or -led by individuals from any of the following underrepresented groups?

Please select all that apply.

□ Led by a woman
□ Led by an individual from an underrepresented racial or ethnic minority
□ Led by another underrepresented individual (veterans, LGBT, etc.)
□ Majority owned by women
□ Majority owned by individuals from underrepresented racial or ethnic minorities
□ Majority owned by other underrepresented individuals (veterans, LGBT, etc.)

✓ None of the above

Points Available: 0.61

### **Inclusive Work Environments**

How does your company create an equitable and inclusive workplace for employees?

✓ We have designated an individual or group explicitly responsible for diversity, equity, and inclusion (i.e. a Diversity Manager or
nclusion Committee)
✓ We offer trainings for all employees on topics related to diversity, equity, and inclusion
✓ We have voluntary employee resource or affinity groups
Our facilities are designed to meet accessibility requirements for individuals with physical disabilities
Our facility restrooms are gender-neutral or gender-inclusive
🗹 We have programs in place to provide mentorship, apprenticeships, or internships for individuals from underrepresented groups
We accommodate learning or emotional disabilities in work processes and workplace policies
None of the above

Points Earned: 0.61 of 0.61

# Management of Diversity, Equity, and Inclusion

How does your company manage and improve your workplace diversity and inclusivity?
☐ We anonymously survey employees on gender identity, race/ethnicity, disability status, and other demographic factors to track the diversity of our workforce
✓ We have set specific, measurable diversity improvement goals that are reviewed by senior executives or our Board of Directors
✓ We have conducted a pay equity analysis by gender, race/ethnicity, or other demographic factors and, if necessary, implemented equal compensation improvement plans or policies
We analyze job categories, satisfaction, promotion, retention rates, or benefits by different demographic groups, and if necessary, have implemented corrective actions for inequitable results
☐ We specifically analyze diversity, equity, and inclusion data for individuals who are part of multiple underrepresented groups ☐ None of the above
Points Earned: 0.45 of 0.61
Measurement of Diversity
What attributes of a diverse workforce does your company track, either through anonymous surveys or other methods legal in your jurisdiction?
If collecting this type of demographic data is not legal in your jurisdiction, select None of the Above.
Socioeconomic status (as determined by low income residence, education level, etc.)
☐ Race or ethnicity
✓ Gender
✓ Age
✓ Other - please describe
☐ None of the above
Points Earned: 0.61 of 0.61

### **Low Income Workers**

What percentage of your workforce lives in poor/very poor or low-income areas or does not have college degree?

● 0%
○ 1-9%
○ 10-19%
○ 20-29%
○ 30%+
○ Don't Know

Points Available: 0.61

Women Workers		
How many of your workers identify as women?		
<ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>○ 10-24%</li> <li>○ 25-39%</li> <li>○ 40-49%</li> <li>○ 50%+</li> <li>○ Don't know</li> </ul>		
Points Earned: 0.61 of 0.61		
Age Diversity in Workforce		
What percentage of your workforce is either under the age of twenty four or over the age of fifty?		
○ 0% ○ 1-9% ○ 10-19% ○ 20-29% ○ 30%+ ○ Don't Know  Points Earned: 0.51 of 0.61		
Workers from Other Underrepresented Populations		
What percentage of your workforce identifies as part of another underrepresented social group other than the demographics featured above (e.g. individuals with disabilities, LGBTQ+ individuals, individuals who have been incarcerated, etc.)?		
<ul> <li>○ 0%</li> <li>○ 1-9%</li> <li>○ 10-19%</li> <li>○ 20-29%</li> <li>○ 30%+</li> <li>○ Don't Know</li> </ul>		

High to Low Pay Ratio
What multiple is the highest compensated individual paid, inclusive of bonus, as compared to the lowest paid full-time worker?
○>20x ○ 16-20x
○ 11-15x
○ 6-10x ○ 1-5x
Points Earned: 0.30 of 0.61
Points Earned: 0.30 of 0.61
Female Management
How many of your company managers identify as women?
O <sub>0%</sub>
O 1-9%
O 10-24%
O 25-39%
○ 40-49%
● 50%+ ○ Don't know
○ N/A
Points Earned: 0.61 of 0.61
Management from Underrepresented Populations
How many of your company managers identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select Don't Know.
0%
○ 1-9%
○ 10-19%

20-29%30%+Don't know

Female Directors
How many of your company Board Directors identify as women?  0% 1-9% 10-24% 25-39% 040-49% 50%+ Don't know N/A   Points Earned: 0.61 of 0.61
Directors from Underrepresented Populations
How many of your company Board Directors identify as from another underrepresented social group?
If collecting this type of demographic data is not legal in your jurisdiction, select N/A.  0% 1-9% 10-19% 20-29% 30%+ Don't know N/A  Points Available: 0.61
Supplier Diversity Policies or Programs
Does your company have any of the following policies or programs in place to promote diversity within your supply chain?
<ul> <li>We track diversity of ownership among our suppliers</li> <li>We have a policy to give preferences to suppliers with ownership from underrepresented populations</li> <li>We have formal targets to make a specific percentage of purchases from suppliers with diverse ownership</li> <li>We have a formal program to purchase and provide support to suppliers with diverse ownership</li> <li>✓ None of the above</li> <li>N/A - Collecting supplier data or having preferential treatment policies is illegal in my country of operations</li> </ul>

## **Supplier Ownership Diversity**

What percentage of your purchases were from companies that are majority-owned by women or individuals from underrepresented populations?

<b>0</b> %
O 1-9%
O 10-24%
○ 25-39%
O 40-49%
○ 50%+
O Don't Know

Points Available: 0.61

**OPERATIONS** 

# **Economic Impact**

0.8

## **Geographic Structure and Scope**

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically.

We realize that for companies with more than one office, the definition of local involvement is a more complicated one to answer. Please tell us a bit about the structure of your company geographically. SN Benelux has 2 office

Points Available: 0.00

#### **New Jobs Added Last Year**

Number of full-time and part-time jobs that have been added to your company's payroll. Enter 0 if none or if your company has no workers.

Last twelve months:

Last twelve months: 0	
☐ We do not track this	

#### **Job Growth Rate**

How many of your company's full-time and part-time jobs were newly created over the last twelve months AND pay a living wage?

If there is no living wage data available for your country of operations, include new jobs that pay 10% or more above a minimum wage.

0% (no growth on a net basis)
1-14%
15-24%
25%+

Points Available: 2.35

# Non-accredited Investor Ownership

What percentage of the company is owned by individuals who would qualify as non-accredited investors?

0%
1-9%
10-24%
25-49%
50%+
Don't know

Points Available: 1.18

## **Local Ownership**

Is the majority (over 50%) of the company's ownership located locally to at least two-thirds of the company's workforce?

○ Yes

O No

O Don't know

# **National Sourcing**

What percentage of your company's Cost of Goods Sold (including value-adding activities) was spent within the country of operations, from in-country registered companies or national citizens?		
<ul> <li>○ 0%</li> <li>○ 1-19%</li> <li>○ 20-39%</li> <li>● 40-59%</li> <li>○ 60-79%</li> </ul>		
○ 80%+		
Points Earned: 0.59 of 1.18		
Local Purchasing and Hiring Policies  What written local purchasing or hiring policies does your company have in place?  Written preference at each facility to purchase from local suppliers		
Formal targets or goals for the amount of local purchasing		
Ready-to-use lists of preferred local suppliers and vendors for specific facilities		
✓ Ready-to-use lists of preferred local suppliers and vendors for specific facilities  ☐ Written preference for hiring and recruiting local managers		
Ready-to-use lists of preferred local suppliers and vendors for specific facilities		
Ready-to-use lists of preferred local suppliers and vendors for specific facilities  Written preference for hiring and recruiting local managers  Incentives for staff to live within 20 miles of local company facility		
<ul> <li>✓ Ready-to-use lists of preferred local suppliers and vendors for specific facilities</li> <li>☐ Written preference for hiring and recruiting local managers</li> <li>☐ Incentives for staff to live within 20 miles of local company facility</li> <li>☐ Other (please describe)</li> </ul>		

# Spending on Local Suppliers

What percentage of your company's expenses (excluding labor) was spent with independent suppliers local to the company's headquarters or relevant facilities in the last fiscal year?

**0** <20% O 20-39% O 40-59% ○ 60%+ O Don't know

## **Facilities in Low-Income Communities**

What percentage of your workforce is low-income or does not have a college degree AND is also employed in company facilities located in low-income communities?
○<10% ○ 10-19% ○ 20-29% ○ 30%+
● Don't Know
Points Available: 1.18
Impactful Banking Services
What characteristics apply to the financial institution that provides the majority of your company's
banking services?
Certified CDFI or national equivalent social investment organization
Certified B Corporation
☐ Member of the Global Alliance for Banking on Values ☐ Cooperative bank or credit union
☐ Local bank committed to serving the community
☐ Independently owned bank
✓ None of the above
Points Available: 1.18
OPERATIONS
Civic Engagement & Giving 3.9
Corporate Citizenship Program
How does your company take part in civic engagement?

Your answers determine which future questions in the assessment are applicable to your company.

- Financial or in-kind donations (excluding political causes) ✓ Community investments ✓ Community or pro-bono service ✓ Advocacy for adopting improved social or environmental policies or performance
- ✓ Partnerships with charitable organizations or membership with community organizations
- Discounted products or services to qualified underserved groups
- ✓ Free use of company facilities to host community events
- Equity or ownership in the company granted to a nonprofit
- Other please describe ☐ None of the above

# **Community Service Policies and Practices**

How does your company manage employee community service?
<ul> <li>✓ We have hosted or organized company service days in the last year</li> <li>✓ The company offers paid time off for community service</li> <li>☐ 20 hours or more a year of paid time off</li> <li>✓ Our company monitors and records total volunteer hours</li> <li>☐ Our company has set community service or pro-bono targets</li> <li>✓ Other - please describe</li> </ul>
□ None of the above  Points Earned: 0.55 of 0.55
% of Employees Volunteer Service
What percentage of employees took paid time off for volunteer service last year?
○ 0%

Points Earned: 0.28 of 1.10

○ 50-74% ○ 75%+ ○ Don't know

#### **Total Amount of Volunteer Service Hours**

Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year

This should include both paid and unpaid time spent volunteering during traditional work hours, either for company-organized events or for employee-initiated activities.

Number of hours volunteered by full-time and part-time employees of the organization during the last fiscal year 128

☐ We do not track this

# **Volunteer Service Per Capita**

What was the percentage of per capita worker time donated as volunteer, community service, or probono time in the reporting period?

bono time in the reporting period?
Calculate by total volunteer hours / total hours worked, generally 2000 hours per FTE.  0%  0.1-0.5% of time  0.6-1% of time  1.1-2% of time  2%+ of time  Don't know
Charitable Giving and Community Investment Policies and Practices
What are your company's practices regarding donations or community investments?
<ul> <li>✓ We have a formal statement on the intended social or environmental impact of our company's philanthropy</li> <li>✓ We have a formal donations commitment (e.g. 1% for the planet)</li> <li>☐ We match individual workers' charitable donations</li> <li>☐ We allow our workers or customers to select charities to receive our company's donations</li> <li>✓ We have screening practices for charitable contributions or impact measurement mechanisms for our community investments</li> <li>☐ None of the above</li> </ul>
Relative Input for Community Investments
If you use an independent methodology to measure total commitment to community investment, what is the equivalent % of revenue contributed in the form of community investment?  None  Less than 0.1% of revenues  0.1-0.4% of revenues  1-1.9% of revenues  1-1.9% of revenues  >2%

Points Earned: 0.41 of 1.10

#### % of Revenue Donated

What was the equivalent percentage of revenue donated to charity during the last fiscal year?

Please include tax deductible in-kind donations but do not include pro bono time.

O No donations last fiscal year
---------------------------------

- Less than 0.1% of revenue
- 0.1-0.4% of revenue
- 0.5-0.9% of revenue
- 1-1.9% of revenue
- 2%+ of revenue
- O Don't know

Points Earned: 0.44 of 2.21

#### **Total Amount of Charitable Donations**

Total amount (in currency terms) donated to registered charities in the last fiscal year

Report with the currency specified in "Reporting currency" for this metric.

# Policy Advocacy for Social and Environmental Standards

Has your company worked with policymakers to develop or advocate for policy changes explicitly designed to improve social or environmental outcomes in the past two years?

- Yes, company has offered support in name and/or signed petitions
- Yes, company has provided active staff time or financial support
- Yes, company has directly introduced, testified, made recommendations or provided expertise to advance standards
- Yes, and efforts resulted in a specific institutional, industry or regulatory reform
- Other please describe
- ☐ None of the above

Points Earned: 0.55 of 0.55

## **Advancing Social and Environmental Performance**

How has your company worked with its stakeholders (including competitors) to improve behavior or performance on social or environmental issues in the past two years?

We have worked with other industry players on a cooperative initiative on relevant social and environmental standards for our industry

We have provided data or contributed to academic research on social or environmental topics

We participate in panel presentations or other public forums on social or environmental topics

We provide public resources for other businesses or stakeholders on improving social or environmental performance

Other - please describe

None of the above

Points Earned: 0.28 of 0.28

**OPERATIONS** 

# **Supply Chain Management**

8.1

# **Significant Supplier Descriptions**

Please select the types of companies that represent your Significant Suppliers:

All companies have significant suppliers, which are defined as the largest suppliers of the company amounting to approximately 80% of non-labor costs. Select all that apply.

Product Manufacturers

Professional Service Firms (Consulting, Legal, Accounting)

☐ Independent Contractors

☐ Marketing and advertising

Office Supplies

☐ Benefits Providers

☐ Technology

Raw materials

Farms

Other - please describe

Points Available: 0.00

## **Social or Environmental Screening of Suppliers**

Does your company screen or evaluate Significant Suppliers for social and environmental impact?

This question determines the set of supplier-focused questions your company will respond to.

Yes

O No

## **Supplier Screen Topics**

What does your company formally screen for regarding the social or environmental practices and performance of your suppliers?

✓ Compliance with all local laws and regulations, including those related to social and environmental performance
✓ Good governance, including policies related to ethics and corruption
Positive practices beyond what is required by regulations (e.g. environmentally-friendly manufacturing process, excellent labor
practices)
✓ Third-party certifications related to positive social and/or environmental performance
Other - please describe
☐ We have no formal screening process in place

Points Earned: 0.63 of 0.63

# **Supplier Evaluation Practices**

What methods does your company use to evaluate the social or environmental impact of your suppliers?

$\square$ We share policies or rules with suppliers but we don't have a verification process in place
✓ We require suppliers to complete an assessment we designed
✓ We use third-party risk or impact assessment tools (Sedex, BIA)
☐ We conduct routine audits or reviews of suppliers at least every two years
✓ We have third parties conduct routine audits or reviews of suppliers at least every two years
Other (please describe)
☐ None of the above

Points Earned: 0.63 of 0.63

## **Outsourced Staffing Services**

Does your company outsource support services (staffing) essential to the delivery of your services to other individuals or organizations?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

# **Outsourced Staffing Screening Topics**

☐ None of the above

Does your company review or set requirements regarding the labor practices of its outsourced staffing service providers that includes the following topics?

Your answers determine which future questions in the assessment are applicable to your company.
✓ Compliance with all local laws and regulations
✓ Compliance with international human rights and labor standards (for employees and contractors)
Payment at or above industry benchmarks
Payment of a living wage (for employees and contractors)
Employee benefits provided
Professional development opportunities
Other labor practices
☐ None of the above
□ N/A
Points Earned: 0.13 of 0.32
% of Outsourced Services Accountable to Code of Conduct?
What % of your outsourced staffing services (on a currency basis) are accountable to the formalized
code of conduct or requirements described in the previous question?
O <sub>0%</sub>
○ 1-20%
○ 21-49%
○ 50-74%
○ 75-99%
100%
○ N/A
Points Earned: 1.26 of 1.26
Screening / Monitoring for Services
Which of the following methods are used to evaluate the social or environmental impact of your
outsourced staffing services?
Your answers determine which future questions in the assessment are applicable to your company.
✓ Company shares policies or rules with subcontractors but does not have a verification process in place
Company requires subcontractors complete self-designed assessment
Company utilizes third party risk or impact assessment tools (BIA)
Company conducts routine audits/reviews of subcontractors at least every two years
Company has third parties conduct routine audits/reviews of subcontractors at least every two year  Other

## **Suppliers in Low-Income Communities**

What percentage of your Significant Suppliers is located in low-income communities or create employment opportunities for other chronically underemployed populations?

<10%
<10-19%
<20-30%
<30%+
<Don't Know

Points Available: 0.32

# **Supplier Code of Conduct**

Is there a formal written Supplier Code of Conduct policy that specifically holds your company's suppliers accountable for social and environmental performance?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

Points Earned: 0.63 of 0.63

# % of Outsourced Staffing Services Screened / Monitored

What % of your outsourced staffing services (on a currency basis) are evaluated based on the methods selected in the previous question?

○ 0% ○ 1-20%

O 21-49%

○ 50-74% ○ 75-99%

0 100%

O N/A

Points Earned: 1.26 of 1.26

# % of Suppliers Accountable to Code of Conduct What % of your suppliers (on a currency basis) are accountable to the formalized code of conduct or requirements described in the previous question? 00% 01-20% 21-49% 050-74% 75-99% 0 100% O N/A Points Earned: 1.26 of 1.26 **Disclosure of Suppliers** What percentage of Significant Suppliers (on currency basis) are made transparent on your company's website? 0% 0 1-49% O 50-79% 080%+ O Don't know Points Earned: 0.21 of 0.63 Support for Improved Supply Chain Social or Environmental Performance How does your company encourage improved social and environmental performance among your suppliers? We provide incentives for suppliers with strong social and environmental performance We set goals and expectations with suppliers to improve their social and environmental performance

We provide resources to suppliers to improve their social and environmental performance

Points Earned: 0.32 of 0.63

Other - please describe

None of the above

# **Improving Impact of Suppliers**

oes the company have any of the following policies or programs to improve the social and/or	
nvironmental impact of suppliers, either in cases of noncompliance or more broadly?	
Company formulates corrective action or improvement plans with goals for continuous improvement of their supplier performation company requires a specific time period for suppliers to make changes to remediate code of conduct non-compliance or other terminates contract	
Company provides training and/or resources on improving social or environmental performance to suppliers, either from the company itself or through a third party	
Company provides training and/or resources to its own staff, focused on managing their own practices and relationships with suppliers to enable the suppliers to improve their performance	with
Company has participated in collaborative initiatives with other companies to help improve the social or environmental impact their supply chain	i of
Company incentivizes social and environmental performance or improvement through contract terms, prices, or other means	
Company has achieved quantifiable improvements on social or environmental performance of its supply chain	
Other	
☐ None of the above	
oints Earned: 0.21 of 0.32	
or what % of your suppliers (on a currency basis) do the policies and programs selected in the	
revious question apply?	
O <sub>0%</sub>	
○ 0% ○ 1-20%	
O 1-20%	
○ 1-20% ○ 21-49%	
<ul> <li>○ 1-20%</li> <li>○ 21-49%</li> <li>○ 50-74%</li> <li>○ 75-99%</li> <li>○ 100%</li> </ul>	
<ul><li>○ 1-20%</li><li>○ 21-49%</li><li>○ 50-74%</li><li>○ 75-99%</li></ul>	
<ul> <li>○ 1-20%</li> <li>○ 21-49%</li> <li>○ 50-74%</li> <li>○ 75-99%</li> <li>○ 100%</li> </ul>	
<ul> <li>1-20%</li> <li>21-49%</li> <li>50-74%</li> <li>75-99%</li> <li>100%</li> <li>N/A</li> </ul> oints Earned: 0.79 of 1.26	
<ul> <li>1-20%</li> <li>21-49%</li> <li>50-74%</li> <li>75-99%</li> <li>100%</li> <li>N/A</li> </ul> Points Earned: 0.79 of 1.26 Length of Supplier Relationships	
<ul> <li>1-20%</li> <li>21-49%</li> <li>50-74%</li> <li>75-99%</li> <li>100%</li> <li>N/A</li> </ul> oints Earned: 0.79 of 1.26	
1-20% 21-49% 50-74% 75-99% 100% N/A  coints Earned: 0.79 of 1.26  Length of Supplier Relationships  What is the average tenure of your company's relationships with suppliers?  Average tenure of supplier relationships is less than 12 months.	
○ 1-20% ○ 21-49% ○ 50-74% ○ 75-99% ○ 100% ○ N/A   coints Earned: 0.79 of 1.26   Length of Supplier Relationships  What is the average tenure of your company's relationships with suppliers? ○ Average tenure of supplier relationships is less than 12 months. ○ Average tenure of supplier relationships is greater than 12 months.	
1-20% 21-49% 50-74% 75-99% 100% N/A  coints Earned: 0.79 of 1.26  Length of Supplier Relationships  What is the average tenure of your company's relationships with suppliers?  Average tenure of supplier relationships is less than 12 months.	

Our company has had a relationship with a majority of our suppliers (on a currency basis) since our first year of operations.

O Don't Know

Support for in Need Suppliers	
Does your company do any of the following to support small scale or other in-need suppliers?	
We review suppliers for potential training needs  Enwire and action or support program for selected suppliers	
We provide small scale suppliers the same contracts, prices, and payment terms (such as days payable outstanding) as other suppliers  OPERAT	
Environmental mechanism is in place for suppliers to provide us feedback (e.g. supplier satisfaction surveys)	0.0
This sWettaryลแบบเทาจุดและเลกตุมกรุกเอาเหตุงและเอกตุมกรุกเอาเหตุงและเลกตุมและจุกเขาเลกตุมกรุกเอาเหตุงและเลกตุมกรุกเอาเหตุงและเลกตุมกรุกเอาเหตุงและเลกตุมกรุกเอาเหตุงและจุกเขาเลกตุมกรุกเอาเหตุงและจุกเขาเลกตุมกรุกเอาเกาเลกตุมกรุกเลกตุมกราเลกตุมกรุกเลกตุมกราเลกตุมกรุกเลกตุมกรุกเลกตุมกราเลกตุมกรุมกรุกเลกตุมกราเลกตุมกรุกเลกตุมกราเลกตุมกราเล	
What kind of facilities does your business primarily operate in?	
Your answers determine which future questions in the assessment are applicable to your company.  Scial pary Environmental Purchases  Leased office space What percentage of materials or products purchased have third-party social or environmental certification or approval or are from Significant Suppliers that are purpose-driven or have third-party company level certification or approval?  Points Available: 0.00  0	
O <sub>1-24%</sub> Environmental Business Model	
Are your company's products or process structured to restore or preserve the environment in any of following ways?	the
Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Assessment with the Im	ot
<ul> <li>☐ Through a manufacturing, wholesale or agriculture process which is designed to significantly reduce environmental impact compared to typical practices for the industry</li> <li>✓ Through a product or service that preserves, conserves, or restores the environment or resources</li> <li>☐ None of the above</li> </ul>	
Points Available: 0.00	

# **Description of Positive Environmental Product / Service Impact**

How would you describe the positive outcome for the environment created by your product/service?

How would you describe the positive outcome for the environment created by your product/service? We sell organic products

## **Environmental Product or Service Impact**

Is the environmental impact you've described part of your products' or services' impact, or is it a part of the way that your company operates?

Companies should earn revenue from the product or service that has an environmental impact. Please do not include pro bono efforts within this section.

• The impact is created by a revenue-generating product/service line (e.g. selling non-toxic cleaning products, sustainability consultancy)

The impact is created by the company's daily operations (e.g. using non-toxic cleaning products in the company's headquarters) and not the core product/service

Points Available: 0.00

#### **Environmental Product Benefits**

In what way or ways does your product/service conserve the environment?

Please select ONE option per product line. You may select an additional option if your product line has two separate environmental attribute.

Provides or is powered by renewable energy or cleaner-burning energy than market alternatives (e.g. solar panel
manufacturers/installers, hybrid vehicles)
Conserves or diverts resources (including energy, water, materials, etc.)
Conserves or preserves the well-being of land and/or animals (e.g. land protection or reforestation services, sustainably harvested
agricultural products)
Reduces or is made of less toxic/hazardous substances (e.g. brownfield remediation services, organic food, non-toxic cleaners)
☐ Educates, measures, researches, or provides information to solve environmental problems (e.g. environmental consulting or
auditing)
☐ None of the above

Points Available: 0.00

#### **Toxin / Pollution Reduction Overview**

Tell us more about how your product or service reduces use of toxic or hazardous substances, prevents pollution or remediates discharges to air, land or water

Tell us more about how your product or service reduces use of toxic or hazardous substances, prevents pollution or remediates discharges to air, land or water Organic Food

## **Direct Impact on Less Toxic or Toxin Remediation**

Is being less toxic or providing toxin remediation a direct positive environmental impact of your product or service?

Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.

Yes

O No. it is indirect as a result of one of the other answers options selected

Points Available: 0.00

**OPERATIONS** 

# **Environmental Management**

6.7

## **Green Building Standards**

What percentage of company facilities (by area, both owned by company or leased) is certified to meet the requirements of an accredited green building program?

0<20%

020-49%

0 50-79%

080%+

O N/A

Points Earned: 0.63 of 0.95

## **Facility Improvement with Landlord**

If you lease your facilities, have you worked with your landlord to implement or maintain any of the following?

✓ Energy efficiency improvements

☐ Water efficiency improvements

✓ Waste reduction programs (including recycling)

☐ None of the above

N/A - Company does not lease majority of facilities

Points Earned: 0.64 of 0.95

# **Environmental Purchasing Policy Topics**

Does the company have a written and circulated environmentally preferable purchasing (EPP) policy that includes any of the following?

☐ Building and construction
☐ Carpets
✓ Cleaning
☐ Electronics
☐ Fleets
☐ Food or food services
Landscaping
☐ Meetings and conferences
✓ Office supplies
✓ Paper
☐ Product input materials
Other - please describe
☐ We don't have an environmentally preferable purchasing policy
oints Earned: 0.95 of 0.95

# **Virtual Office Stewardship**

How does your company encourage good environmental stewardship in how employees manage their virtual offices?

dal ollioos:
☐ We have a written policy encouraging environmentally preferred products and practices in employee virtual offices (e.g. recycling)
Our company shares resources with employees regarding environmental stewardship in home offices (e.g. energy efficiency)
▼ We have a policy in place for the safe disposal of e-waste and other hazardous materials purchased for employee home offices
Employees are provided with a list of environmentally-preferred vendors for office supplies
☐ None of the above
□ N/A

Points Earned: 1.90 of 1.90

# **Environmental Management Systems**

Does your company have an environmental management system (EMS) covering waste generation, energy usage, water usage, and carbon emissions that includes any of the following?

energy usage, water usage, and carbon emissions that includes any of the following?
Please check all that apply.
✓ Policy statement documenting our organization's commitment to the environment
Assessment undertaken of the environmental impact of our organization's business activities
Stated objectives and quantifiable targets for environmental aspects of our organization's operations
Programming designed, with allocated resources, to achieve these targets
Periodic compliance reviews and auditing to evaluate programs conducted
☐ Third-party auditing and certification of EMS
☐ We have no environmental management system
Points Earned: 0.32 of 1.90
Environmentally Certified Products
During the last fiscal year, what percentage of your products sold had a product certification that
assesses the environmental impacts of the product or its production process?
Select N/A only if there is no physical product being sold.
O <sub>0</sub> %
● 1-24%
O 25-49%
O 50-74%
O 75%+
○ N/A
Points Earned: 0.24 of 0.95
Type of Footprint Assessments
Has the company's footprint assessments included any of the following?
Assessment conducted for supply chain only
✓ Assessment conducted for only a portion of value chain
Formal life cycle assessments conducted internally
Formal life cycle assessments conducted or verified by a third party
☑ Use of third party frameworks or methodologies (such as Ellen Macarthur Foundation Circularity Indicators, Product Environmental
Profiles, GHG Protocol or Carbon Disclosure Project)
Company has a life cycle based certification or equivalent (Cradle to Cradle)
U Other □
□ None of the above

# % of Products with Type of Footprint Assessment

What % of your products have undergone the specific type(s) of environmental footposelected in the previous question?	rint assesesment
○ 0% ○ 1-20% ○ 21-49% ○ 50-74% ○ 75-99% ○ 100% ○ N/A	
Points Earned: 1.90 of 1.90	
Air & Climate	OPERATION:
Monitoring Energy Usage	
Does your company monitor, record, or report its energy usage?	
nclude electricity and other energy consumption from heating, hot water, etc. Your answers determine which futu assessment are applicable to your company.	re questions in the
We do not currently monitor and record usage	
✓ We monitor and record usage but have set no reduction targets	
	) that are being
$\square$ We monitor usage and have set absolute reduction targets regardless of company growth	
☐ We have met specific reduction targets during the reporting period	
Points Earned: 0.15 of 0.59	
Total Energy Use	
Total energy used (Gigajoules) during the last 12 months:	
Total energy used (Gigajoules) during the last 12 months: 1751  We do not track this	

# **Renewable Energy Usage** What percentage of energy use is produced from renewable sources? Include electricity and other energy consumption from heating, hot water, etc. 0% 01-24% **25-49**% 050-74% O 75-99% 0 100% O Don't Know Points Earned: 0.11 of 0.29 **Total Renewable Energy Use** Total energy used from renewable resources (Gigajoules) during the last 12 months: Total energy used from renewable resources (Gigajoules) during the last 12 months: 855 We do not track this Points Available: 0.00 Low Impact Renewable Energy Use What percentage of energy use is produced from low-impact renewable sources?

Include electricity and other energy consumption from heating, hot water, etc. Please include both purchased and onsite-generated renewable energy.

○ 0%
O 1-24%
<b>25-49</b> %
○ 50-74%
○ 75-99%
O 100%
O Don't know

Points Earned: 0.47 of 1.18

## **Facility Energy Efficiency**

For what systems has your company used energy conservation or efficiency measures for a majority of your corporate facilities (by square feet) in the past year?

✓ Equipment: Energy Star appliances, automatic sleep modes, after-hour timers, etc.
✓ Lighting: natural light, CF bulbs, occupancy sensors, daylight dimmers, task lighting, etc.
✓ HVAC: programmable thermostat, timers, occupancy sensors, shade sun-exposed walls, double-paned windows, etc.
Other - please describe
☐ None of the above
□ N/A - We utilize virtual office
Points Earned: 0.59 of 0.59

## **Energy Use Reductions**

Have conservation and efficiency improvements led to energy savings for your facilities? If so, by how much?

Please calculate based on changes from last year or annualized from a base year, referring to electricity use and other energy consumption from heating, hot water, etc.

<b>0</b> %
O 1-4%
○ 5-9%
O 10-14%
O 15-20%
○>20%
O Don't know

Points Available: 1.18

## **Monitoring Greenhouse Gas Emissions**

How does your company manage its greenhouse gas emissions for at least Scope 1 and 2?

Your answers determine which future questions in the assessment are applicable to your company.

✓ We do not currently monitor and record emissions
☐ We regularly monitor and record emissions but have not set any reduction targets
We regularly monitor and record emissions and have set specific reduction targets relative to previous performance (e.g. a 5%)
reduction of GHGs from baseline year)
We regularly monitor and record emissions and have set specific science-based targets necessary to achieve global goals to
address climate change
☐ We have met the specific reduction targets set during this reporting period
☐ We have achieved carbon neutrality

# **Greenhouse Gas Emissions Reduced**

What percentage of Scope 1 and 2 GHG emissions has been saved due to efficiency improvements implemented by your company?
○ 0% ○ 1-4% ○ 5-9%
○ 10-14% ○ 45-00%
○ 15-20% ○ 20%+
O Don't Know
Points Available: 1.18
Reducing Carbon Emissions from Transportation
Does the company currently use any of the following specific practices to reduce carbon emissions from transportation?
<ul> <li>Company policy and practice that requires inbound freight or shipping to be transported via lowest impact methods (such as avoiding shipment by air transport)</li> <li>Company policy and practice that requires outbound freight or shipping is transported via lowest impact methods</li> </ul>
None of the above
Points Earned: 0.59 of 0.59
Ton Miles Reduction
Have you reduced the ton miles (relative to revenues) of your distribution and supply chain, and if so, by how much?
Calculate by comparing ton-miles from the year prior or annualized from a baseline year.  0% 1-9%

Points Earned: 0.15 of 0.59

O Not tracked / Unknown

○ 10%-20% ○ 21-50% ○ >50%

## **Supply Chain GHG Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the greenhouse gas emissions produced through your supply chain?

We collaborate with or require suppliers to collect data and report on greenhouse gas emissions

✓ We screen suppliers to reduce greenhouse gas emissions (e.g. performance of suppliers, selection of materials, source locations)

We provide support or resources for our supply chain in adopting greenhouse gas minimized operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys)

✓ We audit and provide help to suppliers to complete corrective actions

None of the above

Points Earned: 0.59 of 0.59

## **Supply Chain GHG Management**

Has your company taken action to track and manage the greenhouse emissions produced through your supply chain? (absolute reduction)

We don't track or evaluate greenhouse emissions from our supply chain

We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risk contributions of greenhouse gas emissions

We have purchased certified carbon credits to offset some or all of the greenhouse gas emissions from our supply chain

We set targets for reducing greenhouse gas emissions through our supply chain

We have seen a reduction in GHG emissions in our supply chain in the last twelve months

We have achieved a carbon-neutral supply chain

Points Earned: 0.59 of 0.59

## Sourcing % of COGS from Local Suppliers

What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?

Sourcing of COGS Local to Customers

0%

01-9%

0 10-19%

020-29%

0 30%+

O Don't know

Points Earned: 1.18 of 1.18

## Sourcing % raw materials from Local Suppliers

What % of the following was spent with suppliers located within 200 miles (or 322 km) of where the end product was used during the last fiscal year?

Raw materials (in currency terms) grown or harvested

By company or local independent suppliers.

0%
1-9%
10-19%
20-29%
30%+

Don't know

Points Available: 1.18

## **Reducing Impact of Travel/Commuting**

Does your company have any programs or policies in place to reduce the environmental footprint caused by travel/commuting?

- Employees are subsidized/incentivized for use of public transportation, carpooling, or biking to work
- Facilities are designed to facilitate use of public transportation, biking, or cleaner burning vehicles (e.g. electric chargers)
- Employees are encouraged to use virtual meeting technology to reduce in person meetings
- Company has a written policy limiting corporate travel
- ☐ None of the above

Points Earned: 0.59 of 0.59

## **Managing Impact of Transportation**

Has your company adopted any of the following techniques for minimizing the transportation-related environmental impact of its distribution and supply chain?

Please check all that apply.

- Utilize clean or low-emission vehicles (e.g. hybrid, LPG, electric) to transport and distribute product
- ✓ Utilize strategic planning software to minimize fuel usage and shipping footprint
- Train drivers and handlers in fuel efficient techniques
- Utilize freight or shipping methods with lower environmental impacts (e.g. avoiding air shipment)
- Other please describe
- None of the above

Points Earned: 0.59 of 0.59

# % GHG Emissions Offset

f your company purchased certified carbon credits in the repovere off-set?	rting period, what % of GHG emissions
<ul><li>○ 0%</li><li>○ 1-24%</li><li>○ 25-49%</li><li>○ 50-74%</li><li>○ 75-99%</li></ul>	
O 100%	
O Don't know	
N/A - No carbon offsets purchased	
Points Available: 0.59	
	OPERATIONS
Water	4.6
Ooes your company monitor and manage your water usage?  Your answers determine which future questions in the assessment are applicable to   We do not currently monitor and record water usage  ✓ We regularly monitor and record water usage but have not set any reduction   We monitor and record water usage and have set specific reduction targets water usage from baseline year)  We regularly monitor and record emissions and have set science-based targets.	targets relative to previous performance (e.g. a 5% reduction of
our local watershed	
☐ We have met specific reduction targets set during this reporting period	
Points Earned: 0.44 of 1.75	
Total Water Use	
Total water use (liters) during the last 12 months	
Total water use (liters) during the last 12 months 1151205	
☐ We do not track this	

#### **Water Conservation Practices**

What water conservation methods have been implemented at the majority of your corporate offices or plant facilities:

lease check all that apply.	
✓ Low-flow faucets, taps, toilets, urinals, or showerheads	
Grey-water usage for irrigation	
Low-volume irrigation	
✓ Harvest rainwater	
Other - please describe	
☐ None of the above	
□ N/A - Our company has a virtual office	
Points Earned: 1.17 of 1.75	
Supply Chain Water Management	
Supply Chain Water Management	
Supply Chain Water Management  low does your company track and manage the water footprint of your supply chain?	ıter
Supply Chain Water Management  How does your company track and manage the water footprint of your supply chain?  We do not track the water footprint of our supply chain  We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water	ıter
Supply Chain Water Management  How does your company track and manage the water footprint of your supply chain?  We do not track the water footprint of our supply chain  We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of water usage	ıter

# **Supply Chain Water Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce the water footprint of your supply chain?

- We collaborate with or require suppliers to collect data and report on water footprint
- ✓ We screen suppliers to fit good water management practices (e.g. individual supplier practices, materials and ingredients, locations in context of water scarcity)
- We provide support or resources for supply chain in adopting water management (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys)
- We audit and provide help to suppliers to complete corrective actions
- ☐ None of the above

Points Earned: 1.75 of 1.75

Points Earned: 1.31 of 1.75

Land & Life 7.4

# **Monitoring and Reporting Non-hazardous Waste**

How does your company monitor and manage your waste production?

Your answers determine which future questions in the assessment are applicable to your company.
✓ We do not currently monitor and record waste production
☐ We regularly monitor and record waste production but have not set any reduction targets
☐ We regularly monitor and record waste production and have set specific reduction targets relative to previous performance (e.g. a 5% reduction of waste to landfill from baseline year)
☐ We regularly monitor and record waste produced and have set a zero waste target
☐ We have met the specific reduction targets set during this reporting period
☐ We produce zero waste to landfill / ocean
Points Available: 0.68
Recycling Programs
Does the company have a company-wide recovery and recycling program that includes the following?
Please check all that apply.
✓ Paper
✓ Cardboard
✓ Plastic
✓ Glass & metal
☐ Composting
☐ None of the above
Points Earned: 0.68 of 0.68
Waste Reduction Programs
Does your company have a formal program to evaluate how to reduce its generation of hazardous, universal, and/or non-hazardous waste?
Yes
○ No
O Already maximized - we have achieved Zero Waste
Points Earned: 0.68 of 0.68

Supply Chain Waste Management
How does your company track and manage waste in your supply chain?
<ul> <li>We don't track the solid waste impacts of our supply chain</li> <li>✓ We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material areas of waste production</li> <li>✓ We have set targets for reducing solid waste in the supply chain</li> <li>✓ We have seen a reduction of waste produced in our value chain in the past twelve months</li> <li>☐ We have achieved zero waste or a closed-loop supply chain</li> </ul> Points Earned: 0.68 of 0.68
Supply Chain Waste Improvement
What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce vaste in your supply chain?
<ul> <li>✓ We collaborate with or require suppliers to collect data and report on waste production</li> <li>✓ We screen or require suppliers to meet standards related to solid waste production</li> <li>✓ We have implemented initiatives to reduce waste at the source or divert waste from landfills or incineration in the supply chain</li> <li>✓ We audit and provide help to suppliers to complete corrective actions</li> <li>□ None of the above</li> </ul>
Points Earned: 0.68 of 0.68
Source Reduction
Have any of your products been source reduced in the last fiscal year?
This includes reducing the volume of material needed for a product through material selection, production process, product design, etc.  Yes  No  N/A: My revenues are generated from a service so source reduction cannot be conducted.
Points Earned: 0.68 of 0.68
Programs to Reduce End of Life Waste
Does the company have in place an active end-of-life product/component reclamation program to ncrease the useful life of parts and components?

 $\bigcirc$  N/A

# **Environment Impact Packaging**

How does your company minimize the environmental impact of the packaging of your products?

We have conducted a formal assessment of our packaging design and materials to identify opportunities to minimize environmental
mpact
✓ We have source-reduced packaging within the last two years
✓ Our packaging materials are certified to meet independent standards for environmental impact
✓ Our packaging is recyclable and provides instructions on how to recycle it correctly
Our packaging is non-toxic
✓ Our packaging materials are designed to have less overall environmental impact than common alternatives
☐ None of the above
□ N/A - Our products do not have packaging materials
ints Earned: 0.68 of 0.68

## % of Reusable/ Recyclable Materials

What % of material (by volume) is made of recyclable (and labeled as such) or biodegradable materials in the areas where they are sold (product + packaging)?

○<20%	
<b>20-49%</b>	
O 50-74%	
75-99%	
O 100%	
O Don't Know	٨
○ N/A	

Points Earned: 0.11 of 0.68

# % of Environmentally Preferred Input Materials

What % of material (by volume) comes from recycled materials, reused components, and/or certified sustainably sourced materials?

○<20%
20-49%
O 50-74%
75-99%
O 100%
O Don't Know
O N/A - We do not sell a physical product

Points Earned: 0.23 of 1.37

# Hazardous Waste Disposal Can your company verify that your hazardous waste is always disposed of responsibly? This includes batteries, paint, electronic equipment, etc. Yes No No N/A - We have eliminated hazardous waste

Points Earned: 0.68 of 0.68

## **Tracking Chemicals in the Supply Chain**

Does your company do any of the following to track chemicals in the supply chain for the majority of materials?

Please check all that apply.

□ Do not track chemicals in the supply chain

☑ Require suppliers to disclose specified chemicals of concern

☑ Ask suppliers if they know all the chemical ingredients intentionally added to their product and all residuals of high concern present in the product (asking if they know only, not to provide the data to you)

□ Require suppliers to provide chemical information to a third party
□ Disclose all by-products, contaminants or trace materials to the public

Points Earned: 0.46 of 0.68

#### **Chemical Reduction Methods**

Which of the following environmentally preferred products have been purchased for the majority of your corporate facilities?

☐ Non-toxic janitorial products
Unbleached / chlorine free paper products
☐ Soy-based inks or other low VOC inks
✓ Recycled/environmentally preferred office supplies (paper, pens, notebooks, etc.
Other - please describe
☐ None of the above

Points Earned: 0.17 of 0.68

## **Chemical Management**

Does your company have a program in place to identify and eliminate potential chemicals and materials of concern in your product and/or process and identify and phase-in safer alternatives (e.g. chemical/material options with reduced toxicity)?

chemical/material options with reduced toxicity)?
Company has completed a study of all materials (including scarce metals and minerals) in product and chemicals to 1000ppm level
Company has completed a study of all materials in product and chemicals to 100ppm level
✓ Company has undergone an evaluation of products and processes to identify potential toxic contaminants from production
✓ Company has identified specific chemicals of concern classes (e.g., carcinogens, mutagens, reproductive toxins, endocrine disruptors, persistent or bioaccumulative substances)
✓ Company has established a Restricted Substances List (RSL), has a positive screen or other decision process for chemicals
✓ Company has established metrics and goals for the reduction or elimination of chemicals of concern
Company publicly discloses the chemicals and/or materials in your product (e.g., on a label, website, via 800 number for information, etc.)
☐ There are no potential chemicals or materials of concern in my industry
☐ None of the above
Points Earned: 0.68 of 0.68
Supply Chain Chemical Management  How does your company track and manage toxins or hazardous waste in your supply chain?
☐ We don't track toxins or hazardous waste in our supply chain
We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks of toxins and/or production of hazardous waste
<ul> <li>─ We have set targets for reducing toxins and hazardous waste in our supply chain</li> <li>─ We have verified that there are no harmful toxins or hazardous waste in our supply chain</li> </ul>

## **Supply Chain Chemical Improvement**

What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce toxins or hazardous waste in your supply chain?

- ✓ We collaborate with or require suppliers to collect data and report on chemicals
- We screen or require suppliers to meet standards related to toxins or hazardous waste
- ✓ We provide support or resources to reduce toxins in the supply chain (e.g.online tools, applying questionnaires and surveys, collaborating in industrywide surveys)
- We audit and provide help to suppliers to complete corrective actions
- ☐ None of the above

## **Supply Chain Biodiversity Management**

How does your company track and manage your supply chain's impact on biodiversity? We don't evaluate our supply chain impact on biodiversity We have conducted an analysis of our value chain, including suppliers, services, and materials, to identify material risks to biodiversity We set targets for reducing impact on biodiversity through our supply chain We have verified that our supply chain creates no (or positive) biodiversity impact Points Available: 0.68 **Supply Chain Biodiversity Improvement** What practices has your company implemented for a majority of suppliers (on a cost basis) to reduce your supply chain's impact on biodiversity?  $\square$  We collaborate with or require suppliers to collect data and report on biodiversity impact We screen suppliers to fit good biodiversity practices We provide support or resources for our supply chain in adopting biodiversity-friendly operations (e.g. online tools, applying questionnaires and surveys, collaborating in industrywide surveys) We audit and provide help to suppliers to complete corrective actions None of the above Points Available: 0.68 **Toxin Reduction / Remediation** IMPACT BUSINESS MODELS - Impact Business Model Recognizes products/services that reduce or remediates toxins or pollution **Toxin / Pollution Reduction Description** Which of the following product or service descriptions apply? Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. O Product minimizes need of toxic chemicals compared to market alternatives (non-GMO) O Product/services use less toxic/hazardous chemicals or materials than market alternatives (e.g. non-toxic cleaners, organic food,

O Product/service remediates environmental damage after discharges to air, land or water (e.g. brownfield remediation, oil spill clean-

O Product/service directly prevents pollution or hazardous discharge (e.g. pollution management technologies)

These descriptions do not apply to our company's product/service (Skip the remainder of this section)

Points Available: 0.00

integrated pest management for agriculture)

#### Revenue from Toxin Reduction / Remediation

What were your total revenues last fiscal year from the previous products or services?

Your answer to this unscored question is combined with other answers to automatically calculate your score in this section of the assessment. What were your total revenues last fiscal year from the previous products or services? 0.2% ☐ We do not track this Points Available: 0.00

## **Tracking Environmental Metrics**

Which of the following environmental metrics does your company track regarding the environmental impact of your product or service?

Your answers determine which future questions in the assessment are applicable to your company.

CO2 saved/offset by product/service (metric tons)
Liters of water saved/offset by product/service
kWh saved/off-set
☐ Metric tons of waste saved from landfill or incineration
☐ The average % toxic/hazardous material reduction or pollution prevention (by weight or volume) achieved by the product or service
✓ None of the above

Points Available: 0.00

#### % Toxin Reduction

What is the average % toxic/hazardous material reduction or pollution prevention (by weight or volume) achieved by the product or service?

What is the average % toxic/hazardous material reduction or pollution prevention (by weight or volume) achieved by the product or service?

✓ We do not track this

# **Management of Toxin Reduction**

How does your company measure and manage the results, outcomes, effects, or impact of your product or service?

elect all that apply.
☐ We have formally defined the outcomes sought by our product or service and have developed a theory of change for them
✓ We have based our impactful product or service business model on established secondary research that demonstrates potential impact
☐ We have directly and formally engaged stakeholders in understanding their desires and needs when developing, refining, and or delivering our products or services
✓ We are verified to meet third-party standards for impact (e.g. we have impact-related product certifications)
☐ We measure near-term outcomes of the product or service to determine whether it is meeting the needs and expectations of our beneficiaries
☐ We measure long-term outcomes in order to assess whether the results of our product produce lasting positive impacts for our beneficiaries
☐ We have identified and measure and manage the unintentional or potential negative impacts of the product or service in addition to intentional positive effects
We have identified and managed potential causes that could lead to a failure to deliver the positive outcome, to do so less efficiently than possible, or to produce other negative effects
☐ None of the above
oints Earned: 0.80 of 1.07

### **Innovative Toxin Reduction / Remediation**

Is there something different or innovative about the company's basic product or service that has changed the industry? Is this something that is replicable, unique at the time that it was created, and that has been emulated by other organizations?

No	
something that is replicable,	unique at the time that it was created, and that has been emulated by other organizations?
Is there something different of	r innovative about the company's basic product or service that has changed the industry? Is this

Points Available: 0.00

# **Customers**

This section of the assessment identifies specific ways that a company's product may be designed to deliver a specific, material, positive impact for its customers beyond the value normally provided from goods or services.

# **Customer Impact Business Model Introduction**

Does your product/service address a social or economic problem for or through your customers?

Your answers determine which future questions in the assessment are applicable to your company.

O Yes

Points Available: 0.00

### **Customer Focus of Product or Service**

Is this social or economic problem addressed for your customers and/or their beneficiaries?

If you answer "No" here, be sure to revisit the Environment and/or Community sections to ensure your business model impact is appropriately captured.

Yes

No, customers support in our ability to produce the impact we described but the primary beneficiaries are other stakeholders (i.e. we donate to charities based on sales to customers, or we use sales to buy fair trade ingredients)

Points Available: 0.00

# **Positive Impact of Product/Service**

How would you describe the positive outcome for customers created by your product/service?

How would you describe the positive outcome for customers created by your product/service? Medical nutrition is devel

# **Beneficial Product Type**

Which of the following most closely matches the outcome and/or problem solved for your customers as defined above?

you indicate you are creating.
Access to products/services that fulfill basic human needs for individuals without prior access (e.g. providers of electricity or clean drinking water to rural poor communities, affordable housing projects, waste and sanitation systems or disposal)
Improved or maintained health and wellness (e.g. medical equipment, medical services and medicines, preventative health services or products, healthy living products, exercise and sporting products, prescription eyeglasses)
Improved education or skills development (e.g. schools, textbooks, tutoring services, career leadership training, education tools, games and software)
☐ Increased economic opportunity for underserved groups (e.g. financial or insurance services or benefits consulting for the underserved, new mechanisms to connect products to market)
☐ Increased operational success or capital for purpose driven or underserved enterprises (e.g. impact investing or fundraising platforms, nonprofit accounting services)
☐ Increased social and/or environmental impact for businesses or other organizations (e.g. sustainability consulting)
☐ Increased access to arts, media, or culture (e.g. independent media, artisanal crafts, photography, information services)
☐ Improves market access through physical or technological infrastructure (e.g. mobile telecommunications, business technologies of software, roads, bridges, railways, ports, building and construction materials not previously available)  ✓ None of the above
Points Available: 0.00
Impact on Underserved Populations
Impact on Underserved Populations  Does your product or service benefit underserved populations, either directly or by supporting
Does your product or service benefit underserved populations, either directly or by supporting
Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?  Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact
Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?  Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.
Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?  Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.  Our products or services directly support underserved populations Our products or services support organizations that directly support underserved populations
Does your product or service benefit underserved populations, either directly or by supporting organizations that directly serve them?  Answering affirmatively will opt you into additional sections of the B Impact Assessment with more specific questions about this Impact Business Model.  Our products or services directly support underserved populations Our products or services support organizations that directly support underserved populations Don't know

# Total Number of Customers

Organizations:

Organizations: 20189 ☐ We do not track this

Total Customer Individuals	
Total Number of Customers	
Individuals:	
Individuals: 2261166	
☐ We do not track this	
Points Available: 0.00	
	OPERATIONS
Customer Stewardship	4.8
Managing Customer Stowardship	
Managing Customer Stewardship	
Does your company do any of the following to manage the impact and value or consumers?	created for your customers
✓ We offer product / service guarantees, warranties, or protection policies	
✓ We have third party quality certifications or accreditations	
We have formal quality control mechanisms	
✓ We have feedback / customer service feedback or complaint mechanisms	
✓ We monitor customer or consumer satisfaction	
<ul> <li>✓ We assess the outcomes produced for our customers through the use of our product or service</li> <li>✓ We have written policies in place for ethical marketing, advertisement, or customer engagemer</li> </ul>	
✓ We manage the privacy and security of client / customer data	ıt
None of the above	
Points Earned: 0.38 of 0.38	
Product / Service Warranties	
What percentage of your products or services are covered by a formal warra	inty or quarantee?
0%	, 3
○ 1-9%	
O 10-24%	
O 25-49%	
○ 50-74%	
75-99%	
<b>100%</b>	

Points Earned: 0.38 of 0.38

O N/A

. .....

# **Product Accreditations and Certifications**

What % your products or services have been reviewed and certified by an accreditation body focused on quality?

• •
This can include process certifications like ISO9000 or industry specific quality accreditations.
O <sub>0%</sub>
O 1-9%
O 10-24%
O 25-49%
○ 50-74%
○ 75-99%
<ul><li>● 100%</li><li>○ N/A</li></ul>
○ N/A
Points Earned: 0.77 of 0.77
Quality Assurance
Do you use an established third party methodology to manage quality assurance for your products or
services?
Examples include PDSA, Six Sigma, DMAIC, TQM, Zero Defects, etc
Yes
○ No
Points Earned: 0.38 of 0.38
Supplier Quality Assurance Reviews
What % of Significant Suppliers (on currency basis) are subjected to regular quality assurance reviews
or audits?
○ 0-49% ○ 50-62%
○ 50-62% ○ 63-75%
<ul><li>○ &gt;75%</li></ul>
Points Earned: 0.77 of 0.77

### **Feedback and Complaint Channels**

Are any of the following true regarding mechanisms for customers to provide feedback, ask questions, or file complaints?

✓ Products and/or websites feature customer service contact information

Product / service reviews are made available in their entirety to public

Company responds to all direct inquiries or complaints within a month of receipt

Company offers live time support to customers

Other

None of the above

Points Earned: 0.38 of 0.38

# **Monitoring Customer Satisfaction and Retention**

Which of the following are true of your company with regards to customer or client satisfaction and/or retention?

Company monitors customer satisfaction

Company shares customer satisfaction internally within the company

Company shares customer satisfaction publicly

Company has specified targets for customer / client satisfaction

In the last year, company has achieved specified targets for satisfaction

None of the above

Points Earned: 0.38 of 0.38

# **Managing Product Impacts**

Does the company do any of the following with regards to managing the potential impact their products have on customers / beneficiaries?

Company regularly monitors customer outcomes and well-being

Company has formal program to incorporate customer testing and feedback into product design

Company has formal programs in place to continuously improve outcomes produced for customers (including reducing negative effects or increasing positive effects)

Other

None of the above

Points Earned: 0.38 of 0.38

### **Managing Marketing and Advertising**

Does the company have any of the following practices with regard to ensuring accurate, ethical, and positive marketing and advertising?

V	Company makes	transparent potential	risks and negative	e impacts of prod	ducts including	when appropriate	ingredient lists
	- company manec	ti ai iopai oi it potoi itiai	monto ama mogati	o impaoto oi piot	aacto, miciaamig,	mion appropriate	migrodionic noto

- Company has formal policies to review the accuracy and ethics of marketing and advertising
- Company complies with independent marketing and advertising standards relevant to their sector or industry
- Company has programs in place to promote social and or environmental causes through its marketing and advertising
- Company gets input of the communities that are featured on the company's messaging and advertising campaigns and is inclusive of the culture of those communities.

Other

None of the above

Points Earned: 0.38 of 0.38

# **Data Usage and Privacy**

Does your company have any of the following to address data usage and privacy issues?

- Company has a formal publicly available data and privacy policy
- Company makes all users aware of information collected, length of time it is preserved, how it's used, and whether and how it is shared with other entities (public or private)
- All customers have option to decide how their data can be used
- Company's all email list building and email marketing strategies are GDPR compliant

Other

None of the above

N/A - Company does not collect sensitive data

Points Earned: 0.29 of 0.38

# **Data Security Management**

Does the company have any of the following practices to ensure security of private data?

- Data privacy is included in company wide risk management compliance processes
- All employees with access to data are trained on data privacy policies
- Company has a formal code of conduct that defines unauthorized uses of data
- Internal audits of data security
- External audits of data security
- ☐ Simulated hacks on data security

Other

- ☐ None of the above
- N/A Company does not collect sensitive data

Disclosure Questionnaire

Points Earned: 0.29 of 0.38

## **Disclosure Industries**

Disclosure questions on specific production and trade.
Disclosure Alcohol
Please indicate if your company is involved in the production, operation, trade, or sale of any the following:
Alcohol  Please also select "Yes" if your company serves clients in this industry  Yes  No
Points Available: 0.00
Disclosure Tobacco
Please indicate if your company is involved in the production, operation, trade, or sale of any the following:
Tobacco  Please also select "Yes" if your company serves clients in this industry  Yes  No
Points Available: 0.00
Disclosure Firearms Weapons
Please indicate if your company is involved in the production, operation, trade, or sale of any the following:
Firearms, weapons or munitions  Please also select "Yes" if your company serves clients in this industry  Yes  No
Points Available: 0.00
Disclosure Pornography
Please indicate if your company is involved in the production, operation, trade, or sale of any the following:
Pornography Please also select "Yes" if your company serves clients in this industry  O Yes

Points Available: 0.00

No

#### **Disclosure Fossil Fuels**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Fossil-fuel-based oil, natural gas, or coal extraction, distribution, sale, etc.

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# **Disclosure Mining**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Mining

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

## **Disclosure Nuclear Power or Hazardous Materials**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Nuclear power, radioactive materials or hazardous waste

Please also select "Yes" if your company serves clients in this industry

O Yes

O No

Points Available: 0.00

### **Disclosure Prisons**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Prisons

Please also select "Yes" if your company serves clients in this industry

O Yes

No

#### **Disclosure Bottled Water**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Bottled water

O Yes

O No

Points Available: 0.00

#### **Disclosure Animal Products or Services**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Animal-based products or services (including seafood)

O Yes

O No

Points Available: 0.00

# **Disclosure Genetically Modified Organisms**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Genetically modified organisms

Please also select "Yes" if your company serves clients in this industry

O Yes

No

Points Available: 0.00

# **Disclosure Biodiversity Impacts**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries with a large potential biodiversity impact (including logging or logging equipment, agriculture, etc.)

O Yes

No

## **Disclosure Energy and Emissions Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Energy- and emissions-intensive industries

Yes

No

Points Available: 0.00

#### **Disclosure Water Intensive Industries**

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Water-intensive industries

O Yes

No

Points Available: 0.00

# Disclosure Illegal Products or Subject to Phase Out

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Products or activities that are illegal under country laws or regulations where they have operated, banned in international conventions or agreements, or subject to international phase-out or regulation

O Yes

No

Points Available: 0.00

# Disclosure Industries at Risk of Human Rights Violations

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Industries reliant upon materials at high risk of human rights infringements (e.g. conflict minerals)

O Yes

O No

#### Other Disclosure Industries

Please indicate if your company is involved in the production, operation, trade, or sale of any the following:

Other industries that may cause social or environmental harm or are subject to stakeholder criticism or concern

O Yes

No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Industries" listed above, please provide a detailed explanation of the company's involvement for each affirmative response: Does not apply

Points Available: 0.00

# **Disclosure Practices**

Disclosure questions on sensitive practices.

# No formal Registration Under Domestic Regulations

Please indicate if your company engages in any of the following practices:

Company is not formally registered in accordance with all relevant regulations and requirements

If your company is a formally registered business, select "No."

O Yes

No

Points Available: 0.00

## **Tax Reduction Through Corporate Shells**

Please indicate if your company engages in any of the following practices:

Company uses corporate shells or other structural means, such as establishing multiple corporate entities, to minimize tax payments

O Yes

No

# **Operates in conflict zones** Please indicate if your company engages in any of the following practices: Company operates in conflict zones O Yes O No Points Available: 0.00 Sale of Data Please indicate if your company engages in any of the following practices: Company sells or provides access to consumer or user data O Yes O No Points Available: 0.00 Facilities located in sensitive ecosystems Please indicate if your company engages in any of the following practices: Company facilities are located adjacent to or in sensitive ecosystems O Yes No Points Available: 0.00 **Animal Testing** Please indicate if your company engages in any of the following practices: Company's products are tested on animals O Yes O No Points Available: 0.00

# **Marketing of Breastmilk Substitutes**

Please indicate if your company engages in any of the following practices:

Marketing of breastmilk substitutes



O No

## Company prohibits freedom of association/collective bargaining

Please indicate if your company engages in any of the following practices:

Company prohibits workers from freely associating and bargaining collectively for the terms of one's employment

O Yes

No

Points Available: 0.00

#### **Workers Under Bond**

Please indicate if your company engages in any of the following practices:

Company hires workers that are under bond, debt, or other obligation to the company or to labor brokers

O Yes

No

Points Available: 0.00

# **Confirmation of Right to Work**

Please indicate if your company engages in any of the following practices:

Company does not confirm that workers have the legal right to work in jurisdiction of operations, or company does not keep personnel records that include evidence of the date of birth of each worker

O Yes

No

Points Available: 0.00

# **Employs Individuals on Zero-Hour Contracts**

Please indicate if your company engages in any of the following practices:

Company employs individuals on zero-hour contracts

O Yes

No

Points Available: 0.00

# Company workers are prisoners

Please indicate if your company engages in any of the following practices:

Company uses workers who are prisoners

O Yes

No

# **Company Employs Workers Under Age 15 (Or Other ILO Minimum Age)**

Please indicate if your company engages in any of the following practices:

Company employs workers under the age of 15 (or other minimum work age covered by the International Labour Organization Convention No. 138) and/or company does not keep personnel records that include evidence of the date of birth of each

O Yes
No

Points Available: 0.00

# **Overtime For Hourly Workers Is Compulsory**

Please indicate if your company engages in any of the following practices:

Overtime work is compulsory and exceeds 48 hours in a week

O Yes
No

Points Available: 0.00

#### **Other Disclosure Practices**

Please indicate if your company engages in any of the following practices:

Other sensitive practices that may cause social or environmental harm, or are subject to stakeholder concern

O Yes
No

Points Available: 0.00

# **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Practices" listed above, please provide a detailed explanation of the company's engagement in each practice marked in the affirmative: Does not apply

Points Available: 0.00

# **Disclosure Outcomes & Penalties**

# **On-Site Fatality**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had an operational or on-the-job fatality

O Yes

No

Points Available: 0.00

# **Litigation or Arbitration**

Please indicate if your company has experienced any of the following in the past 5 years:

Litigation or arbitration against company either ongoing, settled, or found against the company

O Yes

No

Points Available: 0.00

# Company has filed for bankruptcy

Please indicate if your company has experienced any of the following in the past 5 years:

Company has filed for bankruptcy

O Yes

No

Points Available: 0.00

# **Bribery, Fraud, or Corruption**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Bribery, fraud, or corruption

O Yes

O No

Points Available: 0.00

# **Anti-Competitive Behavior**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Anti-competitive behavior

O Yes



Points Available: 0.00

# Financial Reporting, Taxes, Investments, or Loans

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Financial reporting, tax payments, investments, or loans

O Yes

No

Points Available: 0.00

#### **Political Contributions or International Affairs**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Political contributions or international affairs

O Yes

Points Available: 0.00

#### Labor Issues

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Labor issues (including safety and discrimination)

O Yes

Points Available: 0.00

#### Recalls

Please indicate if your company has experienced any of the following in the past 5 years:

Recalls due to quality control issues

O Yes

#### **Breaches of Confidential Information**

Please indicate if your company has experienced any of the following in the past 5 years:

Breaches of individual privacy and/or losses of individual confidential data

O Yes

O No

Points Available: 0.00

#### **Consumer Protection**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Consumer protection (including product safety and marketing claims)

O Yes

No

Points Available: 0.00

# **Significant Layoffs**

Please indicate if your company has experienced any of the following in the past 5 years:

Company has had layoffs of more than 20% of the workforce

O Yes

ON O

Points Available: 0.00

# Hazardous Discharges Into Air/Land/Water (Past 5 Yrs)

Please indicate if your company has experienced any of the following in the past 5 years:

Company sites have experienced accidental discharges to air, land or water of hazardous substances

O Yes

No

### Large Scale Land Conversion, Acquisition, or Relocation

Please indicate if your company has experienced any of the following in the past 5 years:

Construction or operation of company involved large scale land acquisition, convergence, or degradation (including the construction or refurbishment of dams), or resulted in the resettlement or economic displacement of 5,000 or more people

O Yes

Points Available: 0.00

#### **Penalties Assessed For Environmental Issues**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Environmental management penalties, including animal welfare

O Yes

No

Points Available: 0.00

# **Violation of Indigenous Peoples Rights**

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Infringing on indigenous people's rights, for instance by utilizing lands owned or used by indigenous peoples without full documented consent of such peoples

O Yes

No

Points Available: 0.00

### Other Disclosure Outcomes & Penalties

Please indicate if your company has had a formal complaint to a regulatory agency or been assessed a fine or sanction in the past five years for any of the following:

Other penalties, complaints, or grievances filed or levied against the company for negative impacts on local communities, human rights, or other stakeholder concerns

O Yes

No

## **Company Explanation Of Disclosure Item Flags**

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response:

If this does not apply to you, please enter "Does not apply" in the text area below.

If you selected "Yes" to any of the "Disclosure Outcomes & Penalties" listed above, please provide a detailed explanation of the company's experience related to each affirmative response: See details in attachmen

Points Available: 0.00

# **Supply Chain Disclosure**

Disclosure questions concerning the significant suppliers of the company

# **Supplier Child Labor, Prison Labor, or Forced Labor**

Please indicate if any of the following statements are true regarding your company's suppliers:

Employment of workers under the age of 15, use of workers who are currently prisoners, or other practices that are relevant to risk of forced labor

YesNoDon't Know

Points Available: 0.00

# **Suppliers in Conflict Zones**

Please indicate if any of the following statements are true regarding your company's suppliers:

Operation in conflict zones

Yes
No
Don't Know

Points Available: 0.00

# **Suppliers Negative Social Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative impacts regarding human rights, labor conditions, or local communities

YesNoDon't Know

# **Suppliers Negative Environmental Impact**

Please indicate if any of the following statements are true regarding your company's suppliers:

Practices or outcomes that produced substantial negative environmental impact

O Yes
No

O Don't Know

Points Available: 0.00

/