

TOWN OF BOLTON
TUESDAY, SEPTEMBER 1, 2026
BOARD OF SELECTMEN MEETING
TOWN HALL – 6:30 P.M.
Call in # 1-646-931-3860
Meeting ID: 862 6718 9631
Passcode: 370936

Link: <https://us02web.zoom.us/j/86267189631?pwd=Y11v0cyW89f0CBn8qm8MiMj6xZyzk2.1>

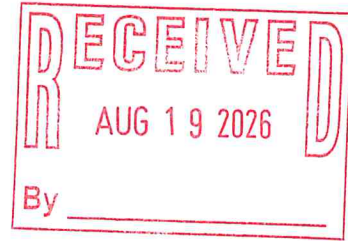
1. Call to Order.
2. Pledge of Allegiance
3. Public Comment.
4. Bolton Prevention Council Presentation.
5. Appointments/Resignations:
 - a. James Quish – Deputy Fire Marshal & Asst. Building Official (resignation).
 - b. Larissa Webb – Library Board (Democrat) Full Member.
6. Correspondence:
7. New Business:
 - a. Discussion on Legislative Grant
 - Town Green
 - Pavillion Projects
 - b. Discuss Priority Projects.
 - Herrick Park
 - Community Septic
 - Trail
 - Vernon Road
 - Rooms A and B
 - c. Discussion on New Role Announcement with Public Comment.
8. Old Business:
 - a. Consider and Act on Veteran's Tax Exemption.
 - b. Consider and Act on Approving Updated CFO Job Description.
 - c. Pick a Date for BOS Retreat: (The Dates Below are Each the First of the Month Regular BOS Meeting Dates with A/P Attached – If You Choose One of the Following Dates, We Would Start the Regular BOS Meeting at 5:00 P.M. and Immediately Following the BOS Meeting You Would Do the Retreat).
 - Tuesday, October 6, 2026
 - **Monday**, November 2, 2026.
 - Tuesday, December 1, 2026.
9. Approval of Minutes:
 - a. August 11, 2026 – BOS Regular Meeting.
10. Consider and Act on Budget Transfers.
11. Finance Reports.
12. Town Administrator's Report.
13. Executive Session: Personnel Matters.
14. Adjourn.

Upcoming Meetings:

Tuesday, September 8, 2026 – BOS with A/P – Town Hall 6:00 p.m.

Tuesday, September 22, 2026 – BOS with A/P - Town Hall 6:00 p.m.

Tuesday, October 6, 2026 – BOS Regular Meeting with A/P - Town Hall 6:30 p.m.



August 19, 2026

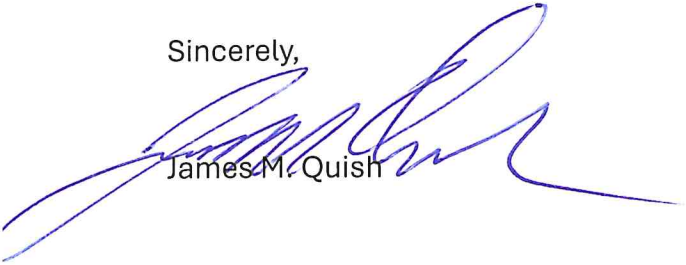
Bolton Town Hall
Human Resources

Dear HR Manager:

Please consider this my written resignation from Deputy Fire Marshal and Asst Building Official positions effective immediately.

Thank you.

Sincerely,



James M. Quish

TOWN OF BOLTON
BOARD/COMMISSION
INTEREST FORM

Thank you for your interest in serving on a board or commission in our community. Volunteers play a major role in our Town government. The Board of Selectmen or subcommittee will review the information provided and may ask to meet with you to consider appointment.

Name: Larrissa Webb

Political Affiliation: Democratic Party

Library

I am interested in serving on the (name of board/commission) _____
as a full member X and/or alternate _____.

Please provide a brief statement as to why you are interested in serving on this board/commission.

I'm interested in helping support our local library and community who rely on its' services.

Please share any pertinent information on your background, education and experience as it relates to the board/commission position.

Professionally, I am an accountant, having obtained my BS at University of Saint Joseph in West Hartford, CT

I can assist with budgets and forecast and overall support.

I am also a mother and regularly visit the library with my own kids.

Please add any additional information or comments.

Signed: 

Date: 08/25/2026

If you have any questions, please contact the Selectman's Office.

Please complete this form and return to: Selectman's Office
222 Bolton Center Road
Bolton, CT 06043
hr@boltonct.gov
(860) 649-8066 x 6111

Address: 176 Bolton Center Road Bolton CT 06043

Telephone Number: 865.617.9948

Cell Number: 865.617.9448

Email Address: larrissawebb@gmail.com

New Role Announcement: Building Official & Special Projects Coordinator



Leadership Transition & Position Scope

- **Internal Transition:** Existing Town Administrator (Jim Rupert) moves into this role, retaining vital institutional & technical experience in-house.
- **New TA Recruitment & Onboarding:** Town will post application for new Town Administrator; Jim remains in TA role until filled and directly assists in training & onboarding the incoming TA.
- **Capacity & Operational Bandwidth:** Provides staff bandwidth to maintain regional support for Ashford & Willington without impacting local turnaround times.
- **Technical Code Guidance:** Advises building & fire marshal staff on complex code applications & structural plan reviews.



Project Execution & Oversight

- **In-House Bid Specifications:** Writes precise bid specifications and scope descriptions in-house to ensure clean, clear public bidding.
- **Public Bidding Management:** Coordinates competitive public rollouts to attract top contractor proposals.
- **On-Site Construction Oversight:** Leads plan reviews, site inspections, and job meetings.
- **Commission Guidance:** Supports Temporary Building Commission & assists BOS in vetting contractors.



Grant Focus

- **Proactive Grant Writing:** Researches, identifies, and executes state, federal, and regional grant opportunities.
- **Alignment with BOS Goals:** Targets funding for town infrastructure, clean energy, and municipal building updates.
- **Financial Administration:** Collaborates with Finance Team & Facilities Director to manage compliance & audits.
- **Taxpayer Relief:** Secures non-tax dollars to fund critical town improvements without raising mil rates.



Net Financial Cost

97% Pre-Funded: Vacancies in the Land Use department (\$111.7k) cover 97% directly; remaining absorbed by actual vs. expected operational line savings in Land Use.

EXISTING BUDGET	ESTIMATED FY27 COST	NET SURPLUS
\$239.5K	\$189K-\$209K	+\$30K to +\$51K
Land Use + Town Administrator	Both Roles & Transition Timing	Savings due to current vacancies and transition timing

**Note: Transition timing savings is a one-time FY27 occurrence. Going forward, the position remains fully funded via the reallocated Land Use budget lines.*



Town of Bolton

Motion Regarding Veterans and Spouses Tax Exemptions

Whereas, the Board of Selectmen had requested the Town Attorney and the Town Assessor review the matters regarding real estate tax assessments for veterans and surviving spouses; and

Whereas, the Town Attorney has provided a legal memorandum describing the Town's obligations and options for modifying real estate and personal property assessments for veterans and spouses; and

Whereas, it is the desire of the Board of Selectman to authorize the extension of certain benefits for surviving spouses while remaining a widow or widower of persons killed in action while performing military duty;

Now therefore, in accordance with the above, the Board of Selectmen hereby adopt the following motion:

In accordance with section 233 of Public Act 25-168, the Board of Selectman hereby adopts the local option available to it under CT General Statutes Section 12-81qq limiting the total tax exemption for surviving spouse, while remaining a widow or widower, of a person killed in action while performing military duty, a full exemption for their primary residence, not including the real estate lot itself, or one motor vehicle as provided in Section 12-81qq as determined in assessment years commencing with the 2026 Grand List.



Richard L. Barger
860.297.4684
barger@halloransage.com

August 12, 2026

VIA EMAIL: jrupert@boltonct.gov

Jim Rupert
Town Administrator, Town of Bolton

Re: Town of Bolton Municipal Tax Assessment for Certain Veterans and/or
Veteran's Spouses

Dear Jim:

I attended the Board of Selectman's meeting on August 11, 2026 to discuss the above matter. I was asked after said discussion to draft a Motion that would allow the Board of Selectman to adopt the provisions of Section 12-81qq of the Connecticut General Statutes.

Attached hereto, please find a proposed Motion addressing that matter. Please advise of any questions or comments or corrections that you feel might be warranted.

Best regards.

Sincerely,

Richard L. Barger

Richard L. Barger

CC: Rodney Fournier, First Selectman, rfournier@bolton.gov

RLB/pbs

DRAFT 4**TOWN OF BOLTON**

Title: Chief Financial Officer

Summary: The Town of Bolton is looking for a Chief Financial Officer to provide strategic leadership for all municipal financial operations, including budgeting, accounting, treasury, grants, and long-term financial planning. The role advises Town leadership on fiscal policy, ensures financial integrity and compliance, and leads the Finance Department to support efficient, transparent, and sustainable operations.

Position Definition: Plans, organizes and directs all accounting work, cash and debt management, payroll and purchasing, revenue collection, financial planning, budget administration, employee benefit plan administration, grant administration and risk management. Plans, manages and administers financial management systems utilized by the Town. Performs the duties of Town Treasurer or Deputy Treasurer as appointed.

Supervision Received: Reports directly to the Town Administrator.

Supervision Exercised: Provides strategic leadership and general supervision to payroll and accounts payables (4) staff in the Town's Finance Department. Fosters a culture of accountability and professional development, utilizing inclusive practices to build and mentor high-performing teams.

Examples of Essential Duties**I. Financial Leadership & Strategic Planning**

Coordinate the preparation and administration of the annual budget, sub-budgets, related funds, grant programs, and indebtedness program, including:

- Budget scenarios and financial modeling.
- Revenue and expenditure forecasting.
- Mill rate recommendation with the Tax Collector and Assessor.
- Staff liaison to the Finance Committee.
- Preparation of agendas, reports, analyses, and presentations.
- Financial guidance during budget deliberations.
- Public presentation of budget recommendations.
- Advice on municipal finance best practices, capital planning, and funding strategies.

Financial Leadership & Strategic Planning:

- Serve as the Town's chief financial strategist and advisor.
- Develop multi-year financial plans.
- Advise on fiscal policy, reserves, debt, and long-term obligations.
- Evaluate financial impacts of proposed initiatives.
- Recommend funding strategies for major capital investments.

II. Financial Operations, Budget Administration & Treasury

Supervise the collection, safekeeping, distribution, accounting, reporting, and recordkeeping of Town funds.

Oversee budget administration, maintain the chart of accounts, strengthen financial policies and internal controls, and streamline:

- Accounts payable
- Purchasing approvals
- Invoice processing
- Department budget monitoring
- Electronic workflows
- Reporting automation

Manage cash flow, investments, borrowing strategies, revenue and expenditure forecasting, and expenditure authorization.

III. Financial Reporting, Audit & Compliance

Prepare executive-level financial reports and meet regularly with the Finance Committee and Board of Selectmen.

Prepare financial presentations, analyses, and reports for elected officials, community organizations, and the public, **including but not limited to the Annual Comprehensive Financial Report (3)**

Lead the annual audit, bond offerings, state and federal reporting, audit readiness, internal controls, corrective action plans, fixed asset accounting, and implementation of audit recommendations. **Oversee bonding processes including preparation of official statements and management of the financial-advisor relationship (6).**

IV. Grants, Purchasing & Risk Management

Coordinate bidding and purchasing, employee benefits administration, insurance risk management, and administration of federal, state, and local grants, including financial reporting and grant compliance.

V. Intergovernmental & External Coordination

Coordinate financial activities with the Superintendent of Schools and School Business Office.

Serve as Finance Director for the Bolton Lakes Regional Water Pollution Control Authority (BLRWPCA).

VI. Technology, Process Improvement & Organizational Leadership

Lead the identification, implementation, and integration of financial management systems, standardize procedures, and oversee change management and reporting technology improvements. **Experience with Tyler School ERP Pro is preferred (5).**

Supervise Finance Department staff and foster accountability, professional development, and high-performing teams.

VII. Other Duties

Perform other duties as assigned.

VIII. Minimum Qualifications Required

Bachelor's degree in accounting, finance, business administration, or public administration required; master's degree preferred. Certified Public Finance Officer certification, or progress toward certification, is also preferred. Minimum of six years' experience (preferred) in municipal government, finance, public administration, school finance, or business management, including demonstrated team leadership experience **(1,2,3)**.

License or Certificate: Current Motor Vehicle Operator's License.

Physical Exertion/Environmental Conditions: Performs duties primarily in an office setting. Some highway driving may be required. The physical demands described are representative of those that must be met to successfully perform essential job functions. Duties require sitting and walking around; talking and hearing; using hands to feel, or operate objects, tools or controls; and reaching with hands and arms. Exposure to computer screens. Ability to lift and/or move up to 25 pounds. Vision ability includes close vision and ability to adjust focus. Some stress involved in public contact.

Note: The description is illustrative of tasks and responsibility. It is not meant to be all-inclusive of every task and responsibility.

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**TOWN OF BOLTON
BOARD OF SELECTMEN MEETING with A/P
Tuesday, August 11, 2026, at 6:00 p.m.
Town Hall & Zoom Meeting
MEETING MINUTES**

	ROSTER	IN-PERSON	ZOOM	ABSENT
FIRST SELECTMAN:	Rodney Fournier	X		
SELECTMEN:	Bryce Aaronson			X
	Mather Clarke			X
	David Cowles			X
	Robert DePietro		X	
	Gwen Marrion	X		
	Tim Sadler	X		

STAFF:	Stephanie Smigala, Interim Finance Director
	Kara Fishman, Assessor
	Rich Barger, Town Attorney
	Andrea Vassallo, Recording Secretary

1.0 Call to Order:

First Selectman Rodney Fournier called the meeting to order at 6:01 p.m.

2.0 Public Comment:

Amanda Gordon – Bolton resident, former Bolton Selectwoman.

- Raising concerns of a \$250,000 state grant for a recreation project at the gazebo on the town green remains unspent over a year after award, raising concerns about lost opportunities and future funding.
- Awarded grant funds were secured through a competitive municipal solicitation process championed by state senator MD Rahman.
- Suggestions include hiring a consultant for grant writing and management and improving project status transparency on the town website.
- New state online grant management platform introduced; town staff are being trained to use it for better tracking and communication.
- Ms. Gordon suggested to the BOS to consider including on the town website information on each ongoing (capital improvement) project and status updates or completion status.

3.0 Re-address Veterans Tax Exemption

- Town Attorney Rich Barger explained options for adopting or amending ordinances to provide tax exemptions for surviving spouses of military personnel killed in action.
 - Statutory Reference: Connecticut General Statutes 12-81QQ and 45-168.
- The BOS discussed with Town Assessor, Kara Fishman, adopting Connecticut General Statutes 12-81QQ, granting a full property or motor vehicle tax exemption to surviving spouses of military personnel killed in action.
- Recommendation to adopt the statutory language by motion rather than ordinance to ensure consistency with changing state laws.
- Clarified that the exemption applies to the primary residence (with possible inclusion of the lot), and procedural details are governed by state statute.
- Consensus reached to proceed, with formal motion to be drafted for a future meeting.
- Clarified that application procedures are covered in the statute, requiring documentation like DD-214.
- Discussion included the recognized need to update or repeal outdated ordinances to avoid conflicts.

4.0 Appointments/Resignations:

a. Daniel Monquin – Fire Commission – Full-Time Member (appointment)

Selectman T. Sadler **MOVED to APPOINT** Daniel Monquin as a full-time member of the Fire Commission. Selectman R. DePietro **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. Ulana Hryn (Loni) – Bently Library Board (resignation)

Selectwoman G. Marrion **MOVED to ACCEPT** the resignation of Ulana Hryn (Loni) from the Bently Library Board and thanked her for her public service.

Selectman R. Depietro **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

c. Kelcie Perkins – Bently Library Page (resignation)

Selectman T. Sadler **MOVED to ACCEPT** the resignation of Kelcie Perkins and thanked her for her public service. Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

d. Zoe Sondik – Bently Library Page (resignation)

Selectwoman G. Marrion **MOVED to ACCEPT** the resignation of Zoe Sondik and thanked her for her public service. Selectman T. Sadler **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

5.0 Correspondence: None.

6.0 New Business:

a. Cease-and-Desist Order for 27 Hanover Farms Road.

- 27 Hanover Farms Road faced a cease-and-desist order due to illegal commercial parties in a residential zone.
 - Legal Steps: Town seeking a permanent injunction; temporary injunction considered but may not be necessary if offending parties cease activity.
 - Violations included commercial activity, noise, and unpermitted use (e.g., selling liquor, public pool).
 - Neighbor Involvement: Residents tracked party relocations and communicated with the town.
 - Legal Fees: Town expects to recoup legal costs if successful.
 - Potential Appeal: Tenant has a window to appeal to the Zoning Board of Appeals, but little chance of success foreseen.

b. Consider and Act on request for Bid Waiver for Laser Guided Control Module (Highway Department).

- Highway Department Purchase: Discussion on acquiring a laser grading control module.
 - Bid Process: Three bids obtained (Topcon, Superior Products, Geosystems); Topcon was favored due to price and prior experience.
 - Bid Waiver: Initially considered but rendered unnecessary due to compliance with bid ordinance.
 - Budget: \$17,500 allocated; purchase price ~\$14,367, leaving surplus.

c. BOS Retreat Schedule for September 22, 2026 – Immediately Following BOS with A/P Meeting – 5 PM Meeting Start

- Purpose: To review town direction and prioritize issues, especially regarding facilities and the town hall.
 - Format: Consensus to focus the retreat on facilities/STV report, possibly with a facilitator.
 - Public Involvement: Considered allowing public attendance but limiting participation; further public forums (coffee and conversation) planned.
 - Tentatively September 22nd, following the BOS/AP meeting; scheduling to be confirmed.
 - Need for clear direction and actionable outcomes highlighted.

d. 3 Board Meeting: Scheduled for October 20, 2026

- Three-Board Meeting: Scheduled for October 20th, 2026 (Board of Finance, Board of Selectmen, Board of Education).

e. BOS and Land Use Meeting – November 17, 2026 – Immediately Following BOS with A/P

- Planned for September 17th after the BOS/AP meeting.

7.0 Old Business: None.

8.0 Finance Reports:

Stephanie Smigala, Interim Finance Director, gave a summary report to the BOS on the following:

- **FY 2026:**
 - Expended \$6.7M of \$7.2M budget (93.39%); \$477,806 unexpended.
 - Highlights: Employee separation fund offset retirements; highways and streets and building operations near full expenditure; economic development unused.
 - Most departments within budget.
 - Grants: Awaiting reimbursement for accessibility playground; \$500,000 grant (split into two \$250,000 awards) in process.
- **FY 2027:**
 - \$544,752 spent (12.75% of budget); certain departments (highways, land use, property insurance) spending in line with expectations.
- **Tax Collection:**
 - FY 2026: \$19.75M collected (101.62% of levy).
 - FY 2027: \$16.4M collected (76.47% overall); slightly behind last year but within expectations.
 - Tax collection rates strong; ongoing monitoring of grant cash flow and interest impact.

9. Consider and Act on A/P: June 30, 2026 \$110,506.46

Selectwoman G. Marrion **MOVED to ACCEPT** the Accounts Payable for FY25-26, in the amount of \$110,506.46. Selectman T. Sadler **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

Selectman T. Sadler **MOVED to ACCEPT** the Accounts Payable for FY26-27 in the amount of \$263,400.74. Selectwoman G. Marrion **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

10.0 Consider and Act on Budget Transfers:

No action required by the BOS as transfers were observed as being under the \$2000.00 threshold for approval. Budget transfers for this meeting are an informational notice to the BOS.

11. Town Administrator's Report:

This report is informational. The BOS discussed a few items from the Town Administrator's report.

Administrative Improvements & Procedural Updates

- **Workflow Automation:** Plans to implement Tyler software for invoice and PO processing, reducing paper and improving tracking.
- **Bid Process Improvements:** Discussion on separating RFPs for pavilion and concrete work at Herrick Park to increase efficiency and cost-effectiveness.
- **Project Status:** Adaptive playground construction progressing well.

Grant & Project Management

- **New State Grant Platform:** Training completed; expected to improve grant tracking and application.
- **Grant Deadlines:** Funds (for existing awarded grant monies) must be utilized by end of FY 2027.

13. Approval of Minutes:

a. June 30, 2026 – BOS with A/P

Selectwoman G. Marrion **MOVED to APPROVE** June 30, 2026, meeting minutes with A/P.

Selectman T. Sadler **SECONDED; MOTION CARRIED; 4:0:0**

Yea	Fournier, DePietro, Marrion, Sadler
Nay	0
Abstain	0

b. July 7, 2026 – BOS Regular Meeting

Selectwoman G. Marrion **MOVED to APPROVE** July 7, 2026, meeting minutes.

Selectman R. Depietro **SECONDED;**

Discussions:

Correction of Bolton resident Bob Morra's last name.

MOTION CARRIED; 3:0:1

Yea	Fournier, DePietro, Marrion
Nay	0
Abstain	Sadler

BUDGET: ZBA

(within budget)	from	1005 – 041 – 4155 – 0000000 – 51610 - 00000
	to	1005 – 041 – 4155 – 0000000 – 53100 - 00000

Transfer \$_____from Budget _____to Budget _____

from category _____to category _____

from _____-

to _____-

Other \$ _____

Explanation: Amount is needed to fund the Official/Admin Services line from which the Board Clerk invoices are paid.

RM Signature
Land Use Dept Head Title
08-24-26 Date

8/24/26 approval
Chris Pelt

Yes	No

Date _____

FY2026 Monthly Expenditure Report – August 2026

Town of Bolton - FY2026 Expenditure Statement - As Of August 27, 2026

Department	Adopted Budget	Revised Budget	Expenditures YTD	Balance	Encumbrance	Unexpended	% Expended	FY25	FY24	FY23	Comments
Administration	\$ 779,208.00	\$ 770,208.00	\$ 718,565.03	\$ 51,642.97	\$ 8,195.58	\$ 43,447.39	94.36%	86.66%	96.25%	86.66%	
Board of Finance	\$ 3,000.00	\$ 3,000.00	\$ 2,319.68	\$ 680.32	\$ -	\$ 680.32	77.32%	66.92%	66.15%	99.96%	
Financial Administration	\$ 250,595.00	\$ 277,145.05	\$ 272,896.13	\$ 4,248.92	\$ 416.13	\$ 3,832.79	98.62%	92.23%	97.30%	95.32%	utilized employee separation fund to offset retirement payout (\$28,581)
Auditing	\$ 45,000.00	\$ 38,500.00	\$ 38,500.00	\$ -	\$ -	\$ -	100.00%	55.56%	67.78%	98.28%	
Assessor	\$ 168,832.00	\$ 168,832.00	\$ 160,881.93	\$ 8,150.07	\$ -	\$ 8,150.07	95.17%	98.40%	94.73%	99.73%	
Tax Collector	\$ 106,010.00	\$ 106,010.00	\$ 102,541.03	\$ 3,468.97	\$ 1,328.12	\$ 2,140.85	97.98%	95.51%	92.77%	94.85%	
Fringe Benefits	\$ 1,166,875.00	\$ 1,143,406.08	\$ 1,051,440.30	\$ 91,965.78	\$ -	\$ 91,965.78	91.96%	89.96%	91.02%	81.90%	
Town Clerk	\$ 150,756.00	\$ 150,756.00	\$ 149,715.56	\$ 1,040.44	\$ -	\$ 1,040.44	99.31%	99.03%	99.81%	99.14%	
Land Use	\$ 477,150.00	\$ 419,350.00	\$ 407,571.50	\$ 11,778.50	\$ -	\$ 7,407.50	98.23%	96.22%	94.91%	93.03%	
Planning & Zoning	\$ 4,000.00	\$ 4,000.00	\$ 1,299.40	\$ 2,700.60	\$ -	\$ 2,700.60	32.49%	88.04%	55.22%	63.48%	
Zoning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ 456.96	\$ 1,193.04	\$ -	\$ 1,193.04	27.69%	45.72%	47.39%	70.68%	
Property Insurance	\$ 167,363.00	\$ 167,363.00	\$ 118,860.78	\$ 48,502.22	\$ -	\$ 48,502.22	71.02%	68.14%	72.51%	76.23%	
Probate	\$ 7,000.00	\$ 7,000.00	\$ 6,365.00	\$ 635.00	\$ -	\$ 635.00	90.93%	82.66%	83.48%	94.92%	
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 1,723.06	\$ 511.94	\$ -	\$ 511.94	77.09%	73.42%	48.71%	33.38%	
Economic Development	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	\$ -	\$ 5,000.00	0.00%	99.76%	100.00%	N/A	
Elections	\$ 119,329.00	\$ 127,329.00	\$ 79,265.72	\$ 48,063.28	\$ -	\$ 48,063.28	62.25%	62.43%	84.73%	89.29%	
Police	\$ 301,300.00	\$ 332,600.00	\$ 332,484.48	\$ 115.52	\$ -	\$ 115.52	99.97%	91.10%	88.46%	84.42%	
Fire Commission	\$ 296,089.00	\$ 296,089.00	\$ 263,006.91	\$ 33,082.09	\$ 1,400.00	\$ 31,682.09	89.30%	89.80%	99.12%	96.94%	
Animal Control	\$ 10,000.00	\$ 10,000.00	\$ 6,500.00	\$ 3,500.00	\$ -	\$ 3,500.00	65.00%	65.00%	100.00%	96.77%	
Fire Marshal	\$ 31,990.00	\$ 31,990.00	\$ 26,093.25	\$ 5,896.75	\$ -	\$ 5,896.75	81.57%	90.27%	79.11%	64.20%	
Emergency Management	\$ 11,320.00	\$ 11,320.00	\$ 6,280.90	\$ 5,039.10	\$ -	\$ 5,039.10	55.48%	48.78%	53.22%	70.31%	
Highways and Streets	\$ 973,967.00	\$ 973,967.00	\$ 956,908.00	\$ 17,059.00	\$ 4,000.00	\$ 13,059.00	98.66%	98.11%	98.12%	99.89%	
Parks/Town Building Ops	\$ 866,019.00	\$ 906,519.00	\$ 879,987.32	\$ 26,531.68	\$ 716.60	\$ 25,815.08	97.15%	97.60%	95.36%	90.46%	
Public Health Admin	\$ 29,730.00	\$ 29,730.00	\$ 29,729.12	\$ 0.88	\$ -	\$ 0.88	100.00%	100.00%	100.00%	97.01%	
Veterans' Commission	\$ 600.00	\$ 600.00	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	50.00%	36.43%	0.00%	N/A	
Seniors / Social Services	\$ 197,643.00	\$ 197,643.00	\$ 179,243.92	\$ 18,399.08	\$ -	\$ 18,399.08	90.69%	96.94%	92.80%	96.12%	
Library	\$ 320,647.00	\$ 320,647.00	\$ 311,884.73	\$ 8,762.27	\$ 750.17	\$ 8,012.10	97.50%	98.64%	95.48%	100.40%	
Conservation	\$ 3,140.00	\$ 3,140.00	\$ 2,702.35	\$ 437.65	\$ -	\$ 437.65	86.06%	89.81%	96.67%	88.93%	
Waste Collection	\$ 727,830.00	\$ 727,830.00	\$ 687,800.77	\$ 40,029.23	\$ 1,800.00	\$ 38,229.23	94.75%	89.21%	98.85%	99.65%	
Totals	\$7,224,278.00	\$7,233,859.13	\$ 6,795,123.83	\$ 438,735.30	\$ 22,977.60	\$ 415,757.70	94.25%	91.75%	94.33%	92.07%	

Historical AP processed Year-to-Date following fiscal year close:

- FY27 (for FY26): \$734K
- FY26 (for FY25): \$574K
- FY25 (for FY24): \$846K

FY2027 Monthly Expenditure Report – August 2026

Town of Bolton - FY2027 Expenditure Statement - As Of August 27, 2026

Department	Adopted Budget	Revised Budget	Expenditures YTD	Balance	Encumbrance	Unexpended	% Expended	FY26	FY25	FY24	Comments
Administration	\$ 729,628.00	\$ 729,628.00	\$ 150,680.27	\$ 578,947.73	\$ 5,000.00	\$ 573,947.73	21.34%	15.61%	16.39%	18.40%	
Board of Finance	\$ 4,800.00	\$ 4,800.00	\$ 175.00	\$ 4,625.00	\$ -	\$ 4,625.00	3.65%	0.00%	0.00%	0.00%	
Financial Administration	\$ 282,497.00	\$ 282,497.00	\$ 36,509.31	\$ 245,987.69	\$ -	\$ 245,987.69	12.92%	11.34%	12.51%	13.13%	
Auditing	\$ 35,000.00	\$ 35,000.00	\$ -	\$ 35,000.00	\$ -	\$ 35,000.00	0.00%	0.00%	0.00%	0.00%	
Assessor	\$ 194,641.00	\$ 194,641.00	\$ 33,000.39	\$ 161,640.61	\$ 321.76	\$ 161,318.85	17.12%	12.64%	14.29%	13.67%	
Tax Collector	\$ 104,311.00	\$ 104,311.00	\$ 17,665.04	\$ 86,645.96	\$ 866.69	\$ 85,779.27	17.77%	14.84%	16.46%	13.93%	
Fringe Benefits	\$ 1,295,162.00	\$ 1,295,162.00	\$ 246,636.21	\$ 1,048,525.79	\$ -	\$ 1,048,525.79	19.04%	15.29%	14.88%	14.95%	
Town Clerk	\$ 156,349.00	\$ 156,349.00	\$ 24,789.09	\$ 131,559.91	\$ 8,994.00	\$ 122,565.91	21.61%	18.08%	18.66%	19.29%	
Land Use	\$ 486,906.00	\$ 486,906.00	\$ 64,605.66	\$ 422,300.34	\$ 137,922.10	\$ 284,378.24	41.59%	45.52%	19.26%	21.25%	Encumbrance includes POs for annual ZEO, town planner, and wetlands agent services
Planning & Zoning	\$ 3,700.00	\$ 3,700.00	\$ -	\$ 3,700.00	\$ -	\$ 3,700.00	0.00%	1.88%	1.88%	4.81%	
Zoning Board of Appeals	\$ 1,650.00	\$ 1,650.00	\$ 75.00	\$ 1,575.00	\$ -	\$ 1,575.00	4.55%	0.00%	0.00%	8.60%	
Property Insurance	\$ 105,045.00	\$ 105,045.00	\$ 37,443.25	\$ 67,601.75	\$ -	\$ 67,601.75	35.64%	23.11%	21.34%	13.65%	
Probate	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	0.00%	0.00%	0.00%	0.00%	
Inlands/Wetlands	\$ 2,235.00	\$ 2,235.00	\$ 150.00	\$ 2,085.00	\$ -	\$ 2,085.00	6.71%	0.00%	3.36%	4.47%	
Economic Development	\$ 2,500.00	\$ 2,500.00	\$ -	\$ 2,500.00	\$ -	\$ 2,500.00	0.00%	0.00%	0.00%	0.00%	
Elections	\$ 148,087.00	\$ 148,087.00	\$ 26,524.01	\$ 121,562.99	\$ 2,192.78	\$ 119,370.21	19.39%	11.28%	6.89%	2.62%	
Police	\$ 331,300.00	\$ 331,300.00	\$ -	\$ 331,300.00	\$ -	\$ 331,300.00	0.00%	0.00%	0.00%	0.00%	Annual invoice expected end of May/early June
Fire Commission	\$ 308,110.00	\$ 308,110.00	\$ 8,200.33	\$ 299,909.67	\$ 56,880.61	\$ 243,029.06	21.12%	1.29%	47.81%	36.59%	Encumbrance includes POs for Tolland County mutual aid fire services and recruitment/retention allotment
Animal Control	\$ 7,000.00	\$ 7,000.00	\$ -	\$ 7,000.00	\$ -	\$ 7,000.00	0.00%	65.00%	0.00%	100.00%	
Fire Marshal	\$ 31,990.00	\$ 31,990.00	\$ 1,652.80	\$ 30,337.20	\$ 1,340.24	\$ 28,996.96	9.36%	6.24%	10.59%	5.41%	
Emergency Management	\$ 11,510.00	\$ 11,510.00	\$ 1,000.00	\$ 10,510.00	\$ -	\$ 10,510.00	8.69%	5.42%	4.58%	5.25%	
Highways and Streets	\$ 933,680.00	\$ 933,680.00	\$ 79,777.74	\$ 853,902.26	\$ 136,548.26	\$ 717,354.00	23.17%	27.61%	6.30%	6.58%	Encumbrance includes POs for road repairs
Public Building Commission	\$ 4,100.00	\$ 4,100.00	\$ -	\$ 4,100.00	\$ -	\$ 4,100.00	0.00%	N/A	N/A	0.00%	
Parks/Town Building Ops	\$ 880,132.00	\$ 880,132.00	\$ 148,594.73	\$ 731,537.27	\$ 20,149.89	\$ 711,387.38	19.17%	11.51%	12.10%	12.95%	Encumbrance includes POs for town copier charges
Public Health Admin	\$ 30,692.00	\$ 30,692.00	\$ 7,672.91	\$ 23,019.09	\$ -	\$ 23,019.09	25.00%	25.00%	25.00%	24.54%	
Veterans Commission	\$ 1,400.00	\$ 1,400.00	\$ -	\$ 1,400.00	\$ -	\$ 1,400.00	0.00%	0.00%	0.00%	0.00%	
Seniors / Social Services	\$ 198,903.00	\$ 198,903.00	\$ 29,706.39	\$ 169,196.61	\$ 7,474.00	\$ 161,722.61	18.69%	11.91%	19.96%	16.58%	
Library	\$ 328,400.00	\$ 328,400.00	\$ 72,098.85	\$ 256,301.15	\$ 15,083.99	\$ 241,217.16	26.55%	25.18%	25.59%	25.64%	Encumbrance includes PO for the cost of annual digital downloads
Conservation	\$ 3,140.00	\$ 3,140.00	\$ 225.00	\$ 2,915.00	\$ -	\$ 2,915.00	7.17%	3.18%	11.93%	9.50%	
Waste Collection	\$ 728,730.00	\$ 728,730.00	\$ 100,538.86	\$ 628,191.14	\$ -	\$ 628,191.14	13.80%	12.73%	12.76%	13.57%	
Totals	\$ 7,358,598.00	\$ 7,358,598.00	\$ 1,087,720.84	\$ 6,270,877.16	\$ 392,774.32	\$ 5,878,102.84	20.12%	16.94%	14.57%	14.32%	

FY2027 Monthly Tax Collector Summary – August 2026

FY2027 TAX COLLECTOR SUMMARY (As Of August 27, 2026)

	CURRENT YEAR COLLECTIONS									
	ADOPTED LEVY	REVISED LEVY	COLLECTIONS YTD	REFUNDS	RETURNED PAYMENTS	TAX COLL. TRANSFERS	NET COLLECTION	COLLECTED FY27 BUDGET		
CURRENT YEAR LEVY	\$ 19,413,232	\$ 19,413,232	\$ 18,358,898	\$ (21,344)	\$ (122,400)	\$ -	\$ 18,215,154	93.83%		
MOTOR VEHICLE	\$ 1,687,235	\$ 1,687,235	\$ 1,462,481	\$ (1,882)	\$ (3,814)	\$ -	\$ 1,456,785	86.34%		
SUPPLEMENTAL MV LEVY	\$ 200,000	\$ 200,000	\$ 119,448	\$ (49)	\$ -	\$ -	\$ 119,399	59.70%		
SUB TOTAL	\$ 21,300,467	\$ 21,300,467	\$ 19,940,827	\$ (23,275)	\$ (126,214)	\$ -	\$ 19,791,338	92.92%		
PRIOR YEARS	\$ 85,000	\$ 85,000	\$ 29,077	\$ (1,919)	\$ -	\$ -	\$ 27,158	31.95%		
INTEREST & FEES	\$ 60,000	\$ 60,000	\$ 15,172	\$ -	\$ -	\$ -	\$ 15,172	25.29%		
TOTAL	\$ 21,445,467	\$ 21,445,467	\$ 19,985,077	\$ (25,194)	\$ (126,214)	\$ -	\$ 19,833,668	92.48%		

HISTORICAL COLLECTION RATES BY MONTH (CURRENT YEAR LEVY)

	July	August	September	October	November	December	January	February	March	April	May	June
FY2027	78.92%	93.83%										
FY2026	2.04%	83.75%	93.28%	99.86%	100.62%	100.87%	101.03%	101.14%	101.23%	101.39%	101.54%	101.55%

HIGHLIGHTS SEPTEMBER 2026 BOS MEETING

SUBMITTED BY: James Rupert

Respectfully submitted
James Rupert Town Administrator

- We held the first meeting of the Temporary Public Building Committee and have the second meeting scheduled for August 31.
- The Adaptive Playground at Memorial Field is completed and we are working on the paperwork for reimbursement and closeout.
- Working on enforcement measures regarding the mansion parties at 27 Hanover Farms Road. Our partners include State Police, Eastern Highlands Health District, the Town Attorney and other members of Halloran and Sage law firm.
- The Town Green project has gone out to bid. The bids are higher than expected but we are working on strategies to get the work done as designed.
- We hired a Page for the Library.
- We continue to search for a mechanic,
- We have current postings for a van driver and a board clerk.
- Our EMD and other staff are working on the updates to the local emergency operations plan.
- Statewide drill was held on September 1.
- Work is continuing on the cemetery mapping project.
- Finance staff have moved to the Town Hall.
- We are actively working on the second part of the legislative grant.
- We closed on the new loan for the fire truck and will discuss strategies for the payoff of this loan at the three-board meeting.
- The Lake and Summer Camp are closed for the season. Carter has provided the attached report so we can have a snapshot of how the season went and who was served by the programming.
- We are in the planning stages for fall events that includes Rec basketball, Trunk or Treat and other holiday themed events in October. Planning has also begun for winter recreation programs.

Carter Cochardo

Town of Bolton Recreation Department

Summer Season 2026

The Bolton Recreation Department successfully concluded its Summer 2026 season. Programs included Bolton Summer Camp, Indian Notch Park operations, Bulldog Basketball Camp, the department's first community Movie Night, and our Summer Concert Series featuring six bands.

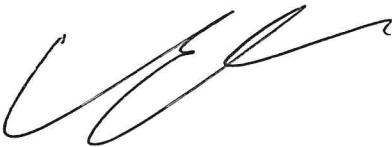
Indian Notch Park hosted three pavilion rentals, eight summer camp lake days, and visits from Mansfield Youth Services and Tri-Town Gymnastics. The department sold 33 season passes—20 to residents and 13 to non-residents—generating \$2,000. Pavilion rentals produced \$1,000, while day-pass revenue totaled \$23,870. Despite lower-than-anticipated lifeguard staffing, lake personnel and the Building and Grounds maintenance team maintained successful operations throughout the season.

Bolton Summer Camp operated for 44 days with nine staff members, including four returning employees and five first-year employees. Over eight weeks, the program recorded 357 registrations and served 93 individual campers, of whom 67% were Bolton residents and 33% were non-residents. Campers ranged from ages 3 to 12: 20% were ages 3–5, 42% were ages 6–8, and 38% were ages 9–12. Following two off-site field trips, eight workshops, and program supply and equipment expenses, camp revenue exceeded \$58,000, with final payments still being processed.

Feedback received from staff and families has been positive, and the department continues to collect community input. The Bolton Recreation Department looks forward to the Fall 2026 season and to continued program development in Spring and Summer 2027.

Recreation Director

Carter Cochardo

A handwritten signature in black ink, appearing to be 'C. Cochardo', written in a cursive style.