Bank Street College Advisory Council Minutes
April 16, 2019
C12 (Main Building)

Present:
GSE Reps -Robin Hummel, Amy Kline, Michele Ryan (SAT), Alexander Iwachiw
CP Reps - David Mortimer, Evi Rivera-Williams (SAT)
S&O Reps - Kelly Lorenz
DERO Rep – Charles Babian
BSEC Rep - Katherine Baldwin
Ex-Officio Reps: Akilah Rosado, Shael Suransky

Absent:
Lily Fincher, Sylvie Fan, Angela Persaud, Pam Wheeler-Civita

Call to order at 3:45 PM

I. **Administrative Stuff (25 minutes)**
April Minutes approved
May secretary – Alex Iwachiw

II. **Elections Update & Planning (35 minutes)**
Governance
Annual meeting to meet with members of the trustees. This particular governance meeting is the last of this year. Appointments and reappointments for trustees whose terms are up. We have a vacancy as Michele will be rotating off as Staff Associate Trustee. Robin Hummel is on the short list – but not confirmed until June 6th Board meeting. Two names for Student Associate Trustee candidates.

Looking at how to create pipelines of leadership within the board. Using existing committee structures as a model. How to align with Board Succession. Yolanda's term ends in 2021; as a result a robust process is required in order for Yolanda to cycle off. This will also line up with the first year of the strategic plan. Prioritizing transparency, recruitment, and an examination of the bylaws.

CAC is invited to the last 30 minutes (or so) of the meeting to allow the board to work through their process first. This meeting will be on April 18th, where Robin will present the deck with anyone else who attends.

Building Bridges: The Work of the College Advisory Council: Summarizes the development of the CAC Charter (context for new members of governance committee); summary of Council's purpose (borrowed from CAC Charter); summary of membership, election process, how often we meet; description of sub-committees and how they function (autonomously); description of CAC Areas of Focus; discussion topics and issues addressed; example of discussion with Cabinet: specific lens of the 2017-2018 climate survey results.

Inclusion of the President's Office

There is a need for the CAC to have autonomy however, there is also a need to connect with the President's Office. How comfortable are we including a member of the President's Office in the CAC meeting structure? How would the natural flow of an institution (positive years, harder years, staffing, etc) impact the role of the CAC in the context of including a member of the President's Office? Charter states that the members of the President's Office aren't eligible for CAC membership, however, the overlap of Cabinet with the President's Office staff makes this exclusion only apply to a small number of people. General agreement that addition of a member of the President's Office to the College Advisory Council would be appropriate.

Elections

Katherine is working on elections in her division; Children's Program has representation from Family Center and SFC; There is work underway regarding off-boarding and cycling out committee chairs. Intention to update charter in the coming weeks such that it can be approved in the first half of the May Meeting. New members will be welcomed into the CAC in the May meeting (second half) and will do an activity planned by Katherine Baldwin. Potential need to revise the charter so that members of the Ed-Center can be a part of the CAC. Staffing of Ed-Center is different than the other divisions and maybe they need an exception. How does the nature of grant-funded work (Ed Center) impact the ability for a person to serve on the CAC? This would be a great discussion for a future CAC, potentially this fall. In a similar vein, there are members of divisions who don't always get represented because of the time of year/time of day when they do their primary work (Camp, After-School Program).

III. Discussion with Shael, Akilah, and Katie: Upcoming Climate Survey (30 minutes)

Review of a Draft of this year's climate survey: Key to color-coding: Questions in red are historical, green are new, black have been used before but not consistently; general positive feedback regarding questions 3 and 4; general positive feedback regarding changes to the institutional racism question; recommendation to be more specific about terms like "division" and "supervisor"; questions about the "indicate race/ethnicity" question: Is grouping multiple race/ethnicities into a list an appropriate choice? Cite a resource the substantiates that this is a common grouping; general discussion about the micro-aggression question: Is the wording clear in regards to the type of information the College would like to collect?

Adjourn 5:15 PM