

**Office of Civil Rights & Wage Enforcement
Community Relations Commission
Public Session Minutes
December 21, 2016**

Participating in the meeting via Conference Call were Commissioners Rev. Todd Yeary (Interim-Chair), Syeetah Hampton-El, Stephen Ruckman, Joseph Brown, Kevin Loeb, Anana Kambon, Carl DeLorenzo, and Victor Clark. Also present were Kisha A. Brown (Director), Sharita Thomas (Deputy Director), and Susan Randall, Community Relations Supervisor. The meeting began at approximately 8:33 AM.

I. Approval of the Minutes

The October 19, 2016 minutes were approved as submitted.
The November 16, 2016 minutes were approved as submitted.

II. Commissioners' Report

There were no reports from Commissioners.

III. Director's Report

The Office of Civil Rights and Wage Enforcement has filled two positions for Community Relations Representative. They will be joining our office during the last week in November and the first week in December. Susan Randall is training along with the Maryland Commission on Civil Rights (MCCR) to allow the new CRC representatives to shadow the MCCR intake work. In addition, at least one representative from the regional EEOC office will be helping with the backlog.

Director Brown thanked everyone who attended the 60th Anniversary Reception. The Cuffie Family sent a letter of thanks to the community and staff for recognizing their sister, Lilian Cuffie.

We had two Brown Bag Lunches – the first was on Ban-the-Box and the second was on Discrimination in the Workplace.

Susan Randall will retire in the beginning of February.

Director Brown announced her leave and gave her appreciation for the Commission's support. She stated that Delegate Jill Carter will be the new Director.

Chair Yeary commented on Director Brown's hard work and leadership as well as Susan's devotion to the Commission.

**Community Relations Commission
Public Session Minutes continued
December 21, 2016
Page 2**

IV. Open Forum

There was no further discussion. The Commission voted to adjourn the public session and move into the executive session.

There being no further business, the meeting adjourned at 8:48 AM.

Respectfully submitted,

Robin Drummond
Secretary III