Dear Parents and/or Guardians:

I write to ask your permission to include your child’s image and work samples in my teacher preparation portfolio. As a graduate student at Bank Street College, I am seeking teacher certification and the New York State Education Department requires that I submit a portfolio of lesson plans and video recordings that show how I teach those lessons.

Your child may appear on the video recordings. I must also submit samples of student work as evidence of my teaching practice. The work I submit might be your child’s work. I will protect your child’s right to confidentiality in every respect. No student names will appear on any materials that are submitted. The video recordings will be viewed only by my college supervisor and the reviewers from Pearson Corporation who assess portfolio projects. The contents of my portfolio will be used only for educational and professional development purposes and will not be made available to the general public through public Internet sites such as YouTube.

Please let me know whether or not I have your permission to include your child in these learning activities by completing the attached form. Please return the completed form to me by _________________. I thank you for supporting my growth as a future educator!

Yours,

(Student’s name, email address)
Permission to Participate in SCALE edTPA Portfolio

___ Yes, I give permission for ________________________________ to

            (child's name)

Participate in the SCALE edTPA portfolio test. I agree that my child may appear in video recordings and consent to my child’s work being submitted to SCALE at Pearson to provide evidence of the Bank Street student’s teaching skills. I agree on the condition that my child’s identity and work remain unidentified and that the video recordings are not displayed in any public, non-secured venue.

___ No, I do not give permission for ________________________________ to

            (child’s name)

Participate in the SCALE edTPA portfolio test.

________________________________________________________________________

Parent/Guardian Signature                                                  Date

Please return by _________________________________. Thank you!