DRAFT

Continuum of Care Executive Committee Meeting Minutes

March 28, 2024 – 3:00 p.m.-4:30 p.m.

Virtual Meeting on Microsoft Teams

Voting Members: Ciera Dunlap, Tara Taylor, Dan McCarthy, Douglas Schmidt, Jeff Garrett, Nico Sanders, Chuck Callahan, Da'Mel Ross, Levy Johnson

Other attendees: Ernestina Simmons, Ellis Lee, Kate Calhoun

AGENDA

I. March 21 CoC Board Meeting Reflections
   A. Discussions of outcomes of recent board meeting. Jeff proposed that next month's executive meeting be for the board and used as be a capacity and community building workshop that includes food, beverage and a mediator. The focus of the session will be on an overview of the CoC, it's functions and responsibilities. Chuck suggested that the mediator be a person of color. There was some decision on the selection process for the mediator, with a recommendation that others be invited to participate in the planning of the mediation session. Levy requested board orientation includes an overview of the grievance policy. Doug suggested incorporating general board education topics.

II. Review of CoC Code of Conduct and Conflict of Interest Policies:
   A. Discussion and clarification of code of conduct and conflict of interest policies. Jeff stated he will send them to the board members by end of next week (4/5/24) for all members to sign and return. There was discussion about CoC Committee chairs, how some committees operate, and whether a Chair can be responsible for more than one committee. The by-laws are not clear in these areas, and it was recommended that clarification be incorporated into the updates to the by-laws, that are required to occur annually.

III. Recruitment of open CoC Committee Chairs- How to Get and Support Youth Voices on the Board
   A. Levy read a statement on behalf of the Youth Advisory Board, addressing concerns raised in the previous CoC Board meeting regarding compliance with by-laws and overall structure. YAB announced their decision to step back from the CoC but continue to operate independently. They outlined specific requests for improvement including respectful communication, equitable treatment, and resignation of Jeff as chair. They also called for meetings to discuss next steps and requested information on committees and by-laws within the CoC.

IV. CoC Engagement in Encampment Protocol Workgroup
   A. No additional discussion.

V. MOHS Updates

A. Director Simmons presented a draft of systems performance measures which compare Baltimore's CoC to HUDs national average on (1) length of time homeless, (2) returns to homelessness, (3) people experiencing homelessness, (4) income growth, (5) first time homeless, and (6) exits to or retention of permanent housing. The presentation will be available on the website once finalized.

VI. Capacity Building Workshop Learning Tours

A. Learning tour dates and locations:
    1. 3/25 at 11:30a Atlanta
    2. 4/9 at 10a Richmond
    3. 4/23 at 9a Columbus

B. Recordings will be sent out via Member365 if individuals are unable to join the live calls. May be adding another date for Houston.

VII. Fiscal Sponsorship

A. Dan proposed a change in fiscal sponsorship from the Baltimore Civic Fund to Uplift Alliance, highlighting that administrative fee was negotiated to 6% from 10%. Discussion ensued regarding the transition process, jurisdiction of funds, and financial transparency. A motion was made to vote; however, it was suggested to delay the vote to allow members time to review the information.