

Ochwilla Elementary School Title I, Part A Parental and Family Engagement Plan

I, Evelyn Langston, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement **(Optional)**

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

Ochwilla Elementary School parents are invited and encouraged to attend monthly SAC meetings where they can participate in the planning and review of our school improvement plan. During SAC meetings parent participate in discussions on how Title I funds are spent.

Coordination and Integration with Other Federal Programs Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Kindergarten Parent First Day Orientation	Parents are invited to enjoy coffee and donuts as the the teachers discuss the Kindergarten curriculum and share ideas for them to use at home with their students.
2	Walker Headstart	OES coordinates and orientation and transition program with the area Headstart in April and May.
3	Pre-registration of PreK and Kindergarteners	Parents are invited to pre-register the children for PreK or kindergarten in May for the following school year.
4	Migrant Services	Provides translation services for parents in need. Two liaisons are available for meetings.
5	Title X	Project Praise provides a liaison for students and parents through the Federal Programs office.
6	Home and School Connection	Home and School Connection is a monthly newsletter created by Resources for Educators that gives Parents tip and strategies to use at home to help their child be successful in school. A copy will sent home each month with every student.

Annual Parent Meeting Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

The Title I Annual Meeting was advertised on our Marquee and web page, invitations were sent home with each student and published in our monthly newsletter. Posters advertising the meeting were hung in the front office. An agenda outlining the required topics to be discussed was handed out at the meeting and a copy of the PowerPoint was given to each parent. The Assistant Principal, Mike Tomlinson, conducted the meeting and presented the information with a PowerPoint presentation. Sign in sheets were collected as evidence of parent involvement.

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
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1	Title I Parent meeting	Mike Tomlinson	August 31, 2017	The sign in sheet, agens, and a copy of the PowerPoint presentation will be kept in the Title I audit box
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Ochwilla Elementary coordinates with parents to conduct parent/teacher conferences, MTSS meetings, IEP meetings, and 504 meetings at times convenient for parents from 7:00 am to 6:00 pm depending on the situation and the timeliness of the request. Transportation is provided by the school administration or school liaison as needed. Home visits are also provided on an as needed basis.

Building Capacity Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Annual Meeting	Michael Tomlinson	Increased awareness of the importance parent involvement. Parents will gain a better understand of the skills required for increased levels of achievement.	August 31, 2017	Pre vs. Post evaluation of meeting information
180	Students planners/calls home/ conferences	Classroom Teacher	Parents assistance in monitoring students' academic and behavior progress should result in higher academic achievement	Daily/ Weekly	100% two-way communication between home and school for all students documents with planners, notes, phone logs, and conferences.
10	SAC Meetings	Juan Torres	Increased Parent Involvement increases student achievement in academics and behavior.	monthly	Sign in sheets. Increased students achievement on state and district assessments. Fewer discipline referrals. Increased parent

					involvement in school activities.
20	PTO Meetings	Mindy Shull	Increased Parent Involvement increases student achievement in academics and behavior. Funds raised will support school and classroom initiatives and incentives.	bi-monthly	Sign in sheets. Increased students achievement on state and district assessments. Fewer discipline referrals. Increased parent involvement in school activities.
9	Parent Involvement District Advisory Council.	Dr. Melissa Coleman	Education of parents of standards, assessments, and assessment result.	Monthly	Sign-in sheets: Educated parents increase awareness and need for parent/students engagement

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Project Praise Awareness Training	Courtney Carter	Teachers will have a better understanding of how to identify homeless students which in turn will help these students have access to services that will assist them in being more successful at school.	Pre-Planning	Spreadsheet showing the tracking of academics by Courtney Carter
10	Parent Involvement Meeting for Teachers	Michael Tomlinson	Teachers will receive training on the various ways the can increase parent involvement, parents will be more involved producing higher student success in school.	Monthly	Teachers will have more tools to utilize when trying to increase arent involvement with student families.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Accelerated Reader Program, Homework cart, PBS system, teacher and school web sites, and newsletters at Ochwilla all involve a component of school-to-home communication.

Other positive and welcoming parent activities to build a culture of involvement include: Open House, Fall Festival, Christmas programs, Bookfair, Santa Shop, Family Reading Programs

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)]. **You can upload the PFEP to your school's website with directions on whom to contact if the plan is unsatisfactory and add a comments section with parent comments to this document. This will cover bullet 4.**

Response: The Title 1 Annual Meeting will include an explanation of what Title 1 entails. It will also include a list of assessments students are required to take in each grade level and a summary of how these assessments will be used to determine student progress and what proficiency levels are expected. Parents will additionally receive a copy of the entire presentation to take home and refer to throughout the year which includes ways they themselves can become more involved.

The Title 1 parent survey and the Five Essentials survey gather input on the educational plan from parents that will be submitted and considered when making changes at Ochwilla. Data gathered from the surveys indicated that parents felt a need for increased communication from teachers. To increase communication throughout the year, each teacher has created a classroom web page and a weekly newsletter to keep parents updated on what is going on the classroom.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We provide onsite language translation where possible and accessibility for students with disabilities regardless of need. We will encourage community donations, provide Project Praise assistance as needed, and offer family meeting provisions when possible such as childcare and refreshments. OES is wheelchair accessible for families who may need this provision when visiting the school. Onsite after school childcare is provided until 6:00 pm Monday through Friday.

Discretionary Activities (Optional) **Anything that is not required but is paid for through Title I funds.**

Barriers

Transportation was a barrier for some parents last year. Parents who work also had difficulty attending school functions.

To overcome these barriers, we offer flexible parent meetings in the morning before school or in the evening after school. Teachers who stay late to attend meetings and other function are offered

comp-time. Parents with transportation issues are involved by phone, email, web page. In some instances parents are offered transportation by the administration.