


Application Instructions- No Employees 1099s, Sole Prop, Single Member LLCs




Following this process averages 30 minutes or less if you have the documents below ready

1. Prior to starting the application, gather the following documentation:
 - Filed [2019 Tax Return](#) OR To be Filed [2020 Tax Return with supporting 1099s](#) (must be very close to what is filed)
 - If you do not use the 2019 Tax Return; we still need the 2019 filed return submitted.
 - A copy of your Drivers License
 - [WIRE Instructions from your bank](#)
 - Bank statement and [VOID](#) check from the account you want the funds wired
 - Second time borrowers ONLY – Proof you have a 25% or greater decline in sales, commissions, revenue, or gross receipts in at least one quarter in 2020 when compared to the same quarter in 2019. Sign and date documentation supporting the 25% or great decline in sales, commissions, revenue or gross receipts. (LINK)
2. Click the link to the A10 Capital Application (www.pppopportunity.com)
3. Select the [First Time PPP Loan](#) or [Second Time PPP Loan](#) Application
4. Complete [Basic Contact Information](#)
5. Complete [Business Information](#)
6. Complete [Primary Contact and Signatory Information](#)
7. Complete [Loan Amount Calculation](#) – You will need your 2019 Filed or 2020 IRS Form 1040 Schedule C from your Tax Return
8. Select the [PPP OPPORTUNITY](#) as the [Originator](#)
9. Enter [Total Allowable Annual Payroll](#) (From [Line 7](#) or [Line 31](#) from your IRS Form [1040 Schedule C](#)) – [Not to Exceed \\$100,000](#)
10. Select [“No”](#) for remainder of questions in the section.
11. Answer [Eligibility Questions](#)
12. [Skip](#) Additional Owners Questions
13. Check Certifications
14. Complete Demographics Information
15. Review Information entered click [“Submit”](#) → 
16. Select Go to [Dashboard](#)
17. From the [Dashboard](#): You will need to upload the following by dragging the documents to the placeholder box:
 - Filed [2019 Tax Return](#) OR To be Filed [2020 Tax Return with supporting 1009s](#) (must be very close to what is filed)
 - If you do not use the 2019 Tax Return; we still need the 2019 filed return submitted.
 - A copy of your Drivers License
 - [WIRE Instructions from your bank](#)
 - Bank statement and [VOID](#) check from the account you want the funds wired
 - Second time borrowers ONLY – Proof you have a 25% or greater decline in commissions, revenue, or gross receipts in at least one quarter in 2020 when compared to the same quarter in 2019.

This program has limited time and funding and is available on a first come first serve basis.

*** Please provide all required documents and completely fill out the application. This is the best way to ensure your place in line is secured and prevents delays at the SBA.**


Following this process averages 30 minutes or less if you have the documents below ready

1. Prior to starting the application, gather the following documentation:
 - Filed [2019 Tax Return](#) OR To be Filed [2020 Tax Return](#) (must be very close to what is filed)
 - Payroll Information (Third Party Report, W3, 941s)
 - A copy of your Drivers License
 - [WIRE Instructions from your bank](#)
 - Bank statement and [VOID](#) check from the account you want the funds wired
 - Second time borrowers ONLY – Proof you have a 25% or greater decline in commissions, revenue, or gross receipts in at least one quarter in 2020 when compared to the same quarter in 2019.
2. Click the link to the A10 Capital Application (www.pppoppportunity.com)
3. Select the [First Time PPP Loan](#) or [Second Time PPP Loan](#) Application
4. Complete [Basic Contact Information](#)
5. Complete [Business Information](#)
6. Complete [Primary Contact and Signatory Information](#)
7. Complete [Loan Amount Calculation](#) – You will need your 2019 Filed or 2020 IRS Tax Return
8. Select the [PPP OPPORTUNITY](#) as the [Originator](#)
9. Enter [Total Allowable Annual Payroll](#) (Hyper-Links: [Sole Proprietor with Employees](#), [Partnerships](#), [S Corps](#), [LLC](#), [501c3](#), [1120 C Corp](#)) – **Not to Exceed \$100,000 per employee**
10. Select “No” for remainder of questions in the section.
11. Answer [Eligibility Questions](#)
12. [If applicable complete](#) Additional Owners Questions
13. Check Certifications
14. Complete Demographics Information
15. Review Information entered click “[Submit](#)” → 
16. Select Go to [Dashboard](#)
17. From the [Dashboard](#): You will need to upload the following by dragging the documents to the placeholder box:
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1. Prior to starting the application, gather the following documentation:
 - Contact your accountant to discuss how to use your exact tax documents to most accurately replicate Line 7 of a Schedule C
 - Filed [2019 Tax Return](#) OR To be Filed [2020 Tax Return](#) (must be very close to what is filed)
 - Payroll Information (Third Party Report, W3, 941s)
 - A copy of your Drivers License
 - [WIRE Instructions from your bank](#)
 - Bank statement and [VOID](#) check from the account you want the funds wired
 - Second time borrowers ONLY – Proof you have a 25% or greater decline in commissions, revenue, or gross receipts in at least one quarter in 2020 when compared to the same quarter in 2019.
2. Click the link to the A10 Capital Application (www.pppopportunity.com)
3. Select the [First Time PPP Loan](#) or [Second Time PPP Loan](#) Application
4. Complete [Basic Contact Information](#)
5. Complete [Business Information](#)
6. Complete [Primary Contact and Signatory Information](#)
7. Complete [Loan Amount Calculation](#) – You will need your 2019 Filed or 2020 IRS Tax Return
8. Select the [PPP OPPORTUNITY](#) as the [Originator](#)
9. Enter [Total Allowable Annual Payroll – Not to Exceed \\$100,000 per employee](#)
10. Select “No” for remainder of questions in the section.
11. Answer [Eligibility Questions](#)
12. [If applicable complete](#) Additional Owners Questions
13. Check Certifications
14. Complete Demographics Information
15. Review Information entered click “[Submit](#)” → 
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