

2025-26 BIG WEST CONFERENCE MANUAL

SECTION 23 – WOMEN’S VOLLEYBALL – July 2025

23.1 AVCA Membership

All Big West head coaches are required to belong to the American Volleyball Coaches Association.

23.2 Awards

23.2.1 All-Conference & All-Freshman Teams

The Conference coaches shall select recipients for the All-Conference First Team, Second Team, and Freshman teams, as well as the Player of the Year, Freshman of the Year, Setter of the year, Libero of the Year, and Coach of the Year. (Revised 5/26/22, 8/23/22)

1. Coaches shall not vote for themselves or for their own student-athletes for any of the awards. (Adopted 9/26/22)
2. Student-athletes named to an All-Conference first team shall be awarded a plaque from the Conference. Plaques shall be awarded to individuals named Player of the Year, Freshman of the Year, Setter of the Year, Libero of the Year, and Coach of the Year. (Revised 5/26/22)
3. Student-athletes will be named honorable mention if they receive votes on two or more ballots but are not named to the First or Second Team. They shall be awarded a certificate from the Conference. (Revised 7/14/08, 8/23/22)
4. The All-Conference First and Second teams shall consist of 8 players each, including the Player of the Year on the First Team. (Revised 8/23/22)

23.2.2 All-Conference Team Selections

See Bylaw 4.10 for the timing and process for all-conference awards. (Adopted 9/26/22)

23.2.3 All-Freshman Team Selections

The following process shall be used in selecting the All-Freshman team:

1. The nomination process and voting deadline shall be the same as for the All-Conference Team (See [Section 23.2.2](#))
2. The seven players receiving the most votes shall be named to the All-Freshman team and each shall be awarded a certificate from the Conference.
3. The player receiving the highest point total in the balloting shall be named Freshman of the Year in addition to being placed on the All-Freshman team. If a different freshman is selected to the All-Conference first team ahead of the player receiving the highest point total in the balloting for Freshman of the Year, the player selected to the All-Conference first team shall be named Freshman of the Year.

23.2.4 Players of the Week

The Conference shall select a “Player of the Week,” a “Defensive Player of the Week,” a “Freshman Player of the Week,” and a “Setter of the Week” using the following process:

1. Sports Information personnel shall submit nominations by no later than 10:00 a.m. PT every Monday.
 - a. A sports information director who misses the voting deadline shall incur a letter of admonishment from the Commissioner with a copy to the director of athletics.
2. Institutional votes must be recorded by no later than noon PDT/PST Monday.
3. A sports information director may not vote for his/her own nominees.
4. In case of a tie, Conference Office personnel may also vote. (Revised 5/26/22)

23.2.5 Academic All-Conference

The Conference shall sponsor annual Academic All-Conference teams in each Conference sport. Student-athletes shall be named to the Academic All-Conference Teams for their respective sports if the following standards are met:

1. Student-athlete must carry a minimum 3.00 cumulative institutional grade point average (no rounding);
2. Student-athlete must have completed one full academic year at the member institution prior to the season for which the award is being received (at least a sophomore academically);
3. Student-athlete must have competed in at least 50 percent of the institution's contests in the student-athlete's respective sport.

Academic All-Conference forms shall be supplied to each institution and a submission date shall be determined by the Conference Office. All students so honored shall receive a certificate appropriate for framing, as well as recognition in the form of a media release. (Adopted 11/9/93, Revised 7/15/02, 11/1/13)

23.2.6 Championship Awards

The Big West Women’s Volleyball Championship team(s) shall receive a trophy and items of Big West champions apparel, with the opportunity to purchase additional items. An individual shall receive an MVP award. (Revised 12/14/21, 6/8/23)

23.3 Bands/Rally Squads

Institutional bands and rally squads shall not travel to away Conference contests.

23.3.1 Bands should be in a designated area away from team benches, not directly behind or beside the benches.

23.3.2 Playing of the band or any portion of the band shall be restricted to pre-match, post-match, and timeouts. There shall be no playing of band instruments from the time the official whistles to begin play are blown until the ball is dead. This includes drum rolls or cadences.

23.4 Challenge Review System

All institutions are required to use Challenge Review System (“CRS”) for all conference matches, subject to all NCAA rules and regulations.

23.5 Coaches Meetings

Head coaches shall meet if issues warrant. The Big West Council Liaison for women’s volleyball, in consultation with the Commissioner, shall determine if a meeting is to be scheduled.

23.5.1 Head coaches are required to participate in all official Conference meetings of their sport's coaches.

23.5.2 All excused absences must be granted by the Conference Office prior to the meeting. In the event of an excused absence or a head coach vacancy, the institution must be represented by an athletics department staff member. All substitutes must be approved in advance by the Conference Office.

23.5.3 Institutions that are represented by an assistant coach, rather than the head coach (unless he or she is excused per Section 23.5.2), lose their voting privileges at the meeting of head coaches.

23.5.4 Institutions that are either not represented or do not receive prior approval for a head coach’s absence at a Conference meeting are subject to an institutional private reprimand and a \$1,000 penalty to be paid to the Conference Office.

23.6 Conference Signage

Each member institution is required to display the Big West Conference logo on its arena floor. Upon approval by the commissioner, a courtside score table banner or sign with the Conference logo opposite the television cameras may be used if a floor logo is not possible.

23.7 Contest Arrangement and Contact Information

The home team's Director of Athletics or Senior Woman Administrator (or designee) shall send out Conference contest arrangement and contact information to the visiting team's Director of Athletics, Senior Woman Administrator, Sports Information Director and the Head Coach at least 30 days in advance of each Conference contest. See [Appendix 1](#) for a recommended format for this information.

23.8 Contracts

There shall be no financial agreement between institutions in Conference women’s volleyball contracts. The home institution’s Director of Athletics or Senior Woman Administrator (or designee) shall send out conference pregame information at least one month in advance of each Conference game. The Director of Athletics or Senior Woman Administrator (or his/her designee) of the visiting institution shall respond with visiting team information at least 21 days prior to the contest. (Revised 5/29/87, 7/9/01)

23.9 Crowd Control

Should any situation arise in which there is a concern about the crowd, the Event Manager should be alerted. The Event Manager must inform the visiting team’s head coach regarding procedures to follow if a situation arises requiring his/her immediate

attention. At no time are either the home or visiting coaches vested with the authority to either stop or refuse to continue to play. Only game officials may decide whether to postpone or stop the contest. Coaches unilaterally taking their teams off the court or refusing to play will be subject to conference sanctions and possible forfeiture of the contest. If need be, the Director of Athletics (or his/her representative) or the home team's head coach should go to the public address system and request cooperation when unsporting crowd behavior becomes prevalent.

23.9.1 Debris

The throwing of debris by spectators shall not be tolerated, nor encourage or condoned by the host institution, at any Big West event. In the event debris is thrown onto the playing surface during a contest, play shall be halted at the discretion of the game officials until such a time that the host institution game management has removed the debris to the satisfaction of the officials. The host institution at Big West contests shall make every effort to prevent the throwing of debris through public address announcements, etc. Spectators who violate this policy shall be subject to expulsion from the athletic venue. Institutions that violate this policy shall be subject to penalties imposed by the Big West Compliance Committee.

23.9.2 Noisemakers

The use of irritants (i.e., artificial noisemakers, portable amplifiers other than for band instruments, derogatory banners, or public address systems by cheerleaders or spectators) is prohibited at Big West volleyball facilities.

23.9.3 Team Security

1. In facilities where fans are seated in close proximity to the team benches or the serving area, the host institution administrator is responsible for overseeing the spectators in these areas. Verbal abuse such as any reference to a player's name, number, heritage, body parts, sexual orientation or other degrading remarks shall not be tolerated. At the discretion of event management and depending on the severity of the offense, spectators creating problems may be immediately removed from the arena.
2. Spectators are expected to remain in their seats and are not permitted to enter the playing area. No one other than the teams, their official parties, event management personnel, university-recognized uniformed spirit squads, match officials, and credentialed members of the media are allowed in the playing area.
3. The end-line/service area should be strictly controlled, ensuring no spectators are in the area interfering with the match or on the court taunting players. At the discretion of the event management staff, spectators violating this policy may be immediately removed from the arena.
4. A two row or aisle "buffer" zone shall exist between team benches and spectators. In the event that a sufficient barrier is not possible, additional security should be provided in order to ensure player safety. All fans must be in the venue's designated seating area. Any fans in portable chairs on the

playing floor shall not be students.

5. Spectators shall not be permitted to change seats when the teams change ends with the intent to verbally or otherwise abuse players from either team.

23.9.4 Sporting Behavior Announcements

One or more of the following sporting behavior announcements should be made a minimum of twice per contest. It is suggested that the announcement be made prior to the contest and during any intermission periods. In addition, the same or similar announcement should be included in a prominent place in the line-up cards or programs distributed to fans. This shall serve as a “first warning” to unruly spectators.

1. The (name of institution) promotes good sporting behavior by student-athletes, coaches and spectators, and requests your cooperation by supporting the participants and officials in a positive manner. Profanity, racial or sexist comments, or other intimidating actions directed at officials, student-athletes, coaches or team representatives will not be tolerated and are grounds for removal from the site of competition. Spectators are prohibited from entering the playing area. Violators will be removed from the venue.
2. The (name of institution) promotes good sporting behavior by student-athletes, coaches and spectators, and requests your cooperation by supporting the participants and officials in a positive manner. Profanity or any remarks or actions referring to a participant’s name, number, heritage, body parts or sexual orientation will not be tolerated and are grounds for removal from the site of competition. Spectators are prohibited from entering the playing area. Violators will be removed from the venue.
3. In the spirit of sporting behavior, the (name of institution) asks that all fans act responsibly and courteously to those around you. Abusive language or disorderly conduct is unacceptable and unwelcome (here, in our home, at name of institution etc.) Spectators are prohibited from entering the playing area. Violators will be removed from the venue. Let’s afford the student-athletes and your fellow fans the respect they deserve. Your cooperation is appreciated.

23.9.5 Procedures in Event of Spectator Disruption

The head official has the authority and the discretion, under the playing rules, to suspend play for any reason. In the event of a disturbance, which is of such character and proportions it disrupts the match, the following action should be initiated:

1. The head official shall suspend play and instruct each team captain to send her teammates to their respective benches. Coaches will make special efforts to see that players do not become involved in the disturbance by holding them in the team area, or upon instruction, taking them to their dressing rooms.
2. The head official will make note of the score and serve possession. This being accomplished, the officials will return to the sideline. The head

official must then be available to Game Management for further instruction. (“Game management” is the host institution’s Director of Athletics or a designated representative.)

3. Game Management will assume responsibility immediately after the teams and officials have cleared the court. Under no circumstances are players, coaches or officials to become involved.
4. Should the disturbance be of such proportions that a long delay is imminent, or is such that it threatens the involvement and safety of the players, coaches or officials, the teams and officials will be instructed by Game Management to return to their respective dressing rooms.
5. Teams and officials will remain in their dressing rooms until the disturbance has been brought under control.
6. Game Management will notify the head official of the “All-clear” when order has been restored, making continuation of play possible.
7. The teams will return to the floor, after which a five-minute warm-up period will be permitted. Following the warm-up period the game will be resumed from the exact point at which it was stopped.
8. Should the disturbance be of such proportions that further play would be impossible, the status of the game will revert to the Directors of Athletics of the institutions involved.
9. At no time are either the home or visiting coaches vested with the authority to either stop or refuse to continue to play. Coaches unilaterally taking their teams off the court or refusing to play will be subject to Conference sanctions and possible forfeiture of the contest.

23.10 External Disruption Procedures

If the contest is disrupted due to weather, power failure or any other occurrences that make it impossible to either start or continue a contest, the procedures outlined in [Appendix 2](#) should be implemented.

23.11 Facilities

23.11.1 Floor Wipers

A minimum of two floor wipers must be present at all home volleyball matches held at Big West Conference venues. (Adopted 5/11/09)

23.11.2 Locker Rooms

The host institution shall provide adequate facilities for the visiting team and officials prior to the contest, during intermissions, and after the contest. Toilets, showers, soap, towels and drinking water shall be made available. The visiting team locker room should be made available two hours prior to the match start time. Access to the locker rooms shall to be restricted to those individuals having official business or possessing proper credentials to enter the locker room.

23.11.3 Parking

The home team will provide free parking for a maximum of five vehicles used to transport the official traveling party of the visiting team. Parking shall be in a lot close to the competition facility.

23.11.4 Practice Facilities

If the visiting team requests practice time for the day prior to the contest, the home team should make every attempt to provide or arrange for practice time in the game (or other suitable) facility. Requests must be made a minimum of three weeks prior to the contest. If the visiting team requests practice time for the day of the contest, the home team must accommodate them in the game facility for a minimum of one hour. If the game facility is not available for the visiting team but time is reserved for the home team, then the home team shall either share time with the visiting team or use the alternate site. The visiting team should contact the home team as soon as possible if it intends to cancel any practice time that has been reserved.

23.10.4.1 The host institution shall have someone assigned to greet the visiting team at this practice site. This person shall be available to review the practice schedule, pregame schedule, etc., and to make sure the visiting team has all of its requirements met.

23.11.5 Towels

Fifty clean towels should be made available per match to each bench.

23.12 Game Ball

23.12.1 Member institutions must utilize a multi-colored volleyball in the same colors as the NCAA championship ball. Balls provided for practice must be the same color and manufacturer as the game ball. (Adopted 7/13/05, 5/11/19)

23.12.2 The following three-ball rotation system shall be used in all Conference volleyball matches:

1. A different ball is used for each rally.
2. The two balls not in play are held by the ball person in the right back position, one on each side of the court.
3. Balls are circulated to the person in the area of the right back corner of the court who does not have a ball during play. Balls are always rolled from corner to middle to corner, as fast and as inconspicuously as possible.
4. When not chasing or rolling the game balls, the ball retrievers should place themselves out of the sight lines of spectators.

23.13 Game Countdown

The Big West Conference has a standard countdown format for all hosted Women's Volleyball matches. See [Appendix 3](#) for this format.

23.14 Game Management Director

At each Conference match, the home institution shall provide and identify to game officials and the competing teams, an athletics department designee on the premises as

the person in charge of game management at that event. See [Appendix 4](#) for the Game Management Directors' responsibilities.

23.15 NCAA Automatic Qualification and Non-NCAA Postseason Events

See Section 4.14 for Seeding and Tiebreaking policies applicable to all sports, which shall be used as needed to supplement or clarify any sport-specific bylaws. (Adopted 8/23/23)

23.15.1 In the event a postseason Conference Women's Volleyball Tournament is held, the winner of the Tournament shall be the Conference's automatic qualifier to the NCAA Tournament. (Revised 12/8/22)

23.15.2 In the event a postseason Conference Volleyball Tournament is not held, the Conference regular season champion in volleyball shall be the automatic qualifier.

23.15.3 In the event that two teams tie in the standings, the following tie-breaking formula shall be used to determine the higher seed:

1. The winner of the head-to-head conference game(s) between the tied teams shall be declared the higher seed.
2. If still tied, the team with the best win-loss percentage in conference matches against common opponents beginning at the top of the standings and working down the standings until the tie is broken shall be declared the higher seed. Ties among teams at the top of the standings should be broken first to establish a ranked order.
3. If still tied, the team with the best total win/loss set percentage in conference matches against all conference opponents, including the matches between the tied teams, shall be declared the higher seed.
4. If still tied, the team with the best win/loss set percentage against common conference opponents, excluding the team with which it is tied, beginning at the top of the standings and working down until the tie is broken shall be declared the higher seed. Ties at the top of the standings should be broken first to establish a ranked order.
5. If still tied, the team with the highest point ratio in all conference matches shall be declared the higher seed.
6. If still tied, the higher seeded team shall be determined by a coin toss conducted by the commissioner.

(Revised 6/5/25)

23.15.4 In the event more than two teams tie in the standings, the following tie-breaking formula shall be used to determine the higher seed:

1. The teams shall be ranked based on win-loss percentage against the other tied teams. If one team is ranked ahead of the other teams, it shall be declared the higher seed. If a team is ranked behind the other teams, the remaining teams (if still tied based on win-loss percentage against the other tied teams) shall be ranked based on the two-way tie-breaker formula.
2. If more than two teams are still tied, the teams shall be compared based on the best win-loss percentage in conference matches against common opponents beginning at the top of the standings and working down until the tie is broken. Ties among teams at the top of the standings should be broken

first to establish a ranked order. If one team is ranked ahead of the other teams, it shall be declared the higher seed. If a team is ranked behind the other teams, the remaining teams (if still tied based on win-loss percentage against the other tied teams) shall be compared based on the two-way tie-breaker formula.

3. If still tied, the team with the best total win/loss set percentage in conference matches against all opponents, including the matches between the tied teams, shall be declared the higher seed.
4. If still tied, the team with the best win/loss set percentage against common conference opponents, excluding the team with which it is tied, beginning at the top of the standings and working down until the tie is broken, shall be declared the higher seed. Ties among teams at the top of the standings should be broken first to establish a ranked order.
5. If still tied, the higher seeded team shall be determined by a coin toss conducted by the commissioner.

(Revised 6/5/25)

23.16 Official Scorer and Statisticians

The host institution shall provide the NCAA statistical form and scoresheet to the visiting team within a half hour of the end of the match.

23.16.1 The host institution shall provide at least two competent adults (not redshirts) per team knowledgeable of NCAA statistics to keep the match statistics.

23.16.1.1 Failure to comply with the regulations of 23.16.1 will result in a conference reprimand.

23.17 Officials

23.17.1 Assignments

Officials shall be assigned as follows:

1. Officials (referees) shall be assigned by the Conference's Coordinator of Women's Volleyball Officials. Costs associated with the assigning program, including the coordinator's fee and the cost of traveling any officials to conference games, are to be prorated out among the conference members.
2. Current squad members, including redshirts or recent squad members (within two years completion of eligibility), shall not be allowed to serve as line judges at Big West member institutions. (Adopted 5/29/87, Revised 7/31/91)
3. Line judges shall be centrally assigned by the Conference's Line Judge Assignor. Both line judges arrive at least 45 minutes prior to match time. Line judges report to the court 30 minutes prior to match time wearing the official polo shirt with current trademarked "Volleyball Certified Official" logo. The official polo is available in three colors. Line judges need to check with the Line Judge Assignor for guidelines. The default color is white and line judges need to wear the same polo. Navy slacks with a black or navy blue belt, white socks and white athletic shoes complete the uniform. (Revised 8/2/94, 7/15/02, 8/25/22)
4. Composite officiating assignments for each institution will be posted on the assigning web site prior to the start of the season.

5. The home institution shall be responsible for providing the funds to the Big West to pay officials.
6. The home institution shall make available two complimentary tickets for each official assigned to a volleyball contest, which must be requested by the official at least 48 hours in advance of the contest.
7. Officials are to arrive at the venue 75 minutes before the scheduled starting time of the contest. Officials must contact the Coordinator of Officials if their arrival will be delayed or if they are unable to make the contest. If they are unable to reach the Coordinator of Officials, they must contact the Home Game Management Director.
8. The officials should measure the net one hour prior to the start of the match.
9. Line judge flags are provided by the head official. (Revised 8/25/22)

23.17.2 Communications

Communications with officials shall conform to the following guidelines:

1. Communication between game officials and coaches, student-athletes or other members of each team's official party shall be prohibited before and after the game, except for common courtesies. Communication during the game is permitted only for rules clarification. If a prolonged conversation is required, both head coaches should be present. Following the game, officials shall leave the court immediately.
2. Coaches shall not contact officials directly through correspondence or telephone. All matters pertaining to officials or officiating shall be directed to the Conference Office or the Conference Officials Coordinator. Likewise, this policy precludes officials from contacting coaches in a similar manner.
3. Officials should not be included in any social gatherings held in conjunction with the game.

23.17.3 Complimentary Items

Under no circumstances are officials to be provided with any complimentary items such as hats, shirts or promotional items by the host institution.

23.17.4 Criticism of Officials

Criticism of officials shall conform to the following guidelines:

1. Institutional personnel are prohibited from commenting on the performance of officials to or through any source other than the Conference Office. Failure to comply with this policy may lead to Conference disciplinary action as described in Big West Constitution 1.9.
2. All reports or comments pertaining to officiating, game management responsibilities, players, coaches or officials shall be directed only to the Conference office.
3. Video shall not be used by coaches or other institutional personnel for criticism of contest officials or officiating; Specifically, this prohibits the use of footage for the purpose of highlighting officiating calls. No reference shall be made in any public forum on officiating matters.

23.17.5 Crowd Control

Crowd control regulations involving officials shall occur as follows:

1. The Director of Athletics or a designated representative shall attend the officials' pregame conference on game day to review procedures to be followed in the event of a spectator disturbance and to acquaint them with game management officials available in the vicinity of the court.
2. Officials shall be escorted to their vehicles by security or game management if requested by the official or deemed necessary by game management.
3. Officials should not assess sanctions against spectators. The host institution event management and event security personnel shall be responsible for crowd control and handling any unsporting behavior by the crowd.

See [Section 23.9](#) regarding general crowd control regulations and procedures.

23.17.6 Identification of Officials

Sports Information Directors and coaches will make no reference whatsoever to officiating in institutional press releases or in any other institutionally published materials, such as coaches' newsletters, game programs, etc. Names of game officials will not be listed in the official game program, nor introduced by the public address announcer (Revised 8/25/22).

23.17.7 Locker Rooms

A secure locker room should be provided for the officials' use. Drinking water shall be provided. The officials' dressing room should be private and not in proximity to team dressing rooms. The host institution's designated liaison with game officials may enter the dressing room for a brief period to perform his/her prescribed duties.

23.17.8 Parking

The home team shall provide parking for the game officials' vehicles in a secure lot close to the competition facility. Parking passes or arrangements for complimentary parking shall be provided to the officials prior to the contest.

23.18 Promotions

The intermission that occurs between the second and third sets of all conference matches shall be the maximum time permitted under NCAA playing rules.

23.19 Public Address Announcer

Member institutions shall provide public address announcers at all home Conference volleyball matches.

23.19.1 Use of Microphone

The public address facilities should not be available to or used by spectators, student yell leaders or any non-contest administrative personnel.

23.19.2 Sporting Behavior

- a. The public address announcer shall instruct the spectators that the visiting players, coaches, and game officials are guests of the home institution and should be treated as such.
- b. One or more of the designated sporting behavior announcements should be made a minimum of twice per contest (See [Bylaw 23.9.4](#)). It is suggested that the announcement be made prior to the contest and at intermission.

23.19.3 Disciplinary Action

Public address announcers are considered to be part of game management staff and as such are subject to disciplinary action under Big West Constitution Sections 1.9 and 1.10 for any violation of these volleyball game administrative guidelines.

23.20 Schedules, Conference

There shall be an 18-game conference schedule, with each participating institution playing each other at least once but not more than twice. The Conference Championship shall be determined by the win-loss percentage of Conference matches played. In the event of a tie, co-champions shall be declared.

23.20.1 Conference volleyball matches within the same geographic region shall be conducted on Friday and Saturday. Contests in two different regions shall be conducted Thursday and Saturday. Any exception shall require the approval of the commissioner. Exceptions may be made for television.

23.20.2 The starting time for all weekday Conference matches shall commence no earlier than 5:00 pm and weekend matches shall begin no earlier than 4:00 p.m., except that weekend games between out-of-region opponents (not including Hawai'i) may begin as early as 1:00 pm. In all cases, game times can commence at alternate times if the a different time is agreed upon by the Directors of Athletics (or their designees) and approved by the Conference Office. (Revised 6/23/21, 12/6/24)

23.21 Schedules, Nonconference

With the exception of the University of Hawai'i, conference institutions are prohibited from scheduling any non-Division I contests. Hawai'i shall be permitted to schedule one home non-Division I match on an annual basis.

23.21.1 Failure to adhere to the stipulations in Big West Bylaw 23.21 shall result in a \$500 fine per match.

23.22 Scouting/Video Exchange

23.22.1 The Big West Conference participates in the VolleyMetrics National Video Exchange. The guidelines can be found in [Appendix 6](#). In cases where a team plays a nonconference match at an institution that does not participate in the National Video Exchange, the video should be uploaded as soon as possible, within 24 hours of the conclusion of the match.

23.22.1.1 Failure to comply with the regulations of Big West Bylaw 23.22.1 will result in a \$100 fine for the first offense, a \$250 fine for the second offense, a \$500 fine for the third offense, and a \$1,000 fine for

the fourth offense. An exception may be made for demonstrated technical failure.

23.22.2 Immediately following all Conference matches, the home institution shall provide a digital file of the match to the visiting team. If a digital copy cannot be provided, a DVD must be provided.

23.22.2.1 Failure to comply with the regulations of Big West Bylaw 23.22.2 will result in a \$100 fine for the first offense, a \$250 fine for the second offense, a \$500 fine for the third offense, and a \$1,000 fine for the fourth offense. An exception may be made for demonstrated technical failure.

23.22.3 The camera used for scout video must be placed in a fixed, non-moving position with a view of the court that (1) includes the corner of the near court; (2) is angled to show a placement higher than the top of the net; and, (3) is zoomed in as tight as possible with these parameters. (Revised 5/11/19)

23.22.3.1 Failure to comply with the regulations of Big West Bylaw 23.22.3 will result in a \$100 fine for the first offense, a \$250 fine for the second offense, a \$500 fine for the third offense, and a \$1,000 fine for the fourth offense. An exception may be made for demonstrated technical failure.

23.23 Sports Information/Media

Each sports information director ("SID") is charged with the responsibility of keeping the Conference information director advised as to schedule changes, time alterations, etc., for all Conference recognized sports.

23.23.1 The SIDs from all institutions must exchange pertinent information (i.e. team rosters, updated cumulative statistics, and box scores, when applicable) with the SIDs of the next week's opponent(s) on the same day of the last game of the week/weekend. In situations where there are multiple events that week (i.e., Tuesday and Friday matches), SIDs from both institutions must exchange the latest box score and updated statistics on one of the days in between the two matches.

23.23.2 The home institution's SID must provide credentialed working media with a parking pass and working space, including access to phone, internet and electrical outlets.

23.23.3 The home institution's SID must provide for equal access by media to coaches and competitors from each team after a 10-minute cooling-off period. Equal access must be given to all media representatives regardless of gender at any time interviews with coaches and/or student-athletes are conducted, including after competition. Equal access is defined as access to coaches and/or student-athletes at the same time and the same place. Bringing student-athletes to a separate area for reporters of the opposite sex is not considered equal access. The exact method of ensuring equal access shall be determined by the institution.

23.24 Sports Medicine

A certified athletic trainer is required to be on site or on call for all home volleyball matches. On call is defined as being within five minutes of the site.

- 23.24.1 Each host institution shall provide reasonable athletic training facility access for the certified athletic trainer of the visiting team prior to or during practice preceding a conference contest. Advance scheduling awareness and communication are the responsibility of the visiting institution's athletic trainer. Training facilities shall be made available to both teams prior to and at the conclusion of each contest.
- 23.24.2 Host institutions must provide the visiting team with a bio hazard kit consistent with OSHA guidelines.
- 23.24.3 Host institutions shall provide drinking water for the visiting team's use during and immediately after the contest as well as during any scheduled practice sessions. These items shall be made available one hour prior to the start of competition and practices.
- 21.23.4 In the case of an injury to a visiting player, the home team is not required to provide transportation to a hospital or other medical facility. The host institution should assist in making arrangements and should provide directions to the closest emergency room available when ambulance service is not deemed necessary.
- 23.24.5 All Big West conference head coaches and assistants must attend an in-person, hands on training course in CPR/AED (Cardiopulmonary Resuscitation/Automated External Defibrillator) and First Aid and be certified. New coaches shall have a 45-day window from his/her start date at the institution to be certified.

23.25 Suspended Coaches

A coach who has been suspended from a match by the Big West, the NCAA or as a result of a violation of Playing Rules shall not be within sight and sound of the match.

Additionally, a suspended coach shall be precluded from communicating with any team personnel or officials, from participating in any official pre-game activities at the site of the contest directly preceding the competition and from being in the facility once pre-game activities have started through the end of the contest.

23.26 Tickets

- 23.26.1 The home institution shall provide information regarding ticket arrangements to each visiting institution prior to the beginning of each season. This information shall be provided to the Ticket Manager with cover letter copied to the Athletics Director, Senior Woman Administrator, Sports Information Director and Head Coach. This information must include a means for distribution of complimentary and or tickets purchased by the visiting team. The home team shall make every effort to facilitate such distribution for the visiting teams.
- 23.26.2 A total of 40 complimentary tickets for seats located directly behind the bench in all odd numbered sets of the match shall be provided for the visiting team via a pass list. Under no circumstance are any of these 40 tickets to be resold. The home team shall submit a copy of the pass list to the visiting team's compliance office within seven business days of the completion of the contest.

- 23.26.3 The home institution shall make available two complimentary tickets for each official assigned to a volleyball contest, which must be requested by the official at least 48 hours in advance.

23.27 Uniforms

- 23.27.1 All team members shall wear uniforms that prominently display the Big West logo. A single competition exemption of the rule shall be permitted annually for special occasion uniforms.
- 23.27.1.1 Failure to adhere to the stipulation in Big West Bylaw 23.28.1 shall result in a \$250 fine. An additional fine shall be levied if conference logos are not displayed at the next available opportunity.
- 23.27.2 The home team in Conference matches shall wear light-colored jerseys and the visiting team shall wear dark-colored jerseys, except when the visiting team has played a Conference match either one or two days before, in which case the home team shall wear dark-colored jerseys and the visiting team shall wear light-colored jerseys. Any deviation from these requirements must be mutually agreed upon in advance by the two institutions' Directors of Athletics or their designees.

23.28 Video Board Replays

Member institutions with video scoreboards are limited to showing one real-time replay time of controversial plays or officials' calls. During timeouts or inaction, institutions may show unlimited replays of non-controversial plays.

APPENDIX 1 - Contest Arrangement and Contact Information

The home team's Director of Athletics/Senior Woman Administrator or his/her designee shall send out Conference contest arrangement and contact information to the visiting team's Director of Athletics, Senior Woman Administrator, Sports Information Director and the Head Coach at least 30 days in advance of each Conference contest. Institutions may use the Big West Conference suggested format for this purpose or they may use other similar methods of communicating the information. Any changes in scheduled time, date or contest site made subsequent to final master schedule must be mutually agreed upon by the parties involved, approved by the commissioner and submitted in writing.

The home team will provide the following information to the visiting team in writing at least 30 days in advance of the contest. Items 6-12 should be provided in a separate visitors' handbook to include any additional information that may be of use to teams traveling to the institution.

1. Event Manager Contact
2. Home Team/Visiting Team
3. Sport
4. Contest Location
5. Day, Date and Time of Contest
6. Colors worn by the home team
7. Parking Arrangements for Visiting Team Vehicles
 - a. Parking Contact
 - b. Directions or map to parking and game facility
8. Individual to contact regarding practice arrangements
 - a. Contact no later than
 - b. How to cancel practice if not using the reserved practice time (voice mail etc.)
9. Locker Room Facilities Available
 - a. Training Facility Contact
10. Laundry Service Availability
 - a. Equipment Room Contact
11. Media Information
 - a. Media Contact
12. Ticket Exchange Information
 - a. Procedures for Will Call and Player Complimentary Tickets

APPENDIX 2 - External Disruption

If a contest is disrupted due to weather, power failure, or any other occurrences, making it impossible to either start or continue a contest, the following will be implemented:

1. If a contest cannot start, the home game management official, the visiting institution's senior athletic department representative, if present, and the assigned game officials will confer to determine:
 - a. If the contest can be played;
 - b. An alternate start time in the event the contest can possibly be played on the day scheduled;
 - c. An alternate date if it cannot be played as scheduled. The contest must be rescheduled unless it is determined that it has no bearing on the Big West Conference Championship and both institutions and a majority of the remaining Big West Conference institutions agree.
2. Once a contest is started and an external disruption occurs, NCAA playing rules will be in effect.

APPENDIX 3 - Game Countdown

Standard Women's Volleyball Match Countdown

CLOCK	ACTIVITY
60:00	Court available for warm up
30:00	Captains Meet for Coin Toss - Officials exit to locker room
19:00	Visiting Team Court - Officials take court
15:00	Home Team Court
11:00	Visiting Team Court
6:00	Home Team Court
1:00	Team Huddle/Announcements
0:00	National Anthem and Introduction of Starting Lineups

Teams may stand at their benches for the national anthem. Once the anthem is complete, only the seven starting players from each team will be introduced. Players may stand on the end line of their respective courts or go from the bench to the end line as their name is announced. The announcer introduces the visiting team members first, followed by the home team. Assistant coaches and the head coach shall be introduced after a team's starting seven. The match officials shall not be introduced.

Following introductions, the referee whistles for the captains and starters to go to center court to shake hands. Players then proceed to starting positions. Play begins immediately.

An intermission will occur between the second and third sets of all conference matches and shall be five minutes in duration, including warm-up time. The intermission shall include at least three minutes of warm-up time, and the court shall be shared during the warm-up time.

Television coverage may dictate changes in match time. The home team shall make the actual game day countdown available to the coaches, SIDs, officials' table, officials, and others no later than 90 minutes before game time. In addition, countdown sheets should be posted in both locker rooms. The countdown sheet shall inform the visiting team and contest officials of the procedures to be followed during the introduction of players, playing of the national anthem, or special activities during intermission. Senior recognition programs are to be conducted post-match rather than during the pregame countdown. The length of the senior recognition program and national anthem shall not exceed seven minutes. The actual length of the entire ceremony shall be determined by the host institution and inserted into the pregame countdown.

APPENDIX 4 - Game Management Director Responsibilities

At each Conference match, the home institution shall provide and identify to game officials and the competing teams, an athletics department designee on the premises as the person in charge of game management at that event. The Game Management Director should have access to means of electronic communication in order to promptly address any game management issues during the contest. He/she shall be available to the game officials and the visiting team's personnel for any matters, which may arise during the contest.

The director is charged with the administration and operation of the facilities that host Big West Conference intercollegiate contests. To assist in establishing a top quality environment at these facilities, the following responsibilities are recommended:

1. Coordinate pregame and intermission activities when applicable and inform both coaching staffs. It is recommended that there be a coordinator for pregame and/or intermission.
2. Plan to play the national anthem during the pregame interval.
3. Arrange for adequate security for officials to and from their locker room. In some situations, an escort to their vehicles after the match may be necessary. All reasonable precautions should be taken.
4. Secure the playing area, if possible, at the end of the match, and have all coaches, players, and officials depart to their locker rooms as soon as possible.
5. Meet during the preseason and postseason on campus with the appropriate representatives to review all aspects of positive contest control. These individuals may include the following:
 - a. Athletic Director or other Senior Administrator
 - b. Head coach for respective sport
 - c. Sports information directors
 - d. Campus security director and/or staff
 - e. Public address announcer
 - f. Head cheerleader and adviser
 - g. Student body president or official student representative
 - h. Student newspaper sports editor
 - i. Student booster head
 - j. Alumni director
 - k. Band director
 - l. Other pertinent officials as needed
6. Establish a command post in the venue to coordinate crowd control programs.
7. Avoid placing the visiting team in front of the home team student section.
8. Restrict access to the locker rooms to only those people having official business or possessing proper credentials to enter the locker room.

9. The Game Management Director and staff should make every effort to identify troublemakers and do everything possible to remove them from the facility.
10. Ensure that all visible posters, signs and handout literature are positive, non-inflammatory, non-derogatory and in good taste.
11. Take immediate corrective action in the event of any objectionable and/or improper chants by the host institution's fans. Each institution must have in place a procedure to deal with this issue and have it stated in its institutional policy manual for game management and good sporting behavior.
12. Be familiar with the layout of the venue, so that accurate directions can be given in the event of an emergency. A listing of any emergency procedures should be furnished to the public address announcer.
13. Game management should have specific procedures in place to accommodate medical aid situations in the spectator areas. All game management personnel should be briefed regarding the steps to take in the event of an emergency.

APPENDIX 5 – VolleyMetrics National Exchange Guidelines

INTERCONFERENCE OPEN VIDEO EXCHANGE POLICY

21 JUNE 2017 | Version 2

The Interconference Open Video Exchange (Interconference Exchange) operates with an open exchange policy. All schools that are part of a conference which participates in the Interconference Exchange must provide video of matches to all other schools that are part of a participating conference. All teams shall use the VolleyMetrics Portal for transferring video of matches, which process shall be automated through the VolleyMetrics Portal. The automating of this process shall not constitute a violation of conference television broadcasting rights. The Interconference Exchange will be governed by the following guidelines.

1. ACCESS REQUIREMENTS

All schools will purchase a VolleyMetrics subscription which will guarantee access to the Interconference Exchange throughout the season.

2. CAMERAS

VolleyMetrics guarantees that each institution will have (or has had) the opportunity to install a camera in their facility. VolleyMetrics cameras will upload video for any home match automatically to the VolleyMetrics Portal. Institutions that have a VolleyMetrics camera are still required to record a backup video on their own camera.

3. MATCHES TO BE SHARED

Teams are required to upload all matches played during the championship segment of their season that counts towards their record (pursuant to NCAA Bylaw 17.25.7) and/or would trigger a student-athlete year of eligibility (pursuant to NCAA Bylaw 17.02.8).

4. VIDEO QUALITY REQUIREMENTS

Match videos shall meet the following standards:

1. Matches shall be filmed from a central position behind an endline.
2. Cameras shall be elevated so that the far endline is visible through the net.
3. All four corners of the court, the top of the antennae, and a few feet behind the near endline must be visible.
4. Only the competition court and the head referee should be in the frame.
5. Jerseys and numbers must be easily readable and of contrasting colors.
6. The video quality must be High Definition (at least 720p at 1280 x 720).
7. The camera must remain in the same position throughout the match and not switch sides as the teams change sides.
8. The camera should not be turned off at any time during the match, so that no video is omitted (i.e. video between rallies or sets).
9. If your facility does not provide a location to produce the required angle for video, the home team must provide the visiting team a feed of the home team's permanent camera.

5. UPLOAD REQUIREMENTS

The video of each match is required to be uploaded to the corresponding match slot on the

VolleyMetrics Portal. The away team has no responsibility for uploading matches when playing at a participating team's facility, but when a neutral match is played, both teams share responsibility for uploading the video.

1. The video of each match must be uploaded to the corresponding match slot by 11.59pm Local Time of the event on the day the match is played or else the team will be locked out from accessing any video except for their own matches.
2. Copies of each match scoresheet and final box score shall be uploaded to the corresponding match slot with the same deadline as video uploads or else the team will be locked out from accessing any video except for their own matches. In regards to scoresheet quality and compliance:
 - a. Scoresheets and box score should be uploaded in picture or PDF format and as a single file.
 - b. If the institution is using the VolleyMetrics Computerized scoresheet system, the upload will happen automatically and the host school should simply verify the upload happened properly.

6. DOWNLOAD AVAILABILITY

Due to these posting requirements, there will be no need for formal tape requests; video of all matches played by a school in a participating conference must be available to other teams in participating conferences through VolleyMetrics.

1. Schools that are part of a participating conference will have access to each other's matches on the VolleyMetrics Portal, which will enable them to select and download any match they choose for the purpose of match preparation.
2. Each week's matches will become available to other Interconference Exchange teams at 2pm Pacific Time on Sunday.

7. RECOURSE for NON-COMPLIANCE

Conferences who are part of the Interconference Exchange should enforce these rules. Any non-compliance issue should be brought up to the Conference Liaison of your conference who will be able to evaluate and take proper action. The sanctions connected to specific violations are as follows:

1. Late video/scoresheets: team will be automatically locked out from accessing any video except for their own matches until the content is uploaded.
2. Poor quality video/scoresheets: conference liaisons will be able to give a warning or lock out a team from accessing any video except for their own matches until the content is re-uploaded.
3. Camera view or jersey standards: the team will be given a warning at the first occurrence. If the issue persists, a conference liaison will be able to lock out a team from accessing any video except for their own matches until the issue is addressed and the team starts complying with the standards.

4. Any other issue: the team will be given a warning at the first occurrence. If the issue persists, a conference liaison will be able to lock out a team from accessing any video except for their own matches until the team starts complying with the standards.

Further sanctions—including monetary fines—can be imposed within a conference.

8. NOTES

Any proposals to edit this policy should be communicated to the Conference Liaison.