

Bank Street College of Education, The Graduate School

INDEPENDENT STUDY FINAL COMPLETION
and
LIBRARY ACCEPTANCE FORM

(Please type or print clearly.)

PART ONE: TO BE COMPLETED BY THE INDEPENDENT STUDY MENTOR

To: The Library and The Registrar's Office From: _____
Name of Faculty Mentor

I have accepted the completed Independent Study submitted by:

Student's Name (Last) (First)

Student's Program of Study: _____

The Independent Study is entitled: _____

This Independent Study submission includes **two copies*** of the following items:

*Two copies are always required unless a specific exception is granted by the Library

_____ The abstract (2 abstracts required of all submissions.)

_____ The text (unbound)

Audio-visual components as specified:

_____ Slides in a carousel

_____ Videotapes

_____ Audio tapes

_____ Other

Signature of the Mentor: _____ Date: _____ Extension: _____

PART TWO: TO BE COMPLETED BY THE LIBRARY STAFF

To the student and the mentor:

_____ The library is unable to accept this Independent Study for the following reason: _____

***Please correct this omission or concern and resubmit the Study.*

Signature of the Reference Librarian

Date

To the Registrar's Office:

_____ The Library has accepted this Study. _____
Signature of the Reference Librarian Date

PART THREE: TO BE COMPLETED BY THE REGISTRAR'S OFFICE & BUDGET TEAM

Grade Entered by: _____ Date: _____ Student ID# _____

Budget Code: 10 - 2221 _____ (Entered by Budget Team)

Distribution: White Copy - Registrar's Office Yellow Copy - Budget Team Pink Copy - Library