



# City of Baltimore E-Permits: Amendment – Extension/Reinstatement



- Applications for a permit extension must be made within 60 days after the permit expires.
- Each extension is limited to 180 days, unless authorized by the Building Official.
- If a permit has been expired for more than 60 days, you must file for a permit reinstatement.
- You can apply for a permit reinstatement if:
  - the permit expiration date is within 3 years
  - all rough-in work inspections have been completed and approved
  - all work is complete.

# Requirements

- E-Permits Account
- Applicant for the extension must be a contact on the permit needing the extension
- Project Address and Work Description
- Applicant Name and Address
- Licensed Professional Information

# Sign in to E-Permits Account



Home Permits and Inspections Licensed Contractors

Advanced Search

Search...

Create An Account Sign In

**Welcome to the new E-Permits Portal!**  
Baltimore City is pleased to offer our residents, businesses, and visitors access to permitting services and code enforcement information online 24 hours a day, 7 days a week.

You can view information without creating an account. However, you need to create a user account to use all our services.

Review the Baltimore City Department of Housing and Community Development's permitting information.

**What would you like to do today?**  
To begin, pick one of the services from the list below:

**General Information**  
Lookup Property Information

**Permits and Inspections**  
Search Applications  
Schedule an Inspection

**Licensed Contractors**  
Search Applications

**Sign In**

USERNAME OR EMAIL:\*

PASSWORD:\*

Forgot Password?

**SIGN IN**

Remember me on this device

Not Registered?

CREATE AN ACCOUNT

If you have not already created an E-Permits Account refer to **“E-Permits Account Creation How-To Guide”** for instructions.

1. Log into your account using your username or email address.

2. Enter your password if not auto filled.

3. Click “Sign In”.



Logged in as: Mason Dobbs [Collections \(1\)](#) [Cart \(1\)](#) [Account Management](#) [Logout](#)

**Home** [Permits and Inspections](#) [Licensed Contractors](#)

[Dashboard](#) [My Records](#) [My Account](#) [Add](#)

**Welcome Mason Dobbs**  
You are now logged in.

**What would you like to do today?**  
To get started, select one of the services listed below:

**General Information**  
[Lookup Property Information](#)

**Permits and Inspections**  
[Create an Application](#)  
[Search Applications](#)  
[Schedule an Inspection](#)

**Licensed Contractors**  
[Create an Application](#)  
[Search Applications](#)

**Cart (1)**  
BRCM-24-000213 \$50.00

1. Enter permit number and click on the search icon

**NOTE:** If you do not know the permit number, click on “My Records”. All of your permits will show up towards the bottom of the screen. You can look for the one you want and click the blue record number.

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description	Project Name	Expiration Date	Status
<input type="checkbox"/>	12/18/2024	<a href="#">BRCM-24-000213</a>	One and Two Family Combo Permit	<b>Amendment</b>	Install on e non load bearing waal Add electrical fixtures 6	Install an interior wall	12/18/2024	Additional Info

# Create an Amendment



**Record BRCM-25-000062:**  
**One and Two Family Combo Permit**  
**Record Status: Inspection Phase**  
**Expiration Date: 07/19/2025**

[Add to cart](#)  
[Add to collection](#)

Record Info ▾

Payments ▾

## Work Location

768 N GRANTLEY ST, 21229- 2033 \*

## Record Details

### Applicant:

Mason Dobbs  
Primary Phone:2126563399  
breezes.outlets\_0u@icloud.com  
Mailing  
6411 Beckley Street  
Baltimore, MD, 21224  
United States

### Licensed Professional:

CONCOR NETWORKS INC. JCHAN  
CONCOR NETWORKS INC.  
601 N HAMMONDS FERRY RD  
LINTHICUM, MD, 21090  
Primary Phone4105896720  
Electrical Contractor 02826229

### Licensed Professional:

CONCOR NETWORKS INC. JCHandler@EMCOR.NET  
CONCOR NETWORKS INC.  
601 N HAMMONDS FERRY RD  
LINTHICUM, MD, 21090  
Primary Phone4105896720  
Electrical Contractor 02826229

[<<Hide Additional Licensed Professionals](#)

- 1) Henry Scott peggy.white@\_baltimorecity.gov  
SCOTT'S BUILDERS, INC.  
Clinton, MD, 21358  
Maryland Home Improvement Contractor 3624
- 2) Franc Smith dhcd.udenta@gmail.com  
FSMITH LLC  
P O Box 1055  
Baltimore, MD, 21203  
Primary Phone4106278560  
Low Voltage Contractor MD9157171

[View Additional Licensed Professionals>>](#)

### Owner:

SNJ PROPERTY MANAGEMENT INC \*

### Project Description:

Res Combo for inspection  
not sure yet

### More Details

[Create Amendment](#)

1. Verify contractors on existing permit to see if they will continue to work on the extension. If more than one, click the blue "View Additional Licensed Professionals". You can make changes to these during the extension application process.

If selecting from a list, you can click the blue permit number which will take you to the screen on the left or click the blue "Amendment". Using "Amendment" does not provide a view of existing contractors.

2. Click "Create Amendment".

Showing 1-1 of 1 | [Download results](#) | [Add to collection](#) | [Add to cart](#)

<input type="checkbox"/>	Date	Record Number	Record Type	Action	Description
<input type="checkbox"/>	12/18/2024	<a href="#">BRCM-24-000213</a>	One and Two Family Combo Permit	<a href="#">Amendment</a>	Install on e non load bearing waal Add electrical fixtures 6

# Select Permit Extension



Home **Permits and Inspections** Licensed Contractors

Create an Application Search Applications Schedule an Inspection

### Select an Amendment Type

Choose one of the following available amendment types.

**Notice:** The Permit Extension option below can be selected for extensions or reinstatements, however, please note the below requirements:

**Extension:** If the work on a permit has not been completed by the expiration date on the permit an application for an extension must be made within 90 days of the expiration date.

**Reinstatement For Final Inspection:** A permit can be reinstated for final inspection only if the permit expired within 3 years, all rough-in inspections have been completed and approved, and all work is complete. You can only apply for a reinstatement for final inspection once. A new permit is required if you do not meet the requirements for a reinstatement for final inspection.

- Add or Change Licensed Professional
- BMZA Appeal Case
- Change of Contact Information - Permit
- Change of Scope
- Permit Extension

[Continue Application »](#)

1. Select "Permit Extension".

2. Click "Continue Application".

# Extension Details



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**Permit Extension**

1 Extension and Reinstatement	2 Contact Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
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**Step 1: Extension and Reinstatement > Extension Information**

\* indicates a required field

### Extension and Reinstatement Details

**EXTENSION AND REINSTATEMENT**

\* Expiration Date:

\* Extension Type:

\* Prior Extension:

Yes  No

[Save and resume later](#) [Continue Application >>](#)

1. Select "Expiration Date".

2. Select "Extension" or "Reinstatement".

3. Has this permit had a prior extension?

4. Click "Continue Application".

# Project Information



The Parcel and Owner information will be auto filled.

**Permit Extension**

1 Extension and Reinstatement | 2 Contact Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

**Step 1: Extension and Reinstatement > Project Information**

**Project Information**

\*Project Name:  
Permit Extension Example

\*Description of Work  
Extension of One or Two Family Combo Permit - Single Trade. Original permit number

spell check

**Address**

\*Street #: 768    Fraction:    Direction: N    \*Street Name: GRANTLEY

Street Type: --Select--    Suf Dir: --Select--    Unit #:

Zip Code:    Zip Ext:

**Search**    **Clear**

1. Enter Project Name.

2. Enter Description of Work. Include original permit number for reference.

3. Enter Street #.

4. Enter Street Name.

5. Click "Search".

**Parcel**

\*Block: 2505A    \*Lot: 084    \*Parcel Number: 2505A084

Year Built: 1924

**Owner**

Owner Full Name: SNJ PROPERTY MANAGEMENT INC

CC1:    CC2:

Address Line 1:

City:    State:    Zip:    Country: --Select--

**Search**    **Clear**

**Save and resume later**    [Continue Application »](#)

6. Click "Continue Application".

# Add Applicant



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Create an Application Search Applications Schedule an Inspection

**Permit Extension**


1 Extension and Reinstatement	2 Contact Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
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**Step 2: Contact Information > Contact Information**

\* indicates a required field.

**Contact List**

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

Required Contact Type	Minimum
 Applicant	1

**NOTE: Only the Applicant is required.**

Select from existing Account Add New

Showing 0-0 of 0

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
No records found.						

Save and resume later Continue Application »

1. Click "Select from existing account".

# Applicant Contact Information



A pop up “Select Contact from Account” will appear.

1. Select “Associated Contact”.

2. Click “Continue”.

3. Select “Applicant” from drop down.

4. Select the address.

5. Click “Continue”.

### Select Contact from Account

Select a contact to attach to this application.  
If the contact has multiple addresses, you can select which to use in the next step.

Showing 1-2 of 2

Category	Type	Name
<input checked="" type="radio"/> Associated Contact	Organization	Mason Dobbs
<input type="radio"/> Associated Owner		SNJ PROPERTY MANAGEMENT INC

**Continue** [Discard Changes](#)

### Select Contact from Account

Mason Dobbs

\* Type:

Select contact addresses for this contact to attach to the record.  
Required contact address type(s): Mailing

Showing 1-1 of 1

<input type="checkbox"/>	Address Type	Recipient	Address
<input checked="" type="checkbox"/>	Business		825 Chauncey

**Continue** [Discard Changes](#)

# Applicant Contact Information



**Permit Extension**

1 Extension and Reinstatement | 2 Contact Information | 3 Supporting Documentation | 4 Review | 5 Pay Fees | 6

**Step 2: Contact Information > Contact Information**

\* indicates a required field.

**Contact List**

To add new contacts, click the Select from Account or Add New button. To edit a contact, click the Edit link.

✓ **Required Contact Type** Minimum  
Applicant 1

**Applicant now has a green check.**

**Select from existing Account** **Add New**

✓ **Contact added successfully.**

Showing 1-1 of 1

Full Name	Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Mason Dobbs	Proton Power	Applicant			breezes.outlets_0u@icloud.com	<a href="#">Edit</a> <a href="#">Delete</a>

**Save and resume later** [Continue Application »](#)

1. Click "Continue Application".

# Licensed Professional Information



## Permit Extension

1 Extension and Reinstatement	2 Contact Information	3 Supporting Documentation	4 Review	5 Pay Fees	6
-------------------------------	-----------------------	----------------------------	----------	------------	---

### Step 2: Contact Information > Add or Change Contractor

#### Add or Change Contractor

1. Select type of change from drop down.

#### AMENDMENT INFORMATION

If you are adding or modifying a contractor, please fill out this section.

\* Type of Change:

Please briefly describe your update actions to the licensed professional(s):

2. While not required, provide update for any change in contractor.

Replace

Changed contractor due to scheduling conflicts

--Select--

--Select--

Add

Replace

No Change

spell check

Save and resume later

Continue Application >>

3. Click "Continue Application".

#### AMENDMENT INFORMATION

If you are adding or modifying a contractor, please fill out this section.

\* Type of Change:

No Change

Please briefly describe your update actions to the licensed professional(s):

No change needed

spell check

#### AMENDMENT INFORMATION

If you are adding or modifying a contractor, please fill out this section.

\* Type of Change:

Add

Please briefly describe your update actions to the licensed professional(s):

Additional work required additional contractor

spell check

## CHOOSE A LICENSED PROFESSIONAL

### Licensed Contractors

Select look up to browse through the list of active licensed contractors. Select the contractor that you intend on adding, or swapping of contractors will be used to determine the final addition or replacement of contractors on the permit. Contractors that are already on the list automatically-- if you do not intend on having them removed, you may keep them in the list.

Look Up

1. Click "Look up".

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
02140679	General Contractor	CENTIMARK CORP..	CENTIMARK CORP..	4109052902	Edit Delete

Save and resume later

Continue Application »

2. A License number is the quickest way to locate your contractor. Otherwise, enter other known information such as License Type.

### Look up License

License Number:  License Type:

First:  Last:  Suffix:

Name of Business:

Address Line 1:

City:  State:  Zip:

E-mail:  Primary Phone:  Secondary Phone:

Look Up Clear Discard Changes

3. Click "Look up".

Your existing contractors should show up here. If there are no changes, you can click "Continue Application" and move on to the permit review.

- To remove a contractor, select "Delete" under Actions.
- To replace a contractor, use the "look up" steps to add the new contractor and the "delete" steps to remove the contractor that is no longer on the permit.

# Licensed Professional Information



1. A list of contractors will display. Select the one that will perform the work.

**NOTE:** To ensure that all the contractors you want to be on the extension are included, even if they are on the original permit, repeat the “Look Up” and select contractor' steps until all contractors have been added. Do not add any contractors that will be removed or replaced.

### Look Up License

Revise Search  
Search results:  
Showing 1-10 of 100+

<input type="checkbox"/>	License Number	License Type	Professional Name	Business Name	License E
<input type="checkbox"/>	02176473	Electrical Contractor	SYSTCOM INC.	SYSTCOM INC.	Valid
<input type="checkbox"/>	02228608	Electrical Contractor	PETITBON ALARM CO INC	PETITBON ALARM CO INC	Valid
<input checked="" type="checkbox"/>	02313857	Electrical Contractor	SECURITY & SAFETY TECHNOLOGIES INC	SECURITY & SAFETY TECHNOLOGIES INC	Valid
<input type="checkbox"/>	02624779	Electrical Contractor	VISION TECHNOLOGIES, INC	VISION TECHNOLOGIES, INC	Valid
<input type="checkbox"/>	02811459	Electrical Contractor	UNG INC DELTA TELEPHONE & CABLING	DELTA TELEPHONE & CABLING	Valid
<input type="checkbox"/>	02826229	Electrical Contractor	CONCOR NETWORKS INC.	CONCOR NETWORKS INC.	Valid
<input type="checkbox"/>	03226282	Electrical Contractor	ACTION ALARM SYSTEMS INC.	ACTION ALARM SYSTEMS INC.	Valid
<input type="checkbox"/>	03232923	Electrical Contractor	CATON COMMUNICATIO GROUP INC	CATON COMMUNICATIO GROUP INC	Valid
<input type="checkbox"/>	03425152	Electrical Contractor	INFINITI TECHNOLOGIES	INFINITI TECHNOLOGIES	Valid
<input type="checkbox"/>	03623462	Electrical Contractor	CORBETT TECHNOLOGY SOLUTIONS INC.	CORBETT TECHNOLOGY SOLUTIONS INC.	Valid

< Prev 1 2 3 4 5 6 7 8 9 10 ... Next >

Continue Discard Changes

2. Click “Continue”.

### Licensed Contractors

To add a new licensed professional, click the Select from professional, click the Look Up button.

Look Up

✔ Licensed professional added successfully.

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
02313857	Electrical Contractor	SECURITY & SAFETY TECHNOLOGIES INC	SECURITY & SAFETY TECHNOLOGIES INC		Edit Delete

You will get a message saying the licensed professional has been added successfully after each addition.

3. Click “Continue Application”.

Continue Application »

# Permit Application Review



### Step 4: Review

[Save and resume later](#)

Please review all information below. Click the "Edit" buttons to make changes to sections or "Continue Application" to proceed. If you need to add trade work or need to add additional scope of work for this permit, please use the top navigation bar and select "Add Work" buttons, as this will allow you to step back through the application and modify any information. Be sure to select the correct types of work as applicable.

#### Record Type

Permit Extension

#### Extension and Reinstatement Details

EXTENSION AND REINSTATEMENT		<a href="#">Edit</a>
Expiration Date:	05/30/2025	
Extension Type:	Extension	
Prior Extension:	No	

#### Project Information

Project Name: Permit Extension Example  
Description of Work: Extension of One or Two Family Combo Permit - Single Trade. Original permit number BRCM-25-000062.

#### Address

768 N GRANTLEY ST, 21229-2033

#### Parcel

Parcel Number: 2505A084  
Lot: 084  
Block: 2505A  
Year Built: 1924

#### Owner

SNJ PROPERTY MANAGEMENT INC

1. Review all information provided. If you need to make changes, use the "Edit" button in the section that needs to be changed.

2. Click the box to agree with certifications.

3. Click "Continue Application".

[Edit](#)

Business Name	Contact Type	Work Phone	Fax	E-mail	Action
Proton Power	Applicant			breezes.outlets_0u@icloud.com	<a href="#">Edit</a>

#### Change Contractor Information

AMENDMENT INFORMATION [Edit](#)

Type of Change: Replace  
Please briefly describe your update actions to the licensed professional(s): Changed contractor due to scheduling conflicts

#### Licensed Contractors

Showing 1-1 of 1

License Number	License Type	Contact Name	Business Name	Home Phone	Action
02313857	Electrical Contractor	SECURITY & SAFETY TECHNOLOGIES INC	SECURITY & SAFETY TECHNOLOGIES INC		<a href="#">Edit</a>

I hereby certify under penalties of perjury that they are the owner of the subject property or are the duly authorized owner with full and specific consent and authorization to act for the owner for this application. Undersigned further certifies that they have examined this application, including any accompanying plans, and that the proposed work subject to the Baltimore City and Related Codes of Baltimore City ("BFCBC") and other applicable laws and ordinances is a true, accurate, and complete representation of the work applied for in this application, and any incorrect, inaccurate, or incomplete information may result in the voiding of this permit pursuant to the BFCBC. Undersigned further certifies that the owner or their duly authorized agent shall comply with all local, State, and Federal provisions, laws, and ordinances. You agree your confirmation is the legal equivalent of your manual signature on this application. By checking the box below, you consent to be legally bound by this application's terms and conditions.

By checking this box, I agree to the above certification. Date: \_\_\_\_\_

[Save and resume later](#)

[Continue Application >](#)

# Application Submittal



Once you have reviewed all project information and submitted it, you will receive a receipt indicating that the submission was successful.

Logged in as: Mason Dobbs   Collections (0)   Cart (0)   Account Management   Logout

Search...

Home   **Permits and Inspections**   Licensed Contractors

Create an Application   Search Applications   Schedule an Inspection

1 Select item to pay   2 Payment information   3 **Receipt/Record issuance**

**Step 3: Receipt/Record issuance**  
**Submission Successful**

Please print your record(s) and retain a copy for your records.

**768 N GRANTLEY ST, 21229- 2033**

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**B-EXT-25-00006:**   Record ID



BALTIMORE CITY  
DEPARTMENT OF HOUSING &  
COMMUNITY DEVELOPMENT

