

**Office of Equity and Civil Rights
Wage Commission Meeting Minutes
September 4, 2025**

Commissioners Chloe Starcher, John Barber, Max Grossfeld, and Mark McLaurin attended the meeting via Microsoft Teams. Absent from the meeting was Chair Sheryl Wood. The following staff members were also present: Director Amber Greene, Lead Investigator Marquiessa Whitaker-Black, Investigator Jamaal Hunt, Investigator Nicole Ramirez-Vasquez, Chief of Investigations Lisa Kelly, Boards and Commissions representative Robin Drummond. Guests: 3 guests from Ulliman Schutte and Admiral (subcontractor)

I. Call to Order/Welcome

- a. The meeting was called to order at 3:12 p.m. by Acting Chair Max Grossfeld.
- b. Roll call of Commissioners and Staff.

II. Items for Approval

- a. Motion to approve the July 3, 2025 minutes made by Commissioner Barber and seconded by Commissioner McLaurin. Minutes were approved without objections.

III. Director's Report

- a. The Director's Report was given by Director Amber Greene.
- b. Staff updates
 - Congratulations to Marquiessa Whitaker-Black on being accepted into the Baltimore City Department of Human Resources Leadership Program.
 - The Mayor's Office of Employment Development has created a success story highlighting Program Compliance Officer Nicole Ramirez Vasquez on her journey since joining the Wage Commission
- c. Pre-bid meetings
 - PRJ003082- School 33 Art Center Roof Replacement - August 5th
 - SC1043 Rehabilitation and Improvements to Sanitary Sewers - August 15th
 - PRJ00371 – Southern Police District- Interior Renovations - August 19th
- d. Conference
 - The Wage Commission has been invited to participate for the second consecutive year in City's Small Business Development (SBD) Training Program.
- e. Pre-Construction Meeting
 - TR-25007 – Resurfacing Highways at Various Locations – NE Sector 1 - August 5th
 - TR-25009 – Resurfacing Highways at Various Locations – NW Sector 2 - August 5th
 - TR-25010 – Resurfacing Highways at Various Locations – SE Sector 4 - August 5th
- a. Civil Rights Week

- The Wage Commission is preparing for Civil Rights Week.
- b. Policy Updates
 - The Wage Commission has been asked to participate in the Mayor’s Office of Infrastructure Development to update the City’s “Specs Book,” which outlines the rules and regulations that govern all construction contracts.
- c. Metrics (attached)
- d. Next meeting: Thursday, October 2, 2025.
- e. Impact awards – Members are encouraged to submit nominations for individuals who have demonstrated the protection of civil rights and advancing equity.
- f. Commissioner Mark McLaurin asked about flagging the problem contracts. Director Greene agreed and that she is open to ideas. Commissioner Grossfeld suggested going to the media. Action:

IV. Fact-Finding Conference

- The Closed Meeting Statement was read by Acting Chair Grossfeld.
- Motion to go into closed session made by Commissioner McLaurin and seconded by Commissioner Barber.

The Wage Commission, in accordance with the Maryland Open Meetings Act, Md. Code Ann., General Provisions, 3-305(b)(1) may vote to go into closed session:

The Wage Commission met “to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter;”

- a. Investigator Whitaker-Black gave an overview of her case.
 - Contract No.: SC-992R
 - Case#: 25-1518
 - Prime Contractor: Ulliman Schutte Construction LLC
 - Subcontractor(s): Admiral Elevator Company, Inc

V. Next Meeting will be held on Thursday, October 2, 2025, 3 pm via Teams.

VI. Acting Chair Grossfeld called for a motion to close the meeting. Commissioner Barber moved to close the meeting seconded by Commission McLaurin. Meeting was adjourned at 4:03 pm



Figure 1 Wage Commission Metrics for August 2025

	August 2025
Average% of cases closed under six months	90%
# of complainants who have received restitution	32
# of late payrolls issued	47
\$ of fines (late payrolls) assessed	\$10,940
\$ of fines (late payrolls) collected	\$1,540
\$ of penalties assessed	\$3,382
\$ of restitution collected	\$5,862
# of site visits by OECR	4
# of pre-bid & pre-construction meetings attended by OECR	6
# of payrolls audited by OECR	1,872