College Advisory Council Meeting Minutes
March 13, 2018
ICC Room 1404

Present:
GSE Reps -Robin Hummel, Amy Kline, Michele Ryan (SAT)
CP Reps - Evi Rivera-Williams (SAT)**,** David Mortimer, Pam Wheeler
S&O Reps - Kelly Lorenz**,** Angela Persaud
IPR Reps - no one in attendance
DERO Rep – no one in attendance
BSEC Rep - no one in attendance
Ex-Officio Rep: Akilah Rosado
Guest - Katie Connelly

Call to order at 3:53 PM

Administrative Stuff
Minutes
February minutes were approved with no changes.

Secretary for April Meeting
Angela volunteered to be secretary for the April meeting.

Subcommittee Reports
Robin shared that the Social Justice and Equity Group has been meeting regularly, with growing and enthusiastic attendance. The main goal of the group is to discuss racial literacy, identity and the intersectionality of these. The group has been reading articles as a way to have a shared experience to guide their discussions. The most recent topic discussed was implicit bias.

The Exhibits Committee and Social Political Action Committee will be asked for updates for the next meeting. Amy and Dave will follow up respectively.

IPR Reorganization
IPR is being reorganized so that the various teams that previously comprised IPR will be distributed across the Graduate School, Strategy and Operations (S&O), and the Bank Street Education Center (BSEC). Kelly and Robin drafted a proposal for how this reorganization might affect the CAC membership structure. It was agreed that Alex (Library) will now represent the Graduate School, Sylvie (Head Start) will now represent S&O, and BSEC will need to elect a second representative. This plan was shared with Shael and he felt comfortable with it.

Discussion
Communications Proposal
After the last meeting, Kelly, Charles, Angela, and Amy met to discuss next steps for a communications proposal. The primary goal of the proposal is to streamline and manage messaging to the college community. This work grew out of a range of queries that the CAC has

received over time. There will be a new role for a CAC point person who will work with the chairs to manage the process. The idea is to partner with the existing college representatives on the Communications Working Group (CWG) to make decisions on how to respond to and disseminate inquiries. The CAC is planning to share the proposal with the Cabinet at its April joint meeting.

Cabinet Conversation on April 17

The CAC is planning to discuss two items with the Cabinet: (1) Communications Proposal (see above); (2) All-College Meeting Proposal. The meeting proposal touches on two main issues: content of the meetings and structure/timing for the meetings. There has been interest from the CAC to have more opportunities for cross-college engagement. The next step will be to get feedback and input from the Cabinet.

Climate Survey

Akilah and Katie are working on revising the Climate Survey to send out later this spring. They presented a draft list of questions, along with a list of past questions to consider eliminating this year, and asked for our feedback. The intended use for the survey data is to capture a high level look at the college. It was raised whether there may value in asking division-specific questions or additional demographic questions. When questions of this nature were asked in the past, questions of anonymity were raised, given the small size of our community. Akilah and Katie are working with HR to ensure that the language for disability status is in compliance with current laws. There was a suggestion to follow a two-year pattern of offering a short survey one year and a longer survey the following year. Katie and Akilah will work on revisions, share the next version with Cabinet, and then share the final version back with the CAC.

Adjourn 5:37 PM