

# **Positive Experience Environmental Policy**

Last Reviewed: 21/03/24 Next Review: 21/03/25

#### Mission statement

Positive Experience recognises that the environment is important to our organisation, our staff and our clients. We have a responsibility to manage our operational environmental impacts carefully, including meeting all legal and regulatory requirements. We are committed to reducing our environmental impact and continually improving our environmental performance as an integral part of our organisation strategy and operating methods, with regular review points. We will encourage staff, clients and suppliers to do the same.

# Objectives, targets and priority actions

#### 1. Reduce our carbon footprint (Scopes 1, 2 & 3)

Target: 4% reduction in carbon intensity (tCO2e/£m turnover) per year

- We will measure and report the carbon footprint of our business on an annual basis.
- We will focus action on the biggest sources of emissions in the business over which we have the most control, including emissions from travel and the emissions associated with the materials we use.

## 2. Reducing the impact of materials used

Target: 4% reduction in waste per year, relative to turnover

- We will continue to maximise the re-use of materials used internally, before passing them on for re-use externally whenever this is feasible.
- We will explore the carbon impacts of the principal materials used in our installations so that we can
  provide our clients with informed advice on materials options, and better understand the carbon impact of
  our installations.
- We will engage with our suppliers to explore their environmental credentials and future plans.
- We will use the information received from them to support improvements in their performance, enhance our own environmental reporting and to inform future supply chain decisions.

### 3. Reduce energy use

Target: Avoid any increase, relative to turnover

- In conjunction with our landlord, we will seek to achieve ongoing improvements in the energy efficiency of our premises.
- Lights and electrical equipment will be switched off when not in use.

#### 4. Reduce emissions from travel

Target: Avoid any increase, relative to turnover

- We will transition to electric company vehicles when this is feasible.
- We will continue to prioritise the use of travel alternatives such as video/phone conferencing.
- We will continue to apply a principled approach to our own business travel, including avoiding travel where possible, and using public transport.
- We will facilitate access to low carbon vehicles for our staff.



### **Governance and engagement**

We have developed a detailed action plan to ensure delivery of the objectives and targets above. Responsibility for each action within that action plan has been assigned to an appropriate person. Timescales for delivering each action have also been assigned and these will be kept under review.

We are committed to reviewing and updating progress against our action plan on a quarterly basis.

All staff will be made aware of our environmental objectives, targets and actions, as well as any related policies or procedures. We will also seek to routinely identify any training needed to facilitate delivery of this policy and to meet them wherever this is feasible.

## **Our Environmental Management System**

This environmental policy and our environmental action plan, alongside any other related policies, procedures and monitoring comprise our Environmental Management System (EMS). Our EMS is certified by Green Small Business. Our certification is maintained through an annual review of our action plan carried out independently by Green Small Business.

	update this policy at least annually in consultation with staff and other stakeholders where necessary.
Signed	
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Position	n Managing Director
Date	7/9/2024