

**KIDS KLUB Summer Escape and Camp Pinehurst Special Needs Camp
2020 SCHOLARSHIP APPLICATION DUE BY: Monday, June 1, 2020**



**Kids Klub Summer Escape and Pinehurst Special Needs Camp
2020 Scholarship FAQ**

Wicomico County Recreation, Parks and Tourism offers qualifying youth participants within our community a scholarship opportunity. This program is designed to help meet the needs of families within the community to access recreational programs and activities at a reduced rate. Funding is limited. Space is limited in this program.

General Policies & Guidelines

- Applicants must be residents of Wicomico County.
- Based on available funds, applicants will be funded based on a level of need
- Order in which the application is received maybe be used to rank candidates if needed.
- **The fully completed 2020 Camp Registration packet for either Kids Klub Summer Escape Camp or Pinehurst Special Needs Camp, including medical paperwork filled out by child's doctor, MUST accompany the Scholarship Application.**

Where can I receive a Scholarship application?

Normally, you would come in person to the Civic Center Box Office (Monday – Friday 9am-6pm) located at 500 Glen Ave, Salisbury, Maryland 21804 to obtain the packets. **However, while the Civic Center Box Office is closed to the public due to the current MD State of Emergency, you MUST obtain the camp registration packet and scholarship application directly from our website (listed below). This will become available online for parents on Friday, April 10, 2020 (*date is subject to change with current health situation).**

<https://www.wicomicorecandparks.org/recreation-programs>

How often do I need to apply?

You must reapply for a scholarship prior to the beginning of each program. Just because you were awarded a scholarship for one of our programs, does not mean it will carry over to another one of our programs or that you will be awarded another scholarship for other programs we offer.

What information do I need to submit?

- A completed and signed scholarship application.
- Proof of income and dependents in the form of last year's tax return or proof of unemployment or award letter, **pay stubs alone will not be accepted!**
- The fully completed 2020 Camp Registration packet for either Kids Klub Summer Escape Camp or Pinehurst Special Needs Camp, including medical paperwork completed by child's doctor, MUST be turned in with the scholarship application.
- Any additional information that may be requested.

How do I submit the application?

Normally, you would submit application and ALL required paperwork in person at the Civic Center Box Office located at 500 Glen Ave, Salisbury, Maryland 21804, Monday through Friday from 9am to 6pm. ***While the Box Office is CLOSED due to the current MD State of Emergency, scholarship applications WILL BE accepted via email but NOT by fax. Please email ALL required & fully completed paperwork (items listed above) for review by no later than Monday, June 1, 2020 to Tarrah Cava at: tcava@wicomicocounty.org . It is highly recommended to get your scholarship application and all required paperwork and documentation in early and not wait until the deadline date to submit because spots are limited in our programs and subject to fill up and max out quickly.**

When will I hear if I am awarded Scholarship?

You will be contacted by no later than **Friday, June 5, 2020.**

What will I need to do if I am approved?

Normally you would come in person to the Civic Center Box Office by no later than **Friday, June 12, 2020 for Kids Klub Summer Escape Camp and/or no later than Friday, May 22, 2020 for Pinehurst Special Needs Camp** to pay for the remaining summer

camp balance and also to sign the scholarship award agreement form in order to complete the approval process. Failure to come in to the Civic Center Box Office by this date and complete the approval process would result in loss of award. **However, due to the current MD State of Emergency closing the Civic Center to the public, registration packets and scholarships will be reviewed over email by Tarrah Cava. If a registration packet for camp is deemed complete (no additional signatures or paperwork needed), Tarrah Cava will then contact the Box Office Manager who will then contact you by phone in order for you to make a payment over the phone for the remaining balance after scholarship is applied. Once the Box Office opens back up to the public, applicants will be expected to pay and sign their acceptance letter there in person.**

What if I am not approved?

If you are not approved for scholarship, you are still able to enroll your child in our programs, if spots remain open. In this instance, payment and completed registration packets are due by the camp registration deadline of no later than **Friday, June 12, 2020 for Kids Klub Summer Escape Camp and/or no later than Friday, May 22, 2020 for Pinehurst Special Needs Camp** in order for your child to start attending camp that first week camp opens (scheduled for Monday, June 22, 2020 for Kids Klub Summer Escape Camp and Wednesday, July 1, 2020 for Pinehurst Special Needs Camp). ***Note these opening day dates are subject to change based on the current MD State of Emergency that is currently in place.**

BOX OFFICE USE ONLY

- Date Received _____
- Previous Year's Tax Return Attached
- Registration Packet Completed



Kids Klub Summer Escape & Pinehurst Special Needs Camp 2020 Scholarship Application

Applications will not be accepted via fax but WILL be accepted over email at the present time due to the current MD State of Emergency.

While the Civic Center Box Office remains closed to the public, all applications and supporting documents must be submitted by email to Tarrah Cava at: tcava@wicomicocounty.org on or before **Monday, June 1, 2020** for consideration for Kids Klub Summer Escape or Pinehurst Special Needs Camp 2020. Applications will not be accepted if received after **Monday, June 1, 2020**. Applications without the previous year's tax return or acceptable supporting documents will not be processed.

Parent/ Legal Guardian's information:

Name: _____ Phone Number: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Email Address: _____ Number of dependents you are responsible for: _____

Employer: _____

Employer Phone Number: _____

Do you receive financial assistance currently? ____ Yes ____ No

If "yes", in what kind? _____

Kids Klub location you are interested in: _____

Please mark your annual household gross income bracket (includes wages, child support, welfare, alimony, & all other income). If you do not fall into the income criteria brackets, please submit a letter stating why a scholarship is being requested based on your circumstantial need.

____ \$14,999 and under ____ \$15,000-\$24,999 ____ \$25,000-\$34,999 ____ \$35,000-\$44,999 ____ \$50,000 and over

Please give a brief statement of reason of applying for assistance: _____

Falsifying this application or supplying false tax documentation will result in no longer being eligible to obtain financial assistance for child care programs in the future.

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BOX OFFICE USE ONLY	
<input type="checkbox"/>	Date Received _____
<input type="checkbox"/>	Previous Year's Tax Return Attached
<input type="checkbox"/>	Registration Packet Completed

Answer the following:

Have you received Scholarship from Wicomico County Rec and Parks before? ____ Yes ____ No

If "yes" when and for what program?

Name of person requesting scholarship: _____

Phone Number: _____ Relation to participant(s): _____

PARTICIPANT INFORMATION:

Participant's Name: _____ DOB: _____ Program Requesting Scholarship: _____

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Supporting Documentation:

Previous year's tax return showing income and dependents OR proof of unemployment or award letter. Applications without the requested supporting documentation will not be processed. These documents are not retained.

SCHOLARSHIP GUIDELINES:

Applications received after the due date will not be considered. Non-compliance with the terms could result in forfeiture of future scholarship awards. Space is limited in all programs, nonpayment may result in loss of one's spot. Registration paperwork must also be completed prior to participation and should be submitted at the same time you are applying for scholarship. The child may attend 0-5 days per week. There are no additional discounts given.

By signing this you are agreeing to the following terms. The scholarship award will be a discounted rate for the camp site your child will attend. The parent is responsible for the remaining balance on the above-mentioned participant(s) account(s). If payment is not received by the due date, this will result in removal from the program until payment is received with the potential of forfeiting your child's spot in the program and your account(s) is/are subject to a late fee of \$15.00 per participant. **Normally, initial registration & payment must be made in person at the Civic Center Box Office. However, due to the current MD State of Emergency, registration and payment will be through email and by phone until further notice. Email ALL fully completed required paperwork to Tarrah Cava at tcava@wicomicocounty.org.**

KKSE camp runs M-F and ends at 5:30pm each day. Camp Pinehurst Special Needs runs M-Th and ends at 3pm each day during the dates specified for each camp program. There will be a late pick up fee per child if you are later than those times for pick-up. The fee is expected to be paid at the time of pick up that day (payment by cash or check accepted at site & credit card payments accepted at civic center box office). Repeated late pick up will result in removal of program and loss of scholarship. Refunds will not be given under these circumstances.

If a child is acting in a disrespectful, disruptive, inappropriate, violent or dangerous manner he or she will be written up. If the infraction is severe the child will be suspended or removed. If a child becomes a repeated behavior problem they will be removed from the program. This will result in loss of scholarship and refunds will not be given under these circumstances.

I certify that all of the above information is true and correct. I certify that this includes the entire income for my family's household. I also acknowledge that I am responsible for any fiscal misrepresentations. I understand that this information is being given for the receipt of financial aid; and that Wicomico County Recreations, Parks and Tourism staff will verify the information on the application. I understand that any willful misstatement of material fact will be grounds for disqualification.

I understand that this scholarship application is for consideration for Kids Klub Summer Escape Camp 2020 and/or Pinehurst Special Needs Camp 2020 and no other program.

Signature of Parent/Legal Guardian: _____ Date: _____

Submit in Person to:
The Wicomico County Youth and Civic Center Box Office
500 Glen Avenue
Salisbury, Maryland 21804
Open Monday through Friday, 9am-6pm

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Participant's Name(s): _____

Name of Public-School Participant Attends: _____

OFFICE USE ONLY

Date Reviewed: _____, 2020

Date Family Contacted: _____, 2020

Method of Contact:

Phone: _____

By Mail: _____

In Person: _____

Email: _____

Supporting Documents Received: # _____ \$ _____

Percentage Awarded: _____%

Approved Denied

Scholarship Awarded will Cover the following Amount(s):

\$ _____ (per child, per week for Kids Klub Summer Escape Camp 2020)

\$ _____ (per child for entirety of Pinehurst Special Needs Camp 2020)

Participant Is Responsible for the Following Payment Amount(s):

\$ _____ (per child, per week for Kids Klub Summer Escape Camp 2020)

\$ _____ (per child for entirety of Pinehurst Special Needs Camp 2020)

Program Director of Child Care Initials: _____ Date: _____

Notes: _____
