

Wicomico County Airport Commission

February 8, 2021

Present: Calvin Peacock, Chairman; Matthew Creamer, Vice Chairman; Nola Arnold, Wes Young, John Cannon

Staff: Tony Rudy, Airport Manager; Chris Davidson, Assistant Airport Manager

Others: John Psota, WC Executive; Pat Schrawder-- Senator Carrozza's Office, Nick Olmstead-- Kilroy Aviation

Absent: Bud Church, April Jackson,, Wayne Strausburg

Minutes

John Cannon moved to accept the October minutes and Nola Arnold seconded. January 11, 2021, minutes were approved.

Airport's Manager Report

SBY Airport Manager, Tony Rudy presented the Airport Manager's Report, as follows:

1. Project and Contract Status Update:

- a. Runway Extension Funding:** Timing of discretionary funding is dependent on the approval of the Environmental Assessment (EA). The EA is currently in the process of review by the FAA. It will also depend on how the FAA responds to efforts regarding obstruction removal and wetland mitigation. Tony spoke with the FAA regarding the EA schedule and the FAA was optimistic that it could be completed by the end of April while allowing for programming of discretionary funding. Ongoing coordination with the FAA will be needed in the coming months. A conference call with the Governor's Office to give an update will be held later this month. SBY Airport will continue working with Delta Airport Consultants and FAA on a funding plan for the runway project. More discussions will continue as soon as the EA is approved.

- b. **CARES Act Grant Funding Update:** SBY Airport continues to work on submissions for operational and maintenance expense reimbursements. The FAA has provided guidance to be able to submit grant addendums for development projects. Tony Rudy will provide updates as the projects are ready for addendum submissions.
- c. **UAS Hangar Construction:** Interior fit-out work is substantially complete. The ribbon-cutting ceremony was held on February 5th. The event was successful and thanks to everyone who attended. Sentinel Robotics Solutions (SRS) will begin the concession agreement and operations.
- d. **Environmental Assessment (EA) and Land Services:** The FAA is currently reviewing the latest responses to the draft EA and we have been receiving comments back. The Part 163 screening request for the projects listed in the EA has also been sent to the FAA for determinations. Washington Airport District Office (WADO) indicated they will continue the EA process in parallel with the Part 163 review. Once the initial review is completed, it will be sent out for public comment. Final FAA approval is expected by April 2021. The work on the Lands Services project continues and is on schedule. The appraisals and review appraisals are almost complete.
- e. **Runway Benefit-Cost Analysis (BCA):** The FAA is currently reviewing the BCA. No further update at this time.
- f. **Taxiway A Rehabilitation:** The CARES Act grant addendum for Phase 2B, which is the reconstruction portion of Taxiway A between Taxiways C & D was sent to the FAA for review and approval. Once approved, we will engage the contractor and look for construction to start in the spring of this year, as well as have the taxiway completed before getting into the Runway Project.
- g. **Airport City Water:** The project is progressing and still on schedule with a proposed September completion. No further update at this time.
- h. **Construction of Aircraft Rescue and Fire Fighting (ARFF) Facility:** SBY Airport met with Fisher Architects and Delta Consultants to conduct an item-by-item review of the plans to ensure all the FAA-required design elements are incorporated into the plans to be eligible for CARES funding. Bid documents will be prepared once the plans are finalized. The total project cost is expected to be approximately \$2.5M. A grant addendum for this project will be submitted to the FAA once the plans are finalized.
- i. **Taxiway G Obstruction Clearing:** A wetland mitigation permit was sent to MDE for approval last year and currently awaiting a response. The MDE has reached out saying they are actively looking into the submission. An RFP has been advertised for the tree clearing and fence relocation.
- j. **Rental Car Lot Parking Repaving, Reconfiguration, and Expansion:** GMB continues design work on new entrances, reconfigured parking, and a slight expansion of the rental car lot.

1. **Passenger Activity:** Passenger numbers for January were just received the day of the meeting but haven't been looked over. The numbers will be reported at a later time.
2. **Airport Cafe:** An RFP has been prepared and is currently advertised.
3. **Airport Disaster Exercise:** Planning efforts have resumed. The State of Maryland will be helping with evaluations. The date for the exercise is anticipated to be March 13, 2021. If anyone wishes to participate as a volunteer, please contact Tony Rudy.

Questions:

None

Chairman's Report:

Calvin Peacock updates as follows:

- Thanks to all of those who attend the ribbon-cutting ceremony for the UAS Hangar. In the past three months, there have been projects similar to that, and there are expected to be 2-3 more coming. Currently looking into having more frequent ribbon-cutting ceremonies.

Public Comments

Nick Olmstead: Extends his appreciation for having the ribbon-cutting ceremony for the UAS Hangar.

Airport Commission Comments:

None

Adjournment:

Calvin Peacock called for a motion to adjourn. Nola Arnold so moved and John Cannon seconded the motion and passed by the Commission members.

Next Meeting:

The next meeting will be held on Monday, March 8, 2020.