College Advisory Council Meeting Minutes
May 15, 2018
505A

Present:
GSE Reps -Robin Hummel, Amy Kline, Michele Ryan (SAT)
CP Reps - Pam Wheeler-Civita**,** Evi Rivera-Williams (SAT)
S&O Reps - Kelly Lorenz**,** Angela Persaud
IPR Reps - Sylvie Fan (Hsiao-Yi Fan)**,** Alexander Iwachiw
DERO Rep – Charles Babian
BSEC Rep - Katherine Baldwin
Ex-Officio Reps: Akilah Rosado, Shael Polakow-Suransky

Absent: David Mortimer

Call to order at 3:35 PM

Administrative Items: (15 minutes)

a. April minutes approved; edits will be made
b. Secretary for June meeting- Katherine Baldwin

Agenda Item I: CAC Year-in-Review Discussion
Handout: **Questions and Reflections for our Year-in-Review**
Describe how your role on CAC contributed to your leadership in the College?

How do you feel your engagement with your divisional leadership evolved from our first year? What ideas do you have for next year to deepen your relationship with leadership as a CAC member?

How do you feel your engagement with your constituency evolved from our first year? What ideas do you have for next year to deepen your relationship with your constituency as a CAC member?

As a Council, what are the accomplishments that have had a direct impact on the institution this year?

What ideas and opportunities are there for us to support explicit collaboration across the institution? For example, the CAC sponsoring an event for faculty to share their sabbatical work; co-sponsoring films or speakers.

Homework: Meet with fellow divisional CAC members to create 3-5 goals for next year that you will partner with leadership to accomplish. Prepare these goas for the June CAC discussion with

Cabinet.

Discussion/ Share-out
Amy said that the CAC enabled her to be in meetings with Cabinet, increased visibility in the institution.
Michele said that the CAC's role should be to increase communication in the institution.
Pam said it is important to have regular meetings outside of our divisions. Learning what other divisions are working on is very helpful.
Katherine said that she feels as though she's become the go-to person for her division.
Kelly said that the CAC helped her to get to know more people and to understand their work.
Charles said that the CAC allows us to do a deep dive into other divisions and he has begun to appreciate how long it takes to become expert at something.
Akilah acknowledged that the first year was basically for coming together to discover what CAC could accomplish and the second year will require individual and collective growth.
Robin said that she, Amy, and Michele have developed a clear protocol to share consistently what's going on at CAC meetings with the Graduate School.

Agenda Item II: June CAC Discussion with Cabinet

Homework: Each of the CAC members will meet with their division's leadership and come up goals for next year. Akilah offered advice: Be strategic about engaging cabinet members on CAC issues. She added that it's important for division reps to meet regularly; it's helpful for cabinet to see the disparities among divisions from a leadership perspective. The Cabinet is always looking for themes on which to focus.
Kelly noted that it's important to introduce the CAC in a positive way

June Meeting Agenda

- Quick year-in-review
- Bullet points to report out
- Pull out and highlight themes of goals

Agenda Item III: Theme for All-College, 2018-19
Shael suggested that topics for All-College remain open and flexible, even with an ongoing theme. Our social justice and equity theme for next year could serve as the pilot as we experiment with the All-College agenda.

Michele asked how we come up with themes? Are we being collaborative?
We should ask about ideas for themes at the final All-College. Climate survey could also be a good tool for determining themes.

Coming up
June 11th All College
June 12th CAC meeting.

Adjourn 5:00 PM