

Pinemount Elementary School Title I, Part A Parent Family Engagement Plan

I, Donna Darby, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Donna Darby

 Signature of Principal or Designee

10/30/17

 Date Signed

Mission Statement

Parental Involvement Mission Statement
Response:

Pinemount Elementary is a united school community where learning is recognized as a lifelong process and education is the key to the future. A nurturing atmosphere is provided which challenges individuals to take risks in order to realize their potential. Together we are committed to the development of curious, well rounded, responsible citizens. The school's parent and family involvement program is a crucial component in achieving the mission.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].
Response:

Information about opportunities for parents to become involved is provided for all parents throughout the year. Pinemount will offer the following activities to all parents: Meet the Teacher, Open House, Title I Annual Meeting, Parent-Teacher Conferences, Volunteer Orientations, PTO meetings, SAC meetings. Information on times, dates, and activities will be available by newsletters, informative flyers, the school marquee, the website and School Messenger call outs. Parents who serve on the School Advisory Council (SAC), form one of the entities of the school. Pinemount's SAC will also have the opportunity to have input on the School Improvement Plan (SIP) and conduct a midyear review of all purchases and data. The SAC members review and discuss strategies and activities for the SIP and for the Parent and Family Engagement Plan (PFEP). Parents are surveyed for input on activities, trainings, and material they needs to help their children. Expenditures of the Parent Involvement funds will be discussed at the SAC meetings and the use of these funds will support these activities. Documentation will be agendas of the SAC meetings, as well as participation logs, surveys, and sign in sheets. Parent attendance for all activities will be reviewed and reported on at the SAC meetings.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Suwannee Valley 4 C's Head Start, Early	Workshops for VPK and PreK daycare staff on what to expect in kindergarten and how they can assist in preparing the child for school.

	Learning Coalition of FI Gateway and community daycares.	Community preschool children and their parents will be invited to a school tour and kindergarten screenings. Agencies will be asked to post or disseminate flyers to community businesses, churches, daycares, public libraries, local TV stations with information regarding these events.
2	Public Library Literacy Programs	The school will provide information to parents and parent organizations of literacy and parenting programs scheduled by the local library through backpack flyers and community postings.
3	VPK	Pinemount Elementary offers VPK to parents of four year old children. This program will help to teach parents strategies and parenting ideas to successfully prepare children for school.
4	Title II	Title II coordinates with Title I to provide professional development.
5	IDEA	Funding supports integration and coordination of parent involvement and activities that teach parents how to help their children at home.
6	Title V	Funding supports integration and coordination of parent involvement and activities that teach parents how to help their children at home.
7	Title VI	Funding supports integration and coordination of parent involvement and activities that teach parents how to help their children at home.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I Brochure: A flyer will be developed that addresses Title I requirements, Title II, Title VI and SIG grants	CRT Title I Coordinator	September 2017	Copies of information will be kept in the Title I Notebook and flyers will be sent home. Posting on the website, marquee and flyer to all parents via the school newsletter. Parent Involvement surveys will show parent awareness of the Title I program.
2	Advertise Title I Annual Meeting . Post on school website, marquee, flyers, and district website	CRT Title I Coordinator	August / September 2017	Flyer will be kept of advertising the event. Sign in sheets will be collected to prove the event took place.
3	Title I Annual Meeting: Opportunity for parents to receive hard copy of Title I information	CRT Title I Coordinator	September 2017	Sign up sheets for Title I Annual Meeting will show an increase in parent and family participation information. Parent Involvement surveys will show parent awareness of the Title I program.

4	Document attendance at the Title I Annual Meeting	CRT Title I Coordinator	September	Sign in sheets will be collected to show attendance.
5	Develop Title I Annual Meeting agenda, handouts, and/pr Power Point presentation	CRT Title I Coordinator	September 2017	Copies of agendas, presentations, and handouts. Parental Involvement surveys will show parent awareness of the Title I program
6	Create an awareness among parents of the Title I requirement	CRT Title I Coordinator	September	Copy of the Power Point will reflect that all Title I requirements were met.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Pinemount will offer a flexible number of meetings. The school will offer child care for the meetings that are outside of the school day. The school will schedule meetings on different nights to accommodate different parent schedules. Printed materials will be available in the office for any parent who is unable to attend. Printed material will also be available in different languages other than English.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House	Grade Level Teachers	Providing grade level expectations to parents will increase student achievement.	September 2017	Increased knowledge of grade level expectations
2	Title I Annual Meeting	CRT	Provides parents the opportunity to become aware of the state and federal requirements regarding their child's educational rights.	September 2017	Increased knowledge of the Title I program.
3	Family Reading Time	Media Specialist/ Pinemount Aftercare Staff	Extending the hours of the media center will allow parents the opportunity to read with their child which will increase achievement in ELA>	weekly	Increase student achievement on the ELA assessments.
4	Planners and Communication Folders	Classroom teachers	Expected parent/ teacher communication keeps parents informed about their child's education will increase the student's' achievement.	daily /weekly	90% of parents will utilize the weekly work folders and planners.

5	Volunteer Orientations	CRT	Increased student achievement by having parents active in their child's education.	ongoing	The amount of time volunteering will show an increase of 5% from the previous year.
6	Cold Read University	Classroom teachers	Students cold read score will increase as the parent learns how to better instruct on cold reads at home.	November	Increased student achievement in the ELA assessments.
7	Math Parent Involvement Workshop	Classroom Teachers	Students math scores will increase as the parent becomes actively involved in their math instruction.	November	Increased student achievement in the Math assessments.
8	Volunteering	CRT	The volunteer program will be used to provide support in the classrooms leading to increased student achievement.	ongoing	Increased student achievement
9	Reading Pals	CRT	The students will improve their reading skills due to extra support from the Reading Pals.	weekly	The students will show an improvement in their reading skills by moving through the leveled books.
10	Kindergarten Orientation	Kindergarten teachers, CRT, administration	Increased student readiness and achievement in kindergarten by informing parents of the kindergarten expectations.	April 2018	Participation indicated by the sign in sheets.
11	Parent- Teacher COncferences and compacts	classroom teachers	Providing parents with information on state and local assessments and their child's progress will increase student achievement through parental involvement and communication	September 2017- May 2018	100% of parents will attend a parent conference and sign the compact
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Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Train teachers how to effectively	CRT	Increased student achievement	August 2017	Increased volunteer hours as indicated by sign in sheets

	use parent volunteers				
2	Train teachers to hold parent conferences to share testing information	CRT	Increased student achievement	September 2017	Sign in sheet
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Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

The CRT will ensure that a parent resource center will be stocked and materials will be made available to parents for parent checkout. Instructional practice materials will enable parents to more fully participate in the education of their children. The CRT will also ensure that a parent computer will be available for parents to use to access information online about assessments, school grades, Title I ,FLDOE, CCSD, and other parent resources.

Communication and Accessibility

Describe how the school will provide full opportunities for participation in parental and family engagement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1116(e)(5) and 111f(f)].

Response:

Information will be provided for parents at the Title I Annual Meeting about Title I programs, state and federal requirement, school grades and ways to get involved in our school. We will have a translator here when available to pass on information to parents if we are made aware that that service is needed. We will also send home school information in different languages to those students who are needing this service. Pinemount Elementary School will provide full opportunities for participation in parental involvement activities for all parents in a variety of ways (newsletters, flyers, notes home to parents, call outs, and posting on the Pinemount website). Student compacts will be sign by the teacher, student, and parent to be used as a means to aide in the understanding of student achievement and to aide in parent teacher communication. Along with the compacts the parent will receive a graph that compares their child to the other students in the class so that the parent can get a visual of where their students stands academically.

Discretionary Activities

Discretionary School Level Parental and Family Engagement Policy Components

The school parent and family engagement policy may include additional discretionary activities that the school, in consultation with the parents, chooses to undertake to build parents' capacity for involvement in the school to support their children's academic achievement [Section 116(e)].

List all activities the school plans to implement:

Count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school.	School meetings will be offered on a variety of days and times in order to accommodate parents' schedules. When needed, in-home conferences between teachers and other educators with parents who are unable to attend those conferences at school. When needed, childcare can be provided to accommodate parents with younger children.	CRT Teachers, and Principal	Informed parents will increase student achievement	Ongoing
2	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement	Pinemount Elementary partners with the PTO to bring volunteers into the school and create opportunities for family involvement and engagement. We also partner with the Boy Scouts of America, they hold meetings at our school,	CRT, Principal, Faculty and Staff	The more involved parents become, the greater impact on student achievement.	Ongoing
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Supply Evidence of Input from Parents

Upload evidence of parent input in the development of the plan in the FA399 folder.

Supply Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact in the FA399 folder.

Supply Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact in the FA399 folder.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Title I Annual Meeting	2	63	Greater student gains
2	Cold Read University	1	155	Increase ELA test scores
3	Nacho Ordinary Numbers Math Night	1	104	Increase math test scores
4	Family Reading Events	29	293	Parents who make the effort to come in and read with their child will increase in their reading achievement.
5	Title I Brochure	1	475	Student achievement will increase by building capacity of parents' understanding in ways to help their child through the different Title I programs offered at the school.
6	Parent Teacher Conferences	ongoing	778	Informed parents should reflect higher student achievement.
7	Volunteer Orientations			Increased parent involvement should reflect in higher student achievement.
8	School Newsletter	9	4005	Parents that are aware of school activities can participate in school activities and student achievement will increase.
9	FSA Night	1	40	Increased student achievement as indicated from student data. Increased parent understanding of strategies to use at home.
10	PTO Meetings	13	79	Building parental capacity increases student achievement.
11	SAC Meetings	5	42	Building parental capacity and awareness of the Title I Schoolwide programs and their function in the school will increase student success.
12	Award Ceremonies	14	904	Building parental capacity increases student achievement.

13	Meeting with Moms	1	225	Parents that show an active role in their child's education will increase the student's' success.
14	Meet the Teacher and Kindergarten Round Up	2	433	Informed parents should reflect in higher student achievement.

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent/ Teacher Conference training	1	36	Better relationships between parents and teachers to increase student achievement
2	Volunteers in the classroom	1	34	Maximizing help in the classroom to increase student achievement

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents' work schedules interfere with attending parent workshops.	We will offer our events on different days of the week and different times to help accommodate all parents.
2	ELL and migrant families that do not speak English don't feel comfortable coming to events.	The school will assist in providing translators when able to assist parent understanding of the material presented, and / or provide written material of the content covered by providing a language they can understand.

Best Practices

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective.

count	Content/Purpose	Description of the Activity
1	Cold Read University was created to help educate the parents on the cold read process	This parent involvement night was to instruct the parents on how to help their student on a cold read and how to help in the comprehension process. Our teachers modeled a cold read and a cold read was sent home with the parent so that they can take it home and work with their own child.
2	Visual graph of student testing data	The parent could really understand where their child stood academically when given the visual of the class graph.

Grade Level Planning and Data Meeting- First Grade

September 5, 2017

1. iReady Assessment-Testing is now complete please let Kyala or Donna know if you have any problems with the program. Kyala will assist in making intervention groups and we will use our tutors to help with the face to face meetings. Tutors should begin the first week of October. Please see Donna, Kyala, or Rachel if you need help getting the 45 minutes a week of iReady time on the computer.
2. LLI- Yvonne and Mrs. Lee will run LLI groups to assist with remediation for those students who are showing below one grade level in reading. You may also make Great Leaps or Read Naturally groups in your own classrooms or grade levels by using your paraprofessionals.
3. Parent Conferences- Please make sure you are meeting face to face with all of your parents. This is a Title I requirement and is also a great way to earn the parents respect. If you make the time in the beginning with your parents it will benefit you in the long run. Let Rachel know if you need help setting up a conference. Let Rachel or Donna know if you would like for them to sit in on a difficult parent conference. Turn in your parent conference log to Rachel when all of your conferences are complete. They should be complete by the end of the first nine weeks.
4. Parent Compacts- We are using the parent compacts forms this year as your conference form. Please go over the compact with your parents during your first conference and also go over it with your students and have them sign it. Please put 1 signed compact in Rachel's box for Title I documentation.
5. Family Engagement Plan discussion and feedback- We looked at last year's plan and decided that we still should hold a Cold Read University again this year because it was very successful last year. First grade asked that we hold the lower grades on a different night than the upper grades because their attendance was impacted by parents of multiple children attending the upper grade class due to their child having more difficult cold reads.