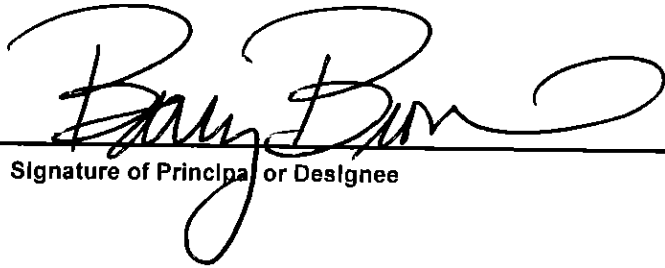


**JOHN HOPKINS MIDDLE SCHOOL Title I, Part A Parental Involvement Plan**

I, Barry Brown, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

**Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

10/15/2014

Date Signed

## Mission Statement

### Parental Involvement Mission Statement (Optional)

**Response:** The John Hopkins Middle School Mission Statement is "Every Student Everyday Academic and Social Success".

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** John Hopkins Middle School strongly believes in providing parents the opportunity for input in all aspects of the Title I program. The SAC has the responsibility to encourage parents to be involved in the planning, implementation, and evaluation of various school level plans, including SIP and PIP. SAC is composed of the principal, staff and parents. The majority (over 50%) of SAC members are comprised of parents. Parents will be afforded the opportunity to review the Parental Involvement Plan and Title I Budget prior to approval. Surveys will be utilized to gather input for various activities and trainings to be included in the PIP. Results of the surveys will be shared and reviewed by the SAC.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support is provided by John Hopkins Middle School based on the students IEP. Parent conferences will be held to develop/amend each students IEP on an as needed bases.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Develop agenda, handouts, and presentation materials that address the required components	Title I Contact/	September 2014	Copies of PowerPoint presentation, handouts, on sign in sheet
2	Maintain documentation	Title I Contact	Monthly	Title I documentation housed in Compliance Contact's office and documentation will be uploaded to the Title 1 electronic audit box
3	Develop sign-in sheets maintain documentation	Title I Contact	Monthly	School Messenger sent to parents reminding parents of Title I Meeting
4	Website and Newsletter with Title I information AYP	Technology Coordinator and Magnet Secretary	September 2014, January 2015	utilization of parent surveys
5	Title I Parent University Night Literacy Strategies and Math Strategies	Literacy Coach, Math Coach, Science Coach and Claire Lynch	Quarterly Meeting (3) September 23, January 29th, March 17th and May 28th	Survey of effectiveness from workshops
6	Promise Time School-wide Before and after school Tutorial	Teacher	September thru May 2014-15	Progress Reports report cards
7	Review Title I Budget with parents	Principal	September 8, 2014	Survey & Open agenda at the end of the meeting

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** John Hopkins Middle School faculty and staff strongly believe parent involvement provides an important opportunity for our school to enrich and enhance the already existing programs and include parents in the educational process. We at John Hopkins feel it is important to offer quarterly parent meetings. The parent meetings will inform and involve parents relating to academic strategies in math, reading, and science. All parent meetings will be offered in the evenings from 6pm to 8pm (9/23/14, 1/29/15, 3/17/15). Parents who are unable to attend the parent meetings can visit the school website and look in the Title 1 section for powerpoint and any documentation that was passed out available for download. Parents who aren't able to print documents may request copies of the materials. Parents are also afforded the opportunity to meet with teachers throughout the learning day to assist in the academic success of their student.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent University Workshop on WICOR	Classroom Teachers	Parents and students will work together to learn what WICOR is and how the Strategies can support student achievement/success	9/23/14	Sign in sheets for trainings. Notices in newsletter and website. School messenger. Exit slips are used to evaluate the program and access improvements for upcoming trainings.
2	Parent University Workshop on Writing Strategies for the Florida Standards Assessment	Classroom Teachers	Parents and students will be provided data on literacy and Writing strategies to assist at home and for Florida Standards Assessment purposes to improve student achievement	1/29/2014	Sign in sheets for trainings. Notices in newsletter and website. School messenger. Exit slips are used to evaluate the program and access improvements for upcoming trainings
3	Parent University Workshop on math, literacy resources and End of Course Testing	Classroom Teachers	Parents and Students will learn how to utilize resources to assist with English Language Arts, Math assistance as well and strategies for success on End of Course tests.	3/17/2014	Sign in sheets for trainings. Notices in newsletter and website. School messenger. Exit slips are used to evaluate the program and access improvements for upcoming trainings
4	Title I Back to School Night	Principal	Parents will be updated on the Title I Budget, School Resources, and instructional staff members were available to receive classroom expectations.	9/8/2014	Sign in sheets. Exit slips are used to evaluate the program and access improvements for upcoming trainings

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Cultural Competency Training	Staff Developer	Staff will have a better understanding of cultural differences and how to support our families needs that will assist in building relationships, engaging parents in their students's academic performance ; therefore fostering higher student achievement.	August 2014 - May 2015	Sign in sheets, handouts and evaluations

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** The MTSS Coach will provide informational sessions that will alert parents to organizations that support families and student achievement, link parents to outside resources, provide a database of resources that are available in the surrounding community and list the services they provide, and provide a resource center in the

front office for parents that is equipped with books on the various topics that students face. These activities will be will occur in the Fall and Spring.

The Student Agenda/Planner is used for communication between school and home.

The front lobby of the school has a display rack with resources. Books are available for parents to check-out.

The Trojan Stomp event held before school starts sets the climate for a positive relationship and showcases resources and supports.

Front office computer accessible and devoted to parents for Portal signup and progress checks.

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## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** JHMS disseminates information to its families by handing flyers to students, sending automated messages and posting events on the electronic sign inviting parents to workshops.

JHMS sends out invitations to parents and sends a reminder via automated message the night before.

JHMS monitors the dissemination of parent information by keeping sign-in sheets from the workshops.

If JHMS parent involvement plan is not satisfactory to the parents of participating children the school will collect the parents' concerns and submit the parent's comments on the plan.

Monthly School Newsletter

School website with resources, information and upcoming events

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## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** The PIP will be available in the front office and posted on the school's website. Contact ESOL Department for support of non-English speaking families. Contact the appropriate ESE office for support if a parent has a visual or hearing need. Services will be available upon request

JHMS contact the parents in many ways i.e. newsletter, automated messages, postcards, family nights, conferences, school televised announcements and website.

The school district will take the following actions to ensure that information related to the school and parent programs, meetings and other activities is sent to the parents of participating children in an understandable and consistent format, including alternative formats upon request, and to the extent practicable by:

- Making information available in Braille, as requested, through the office of Communication Disorders
- Recruiting teachers from our ESE department to be available to provide services to our parents with readability levels to ensure that parents are able to fully participate in parent workshops.

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## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timellne
1	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Title I Parent University Night	Parent University Advisor	Increase parent involvement and the reveiw of academic resources for parental use.	9/23/14, 1/29/15, and 3/17/15
2	Maximizing parental involvement and participation in their childrens education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Title I Parent University Night	Parent University Advisor	Increase parent involvement and the reveiw of academic resources for parental use.	9/23/14, 1/29/15, and 3/17/15
3	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Title I Parent University Night	Parent University Advisor	Increase parent involvement and the reveiw of academic resources for parental use.	9/23/14, 1/29/15, and 3/17/15
4	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Title I Parent University Night	Parent University Advisor	Increase parent involvement and the reveiw of academic resources for parental use.	9/23/14, 1/29/15, and 3/17/15

### Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Uploaded Document

### Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Uploaded Document

### Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Uploaded Document

**Evaluation of the previous year's Parental Involvement Plan**

**Building Capacity Summary**

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Parent Univeristy Night -11/12/13	2	40	Updated parent on resources to support their students as it relates to cyber bullylny and Lieteracy strategies
2	Title I Parent Univeristy Night 1/30/2014	2	20	Updated parents on resources to support their students using writing and EOC online resources.
3	Title I Parent Univeristy Night 3/13/2014	2	20	Updated parents on resources to support their students using math and reding online resources.

**Staff Training Summary**

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Actlvities	Number of Participants	Anticipated Impact on Student Achievement
1	i Common planning is utilized for teacher collaboration, the planning of lessons utilizing research	2	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices
2	i Post and communicate learning goals using student-friendly language and verbally referencing the l	3	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices
3	i Provide opportunities for students to monitor their progress towards the learning goal.	2	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices
4	i Implement Writing, Inquiry, Collaboration, Organization, and Reading in each content area.	4	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices
5	i Incorporate higher order questioning consistently throughout lessons.	2	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices
6	i Differentiate instruction based on informal/formal assessments	3	72	Aligned professional development to support the JHMS SIP and school-wide instructional practices

**Barriers**

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the current school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Scheduling of meetings ( Economically Disadvantage)	consolidate meeting to better serve parental needs

**Best Practices (Optional)**

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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