



City of Baltimore E-Permits: “How-To” for Permits Customers

E-Permits Go-Live



- The new E-Permits system went live on Monday, February 3, 2025, at 6:00AM.
- To assist our customers, we
 - Increased the number of staff to answer calls
 - Updated call trees to direct Permit and Inspection calls to the dedicated staff
 - Increased tech support and onsite support to assist permit processing staff
 - Updated Permit like a Pro on Website
- For our walk-in customers
 - Added 10 supplemental staffing resources to provide on-demand customer support
 - Added two self-service computers for customer use
 - Stocked the office with updated E-Permits reference materials and guides

Focused Breakout Rooms

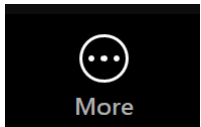
ProjectDox/Plans
Review

Amendments:
Extension/Reinstatements

To enter a breakout room, click on



If you do not see the breakout room icon, click on



Then choose the room you would like to join.

Topics



- **Introduction and Overview**
- **Walk Through E-Permits**
- **Maintaining Communication**
- **Questions**

Introduction and Overview

- **Look forward**

- What can they expect to see over the next few weeks/months

- **How to Access**

- Continue to use **login button** on DHCD website

- **Support Available**

- “How-To” guides and instructional videos are available on the DHCD website

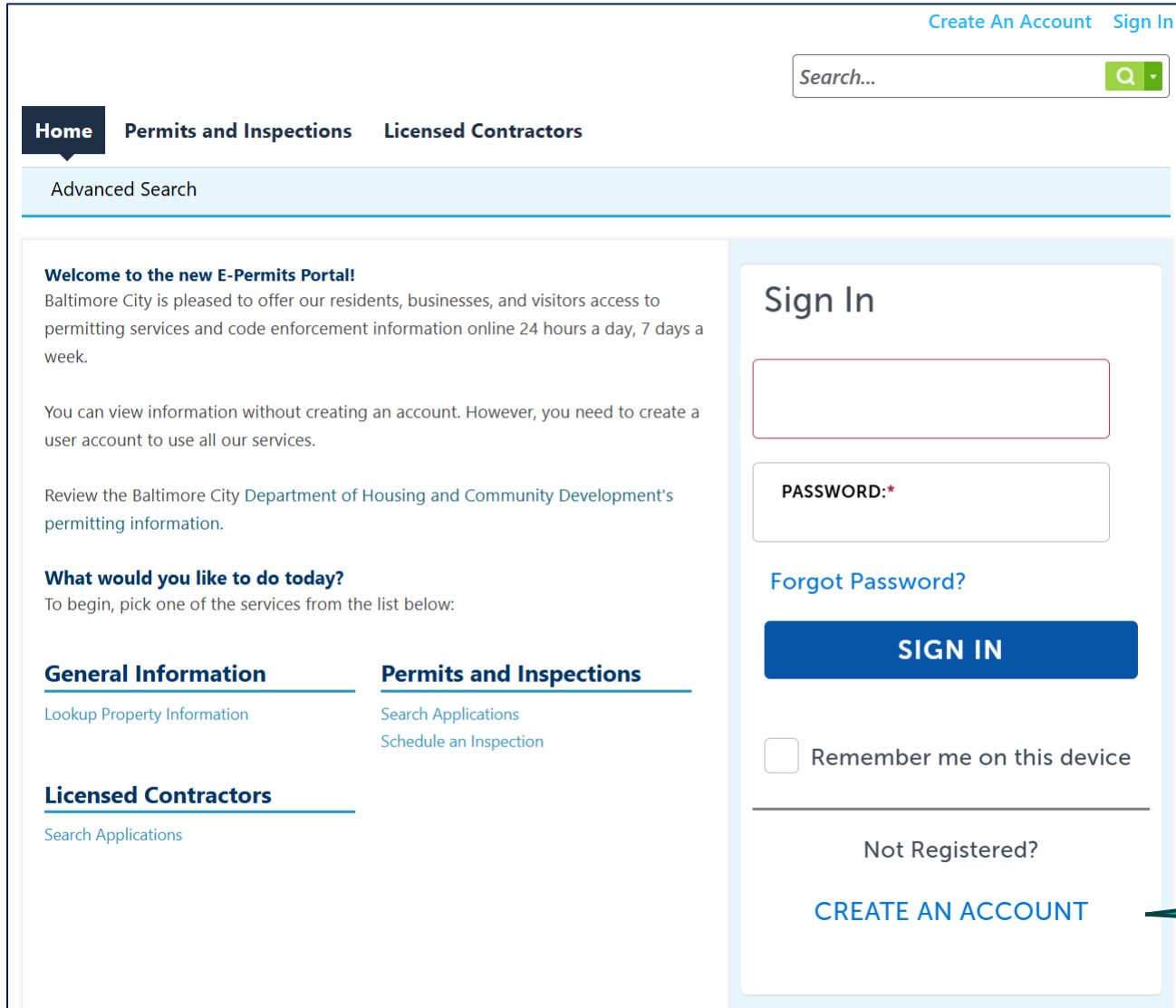


E-Permits System Walk Through and Highlights



Create an Account

Create an E-Permits Account



The screenshot shows the E-Permits portal interface. At the top right, there are links for 'Create An Account' and 'Sign In'. Below these is a search bar. A navigation menu includes 'Home', 'Permits and Inspections', and 'Licensed Contractors'. An 'Advanced Search' section is also present. The main content area is divided into two columns. The left column contains a welcome message, a paragraph about account creation, and a list of services under the heading 'What would you like to do today?'. The right column features a 'Sign In' form with a username field, a password field labeled 'PASSWORD:*', a 'Forgot Password?' link, a blue 'SIGN IN' button, and a 'Remember me on this device' checkbox. Below the sign-in form, there is a 'Not Registered?' link and a blue 'CREATE AN ACCOUNT' button. A teal callout box with a pointer highlights the 'CREATE AN ACCOUNT' button.

You will need an E-Permits account to:

- Apply for a permit
- Schedule inspections
- Register a professional trade license with the City of Baltimore to perform work in the city.

1. Click “Create an Account”.

Account Information



*** Required Fields**

USERNAME:*
Mason Dobbs

E-MAIL ADDRESS:*

PASSWORD:*
.....

TYPE PASSWORD AGAIN: *
.....

ENTER SECURITY QUESTION:*
To what city did you go the first time you flew on... * ▾

ANSWER:*

I agree to the [Terms of Service](#)

CONTINUE

BACK

1. Complete required information.

2. Check the box to agree to Terms of Service.

3. Click "Continue".

Select Contact Type

STEP 2 OF 2: CONTACT DETAILS

Individual

Organization

4. Choose Individual or Organization.

Contact Information



Select Contact Type

STEP 2 OF 2: CONTACT DETAILS

Individual
 Organization

*** Required Fields**

FIRST:*

MIDDLE:

LAST:*

SUFFIX:

NAME OF BUSINESS:

PRIMARY PHONE*

WORK PHONE:

SECONDARY PHONE:

E-MAIL:*

1. Complete required information.

* MAILING ADDRESS

ADDRESS LINE 1:
417 East Fayette Street

CITY:
Baltimore

STATE:
MD

ZIP CODE:
21202

ZIP EXT:

COUNTRY/REGION:
United States

Add Address

SUBMIT

BACK

2. Click "Submit".



Create An Account Sign In

Search...

Home Permits and Inspections Licensed Contractors

Advanced Search ▾

Your account is successfully registered.

Congratulations. You have successfully registered an account.

Account Information

User Name: Breezy1993
E-mail:
Password: *****
Security Question:
To what city did you go the first time you flew on a plane?

Contact Information

Mason Dobbs Home Phone: :
Work Phone:
Mobile Phone:
Fax:

Contact Address List

▼ Contact Addresses

Showing 1-1 of 1

Address Type	Action	Status	Phone	Address
Mailing		Active		417 East Fa

◀ ▶

Welcome to the Citizen Portal Inbox x

City of Baltimore <noreply_at_baltimorecity_gov_c678z74fv7nbfa_t06b5201@icloud.com>
to Hide ▾

Welcome Mason Dobbs to the City of Baltimore Citizen Portal!

Below is your Account Information:
Account Name: Breezy1993
Name: Mason Dobbs
Business Name:

ACA_ACTIVATION_MESSAGE

You will receive notification of successful account registration and an email with your information.



Create An Account Sign In

Search...

Home Permits and Inspections Licensed Contractors

Advanced Search

Your account is successfully registered.

Congratulations. You have successfully registered an account.

Account Information

User Name: Breezy1993
E-mail:
Password: *****
Security Question:
To what city did you go the first time you flew on a plane?

Contact Information

Mason Dobbs Home Phone:
breezes.outlets_0u@icloud.com Work Phone:
Mobile Phone:
Fax:

Contact Address List

▼ Contact Addresses

Showing 1-1 of 1

Address Type	Action	Status	Phone	Address
Mailing		Active		417 East Fa

1. Click "Sign in".

2. Enter your username or email and password

3. Click "Sign In".

You can now sign into your account to apply for a permit or update your professional trade license.

Sign In

USERNAME OR EMAIL:*
.....

PASSWORD:*
.....

[Forgot Password?](#)

SIGN IN

Remember me on this device

Not Registered?
[CREATE AN ACCOUNT](#)

Add Professional Trade License



Logged in as: Mason Dobbs Collections (0) Cart (0) Account Management Logout

Search...

Home Permits and Inspections Licensed Contractors

Dashboard My Records **My Account** Advanced Search

Manage Your Account

Your current account information is shown below. Click an Edit button to update information within a section.

Account Type

Citizen Account

Login Information

Edit

User Name:
E-mail:
Password:
Security Question:

License Information

Add a License

You may add professional license(s) to your public user account by clicking the Add a License button. Your professional license(s) must be registered with the appropriate agency before you can use it.

Showing 0-0 of 0

Action	State License #	License Type	Issued On	Expired Date	Status
No records found.					

Contact Information

Showing 1-1 of 1 | Download results

Action	First Name	Middle Name	Last Name	Business Name	SSN	FEIN	Contact Type
Actions	Mason		Dobbs	MAson Dob			Organization

Once your Professional Trade License is registered with the City it can be added to your account.

1. Click "My Account".

2. Click "Add a License".

3. Enter License Type and License Number.

4. Click "Find License".

Updating Your Account: Adding a License:

By adding a professional license you may gain access to additional features in the Citizen Portal. Select a license type and enter a license number to look up your license. Your license must be valid and active to be added to your citizen account. If your license does not display, contact the Agency.

In certain circumstances, such as license-right by proxy through an employer, even after identifying your license(s), an Agency employee must perform additional validation. In these cases, **your access to certain features of the Citizen Portal may be limited pending approval.**

* indicates a required field.

License Information

* License Type:

* State License Number:

Find License

Add Professional Trade License



Adding a License:

License Information

Showing 1-1 of 1

License Number	Type	Name	Action
M6648	Electrical Contractor	ERICK ANTONIO VALLE CRUZ	Add License to Account

[Search Again >>](#)

1. Click "Add License to Account".

aca-nonprod.accela.com says

Do you want to associate this license to your account?

[OK](#) [Cancel](#)

2. Click "OK".

M6648 professional license added successfully to your public user account.
This license must be activated before use.

Manage Your Account
Your current account information is shown below. Click an Edit button to update information within a section.

Account Type

Licensed Professional Account [Edit](#)

Login Information

User Name: bents_prim.0e@icloud.com
E-mail: bents_prim.0e@icloud.com
Password: *****
Security Question: To what city did you go the first time you flew on a plane? [Add a License](#)

License Information

You may add professional license(s) to your public user account by clicking the Add a License button. Your professional license(s) may need to be validated by the agency before you can use it.

Showing 1-1 of 1 | [Download results](#)

Action	State License #	License Type	Issued On	Expired Date	Status	Country
Actions ▼	M6648	Electrical Contractor		08/06/2025	Pending	

Contact Information

Showing 1-1 of 1 | [Download results](#)

Action	First Name	Middle Name	Last Name	Business Name	SSN	FEIN	Contact Type
Actions ▼	Mason		Dobbs	MAson Dob			Organization

3. Your License has been successfully added to your account.

Registration of Licensed Professionals



[Create An Account](#) [Sign In](#)

Search...

Home [Permits and Inspections](#) [Licensed Contractors](#)

Advanced Search

Welcome to the new E-Permits Portal!
Baltimore City is pleased to offer our residents, businesses, and visitors access to permitting services and code enforcement information online 24 hours a day, 7 days a week.

You can view information without creating an account. However, you need to create a user account to use all our services.

Review the Baltimore City Department of Housing and Community Development's permitting information.

What would you like to do today?
To begin, pick one of the services from the list below:

General Information Lookup Property Information	Permits and Inspections Search Applications Schedule an Inspection
Licensed Contractors Search Applications	

Sign In

USERNAME OR EMAIL:*

PASSWORD:*

[Forgot Password?](#)

SIGN IN

Remember me on this device

Not Registered?

[CREATE AN ACCOUNT](#)



Registration of Licensed Professionals



Logged in as: Mason Dobbs Collections (1) Cart (0)

Home Permits and Inspections **Licensed Contractors**

Dashboard My Records My Account Advanced Search

Hello, Mason Dobbs

Saved in Cart (0) View Cart

There are no items in your shopping cart right now.

My Collection (1) View Collections

2 licenses
Last Updated 01/27/2025

Work in progress View All Records

Record Name	Record ID	Module	Creation Date	Action
Add or Change Licensed Professional	25TMP-000060	Building	1/10/2025	Resume Application
Add or Change Licensed Professional	25TMP-000059	Building	1/10/2025	Resume Application
Use and Occupancy Permit	24TMP-002634	Building	12/31/2024	Resume Application

1. Click on the "Licensed Contractors" tab.

Portfolios (1) Cart (1) Account Management Logout

Home Permits and Inspections **Licensed Contractors**

Create an Application Search Applications

Records

Showing 1-10 of 18 | Download results | Add to collection | Add to cart

Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
11/18/2024	TLEC-A24-00102	Master Electrical Contractor Application	Pay Fees Due		Mason Dobbs	12/31/2024	Paymer
11/18/2024	TLEC-A24-00103	Master Electrical Contractor Application	Pay Fees Due		Carl Pfaff	12/22/2025	Paymer
11/12/2024	EL-M0000082	Electrical Contractor Registration	Amendment		T01 Training, Training Electric	12/31/2024	Active
11/12/2024	DC-00048	Demolition Contractor License	Amendment		Dan Razer, Razed	12/31/2024	Active
11/11/2024	TRD-EC-A24-00101	Master Electrical Contractor Application			T01 Training	12/22/2025	Closed
11/06/2024	TRD-EC-A24-00098	Master Electrical Contractor Application			Mary Frank	12/31/2024	Pending
11/06/2024	TRD-EC-A24-00099	Master Electrical Contractor Application			Fred Meyer	12/31/2024	Pending
11/04/2024	TRD-EC-A24-00097	Master Electrical Contractor Application	Pay Fees Due		Phoebe Dobbs	12/31/2024	Closed
11/04/2024	TRD-DC-A24-00065	Demolition Contractor Application			Dan Razer		Closed

2. Click on "Create an Application".

Registration Disclaimer



2. Read the “Terms of Service” and check the box “I have read and accepted the above terms”.

3. Click “Continue Application”.

Logged in as: Mason Dobbs Collections (1) Cart (0) Account Management Logout

Search...

Home Permits and Inspections **Licensed Contractors**

Create an Application Search Applications

Online Application

Welcome to Agency's Online Permitting System. Using this system you can submit and update information, pay fees, schedule inspections, track the status of your application, and print your final record all from the convenience of your home or office, 24 hours a day.

Please “Allow Pop-ups from This Site” before proceeding. You must accept the General Disclaimer below before beginning your application.

Terms of Service

These Terms of Service (“Terms”) govern your access to and use of this E-Permits and Inspections online platform (this “Website”) provided by Mayor and City Council of Baltimore (the “City”). By accessing or using this Website, you agree to comply with these Terms. These Terms are effective as of February 2, 2025. Acceptance of Terms By using this Website, you agree to these Terms and our Privacy Policy, which are incorporated by reference. If you do not agree with any part of these Terms, you should not access or use this Website. Eligibility You must be at least 18 years of age to use this Website. By using this Website, you affirm that you are of legal age and have the authority to access and submit applications on behalf

I have read and accepted the above terms.

[Continue Application »](#)

Select a Profession

Logged in as: Mason Dobbs Collections (1) Cart (0) Account Management Logout

Search...

Home Permits and Inspections **Licensed Contractors**

Create an Application Search Applications

Select a Record Type

Select one of the record types below to enter your license/registration information.

Search

▼ License Applications

- Demolition Contractor Application
- Gas Fitter Contractor Application
- Master Electrical Contractor Application
- On-Site Utility Contractor Application
- Other Contractor Registration Application

[Continue Application »](#)

You can only register one license at a time. If you wish to register multiple licenses, you will need to repeat this process for each license registration.

1. Select the drop-down triangle next to “License Applications”. Select the trade you are registering.

2. Click “Continue Application”.

Other includes the following: Architect, Asbestos Contractor, Engineer, Fire Sprinkler Contractor, General Contractor, HVAC Contractor, Low Voltage Contractor, Maryland Home Building Registration, Maryland Home Improvement Contractor, Plumbing Contractor, UST Heating and Oil Technician Contractor, UST Certified Remover Contractor, UST Technical Contractor.

Add a Contact



Master Electrical Contractor Application

1 Contact Information | 2 Application Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

Step 1: Contact Information > Contact Information

Enter the contacts related to this license. Information must be complete, accurate, and current.

Company Name: The name of the business associated with the license holder.

The license holder name is required.

Contacts

To add new contacts, click the Select from Account or Add New button. To edit an existing contact, click the Edit link.

Required Contact Type	Minimum
Company Name	1
License Holder	1

[Select from existing Account](#) [Add New](#)

Showing 0-0 of 0

Contact Type	Full Name	Business Name	Primary
No records found.			

[Save and resume later](#) [Continue](#)

A pop up for “Select Contact Type” will appear. You will need to complete the Name and Address information screens for each of the required contact types.

1. Click “Select from Existing Account”.

2. Click on drop down arrow and select “License Holder”.

NOTE: Company Name and License Holder are required. If you do not have a business, use your name as the Company Name.

3. Click “Continue”.

Select Contact from Account

Mason Dobbs

*Type: License Holder

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Mailing		825 Chauncey

[Continue](#) [Discard Changes](#)

Add a Contact



Master Electrical Contractor Application

1 Contact Information | 2 Application Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

Step 1: Contact Information > Contact Information

Enter the contacts related to this license. Information must be complete, accurate, and current.

Company Name: The name of the business associated with the license holder.

The license holder name is required.

Contacts

To add new contacts, click the Select from Account or Add New button. To edit an existing contact, click the Edit link.

Required Contact Type	Minimum
Company Name	1
License Holder	1

[Select from existing Account](#) [Add New](#)

Contact added successfully.

Showing 1-1 of 1

Contact Type	Full Name	Business Name	Primary Phone	E-mail	Action
License Holder	Mason Dobbs	name		email	Edit Delete

[Save and resume later](#) [Continue Application](#)

A pop up for “Select Contact Type” will appear. You will need to complete the Name and Address information screens for each of the required contact types.

1. Click “Select from Existing Account”.

2. Click on drop down arrow and select “Company Name”.

NOTE: License Holder has a green check. Now we need to add the Company Name.

Select Contact from Account

Mason Dobbs

* Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Business

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Mailing		825 Chauncey

[Continue](#) [Discard Changes](#)

3. Click “Continue”.

Add a Contact



Contact Information

* First: Middle: * Last: Suffix: [?](#)

* Name of Business:

* Primary Phone: Secondary Phone:

* E-mail:

▼ **Contact Addresses**

Add Contact Address

To edit a contact address, click the address link.
Required contact address type(s): Business

Showing 1-1 of 1

Primary	Status	Address Type	Address	Action
No	Active	Mailing	825 Chauncey	Actions ▼

◀

Continue [Discard Changes](#)

NOTE: If there is information in the “Name of Business” box, the first and last name may not be needed even though they have the * meaning required information.

1. Enter the name of the business. You can use your name if there is no Company name.

2. Enter the primary phone number.

3. Enter the email to be used for communication.

4. Select “Add Contact Address”.

Add a Contact



1. Select Business for Address Type.

2. Complete address information.

Contact Address Information

* Address Type:
Business

Address Line 1:

* City: * State: * Zip Code:

Country/Region:

United States

[Save and Close](#) [Save and Add Another](#) [Clear](#) [Discard Changes](#)

3. Click "Save and Close".

Master Electrical Contractor Application

1 Contact Information	2 Application Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
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Step 1: Contact Information > Contact Information

Enter the contacts related to this license. Information must be complete, accurate, and current.

Company Name: The name of the business associated with the license holder.

The license holder name is required.

* indicates a required field.

NOTE: License Holder and Company Name have a green check.

Contacts

To add new contacts, click the

Required Contact Type	Minimum
✓ Company Name	1
✓ License Holder	1

[Select from existing Account](#) [Add New](#)

Showing 1-2 of 2

Contact Type	Full Name	Business Name	Primary Phone	E-mail	Action
License Holder	Mason Dobbs				Edit Delete
Company Name	Mason Dobbs	Mason Dobbs			Edit Delete

4. Click "Continue Application".

[Continue Application >>](#)

Supporting Documentation



Step 2: Application Information > Application Details

In this page, fill in detailed information for your application. The information in this page needs to be complete in order for the agency's staff to review your application.

Application Details

License Information

* Maryland State License No.:

* State License Expiration Date:



Insurance Provider:

* Insurance Expiration Date:



Save and resume later

Continue Application »

1. Enter Maryland State License Number.

2. Enter License Expiration Date.

3. Enter Insurance Provider.

4. Enter Insurance Expiration Date.

5. Click "Continue Application".

Supporting Documentation




Step 3: Supporting Documentation > Supporting Documentation

In this page, upload documents to support your application.

* indicates a required field.

Attachments

The maximum file size allowed is **100 MB**.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;msp;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;wsh
are disallowed file types to upload.

 **The attachment(s) has/have been successfully uploaded.**
It may take a few minutes before changes are reflected.

*** Required Documents**

1. Licensing - Certificate of Insurance	<input type="text" value="Certificate of Insurance.jpg"/>	<input type="button" value="Add"/>
2. Licensing - Maryland State License	<input type="text" value="Maryland State License.jpg"/>	<input type="button" value="Add"/>
3. Licensing - Photo ID	<input type="text" value="Photo ID.jpg"/>	<input type="button" value="Add"/>

[Continue Application »](#)

Upload required documents. The list of documents is provided under the ***Required Documents** header.

1. Click "Add".

2. Search for your file.

The selected file will be uploaded. You will see the green message **"The attachment(s) has/have been successfully uploaded"**.

3. Click "Continue Application".

NOTE: Required documentation may vary according to your profession.

Application Review



Logged in as: Mason Dobbs [Collections \(0\)](#) [Cart \(0\)](#) [Account Management](#) [Logout](#)

Search...

Home [Permits and Inspections](#) **Licensed Contractors**

[Create an Application](#) [Search Applications](#)

Master Electrical Contractor Application

1	2 Application Information	3 Supporting Documentation	4 Review	5 Pay Fees	6 Record Issuance
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Step 4: Review

[Save and resume later](#) [Continue Application »](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Master Electrical Contractor Application

Contacts

Required Contact Type	Minimum
Company Name	1
License Holder	1

Showing 1-2 of 2

Contact Type	Full Name	Business Name	Primary Phone	E-mail	Action
License Holder	Mason Dobbs			email	Edit
Company Name	Mason Dobbs	Mason Dobbs		email	Edit

Application Details

License Information

Maryland State License No.:	MDLICNUM	Edit
State License Expiration Date:	02/28/2025	
Insurance Provider:	state farm	
Insurance Expiration Date:	11/14/2025	

Attachments

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;msp;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;w are disallowed file types to upload.
This application type requires you to submit the following types of documents. Subject to the collected information, you may be required to submit additional documents prior to approval.
Maryland State License, Certificate of Insurance, Photo ID

Name	Type	Size	Latest Update	Action
Certificate of Insurance.jpg		62.01 KB	01/28/2025	Actions ▼
Maryland State License.jpg		62.01 KB	01/28/2025	Actions ▼
Photo ID.jpg		62.01 KB	01/28/2025	Actions ▼


[Save and resume later](#) [Continue Application »](#)




1. Click "Continue Application".

Review application information on this page. Make any changes by selecting the "edit" button next to the areas you wish to modify.

Registration Complete

Logged in as: Mason Dobbs Collections (0) Cart (0) Account Management Logout 

Search... 


Home Permits and Inspections **Licensed Contractors**

Create an Application Search Applications

1 Select item to pay 2 Payment information 3 **Receipt/Record issuance**

Step 3: Receipt/Record issuance

Submission Successful

 Successfully submitted.
Please print your record(s) and retain a copy for your records.

No Address

TLEC-A25-00002

Your application has been successfully completed. You will receive an email like the one below confirming your registration.

Congratulations! Your license/registration has been successfully submitted.

Your application will be reviewed. If any corrections or revisions are needed, you will be notified via email. Once your application is accepted, you will receive an email requesting online payment of your fee.

If you have any questions, please email DHCD.TradesLicense@baltimorecity.gov.

Application ID: TLEC-A25-00001
Application Type: Master Electrical Contractor Application
State License Number: mdgrihhu

Brandon M. Scott, Mayor **Alice Kennedy**, Housing Commissioner

417 East Fayette Street, Baltimore, MD 21202 dhcd.baltimorecity.gov

Create a Permit

Home Page



This is the first screen you will see when you log in. From here you can access information on creating and managing your building permits and license registration.

Quick view of items you may have in your cart for payment.

Permits applications in process show up here.

Logged in as: Chris Pfaff Collections (0) **Cart (2)** Account Management Logout

Search...

Home Permits and Inspections Licensed Contractors

Dashboard My Records My Account Advanced Search

Hello, **Your Name**

Saved in Cart (2) View Cart

One and Two Family Combo Per... BRCM-25-000025 01/10/2025	\$78.00
One and Two Family Combo Per... BRCM-25-000007 01/09/2025	\$2,510.00

Cart Total \$2,588.00

My Collection (0)

You do not have any collection right now.

Work in progress View All Records

Record Name	Record ID	Module	Creation Date	Action
Add or Change Licensed Professional	25TMP-000059	Building	1/10/2025	Resume Application
Add or Change Licensed Professional	25TMP-000060	Building	1/10/2025	Resume Application
Use and Occupancy Permit	24TMP-002634	Building	12/31/2024	Resume Application

1. Hello, Your Name. If this is not the name you registered, please select Account Management and update your information.

If you are working on several permits, you can create a collection so they will all show up here for easy access.

Create a Permit Application

Logged in as: Chris Pfaff Collections (0) Cart (0) Account Management Logout

Search...

Home **Permits and Inspections** Licensed Contractors

Dashboard My Records My Account Advanced Search

1. Select "Permits and Inspections".

Hello,

Saved in Cart (0) View Cart

There are no items in your shopping cart right now.

My Collection (0) View Collections

You do not have any collections right now.

Work in progress ? View All Records

Record Name	Record ID	Module	Creation Date	Action
No records found				

Logged in as: Mason Dobbs Collections (0) Cart (0) Account Management Logout ⚙️

Search...

Home **Permits and Inspections** Licensed Contractors

Create an Application **Search Applications** Schedule an Inspection

2. Select "Create an Application".

Records

Showing 1-1 of 1 | Download results | Add to collection | Add to cart

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	01/28/2025	BRCM-25-000074	One and Two Family Combo Permit	Amendment	Increase number of receptacles and upgrade from 15v to 20v	Upgrade Electric for Workroom	01/28/2025	Pending

Search for Records

Enter information below to search for records.

- Site Address
- Contractor License Information
- Parcel Number
- Record Information
- Contact Information

Select the search type from the drop-down list.

Create a Permit Application



1. Read the Terms of Service and check the box.

2. Click "Continue Application".

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Online Application

Welcome to the Baltimore City E-Permits Portal! With this system, you can submit permit and contractor information, pay fees, schedule inspections, check the status of your application, and print - anytime you want.

Please "Allow Pop-ups from This Site" before proceeding. You must accept the Terms of Service below before beginning your application.

Terms of Service

While the Agency attempts to keep its Web information accurate and timely, the Agency neither warrants nor makes representations as to the functionality or condition of this Web site, its suitability for use, freedom from interruptions or from computer virus, or non-infringement of proprietary rights. Web materials have been compiled from a variety of sources and are subject to change without notice from the Agency as a result of updates and corrections.

I have read and accepted the above terms.

[Continue Application »](#)

Select Permit Type



Logged in as: Mason Dobbs [Collections \(2\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

[Home](#) **Permits and Inspections** [Licensed Contractors](#)

[Create an Application](#) [Search Applications](#) [Schedule an Inspection](#)

Select a Record Type

Choose one of the following available record types.

[Search](#)

▼ Permits

- Commercial and Multifamily Combo Permit
- One and Two Family Combo Permit
- Razing or Moving Permit
- Temporary Event Permit
- Use and Occupancy Permit
- Verification by PIN Record

[Continue Application »](#)

1. Click on drop down arrow by "Permits".

2. Select permit type from list.

3. Click on "Continue Application".

One and Two Family Combo Permit

Work Location Information

The Parcel and Owner information will be auto filled.

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

One and Two Family Combo Permit

1 Location Information 2 Application Information 3 Exterior Work Information 4 Trade Information 5 Contact Information 6 7 8 9

Step 1: Location Information > Work Location

Address

* Street #: 825 Fraction: Direction: --Select-- * Street Name: Chauncey

Street Type: --Select-- Suf Dir: --Select-- Unit #:

Zip Code: Zip Ext:

Search Clear

1. Enter Street #.

2. Enter Street Name.

If you need to step away, click on the "Save and Resume later" button. This will save your work, and you can resume where you left off.

3. Click "Search".

Parcel

* Block: 3463A * Lot: 012D * Parcel Number: 3463A012D ?

Year Built: 1915

Owner

Owner Full Name: MCDONALD, COLLEEN MARGARET ?

CC1: CC2:

Address Line 1:

City: State: Zip: Country: --Select--

Search Clear

4. Click "Continue Application".

Save and resume later

Continue Application »

Project Information



Project Information

* Project Name:
Upgrade Electric for Workroom

* Description of Work
Increase number of receptacles and upgrade from 15v to 20v

spell check

Residential Project Detail

Residential Project Info

* Type of Work: Interior Trades Only

* Development Type: Single-Family Residence

Related Permit Detail

Related Records

* Is this application related to an existing active permit?: Yes No

[Save and resume later](#) [Continue Application »](#)

1. Name your project. Make it something that will identify the project for you.

2. Describe the work to be done. Provide enough detail that the reviewer will understand what you are doing.

3. Use the drop down to indicate the type of work. Choose the best option.

4. Use the drop down to select the type of building where the work will be performed.

5. If you have other permits in process for this property, click “yes” otherwise, click “No”.

6. Click “Continue Application”.

Project Information (continued)



General Project Information

General Information

* Is this location known as another address?: Yes No

* Interior Demo: Yes No

Total Cost of Project:

* Existing Use:

* Proposed Use:

* Existing Dwelling Units:

* Change of Dwelling Units: Yes No

* Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.

* Does this project include any affordable housing?: Yes No

Are you seeking Reasonable Accommodation for your project?: Yes No

[Save and resume later](#) [Continue Application »](#)

1. Complete all required information regarding the property where work will be done.

2. Total Cost of Project. Even though this is not a required field, please enter the information if you have it. Estimated cost is fine.

3. Read and acknowledge the lead paint notification.

4. Complete the last two questions regarding affordable housing and Reasonable Accommodation.

5. Click "Continue Application".

Project Information (continued)



Step 2: Application Information > Trade and Accessory Info

Instructions: Our selection options have changed. For the best permitting experience, please read the informational bubbles next to items before making your final selections.

* indicates a required field

Trade and Accessory Scope

Trade and Accessory Info

- * Backflow Devices: Yes No
- * Elevators and Conveyance Systems: Yes No
- * Fire Protection Systems: Yes No
- * Irrigation System: Yes No
- * Electrical Work not otherwise specified: Yes No
- * Gas Work not otherwise specified above: Yes No
- * Plumbing Work not otherwise specified above: Yes No
- * Mechanical Work not otherwise specified: Yes No

1. Click “Yes” for any system that will be included in the scope of work for this permit.

2. Click “Yes” for any trade work that will be included in the scope of work for this permit.

3. Click “Continue Application”.

Property Information (continued)



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

One and Two Family Combo Permit

1 Location Information 2 **Application Information** 3 Exterior Work Information 4 Trade Information 5 Contact Information 6 7 8 9

Step 2: Application Information > Property Information
Please provide information below by selecting 'Add Information' for your 1 or 2 family building. Add any additional information in the Notes section.

Property Information

Residential Detail

Showing 0-0 of 0

Building Description	Number of Bedrooms	Number of Bathrooms	Attached Garage	Detached Garage	Shed	Notes
No records found.						

[Add information](#) [Edit Selected](#) [Delete Selected](#)

[Save and resume later](#) [Continue Application »](#)

1. Click blue "Add Information".

2. Complete the pop-up form.

Residential Detail

Building Description: Quantity: Number of Bedrooms:

Number of Bathrooms: *Attached Garage: Yes No *Detached Garage: Yes No

*Shed: Yes No

Notes:

[Submit](#) [Cancel](#)

4. Click "Continue Application".

3. Click "Submit".

Property Zoning Information



Planning and Zoning Info

Zoning Classification:

Flood Zone:

Traffic Mitigation Zone: Yes No

Historic District: Yes No

Central Business District: Yes No

Urban Renewal: Yes No

Fire District: Yes No

Planned Unit Development: Yes No

Landmark: Yes No

Critical Area: Yes No

Subdivision: Yes No

Will there be any encroachments on the Right of Way or Adjoining Property?: Yes No

Will you be increasing or decreasing any existing parking on the site?: Yes No

Do you require a curb cut?: Yes No

Will you be subdividing or consolidating the lot?: Yes No

[Save and resume later](#)

[Continue Application >](#)

Auto-filled

The Yes/No questions with a grey background are auto-filled based upon property information. Any area with a 'Yes' may require additional documentation.

1. Complete the last series of questions.

2. Click "Continue Application".

Professional Trade Information



Step 4: Trade Information > Electrical Work

* indicates a required field.

Electrical Detail

1. Click "Add Information".

Electrical Fixtures

Please select 'Add information' to enter your trade work. Please ensure you have provided all of your trade work.

Showing 0-0 of 0

Description	Number of Units	Units	Count	Notes
No records found.				

[Add information](#) [Edit Selected](#) [Delete Selected](#)

[Save and resume later](#) [Continue Application >](#)

2. Complete pop up.

Electrical Fixtures

Please select 'Add information' to enter your trade work. Please ensure you have provided all of your trade work.

*Description: Number of Units : Units:

*Count: Notes:

spell check

[Submit](#) [Cancel](#)

3. Click "Submit".

Property Zoning Information



Step 4: Trade Information > Electrical Work * indicates a required field

Electrical Detail

Electrical Fixtures
Please select 'Add information' to enter your trade work. Please ensure you have provided all of your trade work.

Showing 1-1 of 1

<input type="checkbox"/>	Description	Number of Units	Units	Count	Notes	
<input type="checkbox"/>	Fixtures and Devices		Fixtures	4		Actions ▾

Add information ▾ **Edit Selected** **Delete Selected**

Save and resume later **Continue Application »**

1. Click "Add Information".

Follow the "add information and complete popup" steps until all trade work included in the project scope is documented.

Electrical Fixtures ✕

Please select 'Add information' to enter your trade work. Please ensure you have provided all of your trade work.

*Description: *Number of Units : Units:

*Count: Notes:

Submit **Cancel**

2. Complete pop up.

3. Click "Submit".

Showing 1-2 of 2

<input type="checkbox"/>	Description	Number of Units	Units	Count	Notes	
<input type="checkbox"/>	Fixtures and Devices		Fixtures	4		Actions ▾
<input type="checkbox"/>	Electrical Meters - Enlarge - Less than 600V	400	Amps	1		Actions ▾

Add information ▾ **Edit Selected** **Delete Selected**

Save and resume later **Continue Application »**

4. Click "Continue Application".

Add a Contact



Home **Permits and Inspections** Licensed Contractors

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One and Two Family Combo Permit

1 2 3 Exterior Work Information 4 Trade Information 5 Contact Information 6 Supporting Documentation 7 Review 8 9

Step 5: Contact Information > Contact Information

Contact Details

Responsible Parties

* Applicant Role: Contractor

* Owner as Contractor: Yes No

* Property Owner is a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

Select from existing Account Add New

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
No records found.						

Save and resume later Continue Application >

1. Enter Applicant Role. What is your relationship to the project?

2. Is the owner acting as a Contractor?

3. Is the property owner a business? If yes, you may need to add an "authorized agent" to the contacts.

NOTE: Applicant and Property Owner are required. Additional contacts may be required based upon the scope of work or property information.

Add a Contact



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

One and Two Family Combo Permit

1 2 3 Exterior Work Information 4 Trade Information 5 Contact Information 6 Supporting Documentation 7 Review 8 9

Step 5: Contact Information > Contact Information * indicates a required field.

Contact Details

Responsible Parties

* Applicant Role: Contractor

* Owner as Contractor: Yes No

* Property Owner is a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

Select from existing Account Add New

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Fax	Action
No records found.					

Save and resume later Continue Application >

Use “Select from Existing Account” for:

- Applicant
- Property owner if there has been no change in ownership
- Other contacts that are known to have an E-Permits account

Use “Add New” for individuals that may not be associated with an E-Permits account such as:

- New property owners
- Authorized agent for businesses
- Business contacts

1. To add the applicant, click “Select from existing account”.

Add a Contact (continued)



A pop up “Select Contact from Account” will appear.

1. Click on “Associated Contact”.

2. Click “Continue”.

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input checked="" type="radio"/> Associated Contact	Organization	Mason Dobbs
<input type="radio"/> Associated Owner		-----

Continue Discard Changes

3. Select “Applicant” from drop down.

5. Click “Continue”.

4. Select the address.

Select Contact from Account

Mason Dobbs

* Type: Applicant

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 1-1 of 1

Address Type	Recipient	Address
<input checked="" type="checkbox"/> Business		825 Chauncey

Continue Discard Changes

Add a Contact (continued)



Step 5: Contact Information > Contact Information * indicates a required field.

Contact Details

Responsible Parties

* Applicant Role:

* Owner as Contractor: Yes No

* Property Owner is a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required	Contact Type	Minimum
✓	Applicant	1
⚠	Property Owner	1

✓ Contact added successfully.

Showing 1-1 of 1

Full Name	Business Name	Contact Type	Work	E-mail	Action
Mason Dobbs		Applicant			Edit Delete

NOTE: A Property Owner needs to be added. There has been no change in ownership so we will use existing information.

1. Click "Select from Existing Account".

Add a Contact (continued)



1. Select "Associated Owner".

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input type="radio"/> Associated Contact	Organization	Mason Dobbs
<input checked="" type="radio"/> Associated Owner		

Continue [Discard Changes](#)

2. Click "Continue".

Select Contact from Account

Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 0-0 of 0

Address Type	Recipient	Address
No records found.		

Continue [Discard Changes](#)

3. Select Property Owner.

4. Click "Continue".

Add a Contact (continued)

Contact Information

* First: Middle: * Last: Suffix: ?

Name of Business:

* Primary Phone: Secondary Phone:

* E-mail:

* Individual/Organization:

▼ **Contact Addresses**

Add Contact Address

To edit a contact address, click the address link.
Required contact address type(s): Mailing

Showing 0-0 of 0

Action	Primary	Address Type	Address	Ph
No records found.				

◀ ▶

Continue [Discard Changes](#)

1. Enter the first and last name.

2. Enter the primary phone number.

3. Enter the email to be used for communication.

4. Select Individual or organization.

5. Select "Add Contact Address".

Add a Contact (continued)



Contact Address Information

Address Type:
Mailing

Address Line 1:
825 Chauncey

*City: Baltimore *State: MD *Zip Code: 21217

*Country/Region:
United States

Save and Close Save and Add Another Clear Discard Changes

1. Select Mailing for Address Type.

2. Complete address information.

3. Click "Save and Close".

NOTE: Message "Contact address added successfully".

Contact Information

COLLEEN McDonald

Name of Business:

*Primary Phone: Secondary Phone:

*E-mail:

*Individual/Organization:
Individual

▼ Contact Addresses

Add Contact Address

To edit a contact address, click the address link.
Required contact address type(s): Mailing

✔ Contact address added successfully.

Showing 1-1 of 1

Action	Primary	Address Type	Address	Ph
Actions ▼	No	Mailing	825 Chauncey	

Continue Discard Changes

4. Click "Continue".

Add a Contact (continued)



Step 5: Contact Information > Contact Information * indicates a required field.

Contact Details

Responsible Parties

* Applicant Role:

* Owner as Contractor: Yes No

* Property Owner is a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
<input checked="" type="checkbox"/> Applicant	1
<input checked="" type="checkbox"/> Property Owner	1

[Select from existing Account](#) [Add New](#)

Showing 1-2 of 2

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Mason Dobbs		Applicant				Edit Delete
		Property Owner				Edit Delete

[Save and resume later](#) [Continue Application »](#)

NOTE: Applicant and Property Owner have a green check.

1. Click "Continue Application".

Contractor Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

One and Two Family Combo Permit

1	2	3 Exterior Work Information	4 Trade Information	5 Contact Information	6 Supporting Documentation	7 Review	8	9
---	---	-----------------------------	---------------------	-----------------------	----------------------------	----------	---	---

Step 5: Contact Information > Contractor Information

* indicates a required field.

Licensed Contractors

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Look Up

Showing 0-0 of 0

License Number	License Type	Contact Name	Business Name	Home Phone	Action
No records found.					

Save and resume later [Continue Application >>](#)

1. Click "Look up".

2. If you know your contractor's license number, enter it here.

Look Up License

License Number: License Type:

First: Last: Suffix:

Name of Business:

Address Line 1:

City: State: Zip:

E-mail: Primary Phone:

Look Up **Clear** [Discard Changes](#)

3. If you don't have a contractor, you can select the type of contractor you need here.

4. Click "Look up".

Contractor Information (continued)

Look Up License

Search results:
Showing 1-10 of 100+

<input type="checkbox"/>	License Number	License Type	License Holder Name	Business Name	License Status
<input type="checkbox"/>	02176473	Electrical Contractor	SYSTCOM INC.	SYSTCOM INC.	Valid
<input type="checkbox"/>	02228608	Electrical Contractor	PETITBON ALARM CO INC	PETITBON ALARM CO INC	Valid
<input type="checkbox"/>	02313857	Electrical Contractor	SECURITY & SAFETY TECHNOLOGIES INC	SECURITY & SAFETY TECHNOLOGIES INC	Valid
<input type="checkbox"/>	02624779	Electrical Contractor	VISION TECHNOLOGIES, INC	VISION TECHNOLOGIES, INC	Valid
<input type="checkbox"/>	02811459	Electrical Contractor	DELTA TELEPHONE & CABLING	DELTA TELEPHONE & CABLING	Valid
<input type="checkbox"/>	02826229	Electrical Contractor	CONCOR NETWORKS INC.	CONCOR NETWORKS INC.	Valid
<input type="checkbox"/>	03226282	Electrical Contractor	ACTION ALARM SYSTEMS INC.	ACTION ALARM SYSTEMS INC.	Valid
<input type="checkbox"/>	03232923	Electrical Contractor	CATON COMMUNICATIO GROUP INC	CATON COMMUNICATIO GROUP INC	Valid
<input checked="" type="checkbox"/>	03277043	Electrical Contractor	HOMESAFE SECURITY SYSTEMS INC	HOMESAFE SECURITY SYSTEMS INC	Valid
<input type="checkbox"/>	03425152	Electrical Contractor	INFINITI TECHNOLOGIES	INFINITI TECHNOLOGIES	Valid

< Prev 1 2 3 4 5 6 7 8 9 10 ... Next >

[Continue](#) [Discard Changes](#)

1. Select your contractor.

NOTE: If you try different searches and cannot find the contractor you are looking for, verify that they are registered with the City of Baltimore. Only professionals registered with the City can perform work in the City.

2. Click "Continue".

Contractor Information



Step 5: Contact Information > Contractor Information

* indicates a required field.

Licensed Contractors

NOTE: Message displayed “Licensed professional added successfully”.

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Look Up

1. If additional contractors are needed, click “Look up” and repeat the process.

✔ Licensed professional added successfully.

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
03277043	Electrical Contractor	HOMESAFE SECURITY SYSTEMS INC	HOMESAFE SECURITY SYSTEMS INC		Edit Delete

Save and resume later

[Continue Application >>](#)

2. Click “Continue”.

Supporting Documentation



NOTE: If you need to provide documentation such as site plans or drawings, they are added here under Attachment.

Attachment

The maximum file size allowed is **100 MB**.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;w are disallowed file types to upload.

File upload progress bar

Name	Type	Size	Latest Update	Action
No records found.				

Add 1. Click "Add".

Save and resume later

[Continue Application >](#)

File Upload [X]

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;n are disallowed file types to upload.

[Empty file upload area]

Continue **Add** **Remove All**

2. Click "Add".

File Upload [X]

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;n are disallowed file types to upload.

Plans1.jpg [Progress bar: 100%]

[Empty file upload area]

Continue **Add** **Remove All**

3. Click "Continue".

Supporting Documentation



Once your document is uploaded you need to provide a “type”.

Attachment

The maximum file size allowed is **100 MB**.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;msp;mst;php;pif;scr;sct;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;w
are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
No records found.				

* Type:
Plans

File:
Plans1.jpg
100%

Description:

spell check

Save Add Remove All

Save and resume later

Continue Application >>

1. Click “Type” drop-down and select the document type.

2. Click “Save”.

3. Click “Continue Application”.

Application Review



One and Two Family Combo Permit

1 2 3 4 5 Contact Information 6 Supporting Documentation 7 Review 8 Pay Fees 9 Record Issuance

Step 7: Review

[Save and resume later](#) [Continue Application »](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on. Note: If you've forgotten to add trade work or need to add additional scope of work for this permit, please use the top navigation bar and select page 2 instead of the sectional Edit buttons, as this will allow you to step back through the application and modify any information. Be sure to select "Yes" to any questions asking about additional types of work as applicable.

Record Type

One and Two Family Combo Permit

Address

825 CHAUNCEY AVE, 21217- 4652

Parcel

Parcel Number: 3463A012D
Lot: 012D
Block: 3463A
Year Built: 1915

Owner

Project Information

Project Name: Upgrade Electric for Workroom
Description of Work: Increase number of receptacles and upgrade from 15v to 20v

Residential Project Detail

Residential Project Info

Type of Work: Interior Trades Only
Development Type: Single-Family Residence

1. Once this information is submitted it cannot be changed so, please review the information provided. If you need to make any changes, use the "Edit" button in the section that needs to be changed before you check submit.

03277043 Electrical Contractor HOMESAFE SECURITY SYSTEMS INC HOMESAFE SECURITY SYSTEMS INC [Edit](#)

Attachment

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cp;exe;hta;htm;html;ins;isp;jar;js;json;lib;lnk;mde;mht;mhtml;msc;msp;msst;php;pdf;png;psd;scr;shb;shs;sys;vb;vbe;vbs;vxd;wsc;wsf;w are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
Plans1.jpg	Plans	62.01 KB	01/28/2025	Actions

The undersigned hereby certifies under penalties of perjury that they are the owner of the subject property or are the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that they have examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City ("BFCRC") and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFCRC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal equivalent of your manual signature on this application. By checking the box below, you consent to be legally bound by this application's terms and

By checking this box, I agree to the above certification. Date:

[Save and resume later](#) [Continue Application »](#)

[Edit](#)

[Edit](#)

[Edit](#)

[Edit](#)

[Edit](#)

[Edit](#)

2. Agree to the certification above and click "Continue Application".

Application Submittal

Once the application has been submitted, you will receive a receipt letting you know that the submission was successful.


Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

1 Select item to pay 2 Payment information 3 **Receipt/Record issuance**

Step 3: Receipt/Record issuance

Submission Successful

 Successfully submitted.
Please print your record(s) and retain a copy for your records.

825 CHAUNCEY AVE, 21217- 4652

BRCM-25-000074

Use this Record ID to track your application.




Use and Occupancy

Use and Occupancy Introduction

- You will need to be signed into your E-Permits account and select Use and Occupancy for the permit type.

Select a Record Type

Choose one of the following available record types.

 [Search](#)

▼ Permits

- Commercial and Multifamily Combo Permit
- One and Two Family Combo Permit
- Razing or Moving Permit
- Temporary Event Permit
- Use and Occupancy Permit
- Verification by PIN Record

[Continue Application >>](#)

Use and Occupancy Information



Use and Occupancy Permit

1 Use and Occupancy Info | 2 Location Information | 3 Application Information | 4 Contact Information | 5 Supporting Documentation | 6 | 7 | 8

Step 1: Use and Occupancy Info > Occupancy Permit Info

* indicates a required field.

Detail Information

Please Enter a Project Name and Use Permit Description

* Project Name:
House Rehab

* Description of Work
Final permit for occupancy of rehabbed house

spell check

Permit Details

Occupancy Permit Information

* Certificate Type: Certificate of Occupancy

* Occupancy Status: First-Time Occupant

Related Combo Permit Number verified.
Related Combo Permit Number: BRCM-24-000228

[Continue Application >](#)

1. Enter a Project Name. Enter the use of the property under Description of Work.

2. Use the drop down to select "Certificate of Occupancy" or "Partial Occupancy".

3. Use the drop down to select the occupancy status.

4. If you enter a related Combo Permit Number, most of the information in the following pages will be completed for you.

5. Click "Continue Application".

Location Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Use and Occupancy Permit

1 Use and Occupancy Info 2 **Location Information** 3 Application Information 4 Contact Information 5 Supporting Documentation 6 7 8

Step 2: Location Information > Location Information

Show Map

Address

1. Enter Street #.

2. Enter Street Name.

*Street #: 501 Fraction: Direction: E *Street Name: RANDALL

Street Type: ST Suf Dir: --Select-- Unit #:

Zip Code: 21230 Zip Ext: 4714

Search Clear

3. Click "Search".

Parcel

*Block: 1941 *Lot: 006 *Parcel Number: 1941 006

Year Built:

Flood Zone:

CHAP District:

CHAP District:

Urban Renewal Plan:

PUD Boundary:

Landmark:

Subdivisions:

Search Clear

Owner

Owner Full Name: ANDERSON, ANDREW J

CC1: CC2:

Address Line 1:

City: State: Zip: Country: --Select--

Search Clear

4. Click on "Continue Application".

Continue Application >>

Parcel and owner information are automatically filled in based on street address.

If you included a Combo Permit number, the information from the related permit automatically fills in the address information. If the address is not correct, verify the related permit number.

Project Information



Use and Occupancy Permit

1 Use and Occupancy Info 2 Location Information 3 Application Information 4 Contact Information 5 Supporting Documentation 6 7 8

Step 3: Application Information > General Information

If you need a Right of Way permit form, please click here.

* indicates a required field.

General Project Details

General Information

* Is this location known as another address?: Yes No

Total Use Area: Square Ft

* Existing Use:

* Proposed Use:

* Change of Dwelling Units: Yes No

* Existing Dwelling Units:

Existing Height:

Number of Stories:

Basement: Yes No

Fire Sprinkler:

Fire Alarm:

Conveyance Device: Yes No

1. Complete all required information regarding the use of the property.

2. Read and acknowledge the lead paint notification.

* Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.

Building Code Edition:

* Does this project include any affordable housing?: Yes No

Are you seeking Reasonable Accommodation for your project?: Yes No

3. Complete the last two questions regarding affordable housing and Reasonable Accommodation.

If you entered a related combo permit number, the required information should be populated automatically.

Planning and Zoning



Planning and Zoning Info

Zoning Classification:

Flood Zone:

Traffic Mitigation Zone: Yes No

Historic District: Yes No

Central Business District: Yes No

Urban Renewal: Yes No

Fire District: Yes No

Planned Unit Development: Yes No

Landmark: Yes No

Critical Area: Yes No

Subdivision: Yes No

* Will there be any encroachments on the Right of Way or Adjoining Property?: Yes No

* Will you be increasing or decreasing any existing parking on the site?: Yes No

[Save and resume later](#) [Continue Application »](#)

Planning and Zoning information will be populated based upon the property address. (Greyed out areas.)

1. Answer the “non greyed” out questions.

2. Click on “Continue Application”.



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Use and Occupancy Permit

1 Use and Occupancy Info 2 Location Information 3 Application Information 4 Contact Information 5 Supporting Documentation 6 7 8

Step 3: Application Information > Special Use Information

* indicates a required field.

Health and Controlled Substance Detail

Health and Controlled Subst

* Alcohol: Yes No

* Cannabis: Yes No

* Hookah: Yes No

* Smoking: Yes No

[Save and resume later](#)

[Continue Application »](#)

1. Complete the Health and Controlled Substances section.

2. Click on "Continue Application".

Contact Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Use and Occupancy Permit

1 2 Location Information 3 Application Information 4 **Contact Information** 5 Supporting Documentation 6 Review

Step 4: Contact Information > Contact Information

* indicates a required field.

Contact Details

Responsible Parties

Applicant Role: --Select--

Property Owner is a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

Select from existing Account Add New

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
No records found.						

Save and resume later Continue Application »

1. Use the drop down to select the applicant role. (Your role). – What is your relationship to the project?

2. Is the Property Owner a Business? If the answer is Yes, you will need to add an additional contact as the Agency Representative.

3. Click “Select from existing Account”.

NOTE: Use the guidance provided earlier to determine when to use “Select from Existing Account” and “Add New”.

Contact Information



Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input checked="" type="radio"/> Associated Contact	Individual	Chris Pfaff
<input type="radio"/> Associated Owner		

[Continue](#) [Discard Changes](#)

1. Select Contact.

NOTE: Once you click “Continue” you will see a message saying, “Contact added successfully”. There is a green check by applicant. Now we need to add the property owner.

2. Click Continue.

Select Contact from Account

* Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Mailing		6411 Beckley Street

[Continue](#) [Discard Changes](#)

3. Choose Applicant.

4. Click Continue.

Contact List

To add new contacts, click the Select from Account or Add New... Contact, click the Edit link.

Required Contact Type	Minimum
<input checked="" type="checkbox"/> Applicant	1
<input type="checkbox"/> Property Owner	1

[Select from existing Account](#) [Add New](#)

Contact added successfully.

Showing 1-1 of 1

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Chris Pfaff		Applicant			breezes.outlets_0u@icloud.com	Edit Delete

5. Choose “Select from Existing”.

Contact Information



Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the application.

Showing 1-2 of 2

Category	Type	Name
<input type="radio"/> Associated Contact	Individual	name
<input checked="" type="radio"/> Associated Owner	Individual	name

[Continue](#) [Discard Changes](#)

1. Select "Associated Owner".

2. Click "Continue".

Select Contact from Account

* Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 0-0 of 0

Address Type	Recipient	Address
No records found.		

[Continue](#) [Discard Changes](#)

3. Choose Property Owner.

4. Click "Continue".

Contact Information

* First: Middle: * Last: Suffix:

Name of Business:

* Primary Phone: Secondary Phone:

* E-mail:

* Individual/Organization:

[Add Contact Address](#)

To edit a contact address, click the address link.
Required contact address type(s): Mailing

Showing 0-0 of 0

Action	Primary	Address Type	Address	Phone
No records found.				

5. Complete any missing owner information.

6. Since the address is missing, click "Add Contact Address".

Contact Information



Contact Address Information

Address Type:
Mailing

Address Line 1:
501 E Randall

* City: Baltimore * State: MD * Zip Code: 21230

* Country/Region:
United States

[Save and Close](#) [Save and Add Another](#) [Clear](#) [Discard Changes](#)

1. Complete address.

2. Click "Save and Close".

✔ Contact address added successfully.

Showing 1-1 of 1

Action	Primary	Address Type	Address
Actions	No	Mailing	501 E Randall

[Continue](#) [Discard Changes](#)

3. Click "Continue".

NOTE: Once you click "Save and Close" you will see a message saying, "Contact added successfully" and there is an address in the row.

You will see a green check by Applicant and Property Owner

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
✔ Applicant	1
✔ Property Owner	1

[Select from existing Account](#) [Add New](#)

✔ Contact added successfully.

Showing 1-2 of 2

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
		Applicant				Edit Delete
		Property Owner				Edit Delete

[Save and resume later](#) [Continue Application >>](#)

4. Click "Continue Application".

Permit Application Review



Use and Occupancy Permit

1	2	3	4 Contact Information	5 Supporting Documentation	6 Review	7 Pay Fees	8 Record Issuance
---	---	---	-----------------------	----------------------------	----------	------------	-------------------

Step 6: Review

[Save and resume later](#)

Please review all information below. Click the "Edit" button to return to the previous step.

Record Type

Use and Occupancy Permit

Detail Information

Project Name: House Rehab
Description of Work: Final permit for occupancy

Permit Details

Occupancy Permit Information		Edit
Certificate Type:	Certificate of Occupancy	
Occupancy Status:	First-Time Occupant	
Related Combo Permit Number:	BRCM-24-000228	

Address

501 E RANDALL ST, 21230- 4714

Parcel

Parcel Number: 1941 006
Lot: 006
Block: 1941

Owner

1. Once this information is submitted it cannot be changed, so please review the information provided. If you need to make any changes, use the "Edit" button in the section that needs to be changed before you certify the information.

General Project Details

General Information	Edit
Is this location known as another address?:	No
Total Use Area:	
Existing Use:	Single Family Dwelling
Proposed Use:	Single Family Dwelling
Change of Dwelling Units:	No
Existing Dwelling Units:	1
Existing Height:	10
Number of Stories:	1
Basement:	No
Fire Sprinkler:	None
Fire Alarm:	None
Conveyance Device:	No
Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (https://www.epa.gov/lead) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.:	Yes
Building Code Edition:	
Does this project include any affordable housing?:	No
Are you seeking Reasonable Accommodation for your project?:	No

Permit Application Review



Planning and Zoning Detail

Planning and Zoning Info		Edit
Zoning Classification:	R-8	
Flood Zone:	X	
Traffic Mitigation Zone:	Yes	
Historic District:	No	
Central Business District:	No	
Urban Renewal:	No	
Fire District:	No	
Planned Unit Development:	No	
Landmark:	No	
Critical Area:	No	
Subdivision:	No	
Will there be any encroachments on the Right of Way or Adjoining Property?:	No	
Will you be increasing or decreasing any existing parking on the site?:	No	

Health and Controlled Substance Detail

Health and Controlled Subst		Edit
Alcohol:	No	
Cannabis:	No	
Hookah:	No	
Smoking:	No	

Contact Details

Responsible Parties		Edit
Applicant Role:	Contractor	
Property Owner is a Business?:	No	

Contact List

Required Contact Type	Minimum
✓ Applicant	1
✓ Property Owner	1

Showing 1-2 of 2

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
		Applicant				Edit
		Property Owner				Edit

1. Once this information is submitted it cannot be changed, so please review the information provided. If you need to make any changes, use the “Edit” button in the section that needs to be changed before you certify the information.

The undersigned hereby certifies under penalties of perjury that he/she is the owner of the subject property, or is the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that he/she has examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City (“BFRCBC”) and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFRCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal equivalent of your manual signature on this application. By checking the box below you consent to be legally bound by this application's terms and

By checking this box, I agree to the above certification.

Date:

Save and resume later

Continue Application »

2. Check the certification box.

3. Click “Continue Application”.

Application Submittal



Once you have reviewed all of the project information and submitted it, you will receive a receipt letting you know that the submission was successful.


Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance

Submission Successful

 Successfully submitted.
Please print your record(s) and retain a copy for your records.

501 E RANDALL ST, 21230- 4714

BUSE-24-000055 ← Record ID




Razing or Moving Permit

Razing or Moving Introduction

- You will need to be signed into your E-Permits account and select Razing or Moving for the permit type.

Select a Record Type

Choose one of the following available record types.

 [Search](#)

▼ **Permits**

- Commercial and Multifamily Combo Permit
- One and Two Family Combo Permit
- Razing or Moving Permit
- Temporary Event Permit
- Use and Occupancy Permit
- Verification by PIN Record

[Continue Application »](#)

Work Location Information



The Parcel and Owner information will be auto filled.

Razing and Moving Permit

1 Location Information | 2 Application Information | 3 Contact Information | 4 Supporting Documentation | 5 Review | 6 | 7

Step 1: Location Information > Work Location

Address

1. Enter Street #.

2. Enter Street Name.

* Street #: Fraction: Direction: * Street Name:

Street Type: Suf Dir: Unit #:

Zip Code: Zip Ext:

3. Click "Search".

Parcel

* Block: * Lot: * Parcel Number:

Year Built:

NOTE: The owner information is for the legal owner of the property, NOT the lessee/tenant.

Owner

Owner Full Name:

CC1: CC2:

Address Line 1:

City: State: Zip: Country:

[Continue Application >>](#)

4. Click "Continue Application".

Logged in as: Chris Pfaff Collections (0) Cart (0) Account Management Logout

Search... 

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Razing and Moving Permit

1 Location Information	2 Application Information	3 Contact Information	4 Supporting Documentation	5 Review	6	7
------------------------	---------------------------	-----------------------	----------------------------	----------	---	---

Step 2: Application Information > Project Information

If you need a Right of Way permit form, please click [here](#).

* indicates a required field.

Project Information

* Project Name:

1. Name your project. Make it something that means something to you and is different from other projects you may have.

* Description of Work

2. Describe the work to be done. Provide enough detail that the reviewer will understand what is being razed (demolished).

spell check

Project Information



General Project Info

General Project Information

* Is this location known as another address?:

Yes No

* Type of Work:

Demolition

* Is the property physically attached to another property?:

Yes No

* Existing Use:

Single Family Dwelling

* Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.

This is a continuation of the Project Information Form.

1. Complete all required information regarding the property where work is to be performed.

2. Read and acknowledge the lead paint notification.

Property Zoning Information



Planning and Zoning Detail

Planning and Zoning Detail

Zoning Classification:

Flood Zone:

Traffic Mitigation Zone: Yes No

Historic District: Yes No

Central Business District: Yes No

Urban Renewal: Yes No

Fire District: Yes No

Planned Unit Development: Yes No

Landmark: Yes No

Critical Area: Yes No

Subdivision: Yes No

* Will demolition impact the right of way?: Yes No

Based upon the property location, there may be zoning considerations. Any area with a Yes may require additional documentation.

The Yes/No questions with a grey background are completed from the property information. No action is required on your part.

1. Will the demolition impact the right of way?

Auto filled

2. Select the option for separating the project area from the public. Fence was used in this example.

Protection of Public Way

Protection to Public Way

* What method will be used to protect the public from the construction site?:

3. Click "Continue Application".

Demolition Information



Razing and Moving Permit

- 1 Location Information
- 2 Application Information
- 3 Contact Information
- 4 Supporting Documentation
- 5 Review
- 6
- 7

Step 2: Application Information > Demolition Information

* indicates a required field

Demolition Detail

Demolition Detail

Building Condition:

Method of Razing:

Is there a basement that will be backfilled?: Yes No

Demolition Details need to be provided to determine scope of project and potential documentation requirements.

1. Complete required information regarding the proposed demolition. Is the condition standard or substandard, and will you be using machines to perform the work?

Add Building/Structure Info

Buildings to be Razed

The buildings/structures to be razed can be added here.

Showing 0-0 of 0

Type	Count	Story	Length	Width	Height	Area	Volume	Water or Sewer Connection	Notes
------	-------	-------	--------	-------	--------	------	--------	---------------------------	-------

No records found.

[Add Building/Structure Info](#) [Edit Selected](#) [Delete Selected](#)

2. Click "Add Building/Structure Info".

Showing 1-1 of 1

<input type="checkbox"/>	Type	Count	Story	Length	Width	Height	Area	Volume	Water or Sewer Connection	Notes	Actions
<input type="checkbox"/>	Building or Structure(Masonry)	1	2	30	40	25	1200	30000	Yes		Add Building/Structure Info Edit Selected Delete Selected

3. Complete pop up.

Buildings to be Razed

The buildings/structures to be razed can be added here. You may add multiple accessory structures. Only ADD ONE BUILDING OR MAIN per permit.

*Type:

*Count:

*Story:

*Length:

*Width:

*Height:

Area:

*Water or Sewer Connection: Yes No

Notes:

[Submit](#)

4. Click "Submit".

Demolition Disposal



1. Click blue “Add Information”.

Disposal

DISPOSAL

Showing 1-1

<input type="checkbox"/>	Location	Material Being Disposed	Planned Route	
<input type="checkbox"/>	xx landfill	brick, wood, concrete, steel		Actions ▼

[Add information](#) ▼ [Edit Selected](#) [Delete Selected](#)

[Save and resume later](#) [Continue Application »](#)

4. Click “Continue Application”.

2. Complete the pop up form.

DISPOSAL SITE INFO

Location:

Material Being Disposed:

Planned Route:

spell check

[Submit](#) [Cancel](#)

3. Click “Submit”.

Currently this information is not required but it may be in the future.

Contact Information

Razing and Moving Permit

1 Location Information 2 Application Information **3 Contact Information** 4 Supporting Documentation 5 Review 6 7

Step 3: Contact Information > Contact Information

Contact Detail

Responsible Parties

* Applicant Role:

* Owner as Contractor: Yes No

* Is the Owner a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Fax	Action
No records found.					

1. Enter Applicant Role. What is your relationship to the project?

2. Is the owner acting as a Contractor?

3. Is the property owner a business? If yes, you will need to add an “authorized agent” to the contacts.

NOTE: Applicant and Property Owner are required. Additional contacts may be required based upon the scope of work or property information.

4. Click “Select from existing account”.

Contact Information



A pop up “Select Contact from Account” will appear.

1. Select “Associated Contact”.

2. Click “Continue”.

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input checked="" type="radio"/> Associated Contact	Organization	Mason Dobbs
<input type="radio"/> Associated Owner		

[Continue](#) [Discard Changes](#)

3. Select “Applicant” from drop down.

4. Select the address.

5. Click “Continue”.

Select Contact from Account

Mason Dobbs

* Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Business		825 Chauncey

[Continue](#) [Discard Changes](#)

Contact Information



Applicant now has a green check. We need to add the Property Owner.

1. Click “Select from existing Account”.

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

[Select from existing Account](#) [Add New](#)

Contact added successfully.

Showing 1-1 of 1

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Mason Dobbs	Mason Dobbs	Applicant			email	Edit Delete

[Save and resume later](#) [Continue Application >>](#)

Contact Information

1. Select "Associated Owner".

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input type="radio"/> Associated Contact	Organization	Mason Dobbs
<input checked="" type="radio"/> Associated Owner		

[Continue](#) [Discard Changes](#)

A pop up "Select Contact from Account" will appear.

2. Click "Continue".

3. Select "Property Owner" from drop down.

Select Contact from Account

*Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 0-0 of 0

Address Type	Recipient	Address
No records found.		

[Continue](#) [Discard Changes](#)

4. Click "Continue".

Contact Information



Contact Information

*First: Middle: *Last: Suffix:

Name of Business:

*Primary Phone: Secondary Phone:

*E-mail:

* Individual/Organization:

▼ **Contact Addresses**

[Add Contact Address](#)

To edit a contact address, click the address link.
Required contact address type(s): Mailing

Showing 0-0 of 0

Action	Primary	Address Type	Address
No records found.			

[Continue](#) [Discard Changes](#)

1. Enter first and last name.

2. Enter primary phone number.

3. Enter email address.

4. Select Individual or Organization. If you choose organization, you may be required to include an authorized agent.

5. Click "Add Contact Address".

Contact Information



Contact Address Information

Address Type:
Mailing

Address Line 1:
825 Chauncey

* City: Baltimore * State: MD * Zip Code: 21217

* Country/Region:
United States

[Save and Close](#) [Save and Add Another](#) [Clear](#) [Discard Changes](#)

1. Address Type should be Mailing.

2. Complete Address.

3. Click "Save and Close".

Contact Information

Name of Business:

* Primary Phone: 2123334567 Secondary Phone:

* E-mail:

* Individual/Organization:
Individual

▼ Contact Addresses

[Add Contact Address](#)

To edit a contact address, click the address link.
Required contact address type(s): Mailing

✔ Contact address added successfully.

Showing 1-1 of 1

Action	Primary	Address Type	Address	Ph
Actions	No	Mailing	825 Chauncey	

[Continue](#) [Discard Changes](#)

You will see "Contact address added successfully"

4. Click "Continue".

Contact Information



Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
✓ Applicant	1
✓ Property Owner	1

[Select from existing Account](#) [Add New](#)

✓ Contact added successfully.

Showing 1-2 of 2

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Mason Dobbs	Mason Dobbs	Applicant				Edit Delete
		Property Owner				Edit Delete

[Save and resume later](#) [Continue Application >>](#)

The contact conditions have been met. There is an applicant and a property owner.

1. Click "Continue Application".

Licensed Professional Information



A licensed demolition contractor must be added to the project for the permit to be processed. This is true for razing or moving.

2. A License number is the quickest way to locate your contractor. Otherwise enter any known information such as License Type.

Razing and Moving Permit

1 Location Information 2 Application Information **3 Contact Information** 4 Supporting Documentation 5 Review 6 7

Step 3: Contact Information > Contractor Information

** indicates a required field.*

Licensed Contractors

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Required License Type	Minimum
Demolition Contractor	1

Look Up

Showing 0-0 of 0

License Number	License Type	Contact Name	Business Name	Home Phone	Action
No records found.					

Save and resume later [Continue Application >>](#)

1. Click "Look up".

Look Up License

License Number: **License Type:**

First: Last: Suffix:

Name of Business:

Address Line 1:

City: State: Zip:

E-mail: Primary Phone: Secondary Phone:

Look Up **Clear** [Discard Changes](#)

3. Click "Look up".

Licensed Professional Information



1. A list of contractors will display. Select the one that will perform the work.

Look Up License

[Revise Search](#)
Search results:
Showing 1-10 of 40

<input type="checkbox"/>	License Number	License Type	Licensed Professional	License Status
<input type="checkbox"/>	105	Demolition Contractor	DONALD EXCAVATING INC	Valid
<input type="checkbox"/>	110	Demolition Contractor	THE BERG CORPORATION	Valid
<input type="checkbox"/>	120	Demolition Contractor	K&K ADAMS INC	Valid
<input type="checkbox"/>	186	Demolition Contractor	IACOBONI SITE SPECIALISTS INC	Valid
<input type="checkbox"/>	197	Demolition Contractor	BOWEN & KRON ENTERPRISES INC	Valid
<input checked="" type="checkbox"/>	216	Demolition Contractor	DSM PROPERTIES LLC	Valid
<input type="checkbox"/>	242	Demolition Contractor	A #1 ABATEMENT INC	Valid
<input type="checkbox"/>	256	Demolition Contractor	DEMOLITION MAN CONTRACTING LLC	Valid
<input type="checkbox"/>	301	Demolition Contractor	INTERIOR SPECIALISTS INC	Valid
<input type="checkbox"/>	308	Demolition Contractor	CARTER PAVING & EXCAVATING INC	Valid

< Prev 1 2 3 4 Next >

[Continue](#) [Discard Changes](#)

2. Click "Continue".

Razing and Moving Permit

1 Location Information 2 Application Information

Step 3: Contact Information > Contractors

Licensed Contractors

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Required License Type: Demolition Contractor Minimum: 1

[Look Up](#)

✔ Licensed professional added successfully.

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
216	Demolition Contractor	DSM PROPERTIES LLC	DSM PROPERTIES LLC	4104960398	Edit Delete

[Save and resume later](#) [Continue Application >>](#)

You will get a message saying the licensed professional has been added successfully.

3. Click "Continue Application".

NOTE: If this is an attached building you will need to add an architect or engineer to the project.

Supporting Documentation - Raze



Razing and Moving Permit

1 Application Information 2 Contact Information 3 Supporting Documentation 4 Review

You will need to add documents for this permit. The type and quantity of documents will vary according to the work described in the permit.

Step 4: Supporting Documentation > Supporting Documentation
Razing Packet 2024

1. Click "Add" to upload each of your documents.

Attachments

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;misp;mst;php;pif;sc;vb;vbe;vbs;vxd;wsc;wsf;wsh are disallowed file types to upload.

*** Required Documents**

1. Building - Affidavit - Owners Ackn of Demo or Moving	<input type="text"/>	<input type="button" value="Add"/>
2. Building - Affidavit - Recyclable Debris	<input type="text"/>	<input type="button" value="Add"/>
3. Building - Certificate - Treatment and Abatement	<input type="text"/>	<input type="button" value="Add"/>
4. Building - Form - Bureau of Water and Wastewater	<input type="text"/>	<input type="button" value="Add"/>
5. Building - Form - MD Dept of Environment	<input type="text"/>	<input type="button" value="Add"/>
6. Building - Plans - Site Plan	<input type="text"/>	<input type="button" value="Add"/>
7. Building - Proof of Neighbor Notification	<input type="text"/>	<input type="button" value="Add"/>

You will receive a notice that the documents have been successfully loaded.

Attachments

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;misp;mst;php;pif;sc;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;wsh are disallowed file types to upload.

The attachment(s) has/have been successfully uploaded.
It may take a few minutes before changes are reflected.

*** Required Documents**

1. Building - Affidavit - Owners Ackn of Demo or Moving	<input type="text" value="Owner Akn.jpg"/>	<input type="button" value="Add"/>
2. Building - Affidavit - Recyclable Debris	<input type="text" value="Recycle.jpg"/>	<input type="button" value="Add"/>
3. Building - Certificate - Treatment and Abatement	<input type="text" value="Treatment.jpg"/>	<input type="button" value="Add"/>
4. Building - Form - Bureau of Water and Wastewater	<input type="text" value="DPW.jpg"/>	<input type="button" value="Add"/>
5. Building - Form - MD Dept of Environment	<input type="text" value="Environment.jpg"/>	<input type="button" value="Add"/>
6. Building - Plans - Site Plan	<input type="text" value="Plans1.jpg"/>	<input type="button" value="Add"/>
7. Building - Proof of Neighbor Notification	<input type="text" value="Neighbor.jpg"/>	<input type="button" value="Add"/>

2. Click "Continue Application".

Permit Application Review



Step 5: Review

[Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes, add trade work or need to add additional scope of work for this permit, or buttons, as this will allow you to step back through the application and modify types of work as applicable.

Record Type

Razing and Moving Permit

Address

825 CHAUNCEY AVE, 21217- 4652

Parcel

Parcel Number: 3463A012D
Lot: 012D
Block: 3463A
Year Built: 1915

Owner

Project Information

Project Name: Demo house for later rebuild
Description of Work: Raze property and salvage usable construction material

General Project Info

General Project Information

Is this location known as another address?: No

Type of Work: Demolition

Is the property physically attached to another property?: No

Existing Use: Single Family Dwelling

Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement:

1. Once this information is submitted it cannot be changed, so please review the information provided. If you need to make any changes, use the "Edit" button in the section that needs to be changed before you certify the record.

Licensed Contractors

Required License Type Minimum
Demolition Contractor 1

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
216	Demolition Contractor	DSM PROPERTIES LLC	DSM PROPERTIES LLC	4104960398	Edit

Attachments

The maximum file size allowed is 100 MB.
ade;adp;bat;chm;cmd;com;cp;exe;hta;htm;html;ins;isp;jar;js;json;lib;lnk;mde;mht;mhtml;msc;msp;mst;php;pif;scr;scs;shb;sys;vb;vbe;vbs;vxd;wsc;wsf;w are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
Owner Akn.jpg		62.01 KB	01/29/2025	Actions
Recycle.jpg		62.01 KB	01/29/2025	Actions
Treatment.jpg		62.01 KB	01/29/2025	Actions
DPW.jpg		62.01 KB	01/29/2025	Actions
Environment.jpg		62.01 KB	01/29/2025	Actions

< Prev 1 2 Next >

The undersigned hereby certifies under penalties of perjury that they are the owner of the subject property or are the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that they have examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City ("BFRCBC") and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFRCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal equivalent of your manual signature on this application. By checking the box below, you consent to be legally bound by this application's terms and

By checking this box, I agree to the above certification. Date:

2. Click in the box to agree with the certification of the record.

3. Click "Continue Application".

[Continue Application »](#)

Application Submittal



Once you have reviewed all of the project information and submitted it, you will receive a receipt letting you know that the submission was successful.


Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

1 Select item to pay 2 Payment information 3 **Receipt/Record issuance**

Step 3: Receipt/Record issuance

Submission Successful

 Successfully submitted.
Please print your record(s) and retain a copy for your records.

825 CHAUNCEY AVE, 21217- 4652

BDEM-25-000010 ← Record ID




Temporary Event Permit

Temporary Permit Introduction

- You will need to be signed into your E-Permits account and select Temporary Event for the permit type.

Select a Record Type

Choose one of the following available record types.

 [Search](#)

▼ Permits

- Commercial and Multifamily Combo Permit
- One and Two Family Combo Permit
- Razing or Moving Permit
- Temporary Event Permit
- Use and Occupancy Permit
- Verification by PIN Record

[Continue Application »](#)

Work Location Information



The Parcel and Owner information will be auto filled.

Razing and Moving Permit

1 Location Information | 2 Application Information | 3 Contact Information | 4 Supporting Documentation | 5 Review | 6 | 7

Step 1: Location Information > Work Location

Address

1. Enter Street #.

2. Enter Street Name.

* indicates a required field

*Street #: Fraction: Direction: *Street Name:

Street Type: Suf Dir: Unit #:

Zip Code: Zip Ext:

Search **Clear**

Parcel

* Block: * Lot: * Parcel Number:

Year Built:

NOTE: The owner information is for the legal owner of the property, NOT the lessee/tenant.

Owner

Owner Full Name:

CC1: CC2:

Address Line 1:

City: State: Zip: Country:

Search **Clear**

Save and resume later [Continue Application »](#)

3. Click "Search".

4. Click "Continue Application".

Project Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Temporary Event Permit

1 Location Information 2 Application Information 3 Contact Information 4 Supporting Documentation

Step 2: Application Information > Project Information

Project Information

* Project Name:
Sidewalk Sale

* Description of Work
set up tent
reserve parking
run electric to tent

spell check

Save and resume later Continue Application »

1. Name your project. Make it something that means something to you and is different from other projects you may have.

2. Describe the event. Provide enough detail that the reviewer will understand what the event is and what is needed for the event.

3. Click "Continue Application".



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Temporary Event Permit

1 Location Information 2 Application Information 3 Contact Information 4 Supporting Documentation 5 Review 6 7

Step 2: Application Information > General Information * indicates a required field.

General Project Info

General Information

* Is this location known as another address?: Yes No

* Estimated Total Cost:

* Total Event Area: Square Ft

Existing Use:

* Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (<https://www.epa.gov/lead>) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.

1. Provide General Information as requested.

2. Read the content regarding lead paint and check the box.

3. Click "Continue Application".

Property Information



Temporary Event Permit

1 Location Information | 2 Application Information | 3 Contact Information | 4 Supporting Documentation | 5 Review | 6 | 7

Step 2: Application Information > Planning and Zoning Info
If you need a Right of Way permit form, please click [here](#).
* indicates a required field.

Planning and Zoning Detail

Planning and Zoning Info

Zoning Classification:

Flood Zone:

Traffic Mitigation Zone: Yes No

Historic District: Yes No

Central Business District: Yes No

Urban Renewal: Yes No

Fire District: Yes No

Planned Unit Development: Yes No

Landmark: Yes No

Critical Area: Yes No

Subdivision: Yes No

Review the zoning detail provided. This information is tied directly to the parcel (Land). In some cases, there may be conditions that will require you to submit extra documentation.

1. Click "Continue Application".

Event Information



Temporary Event Permit

1 Location Information | 2 Application Information | 3 Contact Information | 4 Supporting Documentation | 5 Review

Step 2: Application Information > Event Information

Event Detail

Event Information

* Name of Event:

* Location of Event:

* Type of Event:

Explain Other:

Is this a race, walk, or run?: Yes No

* Event Term:

* Proposed Start Date:

* Proposed End Date:

* Time Frame:

* Time Frame Unit:

1. Complete all required Event Information.

As you enter information regarding your event, some fields may disappear while others appear.

Event Information

* Name of Event:

* Location of Event:

* Type of Event:

* Event Term:

* Proposed Start Date:

* Proposed End Date:

* Time Frame:

* Time Frame Unit:

* Will a tent or structured be erected?: Yes No

Event Information



* Will a tent or structured be erected?: Yes No

* Electrical Work Required?: Yes No

* Will any gas or mechanical equipment be involved?: Yes No

* Cooking at Event: Yes No

* Food Served: Yes No

* Food Sold: Yes No

Is this an indoor or outdoor event?:

* Fund Raising: Yes No

1. Complete all required Event Information.

Event Checklist

Event Checklist

* Estimated Number of Attendees:

* Are you selling tickets for your event?: Yes No

* Will you have an event flyer or signs?: Yes No

* Do you have a security plan for your event?: Yes No

* Are you doing any bonfires, open burning, or fireworks?: Yes No

* Will EMS be Required?: Yes No

* Parking Impact: Yes No

* Street Closure Required: Yes No

* Barricade Needed: Yes No

* Do you have a garbage disposal plan?: Yes No

* Will live or amplified music be played at the event?: Yes No

Event Information



Hours Info

Event Hours
Add the proposed days and hours of operation for this event.

Showing 0-0 of 0

Week Day	Proposed Start Time
No records found.	

[Add information](#) [Edit Selected](#) [Delete Selected](#)

Health and Controlled Substance Details

Health and Controlled Subst

* Will there be alcohol (beer/wine/liquor) at this event?: Yes No

* Does the event take place at a licensed Cannabis On-site Consumption Establishment?: Yes No

* Does the event take place at a designated Hookah Lounge?: Yes No

* Smoking will be allowed at the event: Yes No

[Save and resume later](#) [Continue Application >](#)

1. Click blue “Add Information button”. You will need to add as many rows as your event will occur. You will use one row per day. Time is to be provided using a 24-hour clock.

Hours Info

Event Hours
Add the proposed days and hours of operation for this event.

Showing 1-3 of 3

<input type="checkbox"/>	Week Day	Proposed Start Time	Proposed End Time	Actions
<input type="checkbox"/>	Saturday	10:00	19:00	Actions
<input type="checkbox"/>	Sunday	10:00	17:00	Actions
<input type="checkbox"/>	Monday	10:00	17:00	Actions

[Add information](#) [Edit Selected](#) [Delete Selected](#)

2. Complete Health Section.

3. Click “Continue Application”.

Event Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Temporary Event Permit

1 Location Information 2 Application Information 3 Contact Information 4 Supporting Documentation 5 Review 6 7

Step 2: Application Information > Temporary Structure Detail

* indicates a required field.

Temp Structure Info

Temporary Structure Info

Showing 0-0 of 0

Type of Structure	Other Structure	Height	Total Area	Quantity	Will any cooking or heating be done on or under this structure?	Material	Other Material	Notes
No records found.								

Add information Edit Selected Delete Selected

Save and resume later

Continue Application >>

1. Click blue "Add Information button".

2. Complete Pop up.

3. Click "Submit".

4. Click "Continue Application".

Temporary Structure Info

* Type of Structure: Tent

* Length: 40

* Width: 40

* Height: 10

* Total Area: 1600

* Quantity: 1

* Will any cooking or heating be done on or under this structure?:
 Yes No

* Material: Vinyl

Notes:

spell check

Submit Cancel

Trade Information



Home **Permits and Inspections** Licensed Contractors

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Temporary Event Permit

1 Location Information 2 Application Information 3 Contact Information 4 Supporting Documentation 5 Review 6

Step 2: Application Information > Electrical Info

Electrical Fixture Detail

Electrical Fixtures

Showing 0-0 of 0

Description	Unit Multiplier	Units	Quantity	Notes
No records found.				

Add information Edit Selected Delete Selected

Save and resume later Continue Application >>

Electrical Fixtures

*Description: Fixtures and Devices

Unit Multiplier:

Units: Fixtures

*Quantity: 12

Notes: electric outlets to power lights and computers

spell check

Submit Cancel

1. Click blue "Add Information button".

2. Complete the Pop up.

3. Click "Submit".

4. Click "Continue Application"

Contact Information



Razing and Moving Permit

1 Location Information 2 Application Information **3 Contact Information** 4 Supporting Documentation 5 Review 6 7

Step 3: Contact Information > Contact Information

Contact Detail

Responsible Parties

* Applicant Role:

* Owner as Contractor: Yes No

* Is the Owner a Business?: Yes No

Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Email	Action
No records found.					

[Continue Application >>](#)

1. Enter Applicant Role. What is your relationship to the project?

2. Is the owner acting as a Contractor?

3. Is the property owner a business? If yes, you will need to add an “authorized agent” to the contacts.

NOTE: Applicant and Property Owner are required. Additional contacts may be required based upon the scope of work or property information.

4. Click “Select from existing Account”.

Contact Information



1. Select “Associated Contact”.

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input checked="" type="radio"/> Associated Contact	Organization	Mason Dobbs
<input type="radio"/> Associated Owner		

Continue Discard Changes

A pop up “Select Contact from Account” will appear.

2. Click “Continue”.

3. Select “Applicant” from drop down.

Select Contact from Account

Mason Dobbs
* Type: Applicant

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Business		825 Chauncey

Continue Discard Changes

4. Select the address.

5. Click “Continue”.

Contact Information



Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
Applicant	1
Property Owner	1

[Select from existing Account](#) [Add New](#)

Contact added successfully.

Showing 1-1 of 1

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Mason Dobbs	Mason Dobbs	Applicant			masonblack113@gmail.com	Edit Delete

[Save and resume later](#) [Continue Application >>](#)

Applicant now has a green check. We need to add the Property Owner.

1. Click "Select from existing Account".

Contact Information



1. Select "Associated Owner".

2. Click "Continue".

3. Select "Property Owner" from drop down.

4. Click "Continue".

Select Contact from Account

Select a contact to attach to this application.
If the contact has multiple addresses, you can select which to use i

Showing 1-2 of 2

Category	Type	Name
<input type="radio"/> Associated Contact	Organization	Mason Dobbs
<input checked="" type="radio"/> Associated Owner		

Continue Discard Changes

A pop up "Select Contact from Account" will appear.

Select Contact from Account

*Type:

Select contact addresses for this contact to attach to the record.
Required contact address type(s): Mailing

Showing 0-0 of 0

Address Type	Recipient	Address
No records found.		

Continue Discard Changes

Contact Information



Contact Information

*First: Middle: *Last: Suffix: ?

Name of Business:

*Primary Phone: Secondary Phone:

*E-mail:

*Individual/Organization:

Contact Addresses

[Add Contact Address](#)

To edit a contact address, click the address link.
Required contact address type(s): Mailing

Showing 0-0 of 0

Action	Primary	Address Type	Address
No records found.			

[Continue](#) [Discard Changes](#)

1. Enter first and last name.

2. Enter primary phone number.

3. Enter email address.

4. Select Individual or Organization. If you choose Organization, you will be required to include an authorized agent as a contact.

5. Click "Add Contact Address".

Contact Information



Contact Address Information

Address Type:
Mailing

Address Line 1:
825 Chauncey

* City: Baltimore * State: MD * Zip Code: 21217

* Country/Region:
United States

[Save and Close](#) [Save and Add Another](#) [Clear](#) [Discard Changes](#)

1. Address Type should be Mailing.

2. Complete Address.

3. Click "Save and Close".

Contact Information

Name of Business:

* Primary Phone: 2123334567 Secondary Phone:

* E-mail:

* Individual/Organization:
Individual

Contact Addresses

[Add Contact Address](#)

To edit a contact address, click the address link.
Required contact address type(s): Mailing

✓ **Contact address added successfully.**

Showing 1-1 of 1

Action	Primary	Address Type	Address	Ph
Actions	No	Mailing	825 Chauncey	

[Continue](#) [Discard Changes](#)

You will see "Contact address added successfully"

4. Click "Continue".

Contact Information



Contact List

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
✓ Applicant	1
✓ Property Owner	1

[Select from existing Account](#) [Add New](#)

✓ Contact added successfully.

Showing 1-2 of 2

Full Name	Business Name	Contact Type	Work Phone	Fax	Email	Person
Mason Dobbs	Mason Dobbs	Applicant				Edit Delete
		Property Owner				Edit Delete

[Save and resume later](#) [Continue Application >](#)

The contact conditions have been met. There is an applicant and a property owner.

NOTE: If this is an attached building you will need to add a Registered Design Professional as a contact.

1. Click "Continue Application".

Contractor Information



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Temporary Event Permit

1 Location Information 2 Application Information **3 Contact Information** 4 Supporting Documentation 5 Review 6 7

Step 3: Contact Information > Contractor Information *indicates a required field.

Licensed Contractors

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Look Up

1. Click "Look Up".

Showing 0-0 of 0

License Number	License Type	Contact Name	Business Name	Home Phone	Action
No records found.					

Save and resume later **Continue Application >>**

Only contractors registered with the City of Baltimore can perform work in the City.

2. A License number is the quickest way to locate your contractor. Otherwise enter any known information such as License Type.

Look Up License

License Number: License Type:

First: Last: Suffix:

Name of Business:

Address Line 1:

City: State: Zip:

E-mail: Primary Phone: Secondary Phone:

Look Up **Click**

3. Click "Look Up".

Contractor Information

1. A list of contractors will display. Select the one that will perform the work.

Look Up License

Revise Search
Search results:
Showing 1-7 of 7

<input type="checkbox"/>	License Number	License Type	Professional Name	Business Name	License Exp
<input type="checkbox"/>	EL-M0000014	Electrical Contractor	El Pinzon	TESTING CO.	Valid
<input type="checkbox"/>	EL-M0000030	Electrical Contractor	Another New User Created	NEW RENEW CO.	Valid
<input type="checkbox"/>	EL-M0000034	Electrical Contractor	James Smith	ABC ELECTRICAL	Valid
<input type="checkbox"/>	EL-M0000073	Electrical Contractor	George Simpson	SIMPSON ELECTRIC, LLC	Valid
<input type="checkbox"/>	EL-M0000079	Electrical Contractor	Sparky McSparks	BOB THE BUILDER	Valid
<input checked="" type="checkbox"/>	EL-M0000083	Electrical Contractor	Andy Dobbs	PROTON POWER	Valid
<input type="checkbox"/>	TL-EC-000014	Electrical Contractor		PRIORITY ELECTRICAL	Valid

Continue Discard Changes

2. Click "Continue".

Only contractors registered with the City of Baltimore can perform work in the City.

You will get a message saying the licensed professional has been added successfully.

Step 3: Contact Information

Licensed Contractors *indicates a required field.

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Look Up

✔ Licensed professional added successfully.

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
EL-M0000083	Electrical Contractor	Andy Dobbs	PROTON POWER	2122344569	Edit Delete

Save and resume later **Continue Application >**

3. Click "Continue Application".

Contractor Information

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Temporary Event Permit

1	2 Application Information	3 Contact Information	4 Supporting Documentation	5 Review	6 Pay Fees	7
---	---------------------------	-----------------------	----------------------------	----------	------------	---

Step 4: Supporting Documentation > Supporting Documentation * indicates a required field.

Attachments

The maximum file size allowed is **100 MB**.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;msc;mst;php;pif;scr;sct;shb;sys;vb;vbs;vml;wml;xla;xls;xlsx;xml;zip are disallowed file types to upload.

* **Required Documents**


1. Building - Plans - Floor Plans **Add**

Save and resume later **Continue Application >>**

1. Click "Add".

Attachments

The maximum file size allowed is **100 MB**.
ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;jse;lib;lnk;mde;mht;mhtml;mst;php;pif;scr;sct;shb;sys;vb;vbs;vml;wml;xla;xls;xlsx;xml;zip are disallowed file types to upload.

 **The attachment(s) has/have been successfully uploaded.**
It may take a few minutes before changes are reflected.

* **Required Documents**

1. Building - Plans - Floor Plans **Add**

Save and resume later **Continue Application >>**

2. Click "Continue Application".

Once the contractors have been added, you need to upload the plans/drawings for your project. The type and number of plans/drawings varies according to the type of permit and the amount of work being done.



Temporary Event Permit

1	2	3 Contact Information	4 Supporting Documentation	5 Review	6 Pay Fees	7 Record Issuance
---	---	-----------------------	----------------------------	-----------------	------------	-------------------

Step 5: Review

[Save and resume later](#) [Continue Application »](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to move on.

Record Type

Temporary Event Permit

Address

6411 BECKLEY ST, 21224- 6538 [Edit](#)

Parcel

6411 BECKLEY ST, 21224- 6538 [Edit](#)

Parcel Number: 6923 005
Lot: 005
Block: 6923
Year Built: 1999

Owner

6411 BECKLEY STREET, LLC [Edit](#)

Project Information

Project Name: Sidewalk Sale
Description of Workset up Tent reserve parking run electric to tent [Edit](#)

General Project Info

General Information	
Is this location known as another address?:	No
Estimated Total Cost:	50000
Total Event Area:	1000
Existing Use:	Parking Lot
Common renovation activities like sanding, cutting and demolition can create hazardous lead dust and chips by disturbing lead-based paint, which can be harmful to adults and children. To protect against this risk, the Environmental Protection Agency (EPA) issued the Renovation, Repair, and Painting Rule (RRP Rule) that became effective on April 22, 2010. I understand that to comply with federal law any renovation, repair and painting work that disturbs lead-based paint in homes, child care facilities, and kindergartens built before 1978 must use certified renovators who follow specific work practices to prevent lead contamination. For more information go to the EPA website (https://www.epa.gov/lead) or call the National Lead Information Center at 1-800-424-LEAD. I acknowledge that I have read and understand the prior statement.:	Yes

1. Once this information is submitted it cannot be changed, so please review the information provided. If you need to make any changes, use the "Edit" button in the section that needs to be changed before you certify the record.

Planning and Zoning Detail

[Edit](#)

Planning and Zoning Info	
Zoning Classification:	I-2
Flood Zone:	X
Traffic Mitigation Zone:	No
Historic District:	No
Central Business District:	No
Urban Renewal:	No
Fire District:	No
Planned Unit Development:	Yes
Landmark:	No
Critical Area:	Yes
Subdivision:	No

Event Detail

[Edit](#)

Event Information	
Name of Event:	Memorial Day Sale at Beckleys
Location of Event:	6411 Beckley St Parking Lot
Type of Event:	Bazaars
Event Term:	Short Term (less than 6 months)
Proposed Start Date:	03/29/2025
Proposed End Date:	03/31/2025
Time Frame:	3
Time Frame Unit:	Days
Will a tent or structured be erected?:	Yes
Electrical Work Required?:	Yes
Will any gas or mechanical equipment be involved?:	No
Cooking at Event:	No
Food Served:	No
Food Sold:	No
Is this an indoor or outdoor event?:	Outdoor Only
Fund Raising:	No

Event Checklist

[Edit](#)

Event Checklist	
Estimated Number of Attendees:	500
Are you selling tickets for your event?:	No
Will you have an event flyer or signs?:	Yes
Do you have a security plan for your event?:	Yes
Number of Armed Security:	0
Number of Unarmed Security:	1
Are you doing any bonfires, open burning, or fireworks?:	No
Will EMS be Required?:	No
Parking Impact:	Yes
Number of Parking Spaces:	50
Street Closure Required:	No
Barricade Needed:	No
Have you obtained Baltimore City Department of Transportation approval?:	No

Review



1. Once this information is submitted it cannot be changed, so please review the information provided. If you need to make any changes, use the “Edit” button in the section that needs to be changed before you certify the record.

2. Click in the box to agree with certification.

3. Click “Continue Application”.

Hours Info

Week Day	Proposed Start Time
Saturday	10:00
Sunday	10:00
Monday	10:00

Health and Controlled Substance Details

Health and Controlled Subst

Will there be alcohol (beer/wine/liquor) at this event?: No

Does the event take place at a licensed Cannabis On-site Consumption Establishment?: No

Does the event take place at a designated Hookah Lounge?: No

Smoking will be allowed at the event: No

Temp Structure Info

Type of Structure	Other Structure	Length	Width	Height	Total Area	Quantity	Will any cooking or heating be done on or under this structure?	Material	Other Material	Notes
Tent		40	40	10	1600	1	No	Vinyl		

Electrical Fixture Detail

Description	Unit Multiplier	Units	Quantity	Notes
Fixtures and Devices		Fixtures	12	Electric outlets to power lights and computers

Mechanical Detail

Mechanical Work

No Custom Lists data for the sub group above.

Contact Detail

Responsible Parties

Applicant Role: Business Owner

Owner as Contractor: No

Property Owner is a Business?: Yes

Non-Profit: No

Contact List

Required Contact Type Minimum

- Applicant 1
- Property Owner 1

Showing 1-4 of 4

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Robyn Saunders	Beckleys	Applicant			Chris.Pfaff@baltimorecity.gov	Edit
6411 BECKLEY STREET, LLC	6411 BECKLEY STREET, LLC	Property Owner			Chris.Pfaff@baltimorecity.gov	Edit
Robyn Saunders	Beckleys	Authorized Agent			Chris.Pfaff@baltimorecity.gov	Edit
Alexis Naruto	Polaris Security	Security Contact			breezes.outlets_0u@icloud.com	Edit

Licensed Contractors

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
EL-M0000083	Electrical Contractor	Andy Dobbs	PROTON POWER	2122344569	Edit

Attachments

The maximum file size allowed is 100 MB. ade;adp;bat;chm;cmd;com;cpl;exe;hta;htm;html;ins;isp;jar;js;js;lib;lnk;mde;mht;mhtml;mssc;msp;mst;php;pdf;scr;shb;s are disallowed file types to upload.

Name	Type	Size	Latest Update	Action
Plans.jpg		62.01 KB	12/10/2024	Actions

The undersigned hereby certifies under penalties of perjury that he/she is the owner of the subject property, or is the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that he/she has examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City ("BFRCBC") and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFRCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal

By checking this box, I agree to the above certification. Date:

[Continue Application >>](#)

Success



Once application is complete you will see the screen for receipt/record issuance with your Record ID number on it. You will also receive an email confirming that the application has been received.

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance **Success**

Submission Successful

✓ Successfully submitted.
Please print your record(s) and retain a copy for your records.

6411 BECKLEY ST, 21224- 6538

BTEMP-24-00061 ← Record ID



Check Permit Status

Find Permit



Logged in as: Mason Dobbs [Collections \(1\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

BDEM-25-000003

1. Enter permit number or street address and click on the search icon

NOTE: If you do not know the permit number or you do not get the results you wanted, click on “My Records”. All of your permits will show up towards the bottom of the screen.

Showing 1-10 of 29 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	02/14/2025	BRCM-25-000085	One and Two Family Combo Permit	Pay Fees Due Amendment	testing	Upgrade Electric for Workroom	02/14/2025	Payment
<input type="checkbox"/>	02/13/2025	B-EXT-25-00014	Permit Extension	Pay Fees Due	dsadadf	test		Payment
<input type="checkbox"/>	02/05/2025	BUSE-25-000030	Use and Occupancy Permit		testt	test	02/05/2025	Pending

Record Details



Showing 1-4 of 4 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	12/27/2024	BDEM-24-000101	Razing and Moving Permit	Amendment	demo 613	Demo house for later rebuild	12/27/2024	Pending
<input type="checkbox"/>	12/26/2024	BDEM-24-000095	Razing and Moving Permit	Amendment	Demolition of 613 Deepdene	Demo house for later rebuild	12/26/2024	Pending
<input type="checkbox"/>	12/26/2024	BDEM-24-000096	Razing and Moving Permit	Amendment	move shed from Deepdene	moving shed	12/26/2024	Pending
<input type="checkbox"/>	12/18/2024	BRCM-24-000213	One and Two Family Combo Permit	Amendment	Install on e non load bearing waal Add electrical fixtures 6	Install an interior wall	06/16/2025	Inspection

If you clicked on the blue record number or used the search function, you will see the screen below with the record number, type of permit, current status and expiration date.

1. Click on the blue record number.

2. Click the dropdown arrow next to “Record Info”.

3. Click “Processing Status”.

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Record BDEM-24-000096: [Add to cart](#)
Razing and Moving Permit [Add to collection](#)
Record Status: Pending
Expiration Date: 12/26/2024

Record Info ▾ Payments ▾

Record Details

Processing Status

Related Records 10- 2127 *

Attachments

Inspections

Permit Processing Status

Record BDEM-24-000096:
Razing and Moving Permit
Record Status: Pending
Expiration Date: 12/26/2024

This is an example of a permit that has been received but it has not been reviewed.




This is an example of a permit that has been received and is going through the review process.

Record BCCM-24-000255:
Commercial and Multifamily Combo Permit
Record Status: In Review
Expiration Date: 12/23/2024

Processing Status

- Application Intake
 - Due on 12/28/2024, assigned to TBD
 - Marked as In Progress on TBD by TBD
- Review Distribution
- Architectural and Structural Review
- Zoning Review
- Dept of Planning Review
- CHAP Review
- Critical Area Review
- Flood Plain Review
- Forest Conservation Review
- Landscape Review
- Subdivision Review
- Urban Renewal Review
- PUD Review
- SPRC Review
- Dept of Transportation Review
- Bureau of Liens Review
- DPW Plans Review
- Utility Billing Review
- Review Coordination
- Permit Issuance
- Inspection

Processing Status













-  Orange Asterisk: Previously active task/step.
-  Hourglass: Task/step is currently active and pending.
-  Green Checkmark: Task/step is completed

PLEASE NOTE THAT THE GREEN CHECKMARK ONLY MEANS THAT THE TASK IS COMPLETED. IT DOES NOT DESIGNATE WHETHER THAT TASK HAS BEEN ACCEPTED, APPROVED, PASSED, ETC.

Click the arrow next to the task name to expand the details for comments or more information

Record Info Payments Custom Component

Processing Status

-  Application Intake
-  Initial Zoning Review
-  Plans Distribution
-  Architectural and Structural Review
 - Due on 12/23/2024, assigned to TBD
 - Marked as Not Required on 12/23/2024 by Francis Udentia
- 
 - Due on TBD, assigned to TBD
 - Marked as TBD on TBD by TBD
-  Electrical Review
-  Mech and Plmb Review
-  Fire Review
 - Due on 12/23/2024, assigned to TBD
 - Marked as Not Required on 12/23/2024 by Francis Udentia
- 
 - Due on TBD, assigned to TBD
 - Marked as TBD on TBD by TBD
-  Zoning Review
 - Due on 12/28/2024, assigned to TBD
 - Marked as In Progress on TBD by TBD
-  Health Department Review
 - Due on 12/23/2024, assigned to TBD
 - Marked as Not Required on 12/23/2024 by Francis Udentia
- 
 - Due on TBD, assigned to TBD



Schedule An Inspection

Find Permit



Logged in as: Mason Dobbs [Collections \(1\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

[Home](#) [Permits and Inspections](#) [Licensed Contractors](#)

[Dashboard](#) [My Records](#) [My Account](#)

Welcome Mason Dobbs
You are now logged in.

What would you like to do today?
To get started, select one of the services listed below:

General Information
[Lookup Property Information](#)

Permits and Inspections
[Create an Application](#)
[Search Applications](#)
[Schedule an Inspection](#)

Licensed Contractors
[Create an Application](#)
[Search Applications](#)

Cart (1)
BRCM-24-000213 \$50.00

1. Enter permit number and click on the search icon.

NOTE: If you do not know the permit number, click on “My Records”. All of your permits will show up towards the bottom of the screen. You can look for the one you want and click the blue record number.

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	12/18/2024	BRCM-24-000213	One and Two Family Combo Permit	Amendment	Install on e non load bearing waal Add electrical fixtures 6	Install an interior wall	12/18/2024	Additional Info

Using General Search



If the permit you are looking for is not in the list of records, or you are not logged in, you can use the General Search Section.

General Search General Search

Record Number: Record Type:

Project Name:

Start Date: End Date:

License Type: State License Number:

First: Last: Name of Business:

Business License #:

Street No.: - Direction:

Street Name: Street Type:

Unit Type: Unit No.: Parcel No.:

City: State: Zip:

Country:

[Search Additional Criteria](#)

1. The record number is the best way to find a permit, but you can also use the record type, address, or trade license information to help find a permit.

2. Click "Search".

Record Details



Showing 1-4 of 4 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	12/27/2024	BDEM-24-000101	Razing and Moving Permit	Amendment	demo 613	Demo house for later rebuild	12/27/2024	Pending
<input type="checkbox"/>	12/26/2024	BDEM-24-000095	Razing and Moving Permit	Amendment	Demolition of 613 Deepdene	Demo house for later rebuild	12/26/2024	Pending
<input type="checkbox"/>	12/26/2024	BDEM-24-000096	Razing and Moving Permit	Amendment	move shed from Deepdene	moving shed	12/26/2024	Pending
<input type="checkbox"/>	12/18/2024	BRCM-24-000213	One and Two Family Combo Permit	Amendment	Install on e non load bearing waal Add electrical fixtures 6	Install an interior wall	06/16/2025	Inspection

If you clicked on the blue record number from the permits and inspection screen or used the search function, you will see the screen below with the record number, type of permit, current status and expiration date.

1. Once you get a list of records that includes the permit you are looking for, click on the blue record number. That will take you to the screen on the right.

2. For more details, click the dropdown arrow next to "Record Info".

3. Click "Inspections".

The screenshot shows the 'Permits and Inspections' section of the E-Permits system. At the top, there are navigation tabs for 'Home', 'Permits and Inspections', and 'Licensed Contractors'. Below these are three main actions: 'Create an Application', 'Search Applications', and 'Schedule an Inspection'. The main content area displays details for 'Record BDEM-24-000096: Razing and Moving Permit'. The record status is 'Pending' and the expiration date is '12/26/2024'. There are 'Add to cart' and 'Add to collection' buttons. A dropdown menu is open for 'Record Info', showing options for 'Record Details', 'Processing Status', 'Related Records', 'Attachments', and 'Inspections'. The 'Inspections' option is highlighted. A 'Payments' dropdown is also visible. At the bottom, there is a map showing the location of the record with a zoom control.

Locate Record to Schedule Inspection



Record BRCM-24-000213:
One and Two Family Combo Permit
Record Status: Inspection Phase
Expiration Date: 06/16/2025

Record Info ▾ Payments ▾

Inspections

Upcoming
[Schedule or Request an Inspection](#)
*You have not added any inspections.
Click the link above to schedule or request*

Completed
There are no completed inspections on this record.

1. Click "Schedule or Request and Inspection".

Schedule/Request an Inspection

Available Inspection Types (14)

Building ▾ Show optional inspections

- BLD - Preliminary Inspection (optional)
- BLD - Footing (optional)
- BLD - Razing (optional)
- BLD - Backfill (optional)
- BLD - Slab (optional)
- BLD - Foundation (optional)
- BLD - Drain Tile Inspection (optional)
- BLD - Framing (optional)
- BLD - Fireproofing (optional)
- BLD - Waterproofing (optional)

< Prev 1 2 Next >

Continue Cancel

2. Select the type of inspection needed. There may be more than one page so if you do not see what you are looking for, click "Next".

Schedule/Request an Inspection

Available Inspection Types (14)

Building ▾ Show optional inspections

- BLD - Insulation (optional)
- BLD - Ceiling Close-in (optional)
- BLD - Alteration (optional)
- BLD - Final Bldg Inspection (required)

< Prev 1 2 Next >

Continue Cancel

3. Click "Continue".

Schedule Inspection



Schedule/Request an Inspection

Inspection type: BLD - Alteration

To continue, select an appointment date and time range by clicking a link on the calendar below:

Dec 2024							Jan 2025							Feb 2025						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th		
1	2	3	4	5	6	7				1	2	3	4	5	6	7	8	9		
8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6		
15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13		
22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20		
29	30	31					26	27	28	29	30	31		23	24	25	26	27		

[« Prev](#)

All Day

1. Select one of the available dates. Those are the ones that are **bold**. The selected date will turn yellow.

Inspections are scheduled by day. You cannot request specific inspectors or specific times.

2. Click "All Day".

Inspection Location and Contact Details



Schedule/Request an Inspection ✕

Inspection type: BLD - Alteration

Location and Contact

Verify whether the location and contact person for the selected inspection are correct.

Location
6411 BECKLEY ST, 21224- 6538

Contact

[Change Contact](#) ▼

[Continue](#) [Back](#) [Cancel](#)

1. Review Inspection Request information. If the address is incorrect, return to the Permits and Inspections page and search for the correct permit.

2. If the contact information needs to be changed, click the blue "Change Contact".

5. Click "Continue".

Schedule/Request an Inspection

Chris Pfaff
2126563399

[Change Contact](#) ▼

Select an existing contact

Specify another person (for this inspection only)

*First Name Middle Name *Last Name

*Phone Number

[Submit](#) [Cancel](#)

[Continue](#) [Back](#) [Cancel](#)

3. Update the contact information.

4. Click "Submit".

Inspection Confirmation



Schedule/Request an Inspection
Confirm Your Selection

If you are requesting a partial inspection or release, indicate the specific floors and units in the comment box below.

BLD - Alteration
01/06/2025
6411 BECKLEY ST, 21224- 6538

Include Additional Notes

Finish Back Cancel

1. Review the information provided.

2. Click "Include Additional Notes" if you want to add comments.

3. Click "Finish".

Record BRCM-24-000213:
One and Two Family Combo Permit
Record Status: Inspection Phase
Expiration Date: 06/16/2025

Record Info ▾ Payments ▾

Inspection is scheduled

Inspections

Upcoming (1)
Schedule or Request an Inspection
Click the link above to schedule or request one.
01/06/2025 at TBD Scheduled BLD - Alteration (396947)
Inspector: Andre Campbell **Actions ▾**

Completed
There are no completed inspections on this record.

Make a Payment

Registration Payment Requirements



- The following are acceptable payment methods:
 - *Cash or Check – offline only*
 - *eCheck/Bank Account*
 - *Credit Card*
 - *Credit Card number and CCV*
 - *Name on Card*
 - *Bank Account*
 - *Routing Number*
 - *Account Number*
 - *Other*
 - *PayPal*
 - *Venmo*
 - *Google Pay*
 - *Apple Pay*

Fees Due - Email



Online Permits - Registration fees due

DL DHCD Trades Licensing <DHCD.TradesLicense@baltimorecity.gov>
To: Pfaff, Chris (BCIT)



Your license registration Application has been approved.

Please pay your registration fee. [Please click here to pay online](#) or visit the One Stop Shop at 417 E Fayette Street, Baltimore, MD 21202, Room 100. Please use the Permit Number provided below to track your application. We're excited to guide you through the Online Permitting process.

If you have any questions, please contact DHCD.TradesLicense@baltimorecity.gov

Application #: TRD-EC-A24-00101

Registration fee: \$75.00

Brandon M. Scott, Mayor **Alice Kennedy**, Housing Commissioner

417 East Fayette Street Baltimore, MD 21202 dhcd.baltimorecity.gov

If you click on the pay online link included in an email from DHCD you will be taken to the screen on the right.

Good News! Your permit application has been approved.

To proceed, please make your permit fee payment. You can click [here](#) to pay online or visit the One Stop Shop in person at 417 E Fayette Street, Room 100, Baltimore, MD 21202.

Don't forget to use the Permit Number provided below to track your application. We're excited to guide you through the Online Permitting process.

If you have any questions, feel free to email DHCD.Permits@baltimorecity.gov.

Here are the details of your project:

Project name:
Property address: 825 CHAUNCEY Baltimore MD 21217
Permit number: BRCM-25-000085
Permit fee:

Department of Housing and Community Development
DHCD Office Services
Phone: 443-984-1809
Address: 417 E. Fayette Street, Room 100, Baltimore, MD 21202
Email: DHCD.Permits@baltimorecity.gov

Home Permits and Inspections Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Record BCCM-25-000016:
Commercial and Multifamily Combo Permit
Record Status: Ready to Issue
Expiration Date: 01/20/2025

Record Info Payments Fees

Fees

Outstanding:		
Date	Invoice Number	Amount
01/28/2025	1238097	\$50.00
Total outstanding fees: \$50.00		

[Pay Fees](#)

See next slide for more details.

Record Details



Create An Account Sign In

Search...

Home **Permits and Inspections** Licensed Contractors

Search Applications Schedule an Inspection

Record BRCM-25-000085:
One and Two Family Combo Permit
Record Status: Payment Due
Expiration Date: 02/14/2025

Record Info **Payments**

Work Location

Fees

1. Click the payments tab.

2. Click "Fees".

3. Click "Pay Fees".

Fees

Outstanding:

Date	Invoice Number	Amount	
02/14/2025	1238137	\$25.00	Pay Fees

Total outstanding fees: \$25.00

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
Application Fee - Standard - Other Occupancies	1	\$50.00

TOTAL FEES: \$50.00
Note: This does not include additional inspection fees which may be assessed later.

[Check Out >>](#)

4. Click "Check Out".



Home **Permits and Inspections** **Licensed Contractors**

Dashboard My Records My Account Advanced Search

Cart

1 Select item to pay	2 Payment information	3 Receipt/Record issuance
----------------------	-----------------------	---------------------------

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

5909 FURLEY WAY, 21206- 3562

1 Application(s) | \$50.00

▶ Commercial and Multifamily Combo Permit BCCM-25-000016	Total due: \$50.00
---	--------------------

Total amount to be paid: \$50.00
Note: This does not include additional inspection fees which may be assessed later.

[Checkout >>](#) [Edit Cart >>](#) [Continue Shopping >>](#)

1. Click "Checkout".

Pay Fees



1. Complete your personal information. Everything except for your middle name is required.

Enter Payment Information

All fields are required unless labeled as optional.

First Name: Middle Name (Optional):

Last Name: Daytime Phone Number:

ZIP/Postal Code:

Email [?]: Re-Enter email:

Payment Components

Payment Type	Account Number	Date Due	Amount Due	Payment Amount	Payment Date [?]
Permits, Licensing...	5443		\$75.00	<input type="text" value="75.00"/>	<input checked="" type="radio"/> Now <input type="radio"/> Later

2. Select payment method.

Payment Method

- Debit Card (VISA, MasterCard, DISCOVER)
- Credit Card (VISA, MasterCard, AMEX, DISCOVER)
- eCheck / Bank Account
- PayPal
- PayPal Credit
- Venmo
Want to pay with Venmo? Add your Venmo account to your wallet with your mobile device to pay on any device after [?]
- G Pay
- \$Cash [?] Pay with cash at a local retailer

3. Click "Continue".

Pay Fees



Confirm Payment

Payment Method *****5454

Current Bill

Accounts 6122

Payment Type	Account Number	Payment Amount	Paymentus Fee	Payment Date
Permits, Licensing or Registration	6122	\$75.00	\$1.79	Now (12/09/2024)

Payment Amount \$75.00 + Paymentus Fee \$1.79 = Total Amount \$76.79

Click to read the [Payment Authorization Terms](#) and [Privacy Notice](#)

I authorize and agree per Payment Authorization Terms.

By clicking the **PAY** button, you agree to the service fee charged by Paymentus to be added to this payment.
Click the **PAY** button to complete your payment.

< Back **Pay \$76.79** Cancel

Paymentus
© Paymentus, All Rights Reserved
[Privacy Notice](#) [Privacy Notice to California Residents](#) [Bill Payment Terms and Conditions](#) [Payment Authorization Terms](#) [SMS Text Communication Terms and Privacy](#)

1. Click in the box to accept the authorization form.

2. Click "Pay".

Create An Account Sign In

Search...

Home **Permits and Inspections** **Licensed Contractors**

Search Applications

SUCCESS!!

Submission Successful

Successfully submitted.
Please print your record(s) and retain a copy for your records.

No Address

TLEC-A24-00104

Make a Payment (not using email link)



Create An Account Sign In

Search...

Home Permits and Inspections Licensed Contractors

Advanced Search

Welcome to the new E-Permits Portal!
Baltimore City is pleased to offer our residents, businesses, and visitors access to permitting services and code enforcement information online 24 hours a day, 7 days a week.

You can view information without creating an account. However, you need to create a user account to use all our services.

Review the Baltimore City Department of Housing and Community Development's permitting information.

What would you like to do today?
To begin, pick one of the services from the list below:

General Information
[Lookup Property Information](#)

Permits and Inspections
[Search Applications](#)
[Schedule an Inspection](#)

Licensed Contractors
[Search Applications](#)

Sign In

USERNAME OR EMAIL:*
[input field]

PASSWORD:*
[input field]

[Forgot Password?](#)

SIGN IN

Remember me on this device

Not Registered?
[CREATE AN ACCOUNT](#)

1. Sign into your account.

Make a Payment (not using email link)



Logged in as: Mason Dobbs [Collections \(1\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

BDEM-25-000003

1. Enter permit number or street address and click on the search icon.

NOTE: If you do not know the permit number or you do not get the results you wanted, click on “My Records”. All of your permits will show up towards the bottom of the screen. You can look for the one you want and click the blue “Pay Fees Due”.

Showing 1-10 of 29 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	02/14/2025	BRCM-25-000085	One and Two Family Combo Permit	Pay Fees Due Amendment	testing	Upgrade Electric for Workroom	02/14/2025	Payment
<input type="checkbox"/>	02/13/2025	B-EXT-25-00014	Permit Extension	Pay Fees Due	dsadadf	test		Payment
<input type="checkbox"/>	02/05/2025	BUSE-25-000030	Use and Occupancy Permit		testt	test	02/05/2025	Pending



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Listed below are preliminary fees based upon the information you've entered. Some fees are based on the quantity of work items installed or repaired. Enter quantities where applicable. The following screen will display your total fees.

Application Fees

Fees	Qty.	Amount
Application Fee - Standard - One and Two Family	1	\$25.00

TOTAL FEES: \$25.00
Note: This does not include additional inspection fees which may be assessed later.

[Check Out >>](#)

1. Click "Check Out".

Cart

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 1: Select item to pay

Click on the arrow in front of a row to display additional information. Items can be saved for a future checkout by clicking on the Save for later link.

PAY NOW

825 CHAUNCEY AVE, 21217- 4652
1 Application(s) | \$25.00
▶ One and Two Family Combo Permit Total due: \$25.00
BRCM-25-000085

Total amount to be paid: \$25.00
Note: This does not include additional inspection fees which may be assessed later.

[Checkout >>](#) [Edit Cart >>](#) [Continue Shopping >>](#)

2. Click "Checkout".

Pay Fees



1. Complete your personal information. Everything except for your middle name is required.

Enter Payment Information

All fields are required unless labeled as optional.

First Name: Middle Name (Optional):

Last Name: Daytime Phone Number:

ZIP/Postal Code:

Email [?]: Re-Enter email:

Payment Components

Payment Type	Account Number	Date Due	Amount Due	Payment Amount	Payment Date [?]
Permits, Licensing...	5443		\$75.00	<input type="text" value="75.00"/>	<input checked="" type="radio"/> Now <input type="radio"/> Later

2. Select payment method.

Payment Method

- Debit Card (VISA, MasterCard, DISCOVER)
- Credit Card (VISA, MasterCard, AMEX, DISCOVER)
- eCheck / Bank Account
- PayPal
- PayPal Credit
- Venmo
Want to pay with Venmo? Add your Venmo account to your wallet with your mobile device to pay on any device after [?]
- G Pay
- \$Cash [?] Pay with cash at a local retailer

3. Click "Continue".



Confirm Payment

Payment Method *****5454

Current Bill

Accounts 6122

Payment Type	Account Number	Payment Amount	Paymentus Fee	Payment Date
Permits, Licensing or Registration	6122	\$75.00	\$1.79	Now (12/09/2024)

Payment Amount \$75.00 + Paymentus Fee \$1.79 = Total Amount \$76.79

[Click to read the Payment Authorization Terms and Privacy Notice](#)

I authorize and agree per Payment Authorization Terms.

By clicking the **PAY** button, you agree to the service fee charged by Paymentus to be added to this payment.
Click the **PAY** button to complete your payment.

[< Back](#) **Pay \$76.79** [Cancel](#)

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1. Click in the box to accept the authorization form.

2. Click "Pay".

Create An Account Sign In

Search...

Home Permits and Inspections **Licensed Contractors**

Search Applications

SUCCESS!!

Submission Successful

✓ Successfully submitted.
Please print your record(s) and retain a copy for your records.

No Address

TLEC-A24-00104

Amendment: Extension/Reinstatement

Sign in to E-Permits Account



The screenshot shows the E-Permits website interface. At the top right, there are links for "Create An Account" and "Sign In". Below these is a search bar with the text "Search...". A navigation menu includes "Home", "Permits and Inspections", and "Licensed Contractors". A secondary menu below it has "Advanced Search". The main content area is split into two columns. The left column contains a welcome message, a paragraph about account creation, a link to "Forgot Password?", and three sections: "General Information" (with links for "Lookup Property Information"), "Permits and Inspections" (with links for "Search Applications" and "Schedule an Inspection"), and "Licensed Contractors" (with a link for "Search Applications"). The right column is titled "Sign In" and contains a "USERNAME OR EMAIL:*" field, a "PASSWORD:*" field with masked characters, a "Forgot Password?" link, a blue "SIGN IN" button, a "Remember me on this device" checkbox, a "Not Registered?" link, and a blue "CREATE AN ACCOUNT" button.

NOTE: Any changes to a permit after it has been issued must follow the amendment process. This includes additions or changes to contacts or licensed professionals.





Logged in as: Mason Dobbs [Collections \(1\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

Home [Permits and Inspections](#) [Licensed Contractors](#)

[Dashboard](#) [My Records](#) [My Account](#) [Add](#)

Welcome Mason Dobbs
You are now logged in.

What would you like to do today?
To get started, select one of the services listed below:

General Information
[Lookup Property Information](#)

Permits and Inspections
[Create an Application](#)
[Search Applications](#)
[Schedule an Inspection](#)

Licensed Contractors
[Create an Application](#)
[Search Applications](#)

Cart (1)
BRCM-24-000213 \$50.00

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	12/18/2024	BRCM-24-000213	One and Two Family Combo Permit	Amendment	Install on e non load bearing waal Add electrical fixtures 6	Install an interior wall	12/18/2024	Additional Info

1. Enter permit number and click on the search icon.

NOTE: If you do not know the permit number, click on “My Records”. All of your permits will show up towards the bottom of the screen. You can look for the one you want and click the blue record number.

Create an Amendment



Record BRCM-25-000062:
One and Two Family Combo Permit
Record Status: Inspection Phase
Expiration Date: 07/19/2025

[Add to cart](#)
[Add to collection](#)

Record Info ▾

Payments ▾

Work Location

768 N GRANTLEY ST, 21229- 2033 *

Record Details

Applicant:

Mason Dobbs

Mailing

6411 Beckley Street
Baltimore, MD, 21224
United States

Licensed Professional:

CONCOR NETWORKS INC. JCHANDLER@EMCOR.NET
CONCOR NETWORKS INC.
601 N HAMMONDS FERRY RD
LINTHICUM, MD, 21090
Primary Phone4105896720
Electrical Contractor 02826229

[View Additional Licensed Professionals>>](#)

Project Description:

Res Combo for inspection
not sure yet

Owner:

SNJ PROPERTY MANAGEMENT INC *

More Details

[Create Amendment](#)

1. Click "Create Amendment".

If selecting the permit from a list, you can click the blue record number which will take you to the screen on the left or click the blue "Amendment".

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description
<input type="checkbox"/>	12/18/2024	BRCM-24-000213	One and Two Family Combo Permit	Amendment	Install on e non load bearing waal Add electrical fixtures 6

Select Permit Extension



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Select an Amendment Type

Choose one of the following available amendment types.

Notice: The Permit Extension option below can be selected for extensions or reinstatements, however, please note the below requirements:

Extension: If the work on a permit has not been completed by the expiration date on the permit an application for an extension must be made within 90 days of the expiration date.

Reinstatement For Final Inspection: A permit can be reinstated for final inspection only if the permit expired within 3 years, all rough-in inspections have been completed and approved, and all work is complete. You can only apply for a reinstatement for final inspection once. A new permit is required if you do not meet the requirements for a reinstatement for final inspection.

- Add or Change Licensed Professional
- BMZA Appeal Case
- Change of Contact Information - Permit
- Change of Scope
- Permit Extension

[Continue Application »](#)

1. Select "Permit Extension".

2. Click "Continue Application".

Extension Details

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

Permit Extension


1 Extension and Reinstatement	2 Contact Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
-------------------------------	-----------------------	----------------------------	----------	------------	---

Step 1: Extension and Reinstatement > Extension Information

* indicates a required field

Extension and Reinstatement Details

EXTENSION AND REINSTATEMENT

* Expiration Date: 

* Extension Type:

* Prior Extension: Yes No

1. Enter the current "Expiration Date" of the permit needing the extension.

2. Select "Extension" or "Reinstatement".

3. Has this permit had a prior extension?

4. Click "Continue Application".

Project Information



Permit Extension

1 Extension and Reinstatement | 2 Contact Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

Step 1: Extension and Reinstatement > Project Information

* indicates a required field.

Project Information

* Project Name:
Permit Extension Example

* Description of Work:
Extension of [One or Two Family](#) Combo Permit - Single Trade. Original permit number BRCM-25-000062.

spell check

Address

* Street #: 768 Fraction: Direction: N * Street Name: GRANTLEY

Street Type: --Select-- Suf Dir: --Select-- Unit #:

Zip Code: Zip Ext:

Search **Clear**

1. Enter Project Name.

2. Enter Description of Work. Include original permit number for reference.

NOTE: Address, Parcel and Owner information is pulled from original permit.

Parcel

* Block: 2505A * Lot: 084 * Parcel Number: 2505A084

Year Built: 1924

Owner

Owner Full Name: SNJ PROPERTY MANAGEMENT INC

CC1: CC2:

Address Line 1:

City: State: Zip: Country: --Select--

Search **Clear**

Save and resume later [Continue Application >>](#)

3. Click "Continue Application".

Add Applicant



Permit Extension

1 Extension and Reinstatement 2 Contact Information 3 Supporting Documentation 4 Review 5 Pay Fees 6

Step 2: Contact Information > Contact Information * indicates a required field.

Contact List **Contacts from the original permit will show here.**

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type Minimum
✔ Applicant 1

[Select from existing Account](#) [Add New](#)

Showing 1-4 of 4

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Peggy AND CITY COUNCIL White	DHCD	Applicant				Edit Delete
	DHCD	Property Owner				Edit Delete
Peggy AND CITY COUNCIL White	DHCD	Authorized Agent				Edit Delete
Ronald Kovacs		Individual				Edit Delete

[Save and resume later](#) [Continue Application »](#)

1. If you need to add additional contacts, Click “Select from existing Account” or “Add new” and complete the pop ups.

2. To remove or edit existing contacts use the blue “Edit” or “Delete” options in the Action Section.

3. Click “Continue Application”.

Licensed Professional Information



Permit Extension

1 Extension and Reinstatement	2 Contact Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
-------------------------------	-----------------------	----------------------------	----------	------------	---

Step 2: Contact Information > Add or Change Contractor

* indicates a required field

Add or Change Contractor **1. Select type of change from drop down.**

NOTE: To add or change a contractor please complete the section below.

AMENDMENT INFORMATION

If you are adding or modifying a contractor, please fill out this section.

* Type of Change:

Please briefly describe your update actions to the licensed professional(s):

2. Provide update for any change in contractor.

Replace

Changed contractor due to scheduling conflicts

spell check

--Select--

--Select--

Add

Replace

No Change

AMENDMENT INFORMATION

If you are adding or modifying a contractor, please fill out this section.

* Type of Change:

Please briefly describe your update actions to the licensed professional(s):

Add

Additional work required additional contractor

spell check

Save and resume later

Continue Application >>

3. Click "Continue Application".

Choose a Licensed Professional



Permit Extension

1 Extension and Reinstatement | 2 Contact Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

Step 2: Contact Information > Contractor Information

Licensed Contractors

To add a new licensed professional, click the Select from Account or Add New button. To edit a licensed professional, click the Edit link. To find a licensed professional, click the Look Up button.

Look Up

Showing 1-2 of 2

License Number	License Type	Contact Name	Business Name	Home Phone	Action
02228608	Electrical Contractor	PETITBON ALARM CO INC	PETITBON ALARM CO INC		Edit Delete
10433	Plumbing Contractor	RONALD G MCBEE JR.	MCBEE JR.	4438032846	Edit Delete

Save and resume later | [Continue Application >](#)

NOTE: Contractors from the original permit will show up here. When replacing a contractor, the one being replaced needs to be deleted.

1. To add a contractor, click “Look up” and follow the directions.

2. To edit or delete a contractor, use the blue Action items.

3. Click “Continue Application”.

Permit Application Review



Step 4: Review

[Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to proceed. If you need to add trade work or need to add additional scope of work for this permit, please use the top navigation bar and "Add Work" buttons, as this will allow you to step back through the application and modify any information. Be sure to select the correct types of work as applicable.

Record Type

Permit Extension

Extension and Reinstatement Details

EXTENSION AND REINSTATEMENT

Expiration Date: 05/30/2025
Extension Type: Extension
Prior Extension: No

Project Information

Project Name: Permit Extension Example
Description of Work: Extension of One or Two Family Combo Permit - Single Trade. Original permit number BRCM-25-000062.

Address

[Edit](#)

768 N GRANTLEY ST, 21229-2033

Parcel

Parcel Number: 2505A084
Lot: 084
Block: 2505A
Year Built: 1924

Owner

[Edit](#)

SNJ PROPERTY MANAGEMENT INC

1. Once this information is submitted it cannot be changed so, please review the information provided. If you need to make any changes, use the "Edit" button in the section that needs to be changed before you certify the record.

2. Click the box to agree with certification.

3. Click "Continue Application".

[Edit](#)

Contact Type Minimum
1

Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Proton Power	Applicant			breezes.outlets_0u@icloud.com	Edit

Change Contractor Information

[Edit](#)

Describe your update actions to the licensed contractor:
Replace
Changed contractor due to scheduling conflicts

Contractors

[Edit](#)

Showing 1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
02313857	Electrical Contractor	SECURITY & SAFETY TECHNOLOGIES INC	SECURITY & SAFETY TECHNOLOGIES INC		Edit

I, undersigned hereby certifies under penalties of perjury that they are the owner of the subject property or are the duly authorized agent of the owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that they have examined this application, including any accompanying plans, and that the proposed work subject to the Building, Fire, and Related Codes of Baltimore City ("BFCBC") and other applicable laws and ordinances is a true, accurate, and complete statement of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal equivalent of your manual signature on this application. By checking the box below, you consent to be legally bound by this application's terms and conditions.

By checking this box, I agree to the above certification.

Date:

[Save and resume later](#)

[Continue Application >>](#)

Application Submittal



Once you have reviewed all project information and submitted it, you will receive a receipt indicating that the submission was successful.

Logged in as: Mason Dobbs Collections (0) Cart (0) Account Management Logout

Search...

Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

1 Select item to pay 2 Payment information 3 Receipt/Record issuance

Step 3: Receipt/Record issuance
Submission Successful

Please print your record(s) and retain a copy for your records.

768 N GRANTLEY ST, 21229- 2033

B-EXT-25-00006:

Use this Record ID to track your application.



End of Walk Through

Maintaining Communication

- Once you have applied for an application you will receive an email letting you know that it was received.
- An email will be issued each time there is a change in status of your permit.
- If at any point in time, additional information is needed you will receive an email detailing the information required.
- You can also check on the status of your permit by following the steps in the “How-To” guides.

Questions

