

**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING with A/P
Tuesday, August 25, 2026, at 6:00 p.m.
NRM Room A & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson	X		
	Mather Clarke	X		
	David Cowles	X		
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler**	X		

STAFF:	Stephanie Smigala, Interim Finance Director
	Andrea Vassallo, Recording Secretary

Members of the Public:

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:00 p.m.

2.0 Public Comment: None

3.0 Appointments/Resignations: None

4.0 Correspondence: None

5.0 New Business:

a. Consider and Act on New Notarization Fees.

The item has been tabled until the next BOS Meeting, September 1, 2026, for further details and clarification from town staff.

Discussions:

Selectman T. Sadler and Selectwoman G. Marrion inquired about the rationale of the proposed fee adjustment.

- Proposal to increase notarization fees from \$5 to \$10, and other documents from \$2 to \$5.
- Discussion among BOS members over rationale: last adjustment was 13 years ago; inflation and licensure costs cited.
- Notary license costs: \$120 initial, \$60 renewal every 5 years.
- Concerns raised about potential burden on residents and whether the increase is necessary or competitive.
- Suggestion to set fees at \$6.50 based on inflation since 2013.

5.0 New Business:

a. Veteran's Tax Exemption

- Veterans Tax Exemption clarity needed.
- Discussion on eligibility: whether exemption applies to structure only or includes land.
- Clarification sought based on previous meeting notes and town attorney advice.
- Motion wording and ordinance implications discussed; action deferred for clarity.

b. BOS Retreat Schedule September 22, 2026 – Immediately following BOS with A/P Meeting – 5:00 PM meeting start.

- Some members may have scheduling conflicts; a poll will be conducted to confirm availability

****Selectman T. Sadler left the meeting at 6:17 PM****

c. Three (3) Board Meeting: Scheduled October 20, 2026 – Approx. 6:30 PM Immediately following BOS with A/P Meeting.

- Potential BOS quorum agreed upon for this meeting.

d. BOS and Land Use Meeting – November 17, 2026 – Following BOS with A/P

- Potential BOS quorum agreed upon for this meeting.

7.0 Consider and Act on A/P:

Selectman D. Cowles **MOVED to APPROVE** accounts payable in the amount of **\$1,913.47 for FY26**.
Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

Selectman D. Cowles **MOVED to APPROVE** accounts payable in the amount of **\$72,972.77 for FY27**.
Selectman M. Clarke **SECONDED;**

Discussions:

Selectman B. Aaronson, Page 2 – Supervisor's Meeting

- Question raised about purchasing food for supervisor meetings. Members clarified it is a customary practice to promote camaraderie, with meetings being long and only held quarterly.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

Selectman D. Cowles **MOVED to APPROVE** accounts payable in the amount of **\$4,087 for FY27.**

Selectman B. Aaronson **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

8.0 Consider and Act on Budget Transfers:

No action required by the BOS as transfers were observed as being under the \$2000.00 threshold for approval. Budget transfers for this meeting are an informational notice to the BOS.

9.0 Approval of Minutes:

a. July 28, 2026 – BOS with A/P

Selectwoman G. Marrion **MOVED to APPROVE** the July 28, 2026, BOS Meeting Minutes with A/P.

Selectman M. Clarke **SECONDED; MOTION CARRIED; 5:0:0**

Yea	Fournier, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	Aaronson,

b. August 11, 2026 – BOS Regular Meeting

Selectwoman G. Marrion **MOVED to TABLE** the action of approving the August 11, 2026, BOS Regular Meeting Minutes due to a lack of quorum until September 1, 2026. Selectman R. Fournier **SECONDED;**

Discussions:

Inquiry about a scheduled ribbon cutting for the newly installed Adaptable Playground. A ribbon cutting is scheduled for Friday, August 28, 2026.

MOTION CARRIED; 6:0:0

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

10.0 Executive Session: Personnel Matters

Selectwoman G. Marrion **MOVED to START** the Executive Session at 6:29 PM and invite Interim Finance Director, Stephanie Smigala, to the discussion. Selectman M. Clarke **SECONDED; MOTION CARRIED; 6:0:0**

Yea	Fournier, Aaronson, Clarke, Cowles, DePietro, Marrion
Nay	0
Abstain	0

Start Executive Session: 6:29 PM

End Executive Session: X:XX PM

11.0 Adjourn:

Consensus to **ADJOURN** the meeting at **X:XX PM. MOTION CARRIED.**

Respectfully submitted by Andrea Vassallo, Recording Clerk

Andrea Vassallo

Please see minutes of subsequent meetings for corrections to these minutes and any corrections hereto.

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