

**ETHICS BOARD MEETING  
MINUTES OF THE PUBLIC SESSION**

The Ethics Board (“Board”) met on Wednesday December 10<sup>th</sup>, 2025 at 2:30 pm by conference call via Microsoft Teams, and In person at City Hall.

**Call to Order & Statement Concerning the Recording of the Public Session:** Chairman Fogleman called the Board meeting to order at 2:41 pm with Three Board members, a quorum, present. No Members were absent

Chair Fogleman read the following statement:

All participants in the Public Session of the Board meeting acknowledge and consent to the video and audio recording of the Public Session and the publication of the recording on the Board’s website and social media accounts.

**Statement Concerning the Administrative Session of the November 12<sup>th</sup> Board Meeting:** Chair Fogleman read the following statement:

Per the Open Meetings Act, the Board discloses that it adjourned its virtual open meeting on November 12<sup>th</sup> to enter the Administrative Session at approximately 2:51 pm. All Board members were present. No members were absent. Members discussed administrative matters including complaints.

The Board may need to close some or all of this meeting to preserve the confidentiality mandated by the Ethics Code or as otherwise authorized by the State Open Meetings Act. Likewise, upon adjournment of the Open Session, the Board may reconvene for an Administrative Session to discuss non-public, administrative functions of the Board.

**Review of Schedules and Agenda:**

**Approval of Written Minutes for the Administrative Session of the November 12<sup>th</sup> Board Meeting:**  
The Board Moved to approve the written minutes.

**Staff Update:** Director Amberger reported that he had provided a synopsis of the Ethics staff’s activities over the past year to the OIG Advisory Board Meeting.

In-person ethics training is ongoing, and the City Council President’s Office has invited Director Amberger to participate in a FAQ session addressing Ethics requirements.

Special Assistant Anetra Moore provided the following metrics for November on the Board staff’s recent work:

- Help Desk
  - 25 help desk requests were received and resolved by Board staff in November.
    - 1 help desk requests were from lobbyists.
    - 7 help desk requests were concerning gift solicitation waivers.
    - 1 help desk requests were concerning financial disclosure statements.

- 15 help desk requests were ethics inquiries.
    - 1 help desk requests were concerning the Ethics Training.
    - 0 help desk requests were administrative (question about deadlines, forms, etc).
    - 0 help desk requests were not within the Board’s jurisdiction and were referred elsewhere.
  - FY26 requests: 361
- Ethics Training
  - 16 people completed the Ethics Training in November.
  - FY26 attendees: 172
- Complaints
  - FY26 Complaints: 3
    - Open: 0
    - Dismissed: 4
- Secondary Employment Waivers
  - Waiver Requests: 0
  - FY26 Granted Waivers: 0
- Gift Solicitation Waivers
  - 0 gift solicitation waiver applications were submitted to the Board for the November 12<sup>th</sup> Board meeting.
  - 0 gift solicitation waivers expired since the last Board meeting.
  - FY26 Active Waivers:5
  - FY26 Expired/Rescinded Waivers: 1
- Financial Disclosure Statements
 

On December 1, Ethics Officer Nayshonn Bond and Special Assistant Anetra Moore sent spreadsheets to all agency points of contact, requesting that they update the sheets with all current employees who are required to file financial disclosures for the upcoming reporting period, due April 30, 2026.
- Lobbying
- OTHER UPDATES: The Board elected John McCauley as vice chair for the ethics board.

The Public Session adjourned at 2:53 pm.