College Advisory Council Meeting Minutes
February 13, 2018
ICC – Room 1404

Present:
GSE Reps -Robin Hummel, Amy Kline, Michele Ryan (SAT)
CP Reps - Pam Wheeler-Civita**,** David Mortimer
S&O Reps - Kelly Lorenz**,** Angela Persaud
IPR Reps - Sylvie Fan (Hsiao-Yi Fan)**,** Alexander Iwachiw
DERO Rep – Charles Babian
BSEC Rep - Katherine Baldwin
Ex-Officio Reps: Akilah Rosado, Shael Polakow-Suransky

Call to order at 3:35 PM

Administrative Stuff
January minutes were examined and approved.
The recorder for the March 13th meeting will be Amy Kline.

Agenda Item I: Governance Committee Meeting Report

CAC members met with the Governance Committee on February 6th. Kelly and Robin gave a presentation on the structure, purpose, and challenges of CAC with time allotted for questions/comments. The Governance Committee was very enthusiastic about how far CAC has gotten since its inception. Some members mentioned how the need for a coherent and sustainable structure has been discussed for years at the College. The meeting with the Governance Committee also helped CAC members recognized that substantial and significant work has been accomplished since the committee began. Yolanda Ferrel-Brown posed an intriguing question for the committee: *"What will success look like for CAC?"*

Agenda Item II: Reorganization of IPR Teams

Teams that operated under IPR will now be moved to other divisions. The CAC discussed making sure that there is representation of the teams given the new structure. **Outcome:** Sylvie, Alex, Robin and Kelly will look over the structure. An outline of how the teams are represented on CAC will be submitted to Shael.

Agenda Item III: All College Plan

The Bank Street Education Center will present at the Feb. 27th gathering. The SFC may do a short presentation (changing the name of Columbus Day to Indigenous Peoples Day). If not, the Ed Center will also do an opening icebreaker. The focus of the All College in May will likely be DERO, the budget, renovations, and highlights from Shael.

Agenda Item IV: Social Planning Committee (Handout circulated)

Regina Wright and Katie Connelly gave a presentation on the committee's work (i.e., Bank Street Workshop Series; Breakfast Meet and Greet, Brown Bags, NY Cares, etc.). They talked about how this work is grounded in the Strategic Plan and how they want to encourage as much participation as possible. SPC is looking for members and/or people to work on the planning and implementation of specific events of interest. **Outcome:** SPC will operate on its own but will also become a sub-committee of CAC. Both CAC and SPC will be enhanced by this connection. Regina and Katie will write up a short description of the committee so it can be shared with constituencies.

Agenda Item V: Events: Amy Klein's Proposal (Handout circulated)

Amy's report outlined the complexity in sharing information about events throughout the College community. CAC members discussed the need to set Basic Rules and Protocol for communication to make sure information is received in a timely fashion, that it goes to the correct constituencies and that redundant messages are avoided. CAC recognized the need to touch base with the Communications Committee and the CAC subcommittees (e.g. SJAC; SPAC) to better understand the parameters of their work. **Outcome:** Kelly, Robin, Charles, and Amy will meet on this issue and report back to CAC at the March meeting.

Adjourned - 5:00 PM