

MANATEE SCHOOL OF ARTS & SCIENCES
Title I, Part A Parental Involvement Plan

I, Richard W Ramsay, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Richard W Ramsay, Ed.S.
Signature of Principal or Designee

04-30-2018
Date Signed

Mission Statement

We believe through the arts and sciences our school will create an atmosphere in which all students will be intrinsically motivated. Low child to teacher ratio, family contracts and community interaction facilitates the students' ability to construct their own knowledge. We maintain high expectations for all students to grow academically, physically, emotionally, and socially in order to continue their growth as citizens and their love of Manatee County.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: We believe in the meaningful involvement of parents and family, in school level and district planning, to design initiatives that promote family participation, to improve student achievement. The assessment identified no areas of significant weakness; however, we know from parent comments throughout the year that communication between the school and parents needs to improve a great deal. We applied the need for communication and other staff perceived weaknesses and develop a written parent involvement plan and compact. The plan and compact identify what steps will be taken, who will be involved, what materials will be needed, when it will be done and how we will measure success. Parent meetings are held at various times to provide opportunities for meaningful two-way communication to share information and to discuss and carefully deliberate changes that are needed to the PIP. All parents in attendance are given the opportunity to review the plan and offer input prior to approval. The plan and compact detail the specific parent activities and strategies that we will offer throughout the year such as Family Fun Nights, Masterpiece Showcases, Open House nights, and welcoming parents as volunteers.

We also utilize weekly newsletters and ClassDOJO, an online application, to inform parents of events and activities. Additionally, we use FOCUS, an online student tracking system, to inform parents about attendance and academic progress.

We believe in involving parents in all aspects of our school. Our staff has the responsibility of developing, implementing, and evaluating the various school level plans with input from the parents. Parent meetings are held at various times to provide additional opportunities for the involvement of more parents to discuss and carefully deliberate changes that are needed to the PIP. Results of the parent surveys are reviewed by parents and staff members to determine needed changes. Input is gathered during parent meetings regarding how parental involvement funds will be used.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
1	Title I	We will collaborate with the District's Title I resource staff to maintain compliance and exemplary practices.
2	Homeless	We will work together with Project Heart to provide resources, school supplies and uniforms for homeless students to remain in school.
3	ESOL	We will work with our ESOL/Migrant HSL to assist with communication, increase communication and accessibility for non-English speaking families.
4	IDEA	We collaborate with our ESE department and ESE teachers to provide and offer supplemental instructional support for parents during the development of the student's IEP.
5	OSA	We will work with OSA to provide choice opportunities for our families.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

Count	Activities and Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and/or presentation materials that address the required components	Principal or designee	On going	Title I documentation box housed in the office
2	Develop and disseminate invitations	Principal or designee	On going	Evaluation sheets
3	Advertise/publicize the event	Principal or designee	On going	ClassDOJO message logs, telephone logs, copy of newsletter
4	Hold the Meeting	Principal or designee	Fall	Notes/Sign-in Sheet
5	Evaluate the Meeting	Principal or designee	Fall	Aggregated Evaluation Form

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: We provide family events at various times and on various days which include academic and social components. We make every attempt to make information available to parents who are unable to attend the events.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child’s academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

Count	Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Family Nights	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement.	On going	Agenda, sign-in, notes
2	Actively recruit parents and community members to volunteer at school	Principal or designee	Higher levels of parent's awareness correlates to higher levels of student achievement.	On going	Volunteer sign-in

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

Count	Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Staff Training	Principal	Higher levels of parent's awareness correlates to higher levels of student achievement.	Fall	Sign-in Sheet; PD

2	Actively recruit parents and community members to volunteer at school	Principal	Higher levels of parent's awareness correlates to higher levels of student achievement.	On going	Volunteer sign-in
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: We offer Family Nights and Showcases for our and their child(ren) because higher levels of parent awareness correlates to higher levels of student achievement. During Open House events, staff members demonstrate lessons for parents so that parents will be able to duplicate the activities with their child at home.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114(b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents’ comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: We hold a general meetings where information will be presented about the Title I program, the curriculum and academic assessments. Written communication will be available in English and Spanish. Interpreters will be available to all parents, if possible, to ensure that parents are able to fully participate in their child's education. This includes translation services for deaf and blind parents.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The school will provide opportunities for participation in the parent involvement activities including parents with limited English proficiency, disabilities, and migratory children. In addition to weekly newsletters being sent home, all meetings are posted on our school website. The MSAS facility is fully disability accessible.

We will conduct conferences with parents at least twice a year, with follow up as needed. Conference times will accommodate the varied schedules of parents, when possible. We will communicate with parents regarding positive student behavior and achievement. We will be reaching out to all families, not just those who attend parent meetings by posting information on our website and/or newsletter.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components: The school does not plan to implement discretionary parental involvement activities.

Parent-School Compact

Note: As a component of the school- level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

2017-18 Title I School-Parent Compact

Please review our Title I School-Parent Compact with your child, sign, and return to school by Monday, August 20, 2018. Thank you for your suggestions.

**Presented to Parents for comments and suggestions on April 30, 2018.

The Manatee School of Arts & Sciences and the parents of the students participating in activities, services, and programs agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

As a school, we will:

- Provide a high-quality effective learning environment that is safe and that enables the student to meet the State's student academic achievement standards
- Provide ongoing two-way communication between teachers and parents through parent-teacher-student conferences and frequent reports to parents
- Provide reasonable access to staff through an "open door" policy
- Provide opportunities for parents to volunteer at the school
- Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)

As a parent, I will:

- Support my child's learning by ensuring that he/she has proper rest and nutrition and attends school on time and on a regular basis
- Support my child's learning by ensuring that he/she attends school on time and on a regular basis
- Support my child's learning by reading with him/her
- Help set a positive tone for learning with my child
- Participate in decisions relating to the education of my child through a mutually respectful relationship with school staff
- Provide a mutually respectful relationship between all parties (students, parents, teachers, and volunteers)

- Provide a time for homework completion (“perfect practice”) and ensure homework is completed and turned by the due date
- Support my child’s class/school (i.e. helping in class/school, volunteering in my child’s classroom/school, communicating with my child’s teachers, attending school events when possible, etc.)

As a student, I will:

- Attend school on time and on a regular basis
- Proudly follow the behavioral expectations taught at our school
- Ask questions when I am not sure about a lesson or an assignment
- Ensure all homework is completed and turned by the due date
- Make good choices like paying attention in class, staying on task, doing my best, and working hard at my schoolwork
- Be the very best “MSAS Gecko” that I can be, each and every day

Parent Name: _____

Date: _____

Child’s Name: _____

Phone Number: _____

Teacher’s Name: _____