BLRWPCA MINUTES

WEDNESDAY, MAY 27, 2026, AT 7 PM

Present: Robert Morra, Richard Hayes, Cheryl Udin, Dan Champagne, and Maureen Jones.

1. Call to Order.
The meeting was called to order at 7:00 PM by Bob Morra.

2. Consider and act on the corrected FY27 budget amount. (previous amount approved in error).

Motion: Dan Champagne made a motion to approve the corrected FY2027 operating budget of $235,492.19.
Seconded by Rich Hayes.
Vote: Unanimous Approval.

The Board conducted a review of the corrected expenditure sheet. During this review, a labeling error was identified in the line item titled “Odor Control Monitoring / Chemicals.” The Board determined that the appropriate description for this line item is “Odor Control Monitoring” only.

It was noted that the $7,200 allocation represents the cost of leasing an odor-control monitoring device and the associated 24-hour monitoring service. The separate $20,000 line item reflects the cost of bioxide chemicals used for odor control.

The Board further observed that chemical costs have increased and that any potential savings resulting from the new monitoring system cannot yet be quantified.

Administrative costs were also reported to have increased by approximately $13,000, attributable to the Authority assuming responsibility for an insurance policy previously carried by the Town.

A request was made for a comprehensive and detailed breakdown of the prior fiscal year’s income, expenditures, reserve balances, and interest earnings. The new Finance Director is in the process of compiling this information for presentation at an upcoming meeting.

3. Adjournment.
Motion: Dan Campagne made a motion to adjourn the meeting at 7:09 p.m.
Seconded by Rich Hayes.
Vote: Unanimous Approval.

Respectfully Submitted,

Suellen Kamara

Please see the minutes of subsequent meetings for corrections to these Minutes and any corrections hereto.

BLRWPCA EXPENDITURES As Of 11/09/2026

Operation and Maintenance Costs	**FY2027 Actuals YTD**	**FY2027 Proposed Budget**	**% to Budget**
Sewer Use Charges (Manchester)	$ 43,431	$ 123,834	35.07%
Maintenance/Repair	$ 3,455	$ 41,425	8.34%
Odor Control Monitoring	$ 600	$ 7,200	8.33%
Odor Control Chemicals	$ 2,493	$ 20,000	12.47%
Septic Pumping	$ -	$ 1,580	0.00%
Miscellaneous	$ -		N/A
Equipment	$ 3,158		N/A
Insurance	$ 10,696	$ 13,000	82.28%
Future Capital Expenditure Costs			N/A
Operation and Maintenance Costs Total	**$ 63,833**	**$ 207,039**	**30.83%**
Administrative Costs			
Engineering	$ 495	$ 17,005	2.91%
Miscellaneous	$ -	$ 11,449	0.00%
Administrative Costs Total	**$ 495**	**$ 28,454**	**1.74%**
Total Expenditures	**$ 64,328**	**$ 235,492**	**27.32%**