Meeting Title/Subcommittee: The Executive Committee
Date: March 13, 2025
Time: 3pm-4pm
Location/Platform: Microsoft Teams
Attendees: Nico Sanders, Jamal Turner, Crystal Pitt, Lonnie Walker, Levy Johnson, Kemmesha Thomas, Aliza Sollins, Lara Figures, Da'Mel Ross

Meeting Purpose/Objective:
Moves the work of the Board forward and brings key decisions to the full Board for discussion and action. This committee provides on-going, structured engagement of the Board's workgroups, key City departments, and specific key stakeholder groups. The Executive Committee also handles routine business, exercises oversight, and engages with designated entities as needed during months when the full board does not convene.

2. Action Plan

- Includes the Chair, Vice-Chair, and other Board-elected members. Handles urgent decisions but not funding allocations. Reports all decisions to the full Board.
- Meets monthly; a majority present constitutes a quorum, and decisions require a simple majority.
- Members must recuse themselves from conflicts of interest, attend regularly, and ensure meetings are announced 5 days in advance. Minutes are taken, reviewed by the Board, and made public. The committee also handles appeals from other groups.

3. Agenda

Topic	Presenter Lead
The purpose of the Executive Committee	Nico Sanders
Leadership and Membership	Nico Sanders
YAB	Levy and Da'Mel
Communications and Digital Presence	Lara Figures
Announcements and other Business	All

4. Agenda & Discussion

- The meeting began with a discussion on the role of the Executive Committee within the Continuum of Care (CoC).
- Members emphasized the importance of transparency and confidentiality in discussions.

- Clarification was provided on the necessity of the Executive Committee despite the presence of a Board of Directors.

2. Leadership and Membership

- It was agreed that if the Chair is unable to attend, the Co-Chair or another Board Member should step in.
- All relevant emails and agenda items must be shared with the committee.
- Thematic notes will continue to be sent to the Board in accordance with the bylaws.

3. Youth Action Board (YAB) and Transitional Support

- The committee discussed how to best address concerns and issues as they arise among Board and CoC members. The Chair and Co-Chair emphasized their willingness and availability to listen to concerns and work together to address.
- Board team building and time together can assist in making conversations more honest and productive
- More information on concepts like Robert's Rules of Order may also help the Board and CoC members discuss, decide, and vote more productively. More information to come.

8. Communications and Digital Presence

- The committee acknowledged issues with outdated social media and website content, working to update.

9. Announcements and Other Business

- MOHS is awaiting final CoC grant agreement, with the performance period set to begin January 1, 2025.
- The **DCHD Bill** did not pass, and MOHS must review all grant conditions before finalizing awards.
- The next RAC meeting is scheduled for March 24, 2025.
- CFA has been announced, and the RAC has agreed to participate as reviewers.
- MOHS reiterated its commitment to supporting all committee members as needed.
- **Kemmesha's birthday** is on April 17 and Aliza's birthday was that day
- Requested feasibility of an in-person meeting/training like done in the previous year

5. Next Steps

None identified

6. Closing Remarks

N/A