

## WICOMICO COUNTY AIRPORT COMMISSION

SEPTEMBER 11, 2017

Present: John Hall, Chairman; Matthew E. Creamer, Vice Chairman; Nola Arnold; James Brooke; Bud Church; Gerard DiCairano; April Jackson; Calvin Peacock

Staff: Dawn Veatch; Denise Shellaby; Jacqueline Benton-Ware

Other: David Goslee, Ex-Officio Member; Patrick Nelms, Bay Land Aviation

### CALL TO ORDER

Chairman Hall called the meeting to order at 3 p.m.

### MINUTES

The August 14, 2017 minutes were approved as amended. Under "Noise Abatement", the wording in Mrs. Arnold's statement concerning the redirection of air traffic was changed from military air traffic to civilian.

### MEETING UPDATES

A snow and ice removal meeting has been scheduled for September 22 from 10 a.m. till noon. This is an open meeting, and an invitation will be extended to the Airport Commission. The airport has hired two additional maintenance workers, making a total of eight trained maintenance staff to operate snow removal equipment. Mrs. Veatch has requested a deferment for the Triannual Disaster Drill. The justification has been sent to the Federal Aviation Administration and is pending review. Mrs. Veatch would like to conduct the drill when the new Aircraft Rescue and Fire Fighting staff is in place. Piedmont Airlines will no longer provide Aircraft Rescue and Fire Fighting staffing. The evaluations for the contracted Aircraft Rescue and Fire Fighting services have been forwarded to the Purchasing Department for review and award.

### NEW OPPORTUNITIES

Mrs. Veatch met with UPS and Signature Aviation at the recent Cargo Industry Summit that was held in Washington, DC. Mrs. Veatch would like to lease 500,000 square foot of ramp space for freight forwarding. Signature is very interested in SBY but won't come without improvements. Mrs. Veatch advised representatives from Senators Cardin and Van Hollen's office will visit the airport on September 25.

### CAFÉ AND RESTROOM RENOVATIONS

The drawings are complete, and the request for proposals are in process. The fixtures and furnishings are ready to order. Mrs. Veatch would like to have food service by January. Mr. Goslee requested a meeting with Mrs. Veatch to discuss a restaurant opportunity.

### HANGAR REPAIRS AND PAVEMENT REHABILITATION

Due to delays with quotes and weather, the hangar and pavement repairs have been deferred to the spring. Delta Airport Consultants provided a quote of \$700,000 for the area between Bay Land and AG Atlantic. The price for the T-Hangars is around \$400,000. Mr. DiCairano advised the taxiway paving materials would be \$150,000. Mrs. Veatch stated the \$150,000 paving project would be grant eligible. Mr. DiCairano added it would be practical to pave one or two taxi lanes first to use up the \$150,000. Mr.

DiCairano would like to review his paving cost estimates with Mrs. Veatch. To save money, Mrs. Veatch would like to piggy back on Dixie Construction's Taxiway B contract.

#### TAXIWAY B SOUTH AND C REHABILITATION

The grant has been signed, and Dixie Construction has been awarded the project. Construction should start in October. Mr. Brooke suggested the airport have someone to follow up on Dixie for this project.

#### CHAIRMAN'S REPORT

The water project is still on track, and there has been no change with regards to Civil Air Patrol.

#### NEXT MEETING

The next meeting will be held Monday, October 9, 2017.

#### ADJOURNMENT

The meeting was adjourned at 3:30 p.m.

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John Hall, Chairman