

Crescent City High School Title I, Part A Parental and Family Engagement Plan

I, Dr. John Shelby, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

John F. r Shelby Jr.

September 7, 2017

Signature of Principal or Designee

Date Signed

Mission Statement: Crescent City High School will provide a high quality education and support to a diverse community of learners where all students are expected to master the skills for graduation and become college and/or career ready.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Section 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

All stakeholders are invited to the SAC Meetings, which are posted on the school information board, online, and provided on digital call system notifications. At these meetings, Title I

funding is discussed and reviewed bi-annually. All programs which are funded by Title I are evaluated based on their effectiveness and impact on student achievement.

Coordination and Integration with Other Federal Programs Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

Count	Program	Coordination
6	SAC	Send out invites, phone calls and emails to communicate with stakeholders
3	Orientation, Open House, Curriculum Night	3 Events for incoming students and stakeholders to best understand the culture and mission at CCHS
1	College Planning Night	Financial Aid and College Applications
1	21st Century Grant	2.5 Hour extended learning opportunity with Social Emotional Learning Opportunities

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title 1 Parent Meeting	Dr. John Shelby	September 7, 2017	Parent Turnout increase

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

Crescent City High School will offer multiple meetings and face-to-face meetings with administration upon request.

Home visits will be utilized for students and families involving chronic absenteeism.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Orientation	Leadership Team	Increased achievement	AUG 17	Increased attendance
2	College Fair	Sheryl Brenner	Increased college readiness scores on SAT/ACT/PERT	SEP 17	Increased attendance by students and families at PHS event with transportation provided
3	Open House	Leadership Team	Parental support for core classes	SEP 17	Increase attendance
4	Cambridge Online Parent and Student Support	Michelle Grimes	Increased focus on state and national assessments	AUG - MAY 18	Increased state EOC scoring with parental support
5	Financial Aid and Scholarship Nights	Sheryl Brenner	Increase student and parent knowledge of educational and financial opportunities for college and career programs after graduation	NOV 17 and FEB 18	Increased participation for parents and students applying for FAFSA and college entrance.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Canvas Training	Lead Teachers	Increased assessment and communication capacity	Ongoing	Increased communication in 1:1 school setting
2	PLC Meetings	Administration	Skyward Updates	Bi-monthly	Better communication with parents via direct messaging and student progress
3	Cambridge Training	Leadership Team	Increased acceleration opportunities and high rigor	Daily	Utilizing a school within a school and bi-annual parent meetings for students in Cambridge program

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response:

Crescent City High School encourages parents to participate in the Parent Involvement District Advisory Council as liaisons to access all Title I resources and information to share with all stakeholders.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response:

All curriculum maps and core content focus is available to families through the school and district website. The state course codes and descriptions can be located on the link to CPALMS as well as the course syllabus signed by parents at the beginning of each course.

All students progress towards the 18 or 24 credit high school diploma and are provided face-to-face consultation by their Guidance Counselor and/or Graduation Coach. Parental involvement in these meetings are strongly suggested. Any parent comments expressing dissatisfaction with the schoolwide program plan will be submitted to the LEA Parent and Family Engagement Liaison to be added to the plan and submitted.

Any stakeholders who are not satisfied with this process may contact Crescent City High School at 386-698-1629 and ask for Sheryl Brenner, Bev Perry, or Dr. Shelby for further consultation.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response:

All parents are encouraged to be involved in their child's educational journey. Students with Disabilities have one or more meetings per year which must involve the parent, and the same protocol exists for all ELL students. If parents have any language barrier, an interpreter is provided so that parents are fully informed.

Discretionary Activities (Optional)

As students enter their Senior Year, they meet bi-annually with their Guidance Counselor who also assists with scholarship opportunities, college applications, and technical school enrollment.

Barriers

Some parents with ELL students feel uncomfortable due to language barriers. We utilize our bilingual staff to encourage them to come to CCHS and feel comfortable.

Chronic absenteeism negatively impacts student achievement and the transfer of information from the local school to the parents involved in the student's educational future.

Historically, high schools have limited attendance to parent meetings. We have made a significant effort to make ourselves available to parents at any request. If administration is not available, we have a new form for them to fill out and we will reply within 24 hours.