

## STANTON-WEIRSDALE ELEMENTARY Title I, Part A Parental Involvement Plan

I, Christine Sandy, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Date Signed

Signature of Principal or Designee

### Mission Statement

Changes made  No changes made

Parental Involvement Mission Statement (Optional)

Response:

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### Involvement of Parents

- Changes made     No changes made

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Stanton-Weirsdale Elementary embraces the opportunity to involve parents in all aspects of its Title 1 program. Parents are selected and serve on a volunteer basis. Parents will be involved in the planning, review and improvement of Title 1 programs through the continuation of PALs [Parents As Leaders] group whose members will represent the total make-up of the school. Members will meet quarterly to review data and make recommendation to the SAC in regards to the planning, review, and improvement of Title 1 programs, including input in the recommendations regarding how funds for parental involvement will be used. Parent input will be documented through minutes from SAC meetings. Draft(s) will be written and reviewed by PALs & SAC; plans (SIP, Title I, & PIP) will be revisited and revised as necessary, as well as assist the SAC in planning meetings. Involvement of parents will be documented through sign in sheets.

### Coordination and Integration

- Changes made     No changes made

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Head Start	The school Guidance Counselor will insure that every family receives timely written information regarding the guidelines and opportunity to enroll children in this free program.
2	Voluntary Pre-K	The school Guidance Counselor will insure that every family receives timely written information regarding the guidelines and opportunity to enroll children in this free program.
3	PALs (Parents As Teachers)	The Assistant Principal will oversee the continued operation of this group, insuring the membership represents the total make-up of the school. She will conduct quarterly meetings on subjects including, but not limited to, how to help your student at home, review of text books, input on the school improvement plan and Title 1 Parent Involvement plan, student achievement data overview and disaggregation, state and local assessments, and parent involvement opportunities.
4	Curriculum/Orpen House Night	Administration and teachers will present on overview of grade specific curriculum and state standards, allowing time for question and answer session(s).
5	Book Fair(s)	Made available by semester, the Media Specialist will organize this opportunity for parents and students to visit, view, and purchase leveled reading material which reinforces the school curriculum and state standards. Idea sheets and displays will provide further information on how to improve student(s) reading skills and interests.
6	Volunteer Orientation	Administration and Volunteer Coordinators organize this opportunity for parents and community members to serve as an integral component of resources to work with students in all subject areas. Volunteers are trained in educational programs and techniques to assist student learning. Parents have the chance to become more directly involved with the day-to-day processes of their child's education
7	World's Fair Week	This week long program is the culmination event of a two-month long multi-curriculum study of cultural differences throughout the world.

		Administration, teachers, support personnel and parents work together to provide opportunities for students to share their knowledge and explore new avenues of learning.
8	Teacher Inservice(s)	District and local inservices are provided throughout the year in a variety of curriculum subjects. Ways to enhance parent involvement in student's education at home are presented and discussed.
9	Families Completing Activities Together (FamCAT)	Administration oversees and activities sent home to provide parents with the opportunity to be directly involved in the practice of required skills for a given grade level. These weekly activities are reinforcing subject skills already taught to students. Students are rewarded with a monthly prize drawing from parent signature slips returned throughout the month.
10	School Advisory Council	This council is composed of parents, community members, educators and administration according to state guidelines. It's membership must consist of at least 51% or more parents with a balanced representation of student population. Meetings are held at least quarterly and are open for parents to attend.
11	Career Day	The Guidance Counselor will oversee the organization and agenda of parents visiting classrooms to share their careers and the educational backgrounds needed for the job with students.
12	Science Fair/ Testing Awareness Night	This program will highlight the Science projects completed by fifth graders as well as share testing tips and information with all other grade levels.
13	Title I C (Migrant)	If migrant students are enrolled, coordination will occur with the district's Migrant Office for additional support and resources.
14	Title II	Teachers attend Title II trainings.
15	Polar Express Night	This program will highlight literacy across the curriculum incorporating reading, math, writing, and science.
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## Annual Parent Meeting

Changes made  No changes made

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House Night; Administration will conduct annual Title 1 meeting	Administration	September 18, 2014	Administration will monitor and document the dissemination of Title 1 materials and information.
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## Flexible Parent Meetings

Changes made  No changes made

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** A variation of meeting days of the week is an integral part of parent involvement success. Stanton-Weirsdale Elementary makes a concerted effort to offer parent meetings on a variety of days in order to accommodate parents' needs. Our School Advisory Council meetings are scheduled to accommodate members as needed. The volunteer orientation meeting(s) are scheduled to coordinate with times on campus that volunteers are present during school hours. Being a rural school, many of our parents work in town, making it difficult to attend early evening meetings. Therefore, our parent workshops and other programs are scheduled for later evenings and meals are provided when possible. Our week long programs provide a variety of meeting times in both the morning and evening with varying activities. Parents can attend one or all and see something new each time. The schedule of these meetings and events may be modified as needed based on parents' participation.

Each of these meetings and events are listed on the Parent Involvement Calendar that each student receives at the beginning of the year or upon enrollment. Furthermore, each is advertised through flyers, newsletters, school website and automated phone calls.

## Building Capacity

Changes made  No changes made

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Grade level curriculum and Florida State Standards/Common core; Curriculum/Open House Night	Administration and classroom teacher	Parents will be provided with grade specific curriculum, expectations and FSA/Common Core information; parents will be given strategies they can use to help their child at home.	September 2014	Newsletters, calendar and flyers; Sign-in sheet for proof of attendance.

2	Grade level curriculum and Florida Standards /Common Core; Science Showcase Night	Administration,Resource teacher, classroom teacher	Parents will be provided with grade specific curriculum and FSA/Common Core information. Assessment information and links will be provided via school website. Parents will be given strategies they can use to help their child at home.	February 2015	Calendars, newsletters, flyers and alert now phone message; Sign-in sheet for proof of attendance.
3	Assessments discussed during Parent Conferences	Classroom Teacher	Teacher will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.	August 2014 - May 2015	Conference Forms
4	Grade level curriculum and Florida Standards/Common Core; Polar Express Night	Administration,Resource teacher, classroom teacher	Parents and students will participate in literature activities and will be provided with grade specific extended activities that incorporate all subject areas.	December 2014	Calendars, newsletters, flyers and alert now phone message; Sign-in sheet for proof of attendance.
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## Staff Training

Changes made  No changes made

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Inservices on Florida Standards & curriculum	Administration, Reading Coach, Academic Coach	Through highly effective lessons using Florida standards, students will achieve proficiency and communication with parents will increase by	Early release dates and inservice dates	Sign-in sheets, handouts, agendas, and presentation materials.

			providing additional at home practice for students.		
2	Moodle Courses (variety of subjects)	District staff	Through highly effective lessons using Florida standards, students will achieve proficiency and communication with parents will increase by providing additional at home practice for students	Ongoing from September 2014 to June 2015	District MIP records
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### Other Activities

Changes made  No changes made

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The Multi-Tier System of Support (MTSS) Resource Room and Parent Resources will be made accessible to parents for checkout of materials during the school day. The school will include incentive plans to encourage parents to visit when the Title One van is on campus. A sign-in sheet for visitation will be kept as evidence of completion of activity.

### Communication

Changes made  No changes made

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** A copy of the school's Parent Involvement Policy will be sent home with students. School Parent Teacher compact hand-outs in English & Spanish (as needed) will be sent home to parents on the first day of school from the classroom teacher. The principal will make an automated phone call informing parents of what is coming home.

New students will receive this info at the time of registration throughout the remainder of the school year from the Guidance Clerk when registering. This will assure that every student received a copy. Through our monthly newsletters, parents will be provided timely information about available Title 1 programs. Information on Florida Standards/ Common core, as well as grade level and subject specific goals, proficiency expectations, and assessments will be shared, discussed, and distributed to parents throughout the school year through offered meetings, newsletters, website, and parent conferences. Furthermore, homework boxes containing grade specific resources for home use will be available for parents/students to checkout. Parents will be asked to review students' work folders daily, taking an active role in their children's education. Parents will be invited to SWES when the Title I van is on site. Parents of pre-school children are encouraged to participate in Parent Resource activities. The Families Completing Activities Together (FamCAT) homework program will continue at all grade levels Parent conferences are always available upon request to discuss their child's progress and formulate ideas and strategies to further enhance student learning opportunities. Parents are encouraged to visit the school Parent Resource Center/Rtl Resource Room and attend programs provided by the staff in the center. For students needing progress monitoring plans for specific subject needs, parents are encouraged to attend SAT meetings. Parents will also be encouraged to attend any available District level training programs. A plethora of programs, ideas, and links to contact district personnel are also available on the school website. The parent portal provides an up-to-date overview of a students grades per semester.

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## Accessibility

Changes made  No changes made

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** Stanton-Weirsdale Elementary makes a concerted effort to offer parent meetings on a variety of days and times in order to accommodate parents' needs. This effort is made to reach and involve all parents. The school is handicap accessible to parents with disabilities and coordination with migrant parents for accessibility will be addressed and helped on an individual basis. ESOL paraprofessional are invited to attend to accommodate limited English speaking parents.

Information about each of these meetings, events or programs is listed on the Parent Involvement Calendars that each student receives at the beginning of the year or upon enrollment. Furthermore, each is advertised through flyers and newsletters in the spoken language of the household, the school website and automated phone calls. Copies of these flyers will be kept on record. ESOL paraprofessional assist in all translations of flyers and information in Spanish. District staff will provide assistance (if needed) to translate information in other language translations.

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## Discretionary Activities

Changes made  No changes made

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
 Not Applicable

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## **Upload Evidence of Input from Parents**

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

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## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

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## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

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## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Changes made  No changes made

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Grade level curriculum and Florida Standards/Common core; Curriculum Open House Night	1	125	Parents will be provided with grade specific curriculum, expectations and Florida Standards information; parents will be given strategies they can use to help their child at home.
2	Grade level curriculum and Florida Standards/Common Core; Polar Express Night	1	100	Content specific lessons using literature to incorporate reading, writing, math and science will be provided for parents. Parents will be provided with grade specific curriculum and Florida Standards information; parents will be given strategies they can use to further help their child at home.
3	Grade level curriculum and Florida Standards/Common Core; Science Showcase Night	1	80	Parents will be provided with grade specific curriculum, expectations and Florida Standards information; Science and assessment information and links will be provided via school website. Parents will be given strategies they can use to further help their child with science at home.
4	Assessments discussed during Parent Conferences	250	250	Teacher and students will conduct individual conferences to discuss each child's assessment results, expectations, and goals for the school year.
5	Grade level curriculum and Florida Standards/ FCAT 2.0 Writing Assessment/ Writing Night	1	25	Content specific lessons will be provided for parents with emphasis on planning tools. Parents will be provided with grade specific curriculum and FCAT 2.0 writing information; parents will be given strategies they can use at home.
6	Annual Title One Meeting	1	150	Parents will be provided with information about being a Title One school and services available.
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	

### Staff Training Summary

Changes made  No changes made

Provide a summary of the professional development activities provided by the school during the previous

school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Effective techniques of communication with parents within content specific subject areas	2	20	Improving the ability of staff to communicate and work with parents to help improve student achievement by providing examples of communication tools within specific curriculum subjects that effectively work with parents.
2		-1	-1	
3		-1	-1	
4		-1	-1	
5		-1	-1	
6		-1	-1	
7		-1	-1	
8		-1	-1	
9		-1	-1	
10		-1	-1	

### Barriers

Changes made  No changes made

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Low attendance of parents of students in the bottom quartile.	Increase involvement of these students in the presentation portion of programs.
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### Best Practices (Optional)

Changes made  No changes made

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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