

Delmar Elementary Beaver Run Elementary June 24<sup>th</sup> – August 16<sup>th</sup>

### Paperwork Needed for Campers:

- <u>Registration Packet</u>: Packet will be sent via DocuSign upon registration. This packet must be filled out and returned prior to the first day of camp (June 26<sup>th</sup>).
- Health Forms: Immunization Records OR the Health Inventory Form must be sent to the Program Director prior to the first day of camp (June 26<sup>th</sup>)
  - Paperwork <u>MUST</u> be in the camper's registration packet prior to camp starting for any medications along with the medication (paperwork <u>MUST</u> be signed by their pediatrician). Proper documentation will be charted for any camper that needs medication while at camp.

#### **Program Director: Catie Hamel**

chamel@wicomicocounty.org

### Meet the Staff

#### Program Director

Catie Hamel
Program Coordinator

Ross Ritter

### **Directors**

Madi McDorman – Delmar

Farah Louis – Beaver Run

### **Assistant Directors**

Matt Bell – Delmar Katy Schell – Delmar Ashlyn Marley – Beaver Run



### Meet the Staff

### **Delmar Camp Counselors**

Karli Campbell Aiden Marly Taylor Russ Marleigh Wink

### **Beaver Run Camp Counselors**

Mikey Talbot Russell Camper Amaya Snowden

KKSE Subs – Shirley Chullin and Roniell Trader



### **About Delmar Elementary**

#### Address: 811 S 2<sup>nd</sup> St Delmar, MD 21875

- Campers will primarily reside in the gymnasium and cafeteria They will have access to several classrooms, multiple restrooms, and a large outdoor space with a playground
- School Contact Information:
  - Ryan Kessler
  - rkessler@wcboe.org
  - **410-677-5178**



### **About Beaver Run Elementary**

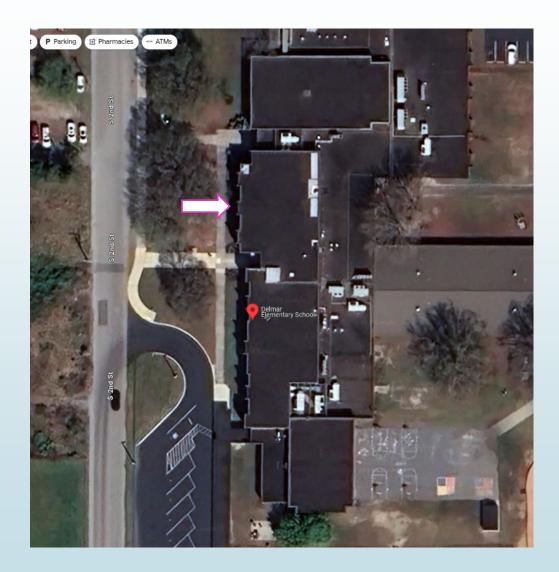
- Address: 31481 Old Ocean City Rd, Salisbury, MD 21804
- Campers will primarily reside in cafeteria and gym, playground, multiple restrooms, and one portable.
- North Salisbury Elementary Principal
  - Curt Twilley
  - Ctwilley@wcboe.org
  - 410-677-5101



### **Camper Drop-Off**

Delmar Elementary :

Drop off and pick up students in the cafeteria. Use the entrance off S. 2nd St.



### **Camper Drop Off and Pick-Up**

Beaver Run:

Drop off and pick up students in the cafeteria. Use the entrance on the far left of the building.



Please Note: Only individuals on the pick-up list (The people specified on each camper's registration packet) will be authorized to pick up your child from camp. If someone needs to be added to that list, you must contact Catie Hamel 24 hours in advance of pick-up.

Identification <u>must</u> be provided at time of pick up. Adults will be told beforehand but remind them in the mornings, especially on day one.

## Late Pick-Up Policy



- Parents who are regularly late to pick up their child from camp <u>without notice</u> to the camp counselors will be charged a late fee at the cost of <u>\$1.00 per</u> <u>minute.</u>
- If you are running late to pick up your child from camp you will be required to notify one of our camp counselors <u>ASAP</u>. All Camp Counselors will provide parents with a way to contact them during the camp day.
- Parents who are consistently late to pick up their child AND fail to follow the written lateness policy are at risk of losing their child's space at camp.
- Please Note: We understand things happen that may cause a parent to be late to pick-up. This policy is in effect for those who are consistently late without providing any kind of notice to the camp counselors. Your child will <u>not</u> be at risk of losing their camp spot for one-time lateness.

### **KKSE Themed Weeks**



Delmar Elementary & Beaver Run Elementary



Children ages 5-12 | \$165 per week June 24-Aug. 16 | Mon.-Fri. | 7:30 a.m.-5:30 p.m.

Week 1	June 24-28	Fun in the Sun	
Week 2	July 1-5 (No camp July 4)	Super Scientists	
Week 3	July 8-12	Backyard Discovery	
Week 4	July 15-19	Sports Palooza	
Week 5	July 22-26	Nature Heroes	
Week 6	July 29-Aug.2	Summer Olympics	
Week 7	Aug. 5-9	World of Water	
Week 8	Aug. 12-16	Color Wars	

WicomicoRecandParks.org

- ► 7:30 am 8:30 am: Drop off and quiet free play
- 8:30 am 8:45 am: Morning meeting
- 8:45 am 9:00 am: Divide into smaller groups
- 9:00 am 10:15 am: Choice activities
- 10:15 am 10:45 am: Snack time/Canteen open
- 10:45 am 12:00 pm: All camp activity
- 12:00 pm 1:00 pm: Lunch and free play
- 1:00 pm 3:00 pm: Rotating activities
- 3:00 pm 3:30 pm: Snack time/Canteen open
- 3:30 pm 5:00 pm: All camp activity
- 5:00 pm 5:30 pm: Pick up and quiet free play
- \*\*Schedule is tentative and subject to change based on what is planned



### **KKSE Field Trips and Pool Days**

#### Field Trips

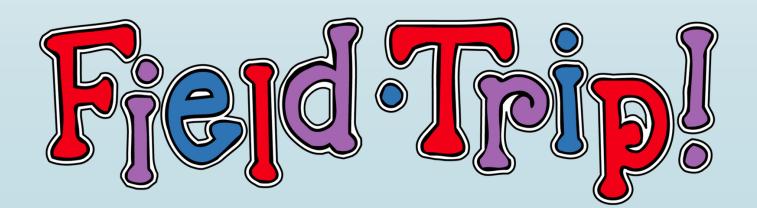
\*\*Field Trips will occur on Wednesdays. Departure/Return varies per trip\*\* Week 1: Salisbury Zoo and Bens Red Swings Week 2: Pemberton Historical Park Week 3: Eastern Shore Lanes (Bowling) Week 4: Cabin Fever (Cambridge) Week 5: Frontier Town Week 6: Tyaskin Park **Week 7:** Eastern Shore Lanes (Bowling) **Week 8:** Winterplace Park

All Field Trips are First Come, First Serve. There is an additional \$25 cost per child to attend. Field Trip forms must be submitted with payment in order to reserve your camper's spot.



### Field Trips

- Field Trips will be available on a first come, first serve basis to 50 campers. Due to limited transportation options this summer we have only been guaranteed one bus for our trips.
- Each Field Trip will cost <u>\$25 per camper</u>. The Field Trip forms must be turned in with payment in order to reserve your camper's spot.
- The first <u>30 campers from Delmar KKSE</u> to turn in their field trip form will be able to go on that particular trip.
- The first <u>20 campers from Beaver Run KKSE</u> to turn in their field trip form will be able to go on that particular trip.
- Your camper must be enrolled in the week of camp that the Field Trip falls on to be eligible to attend.
- Field Trip forms <u>MUST BE TURNED IN ON THE FIRST DAY OF THE WEEK (MONDAY) AT DROP</u> <u>OFF.</u>
- ALL CAMPERS WILL ATTEND POOL DAYS AT NO ADDITIONAL COST!



### **Field Trip Form**



#### Wicomico County Department of Recreation & Parks 2024 KIDS KLUB SUMMER ESCAPE Field Trip Weekly Payment Form

PARTICIPANT'S NAME(S) (no nicknames):

PARENT/GUARDIAN NAME:

PHONE:

#### SUMMER CAMP PROGRAM SITE

KIDS KLUB SUMMER ESCAPE DELMAR ELEMENTARY KIDS KLUB SUMMER ESCAPE BEAVER RUN

PLEASE CIRCLE THE WEEK(S) THAT YOU ARE PAYING FOR:					
Week - Salisbury Zoo and Ben's Red Swings (6/26, \$25)	Week 5 – Frontier Town (7/24, \$25)				
Week 2- Pemberton Historical Park (7/3, \$25)	Week 6- Tyaskin Park (7/31, \$25)				
Week 3- Eastern Shore Lanes (7/10, \$25)	Week 7- Eastern Shore Lanes (8/9, \$25)				
Week 4 – Cabin Fever (7/17, \$25)	Week 8 – Winterplace Park (8/10, FREE)				

#### PAYMENT AMOUNTS: Please check all that apply

\_\_\_\_\_\_ Field Trip (\$25.00)- All field trips are \$25.00 unless specified "FREE". You can pay on-site for the weekly field trips. SPOTS ARE LIMITED - FORMS AND PAYMENT MUST BE TURNED NO LATER THAN MONDAY MORNING FOR YOUR CHILD TO ATTEND THE WEEKLY FIELD TRIP.

#### PAYMENT NOTES (Include if discount checked):

Child's Name:						
Child's Name:	Fee:	Paid:	Child's Name		Fee:	Paid:
PAYMENT COLLECTION						
(Please Circle): CASH (Exact Change)	CHECK (#		)	CREDIT CARD	MONEY ORD	ER
Credit Card #:				Exp. Date	3-Digit C	ode:
(Please Circle): Master Card / VISA / Discover / American Express						
Signature of Cardholder:		N	ame:		Phone#:	
AMOUNT ENCLOSED: \$				Staff Initials_		

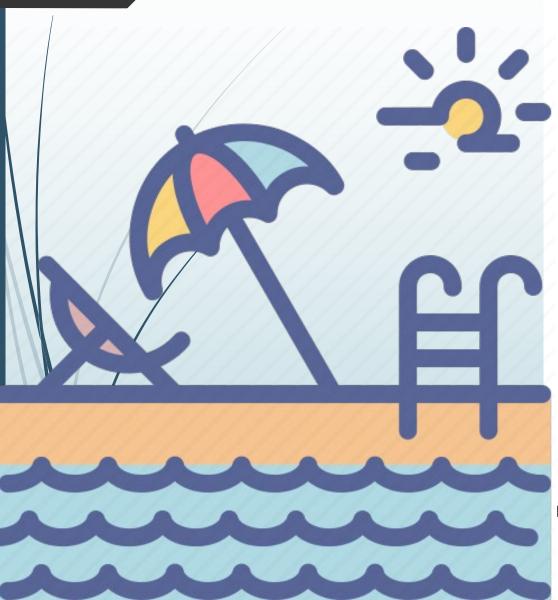
# **Pool Days**

Pool days are EVERY FRIDAY! FREE!!
 Salvation Army Richard Hazel Youth Center
 429 North Lake Drive, Salisbury, MD 21801



- The bus will be picking us up at 8:30am and we will return to school at 12:30 pm.
- If you know you will be dropping off your child after the bus has already left, you will need to bring them to the Salvation Army for drop off. They will take the bus back to camp.
- Campers will need to pass a swim test to be able to swim in the deep end (Salvation Army policy).
- The Salvation Army pool will have a snack bar open during our trips. If you want your child to be able to purchase snacks please send them with money for this trip.

# **Pool Rules**



#### Salvation Army Pool Rules

- 1. 100% NO running, at all.
- <u>NO</u> horse playing in & out of the pool.
- 3. NO diving. Any entry into the pool that is head-first is considered a dive.
- 4. <u>NO</u> flipping into the pool.
- 5. <u>NO</u> running to enter the pool.
- 6. <u>NO</u> sitting on the pool steps.
- 7. NO foul language.
- 8. NOBODY is allowed to enter the building without shoes on.
- 9. NOBODY is permitted to sit in the red & white lifeguard chairs.
- 10. ONLY adults are allowed to sit in the pool chairs.
- 11. Please take <u>ALL</u> belongings out to the pool area when finished in the restroom. Anything left behind, will be thrown away.
- 12. ONLY lifeguards are permitted in the pool equipment room & pump room.
- 13. DO NOT enter the lifeguard office unless asked to enter.
- 14. NO bandages will be given to those that plan to return to the pool to swim.
- 15. NO hanging, climbing or pulling on the railing or fences in the pool area.
- 16. NOBODY is to enter the pool until the lifeguards have blown their whistle.
- 17. When on break, <u>NOBODY</u> is to be anywhere near the edge of the pool; including having your feet in the water.
- 18. NO child is allowed in the water greater than his or her chest!
- In the kiddy pool area, <u>NOBODY</u> is allowed to sit, stand and/or walk on the edge of the wall near the fence.
- 20. NO playing in the locker room or shower areas.
- 21. NO eating in the locker rooms.
- 22. NO sitting on top of the picnic tables.
- 23. <u>NO</u> hanging or swimming on top of the rope that divides the deep end from the shallow end.
- 24. Swimmers MUST take a swim test in order to swim in the deep end.
- For any infraction of the following rules, the camper will have to sit out of the pool for an automatic 15 minutes.

If lifeguards have to discipline a camper more than twice, then the camper will lose his or her privileges for the day.

THANK YOU IN ADVANCE FOR FOLLOWING THE RICHARD HAZEL YOUTH CENTER POOL RULES!

### **KKSE Delmar Daily Schedule**

- 7:30 am 8:30 am: Drop off and quiet free play
- **8:30 am 8:45 am:** Morning meeting
- 8:45 am 9:00 am: Divide into smaller groups
- 9:00 am 10:15 am: Choice activities
- 10:15 am 10:45 am: Snack time/Canteen open
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### Meals/Snack Information

- <u>Snacks/Lunches</u> Meals must be packed daily with an ice pack and plenty to drink. Each site will have a refrigerator available for use.
   <u>\*\*Parents should be prepared to have their camper pack food every day.</u> Please do not send lunches/snacks that need to be warmed up or prepared in any way at the camp.
  - <u>Canteen Snacks</u> There will be snacks on site that your child may purchase (Less than \$1.00 each). Those snacks include granola bars, popcorn, apple sauce, and juice. All proceeds go towards the end of the Summer Party.
- Parties/Provided Lunches There may be some points during the Summer where we will provide free snacks/lunches for the campers. When that happens parents will be informed well in advance.

### **Cellphone/Electronics Policy**

- All cellphones/electronics should be turned off and put away during camp.
- Parents are encouraged to contact the Camp Director or Camp Counselors if they need to speak with their child or organize pick-up.
- Wicomico County Recreation, Parks & Tourism is not responsible for any lost, damaged, or stolen electronic devices.



### Items Campers Should Pack (Daily)

- Bathing Suit and flip flops/water shoes
- Towel
- Change of clothes
- Sunscreen (Sunscreen must be applied to child prior to camp each day. Please inform Counselors if they are NOT given permission to reapply sunscreen to your child)
- Trash bag for wet clothes/shoes
- Bug Spray
- Sneakers/Tennis shoes



\*\*There will be indoor space at camp for your child to store a backpack with these items.

### What NOT to bring to camp

#### What not to bring to camp

- Weapons of any kind (real or fake)
- Pocket knives
- Cell phones and other electronics
- Things you are afraid of getting dirty



### Lockdown/Evacuation/Fire Policy

- Lockdown/Evacuation drills and fire drills will be held weekly with campers. As there will be new campers attending each week and they will all need to understand our policies/procedures.
- Lockdown/Evacuation/Fire plans will be found at each Site. Camp staff will be available to go over those plans for parents who would like to be informed.
- In the event of a Lockdown/Evacuation/Fire situation Camp Staff will follow procedure laid out in our drills and parents will be notified immediately upon evacuation.



### **ACCIDENT/INJURY/ILLNESS REPORTS**

#### Accident Report:

This report is taken if a child has an accident that causes a significant injury and seeks professional medical attention. For example, if a child trips and twists their ankle, an accident report will be filed. As the injury was significant.

#### Injury Report:

This report is taken if a child is mildly injured onsite and you have to provide medical attention yourself. For example, a child receives a bee sting and you use tweezers to pull out the stinger. You provide them with a band aid and an ice pack. Since the injury was mild you may fill out an injury report.

#### Illness Report:

- This report is taken if a child falls ill onsite. This report is taken regardless if you provided medical attention or professional medical attention was sought out. For example, a child has a stomach ache and throws up in the bathroom. You call their parent and they are picked up early. For that you would fill out an illness report.
- Accident Report = Severe injury that causes the child to seek professional medical attention.
- Injury Report = Mild/Moderate injury that a staff member treats onsite.
- Illness Report = Documentation when a child becomes sick onsite.

### **Behavior Policy**

<u>1<sup>st</sup> and 2<sup>nd</sup> time</u>: Verbal warning (1-3 times depending on the behavior) and/or removal from the current activity.

<u>3<sup>rd</sup> time</u>: Green Write Up and removal from activity for 5 – 10 minutes.

<u>4<sup>th</sup>/time:</u> Yellow Write-up and a phone call to caregivers. (If the behavior continues after speaking with or leaving a message for parents the write-up will escalate to Red Write-Up.)

- <u>A Severe Disruption:</u> This is an automatic write-up.
- Severe disruption or misbehavior includes but is not limited to:
  - Cursing/inappropriate language
  - Physical violence with a participant or counselor
  - Misuse of equipment (Distruction of Property)
  - Attempting to run away from the site or leave the immediate area where staff is present
  - Bullying of ANY kind!

\*\*Please note that the consequences for bad behavior will be determined by Camp Staff and the Program Director. Consequences will vary depending on the severity of the behavioral problems.

# ANY QUESTIONS?

### **Contact Information**

#### Program Director – Catie Hamel

- chamel@wicomicocounty.org
- 410-548-4900 ext. 109 (Office)
- ► 443-736-6181 (Cell)

#### KKSE Beaver Run Director – Farah Louis

✤ fajane2001@gmail.com

**\***/443-497-5386

#### KKSE Beaver Run Assistant Director – Ashlyn Marley

marly.ashlyn20@gmail.com

**\*** (509) 540-5215

#### KKSE Delmar Director – Madi McDorman

- ✤ mkidsklub01@gmail.com
- 410-422-9766

#### KKSE Delmar Assistant Director – Matt Bell

mbellcola@yahoo.com

**\*** (803) 767-0057

#### KKSE Delmar Assistant Director – Katy Schell

✤ kschell158@gmail.com

**\*** (443) 669-3801



# THANK YOU! See you at Summer Camp!



