Meeting Title/Subcommittee: The Executive Committee
Date: April 10, 2025
Time: 3pm-4:30pm
Location/Platform: Microsoft Teams
Attendees: Kate Calhoun, Nico Sanders, Jamal Turner, Lonnie Walker, Althea Lyness-Fernandez, Mary Rode, Janae Jeter, Ernestina Simmons, Kemmesha Thomas, Tia Gasque, Aliza Sollins, Jeffrey Griffin, Crystal Pitt, Lara Figures, Levy Johnson, Da'Mel Ross

Meeting Purpose/Objective:
Moves the work of the Board forward and brings key decisions to the full Board for discussion and action. This committee provides on-going, structured engagement of the Board's workgroups, key City departments, and specific key stakeholder groups. The Executive Committee also handles routine business, exercises oversight, and engages with designated entities as needed during months when the full board does not convene.

2. Action Plan

- Includes the Chair, Vice-Chair, and other Board-elected members. Handles urgent decisions but not funding allocations. Reports all decisions to the full Board.
- Meets monthly; a majority present constitutes a quorum, and decisions require a simple majority.
- Members must recuse themselves from conflicts of interest, attend regularly, and ensure meetings are announced 5 days in advance. Minutes are taken, reviewed by the Board, and made public. The committee also handles appeals from other groups.

3. Agenda

Topic	Presenter Lead
Governance And Decision Making	Nico Sanders
Funding and Grants	Nico Sanders
Strategic Initiatives	Nico Sanders
Coordination and Collaboration	All
Operational and Procedural Updates	All
Financial Transparency	All

4. Agenda & Discussion

Governance and Decision-Making

- Approval of March 13th, 2025 meeting minutes passed unanimously.
- Revised SOP document received broad approval (18 approvals, 1 abstention).

- Clarification sought on roles and responsibilities regarding YAB's authority after returning an $80k FOH grant. Concerns raised over potential misuse of autonomy, emphasizing the need for clearer oversight and adherence to proper channels.
- Recommendation for quarterly monitoring to identify project leadership clearly.

- **Funding and Grants**

- FHO Grant: Initially accepted but returned by YAB members, causing fiscal and reputational implications.
- Concerns raised regarding missed opportunities and internal conflict impacting grant progress.
- NOFO award notifications and CFA funding updates discussed, highlighting federal, state, and local funding streams.
- RAC highlighted improved financial outlook with departure of a staff member, previously projecting a deficit now revised positively.
- Resource Development Committee revived; careful distinction required between fundraising activities and MOHS operations to avoid conflicts of interest.

- **Strategic Initiatives and Community Engagement**

- Emphasis on the urgent need for measurable strategic goals, increased transparency, and active partnership with MOHS.
- Recognition that Baltimore CoC lacks national visibility; identified barriers include communication gaps, stigma around corruption and violence, and slow agency responsiveness.
- Agreement to strengthen community outreach, messaging, and media presence to enhance visibility and credibility.
- Inspiration taken from documentary; CoC advised to participate actively in public dialogues and panels.

- **Coordination and Collaboration**

- Discussions on improving inter-agency coordination and communication efficiency.
- Highlighted importance of inclusive participation, streamlining processes, and robust community engagement.

- **Operational and Procedural Updates**

- Committees tasked with developing actionable work plans (HRS, Shelter Transformation, Data & Systems).
- Shelter Transformation Committee emphasized the importance of respectful conduct during shelter visits, recommending smaller group sizes.

- Data & Systems Committee flagged recruitment challenges and the need for structural clarity in committee participation.
- Suggestion for the establishment of a standardized email system (possibly Google or ZOHO) for efficient communication and better management of administrative roles.

- **Financial Transparency and Accountability**

- Board emphasized the necessity of regular financial updates for full transparency, per bylaws.
- Suggestion to include professional account management services within the budget to improve operational efficiencies and transparency.
- Discussion of a formal stipend policy to clarify payment eligibility tied explicitly to task outcomes and responsibilities.