Bank Street
College of Education

College Advisory Council Meeting Minutes
February 21, 2017
3:30 – 5:00 PM
C12

Present:
GSE Reps -Robin Hummel, Michele Ryan (SAT), Gretchen Adams (substitute)
CP Reps - Ali McKersie (SAT)**,** David Mortimer
S&O Reps - Angela Persaud
IPR Reps – Sylvie Fan (Hsiao-Yi Fan)**,** Alexander Iwachiw
DERO Rep – Charles Babian
BSEC Rep - Katherine Baldwin
Ex-Officio Reps: Akilah Rosado, Shael Polakow-Suransky

Absent:
GSE Rep - Amy Kline
CP Rep -Pam Wheeler-Civita
S&O Reps - Kelly Lorenz

Called to order at 3:35 PM

AGENDA

- **Recap and Administrative Stuff** (20 minutes)
  a) December Minutes:
  Spelling was corrected. Minutes were accepted.
  b) January Minutes:
  Corrections needed. Amy was not absent; Akilah is not a BSEC Rep.
  c) Secretary for March Meeting:
  Katherine Baldwin has volunteered.
  d) Staff Associate Trustee Vacancy:
  Constituencies should be notified of Feb. 24th application deadline (Only 1 application so far)
  e) Exhibit Committee:
  Kelly and Robin attended meeting; Must recruit someone for a 1 year commitment. Confer with Brian Hogarth, Director of Leadership in Museum Ed. Due date: The week of April 10th
  f) Recap All College – Intro to website went well.
  g) Additional All-College Meeting: April 3rd (Focus on Budget).

- **Check-in on Inquiries** (10 minutes)
  Michele, Robin (GSE) - No specific inquiries were made. The process and website are new to people. May take a bit more time for people to become familiar with it.

  David (CP)– One person had a health insurance related question. He said she would put in tracker (or David would) but has not done so. Although her question was answered, others may have same question.

  Katherine (BSEC) – Got some logistical questions; Information in biweekly newsletter.

  Sylvie and Alex (IPR-) Had meeting 2 weeks ago; did presentation on the system. Issues raised were taken care of.

  *Robin – We want to keep track of questions/concerns. Information should go in the tracker and marked *resolved* even if they are resolved on the spot.

  Keep Thinking About...
  - How and When You're Engaging with Constituents
  - Using the Questions Tracker & Keeping Robin/Kelly Informed (Is this process working for you?)

• **Update on Diversity**:
Akilah updated the group that the name has been changed to the Social Justice and Equity Committee (SJEC). The Committee is a sub-committee of CAC, although they have been working independently this year. Email went out earlier this month to let people know about the committee and to invite them to meetings. Akilah has been serving as co-chair with Akoshia. Election will occur in April for new co-chairs. Akilah will write a narrative description of the committee that includes previous work. This year's focus has been on social justice and anti-racism issues. People should contact Akilah if they want to attend a meeting. Future opportunities to discuss topics can take place in a *Lunch and Learn* format.

- **Time with Shael** (60 minutes)

Potential Intersections with Cabinet / Where we can choose to play a role

1) Political Policy Committee (First task: research viability of becoming a Sanctuary Campus)
2) Facilities
3) Budget
4) Website

The Formation of a Political Policy Committee

1) Shael: How does BSC respond to policies in D.C. and take action? A committee needs to be created that can advise Cabinet and the President about projects and actions. The Committee can spearhead research on the possibility of a **BSC Sanctuary Campus**: Find out what that actually means. Is it more than symbolic? Pros/Cons. The level of CAC involvement is up to the group. There could also be a connection to the Diversity Committee. Panel discussions, writing op-eds, policy briefs can come out of this work. Tap into people who can guide the thinking and already care about this as well as those with leadership skills in handling this work. The committee should not be limited to just the Sanctuary Campus research. Connect to Josh and Johanna who have been working on a draft.

   Follow-up Questions/ Responses
   David - Are others like Columbia or NYU considering this or doing this? May be more powerful if we network with others in NYC.
   Shael – Yes, some have. We are at the very beginning of learning about this. We need to determine risk and not take on for symbolic purposes – e.g., Can it affect federal funding? Do we have undocumented students who may be impacted by this?
   Ali- it's important to consider how to manage buy-in and rollout for our community. Involving parents in the process is important.

   Committee Members:
   *3-5 names should be submitted as possible committee members. Please email to Robin and Kelly by March 1st. (Gretchen Adams volunteered her name.)

2) **Facilities /Renovations** – A public schedule of information sessions has been emailed to the community. CAC rep(s) can attend meetings and represent the feelings/questions of respective constituencies. CAC can define level of involvement. Example: Renovation in lobby and how the public space is being used.

3) **Budget**- Historically not much transparency in this area. CAC's role will be less advisory and more of a way to communicate info to the divisions we represent. What do we want to plan or want Cabinet to plan so the constituencies are informed?

   Follow-up Questions/ Responses
   Ali – This area has always been fuzzy for our constituencies. This topic is important, given upcoming contract negotiations. Can Justin give the group a tutorial?
   Shael – Justin is already in the planning stage.
   Robin – The tutorial should be prior to the next All-College Meeting, if possible.
   (A video should be made of the tutorial for those not present.)

4) **Website-** is in process of redesign. This is a 6- month project with a fall rollout. CAC could help in advising IT. Can fit someone in on vendor interviews although it will be very technical. A broader process will be underway once a vendor is chosen. Complicated process since we may want more than we can do with budget; will need to prioritize; CAC can be part of process to inform IT and shape feedback for and from our constituencies.

   Follow-up Questions/ Responses
   David – How are we planning for two aspects of the website– marketing and internal use?
   Shael –Emphasis will be placed on the external although both are on the table. Ask Judy to come and share what the needs are and what has been put in the plan.

*Shael – CAC should choose work based on what our constituencies feel is meaningful. 4:45 pm

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To do:
Submit names for the Political Policy Committee.
Email Justin about March 21st meeting for budget and facilities renovation issues.
Dave will get input from Dylan Morgan on how renovations will impact Summer Camp.
Judy Johnson: Invite Judy to share info about vendor process.

Adjourned at 5:00 PM