CAC Meeting Minutes
April 25, 2017
3:30-5:00
ICC 1442

Present:
GSE Reps: Robin Hummel, Amy Kline, Michele Ryan (SAT)
CP Reps: Ali McKersie(SAT), David Mortimer
S&O Reps: Kelly Lorenz, Angela Persaud
IPR Reps: Sylvie Fan (Hsiao-Yi Fan), Alexander Iwachiw
DERO Rep: Charles Babian
BSEC Rep: Katherine Baldwin
Presenters: Shael Polakow-Suransky, Justin Tyack

Absent:
CP Rep: Pam Wheeler-Civita
EX-Officio Rep: Akilah Rosado

Recap and Administrative Stuff
Approval of March Minutes: the March minutes were unanimously approved.
Identify May Secretary: Charles Babian volunteered
Exhibits committee
Robin: Person from CP identified by Pam is no longer available
Ali: Kate Marcus and Diana Jensen have volunteered. Maria believes she is already a member. Alex has identified 2 volunteers from IPR: Cynthia Weil and Jennifer Balinas.
Check-in on Inquiries and Sharing out
Charles: Constituent asked him about spring days for new employees and the issue was resolved. The committee didn't bring up any other inquiries.

Subcommittee Connection to CAC
A CAC point person for each sub-committee: Exhibit Committee: Amy Kline;
Social Political Advisory Committee: Dave Mortimer
Expectations and responsibilities for point person: Communicating with the co-chairs of the committee; ensuring the committee reports out to the CAC; if committees need time with/input from CAC, point person coordinates with Kelly and Robin; point person does not have to be a member of committee; coordinating with the co-chairs and reporting to CAC and College-wide community (3 times a year).

All College Agenda for 5/9 meeting
Ice breaker: CAC members will facilitate Ice Breaker activity.
Assembled staff will be broken up into (12) groups. CAC will lead icebreaker discussion;
Each group's facilitator will share out what the group discussed; CAC approved idea
Ali McKersie and Dave Mortimer will be absent
Justin will do a Budget Review
Shael will make closing remarks

Time with Justin & Shael (Budget)
Justin gave overview of budget situation after meeting with the finance committee (or budget committee) I missed the exact name. Currently Justin is formulating budget for next year. Tuition rates have already been approved**;** full budget will be presented at May All-College**;** budgets evolve over the course of a year**;** budget ends in six weeks for this year
Deficit has diminished over this last year due to a number of factors: Overhead being charged to a grant; DOE contracts, grants (Gates foundation). Most expenses are associated with programs, not overhead. Budgetary changes: Savings (Insurance is better negotiated.) Grants have helped with savings; vacancy accruals: Over the course of a year, employees leave and this frees up a certain amount of money. Organization has regulatory requirements that cannot be avoided, such as buying insurance, which is approximately 32% of budget.
Justin's aim is to demystify the budget. Some information about the budget they can't be transparent about. Does the CAC have any recommendations for helping to explain the budget? I don't want to dominate the discussion about the school's finances. Michele said that Justin should put the current financial situation into context. Contrast with where we were during the financial downturn. Robin said that examples are very helpful. It will make the numbers make more sense to people, not seem abstract. Also, we should talk about where we are headed. Is there light at the end of the tunnel? Dave agreed and added that the adversarial relationship between the administration and the union has been calming down. Budget presentation to BSC community should be done before union negotiations. How do union negotiations impact on those not a part of the union? Katherine asked how do we promote a shared vision for the Bank Street community?
Dave asked how to convince parents in the SFC that it is positive for tuition money to go to other parts of the institution? Shael added that in order to promote a community feeling, institutional stories are helpful. Things like the library, Irma Black Award, are events done for the broader community that we all value.

Keep thinking about How an when we engage with constituencies; use the Question Tracker and keep Kelly and Robin informed.

Adjourned: 5:15