

**WICOMICO COUNTY AIRPORT COMMISSION**  
**Monday, November 9<sup>th</sup>, 2020 @ 3:00pm**  
**County Council Chambers**  
**AGENDA**

**1. APPROVAL OF MINUTES**

Chair- Calvin Peacock

**2. AIRPORT MANAGER'S REPORT**

**1. Project and Contract Status Update**

- a. CARES Act Grant funding update** – The airport is submitting its first reimbursement request to FAA for operational and maintenance expenses dating from February 1 through the end of July. Last week, FAA indicated that they are still coordinating our development project requests and have asked for additional information to be submitted to them. Tony will be gathering this information.
- b. UAS Hangar Construction** – Interior fit-out work is progressing. Expected completion is by the end of the year. No further update.
- c. Environmental Assessment (EA) and Land Services** – Delta Airport Consultants continues work on these projects. Tony reviewed the draft of EA last week and it will be forwarded to FAA for their review after which time it will be sent out for public comment. FAA approval is expected by April 2021.
- d. Runway Benefit Cost Analysis (BCA)** – Tony reviewed the draft BCA and submitted comments back to Delta to ensure it was consistent with the Environmental Assessment. The revision should be available for the airport's final review any day and will then be finalized for submittal to FAA. As reported last month, the preliminary results show a Benefit Cost Ratio of 1.94.
- e. Taxiway A Rehabilitation** – Phase 2A construction for the taxiway began September 28th and is substantially complete. We are still awaiting the FAA CARES Act grant amendment guidance for Phase 2B where \$1.9M is needed for this project.
- f. Airport City Water** – The groundbreaking ceremony was well attended. Thank you for everyone's support and the great media coverage! The project is progressing along.
- g. Construction of Aircraft Rescue and Fire Fighting (ARFF) Facility** – On hold until FAA receives CARES Act grant amendment guidance. No further update.

- h. Taxiway G Obstruction Clearing** – Wright Environmental is preparing wetland mitigation permitting services in preparation of tree removal along the taxiway that is needed for wing tip clearances.
- i. Rental Car Parking Lot Repaving, Reconfiguration, and Expansion** – GMB began design work for new entrances, reconfigured parking, and a slight expansion of the rental car lot. The lot will also be milled and repaved as part of the overall project.
- j. Aircraft Rescue and Fire Fighting (ARFF) Truck** – The contract was signed and a pre-construction meeting was held on November 4. Truck delivery is expected October 2021.

**2. Passenger Activity** – Passenger numbers are up for the month of October. Piedmont reported 3346 total enplaned passengers for October which is roughly 57% of 2019 enplanements for the month. This is up 11% when compared to year over year numbers for the month of September. Load factors are flat at 64%.

**3. Airport Cafe** – Chris Davidson continues to look for short and long-term solutions. Nothing further to report at this time.

**4. Airport Disaster Exercise** – Tony will resume planning efforts that were delayed due to COVID-19 with all participating agencies. The new date for the exercise is anticipated to be March 13, 2021. Plans for a normal exercise and a contingency if COVID-19 protocols are still in place will be considered in the planning process.

- 3. CHAIRMAN'S REPORT:** **Calvin Peacock**
- 4. PUBLIC COMMENTS:**
- 5. AIRPORT COMMISSION COMMENTS:**
- 6. NEXT MEETING** - Monday, December 14, 2020 @ 3:00 pm
- 7. ADJOURNMENT**