

FACILITY OVERVIEW

Vollmer Center

4915 Greenspring Avenue, Baltimore, MD 21209

VENUE AMENITIES

Vendor only access for load in/out

Prep Kitchen

- Standard refrigerator
- Microwave
- Multiple 20-amp electrical outlets

Outdoor catering pad for kitchen set-up

- Multiple 20-amp electrical outlets
- Water Access

Garbage Cans (50-gallon)

Recycling bins (30-gallon)

Wi-Fi

Audio Visual Equipment (additional fee)

(1) Garbage and (1) Recycling Dumpster

FURNITURE

25 60" Round Tables

25 6' Rectangular Tables

250 Chairs

6 Cocktail Tables

Furniture for indoor/patio use only.

END OF EVENT DUTIES

Remove all personal and rented items

Wipe down countertops

Wipe down tables & chairs

Return all borrowed furniture to storage

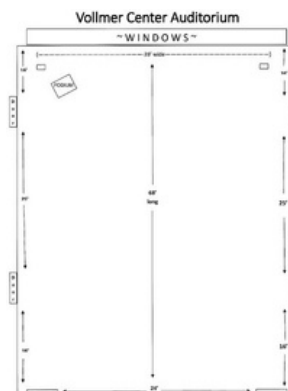
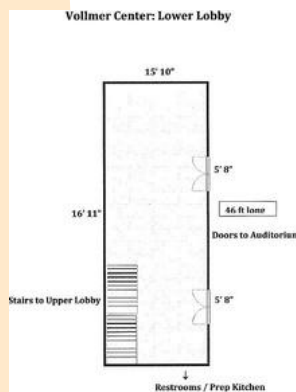
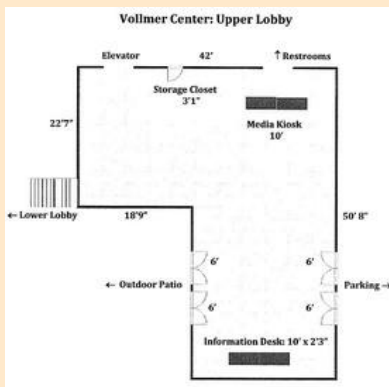
Remove garbage/recycling

Empty/wipe out refrigerator/freezer

Sweep and mop the facility

Check in with Event Assistant

FLOOR PLANS:



Contact the Rental Team at:

410-396-4860

garden.events@baltimorecity.gov

SPECIAL NOTES:

Anti-bacterial cleaners and soaps are not permitted.

Excessive liquids and ice should be dumped in the designated location.

For more information, visit:

<https://baltimorecity.gov/about-rec-parks/rentals>