

WICOMICO COUNTY AIRPORT COMMISSION

Monday October 15, 2018 3:00 PM

SBY Regional Airport

John B. Hall Passenger Lounge

AGENDA

I. APPROVAL OF MINUTES

II. AIRPORT MANAGER'S REPORT

John Hall

1. Interviews were conducted on Friday SEPT 7 for the OPS Mx Supervisor – Ed Jackson – selected – Assist. Mgr will not be back filled at this time.

Tom Hayes- Project and General Manager-

Jamie Rebman- New part-time- Adm/MX tech

2. PAX Lounge- Complete and Open- Rosenfeld- 100% - Adult Bev pending- Hours will be 8:00am -7:00pm

1. Application for Supplemental Discretionary Funding Request-

SEPT 11, 2018 – Meeting with FAA Associate Adm. For Airport-Supported our position on ADO was holding SBY to standards incorrectly, and that they would seek to assist with a rapid funding stream.

2018- Denied. We are resubmitting the end of OCT for 2019

- a. Taxiway F and Apron \$ 3,000,000.00
- b. SRE Building \$ 100,000.00+ being updated

2019

- a. RWY 14/32 Extension Environmental Assessment \$900,000* partial funding this year
- b. RWY 14/32 Extension Design *Pending Master Plan Approval- Comments due back this week.

- c. Taxiway A Rehab construction- design in process AIP2017 \$344,660
- d. Air Carrier Apron Rehab –design in process – AIP 2017 \$40,000
- e. Procurement of the land for RWY 14 RPZ (FAA will not entertain any RWY extension until resolved) Being work with Legal and Delta.

2020 Construction Starts-

- a. Runway 14/32 Extension Construction
2. **Received award for MAA Grant** for \$145,000 for remarking the Airfield Project- Total cost \$193,807.00. Will issue Notice to Proceed after County Council approves. Hosting Stake Holders Meeting next week for schedule or taxiway and runway closures.

3. Airport Projects-

- a. Airport Taxiway B South Rehab Project- is completed
- b. Painting of Hangars/Paving of Aprons – Started Oct 8- Legal issues sorted out. Tenants till have concerns about set schedule- Weather is a factor. – Item#7- agenda from Saturday’s Meeting
- c. Hangar #6 and #5 relocation – County Approved- late spring after ARFF building opens and if we received funding from FAA request.
- d. ARFF Building - – 60% design is done and approved and location tested passed core sample testing.

4. Public Private Partnerships-

- a. New Box Hangars, RFP awarded to Sky Harbour- will start construction soon
- b. UAS Hangar – County Approved- RFP left our office. Progress on meeting with partners. **ADS-B** may installed this year- surveillance and wx. ADS-B bid Pending – County and County Council have reallocated funding-
- c. Solar Parking Lot- pushed to CY 2019
- d. Automated Parking Attendant- pushed to CY2019

5. Website additions

- a. New Hangar leases are on the Website

- b. Revised Minimum Standards and Rules and Regulations are on the Website –
 - i. Land Leases and Hangar lease rates are posted in Min. Stds. Appendix C
 - ii. Hangar Content and Use is contained in Rules and Regs
 - c. Draft AEP (pending FAA Final Approval)
 - d. Current ACM was reposted with the new revision on OCT 14th
6. **STAKEHOLDERS construction meeting** Mid-Oct- (Date TBA) for the Airfield Painting project- the entire airfield will be remarked and painted and re-beaded with glass beads- taxiway/runway/hold/touch down/instrument-markings etc. , line repainting.

7. Hangar Painting-

- a. My apology for not providing a 2 week notice as I promises. Thanks is my fault and I sincerely regret any inconveniences.
- b. The Release was a big issue- Please review the Revision
- c. The hangars will have Airport Staff present if Doors are opened for door jam and leading edge painting.
- d. The sequence is Building #24, #23, then #22. Then the Corporate hangars. (will have schedule by Saturday)

If your aircraft requires a substitute hanger, please advise Jacquie as soon as possible and provide her with type aircraft and wing span. We have 3 vacant T- hangars and the community hangar. We will help with alternate airport search if our community hangar is not available or if a tie-down can't be used for one week while painting. Ocean City Airport Manager was contacted today and he **may** have accommodation for 3 aircraft in Hangars, and he has tie downs. Jamie Giandomenico cell # 443-235-4434.

8. Terminal Upgrades are almost complete. We have a little more painting and the Restroom will be renovated after first of the year.

MAA Request for Special Grants 2019 (have to be completed by June2019)

Special Grant Projects	MAA	Status
1. New Snow Removal Equipment	\$2, 875,000	not funded
2. New ARFF Vehicle	\$700,000	not funded
3. Design/ construct new ARFF Building	\$907,000	not funded*
4. Rehabilitate Corporate Hangar Aprons	\$216, 485	not funded*
5. Relocate 2 Hangars for Mx Facility (ea)	\$25,000	not funded*
6. Replace Air Terminal Doors	\$60,000	not funded
7. ATCT Tower Radio Replacement Equip	\$375,000	not funded

FYI- I will be out on extended leave starting OCT 17th, and will telework NOV 1st thru DEC 26th. Tom and Ed will be here and as always, they can handle the airport while I am gone.

III. CHAIRMAN'S REPORT

JOHN HALL

IV. PUBLIC COMMENTS:

V. AIRPORT COMMISSION COMMENTS:

VI. NEXT MEETING

A. TBD

VII. ADJOURNMENT