



## AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME <input type="checkbox"/> AM <input type="checkbox"/> PM	
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME <input type="checkbox"/> AM <input type="checkbox"/> PM	
ORDERED BY:			

**PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY**

**If you need additional equipment, please call 954-281-7577. Email completed form to PSAV-MarriottHarborBeachSales@psav.com**

**PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.**

VIDEO/DATA DISPLAY	QTY	PRICE
DVD Player		\$95
Laptop Computer		\$245
Blu-Ray Player		\$135
AUDIO EQUIPMENT	QTY	PRICE
Wired Microphone: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$70
Wireless Microphone Unit: <input type="checkbox"/> Handheld <input type="checkbox"/> Lavalier		\$210
Wireless Headset Microphone <i>Headset only. Mic will require wireless microphone unit to operate</i>		\$90
Individual Small Powered Speaker (up to 5 people)		\$90
4-Channel Mixer		\$75
ACCESSORIES	QTY	PRICE
Tripod Screens: 5', 6', 7' or 8'		\$95
42"- 54" Rolling Cart w/Black Skirt		\$35
CUSTOM ITEMS	QTY	PRICE
		\$
		\$

MONITORS	QTY	PRICE
19" Monitor (Computer Only)		\$145
46" Monitor (Dual Post Stand, Table Stand, Speakers)		\$565
55" Monitor (Dual Post Stand, Table Stand, Speakers)		\$725
70" Monitor (Dual Post Stand, Table Stand, Speakers)	Please contact PSAV for quote	
INTERNET ACCESS	QTY	PRICE
Wired Internet Connection		\$200
Wireless Internet Connection		\$33
Dedicated Bandwidth	Please contact PSAV for quote	
POWER	QTY	PRICE
120V - 5 AMP		\$58
120V - 15 AMP		\$145
120V - 60 AMP		\$315
Power Strip/Electrical Cable		\$40

### ORDERING INSTRUCTIONS

**To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.**

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

**TAX EXEMPT STATUS** – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

### CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

**Labor and/or service charges may apply, and/or loss damage waiver.**

### SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

- Marriott Harbor Beach Resort & Spa
- Hold for Arrival - Attn: Guest's Name and/or Organization Name
- Complete Return Address
- Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
- Address Packages to: 3030 Holiday Drive, Ft. Lauderdale, FL 33316

### Equipment & Services are a Per Day Charge

Rental Total x number of days	\$
Labor (Onetime Charge for install & removal)	\$ 190.00
Sales Tax 6%	\$
TOTAL	\$





Credit Card Authorization Form for Exhibitor

Dear Valued Customer,

Please provide all the information requested below so that we may process the event correctly. A Sales Manager will contact you by phone for your Account Number information.

**Cardholder Information**

Name as it appears on the credit card: \_\_\_\_\_

Card type: ☐ Visa ☐ MC ☐ Amex ☐ Diners/CB ☐ Discover ☐ JCB

Account type: ☐ Individual (personal credit card)

☐ Corporate | Company Name: \_\_\_\_\_

Account number: \_\_\_\_\_

Sales Manager will  
call for information.

Exp. date: \_\_\_\_\_

Address:

(where statement is mailed)

City, State and Zip: \_\_\_\_\_

Phone number: \_\_\_\_\_

Fax or alternate number: \_\_\_\_\_

**Event Information**

Event name: \_\_\_\_\_

Company (if applicable): \_\_\_\_\_

Phone number: \_\_\_\_\_

Fax or alternate number: \_\_\_\_\_

Event date: \_\_\_\_\_

Non-  
Refundable  
Deposit:

I certify that all information is complete and accurate. I hereby authorize Marriott's Harbor Beach Resort & Spa to process an advance deposit for the above function, to the credit card listed above. I certify that I am the authorized signer of the credit card listed above.

Authorized Signature \_\_\_\_\_

Date: \_\_\_\_\_

***HOTEL USE ONLY***

Hotel Account Established: \_\_\_\_\_

Folio #: \_\_\_\_\_