



SANDY RIVER PLANTATION
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Emergency Management Policy Statement

I. Purpose

The purpose of this policy is to establish a framework for emergency management within Sandy River Plantation, ensuring the safety of residents, municipal staff, and property during emergencies, such as natural disasters, technological hazards, or human-caused events.

II. Scope

This policy applies to all individuals involved in emergency management activities within Sandy River Plantation, including employees, elected officials, emergency responders, volunteers, and community members.

III. Emergency Management Structure

- **Emergency Management Director:** The primary responsibility for coordinating emergency response and recovery lies with the Emergency Management Director, appointed by the Board of Assessors.
- **Emergency Management Team:** Comprised of the Emergency Management Director, the First Assessor of the Board of Assessors, representatives from contracted fire services, Franklin County Sheriff's Office, and other essential personnel.
- **Continuity of Leadership:** If the Emergency Management Director is unavailable, an Acting Director will be appointed by the Board of Assessors or designated from the Emergency Management Team.

IV. Objectives

The objectives of this policy are to:

- Protect the safety and well-being of residents.
- Minimize property damage and disruption.
- Provide effective emergency response and recovery.
- Coordinate with state and federal agencies for support and funding.

V. Responsibilities

- **Emergency Management Director:**
 - Maintain and implement the Emergency Management Plan.
 - Coordinate emergency and recovery efforts.
 - Serve as liaison with state and federal agencies.

- **Local Health Officer (LHO):**
 - Responds to local public health concerns and supports emergency operations related to disease, sanitation, or contamination.
 - Maintains contact with Maine CDC and alerts the Emergency Management Director of emerging health risks.
 - Assists in preparedness planning for vulnerable populations, including the elderly or immunocompromised.
- **Emergency Management Team:**
 - Assist the Director with preparedness, response, and recovery.
 - Participate in emergency training, drills, and policy review.

VI. Communication and Coordination

- A Public Information Officer (PIO) will be designated by the Emergency Management Director or Assessors to manage public communications.
- Notifications will use the Reverse 911 system, Plantation website, social media, local radio, and bulletin boards.
- The Plantation will coordinate with Franklin County EMA, Maine Emergency Management Agency (MEMA), and the Federal Emergency Management Agency (FEMA) for support and guidance.

VII. Review and Evaluation

- This policy shall be reviewed annually by the Emergency Management Director and Emergency Management Team.
- A formal debriefing shall follow each emergency to evaluate response efforts and implement improvements.

VIII. Policy Adoption and Authority

This policy is adopted by the Sandy River Plantation Board of Assessors on this day, **3/24/2026** and shall remain in effect until amended. Authority for its implementation lies with the Emergency Management Director as appointed.