Bank Street
College of Education

Bank Street College of Education
1st College Advisory Council Meeting 20/21

Date: September 15, 2020
Time: 3:45PM-5:00PM
Location: https://zoom.us/j/5372522645

Meeting Topic(s):

- **Introduction/Welcome & Administrative Stuff** **(5 mins)**
  - CAC co-chair and Staff Associate Trustee introductions
  - Approval of June minutes
    - Emmett Motioned; Robin seconded
  - Notetaker role/volunteer
    - Maggie for September meeting; for October Samantha

- **Group Check-in** **(10 mins)**
  - How are you feeling?
  - How have the last 6 months impacted you?
  - How do you center yourself?

- **Introduction of the Office of SJEC-** Akilah Rosado and Lucy Green **(10 min)**

  - Welcome Lucy! Was working at the Ed Center and now serving as Program & Data manager. Loves data & looking forward to working with everyone.
  - Akilah & Lucy are putting together a communication to the College to go out soon that will outline goals and questions they're hoping to tackle
    - Will include a survey
    - Survey results will inform focus groups during the fall
  - Using data from survey, focus groups to create a task force that includes people from across the college (including CAC)
  - Working towards a college-wide vision for equity & inclusion AND divisional strategies
  - This year will be about gathering data and creating a vision for the next 2-3 years
  - Planning to meet with CAC regularly, including potentially individual meetings
  - Support needed on encouraging people to take the survey—especially highlighting that names/divisions are protected

        - Both trying to be diligent and only collect information that will inform the work that we'll do this year, and thoughtful about questions that may identify someone in a small division
    - one of the goals of the survey is to find out what people find most helpful and impactful; Lucy considering about retooling the WAAG meetings

Questions/Suggestions:

- Really liked when Akilah brought together the affinity groups and broke out to respective identity groups for discussion
    - Timing matters; mindful that there is never a perfect time, but that not everyone is up for that kind of merging

- **Goals/Vision of CAC for 2020-2021 (30 min)**
    - Theme/Focus for this year
        - Think about ideas for CAC this year?
            - Ideas for theme/focus:
                - Connection
                - Connect to Leadership (accessibility points, transparency)
                - Cabinet & Shael
                - Town Hall Meetings
        - Meeting with department heads as representatives
            - What if each month, we bring in a Cabinet member to talk for 30 minutes? helpful to spread information widely.
        - 3 goals we want to partner with Leadership on
            - Access to Shael and what is important to him at the college, and why?
                - Idea: public interview vs. having to translate his thoughts

- **Next Steps/CAC Meeting Schedule (10 min)**
    - All College
    - Town Hall
        - Considered hosting a town hall around the new Office of SJEC (including Akilah, Lucy, Shael as speakers)
        - Suggested date/time: **October 5th from 3:45-5pm**
        - CAC to open with a few predetermined questions; then, open to the audience
    - Meetings with Shael: How often do we want to pull him into our meetings this year?
    - Other Meetings: Cabinet, Governance Committee
    - Communications Committee
    - Equity Taskforce

Announcement: Maried and Isabella will be new co-chairs for SJEC

- **Meeting close**