

Appendix D: Opioid Restitution Fund Community Grant Application Scoring Criteria

Criteria	Not Demonstrated	Below Expectations	Meets Expectations	Exceeds Expectations
Proposed project aligns with the previously submitted proposal	No connection between the proposal and the application	Connection between the proposal and the application is unclear or poorly demonstrated	Clear expansion of the proposal, including details of the presented activities and the project benefits	
	0 points	5 points	10 points	
Alignment with Strategic Plan	No connection to the city's strategic plan is identified	A vague or minimal connection to the city's strategic plan is made. References are general or superficial, with limited explanation of how the project supports strategic goals	The proposal clearly articulates how the project aligns with specific goals or priorities in the city's strategic plan. The connection is direct, relevant, and adequately explained	The proposal demonstrates a strong alignment with the city's strategic plan. It goes beyond surface-level connections by presenting measurable outcomes, cross-cutting benefits, or innovative contributions that advance key city priorities in a meaningful way
	0 Points	7 Points	12 Points	20 Points
The budget is thorough, specific, and supports the proposed project.	The proposed budget is not realistic, includes unallowable expenses, and/or does not align with the proposed project activities	The budget shows a connection between the proposed activities and the expenses provided	The costs are reasonable in relation to the objectives, design, and potential significance of the proposed project	The proposed project budget presents expenses that are allowable, realistic, accurate, cost-efficient, and clearly relate to and reflect project activities, objectives, and outcomes
	0 points	5 points	10 points	15 points
Provides a detailed scope of work and sufficient information regarding their approach to meeting the requirements, activities, and deliverables	No presentation of activities that align with the presented scope of work	Details are present, but components are missing	Details provided show a connection between the objective(s) of the proposed project and how the organization will meet the proposed objective(s)	Provides a clear and thoughtful action plan for the organization's approach to meet the proposed objective(s)
	0 points	5 points	10 points	15 points
Describes success and provides valid performance measures	Success is not adequately described or goal-based	Success described, performance measures not supported, or do not tie to an outcome	Success is goal-based, and performance measures are valid	Success is outcome-oriented, performance measures identified, sourced, accessible, and linked to outcome
	0 points	5 points	10 points	15 points
Provides project management plan and reporting requirements	No evidence of a plan for the management of the project	Identifies a plan for project management and reporting requirements, but may be missing key details	Identifies a plan for management of the project and details how the organization will meet reporting requirements	Presents an established plan for project and grants management
	0 points	1 point	3 points	5 points

Outlines a plan for the sustainability of the proposed project	No evidence of a plan for the sustainability of the project, or it would rely on continued support from the ORF	Plan for sustainability is unclear	Outlines a plan for sustainability with clear opportunities for sustained funding	Presents a thoughtful and reasonable plan for the sustainability of the project following the ORF grant
	0 points	3 points	7 points	10 points
Leverages City resources and partnerships	No evidence of partnerships	Partnership identified within the City or an external partner	Partnership and external funding (or enhancement of existing funding) identified	Multiple collaborators and external funding (or enhancement of existing funding) identified
	0 points	3 point	7 points	10 points
Additional Points				
Additional Points Organization has a local yearly operating budget under \$15 million	Local Operating budget is higher than \$15 million		Local Operating budget is less than \$15 million	
	0 Points		5 Points	
Additional Points Organization demonstrates a mission and hiring practices that are compassionate, supportive, and nonjudgment of individuals with lived/living experience of substance use	No demonstration of any consideration for individuals with lived/living experience of substance use. Policies or language suggest a punitive or exclusionary approach.	The organization shows limited awareness or effort to support individuals who use or have used substances. There may be vague references to inclusion, but no clear supportive policies or practices are in place.	The organization has established hiring practices that recognize the value of lived/living experience and support individuals in various stages of substance use or recovery. Policies promote dignity, inclusion, and flexibility.	The organization goes beyond basic inclusion by demonstrating active efforts to support individuals with lived/living experience of substance use. This may include targeted hiring, partnerships with supportive services, or internal policies that reflect a culture of nonjudgment and respect.
	0 Points	1 Points	3 Points	5 Points