

C. L. OVERTURF JR 6TH GRADE CENTER Title I, Part A Parental Involvement Plan

I, Mike Tucker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

August 18, 2017

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: To create a relationship between school and homes that fosters educational involvement by all stakeholders.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response:

The administration at C. L. Overturf invites all parents of our students to attend and serve on our School Accountability Committee (SAC). SAC meetings are held in the Media Center at the school at 8 a.m. and are scheduled for September, October, November, December, February, March, and April. Title I funding, educational programs, and data updates are discussed at SAC meetings. All meetings are documented through agendas, minutes, and sign-in sheets. Meetings are advertised through our Messenger phone system, the school website, and the school Facebook page, Twitter. Parents also have access to the Parent Support Network and SkyWard Parent Portal. Parent feedback on the success or needs of our program(s) is/are gathered through the annual parent survey through Title I.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Parent Nights	JD Thompson coordinates with Guidance & Administration
2	PIDAC	District Parent Involvement Team --- parent liaison(s) advocate(s) for the school
3	LEP/Migrant	Coordinated with Guidance to ensure that all services are equitable and liaison advocates for migrant students and parents at all appropriate meetings.
4	Title X	Homeless Project Praise Coordinate services with guidance to ensure that all services are equitable and liaison advocates for homeless students and parents at all appropriate meetings.
5	SAC / Parent Resource Network	Coordinated through Student Services with Melissa Hibbs and parent volunteers

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Title I/6th Grade Open House Meeting shared rights of parents & school choice, Title 1 info, and Adequate Yearly Progress as well as ways the school intends to meet those goals	Administration	September 7, 2017	Increased parent participation increases student achievement/effectiveness

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response:

1. Morning SAC meetings (Sept, Oct, Jan, Feb, March & April)
2. Monthly evening parent nights (Sept, Oct, Jan, & March)
3. IEP and MTSS meetings every Wednesday with accommodations for parent schedules
4. Flexible parent conference times are offered to parents and guardians (before school or during collaboration periods). Childcare is always provided by IAs when needed and teachers often accommodate parents with children by offering something for them to do while meeting with the parent. Transportation is available, upon request.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	iReady Royals: celebration of academic growth success with parents invited	Admin/Guidance	Encourages students to improve achievement	Quarterly	Increased student achievement so that they can participate
2	Mid-term progress reports are sent home with all students for parent awareness of grades	Teachers and Administration	Informs parents of current student progress and promotes achievement	Quarterly	Engaged parents promote better grades
3	Parent Conferences / MTSS Meetings/IEP Meetings	Teachers/ Guidance	Academic/Behavioral Progress	As needed	Informed parents become active parents
4	School Messenger Call Out System to inform parents of happenings at school	Administration	Informed parents helps produce better student attendance and academic success	Ongoing	Informed parents become involved parents
5	Orientation and Parent Night(s)	Administration	Teachers inform parents about skills that their kids are currently working on and explain how they can	Aug., Sept., Oct., Jan., & Mar.	Informed parents promote better grades

			help support this endeavor at home		
6	Facebook Page and SAC Meetings Monthly	Administration	Using the Facebook page for promoting school events and such is one way CLO establishes community outreach. Likewise, we invite community members and business partners to be an active part of our SAC throughout the year.	Monthly (meetings)	Community outreach helps establish connections and partnerships between the school and the local community. Relationships made from this help support student achievement.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Bi-weekly PLCs and Monthly Data Chats with Administration	Administration	Teachers are reminded of the importance of keeping parents informed of student achievement for parent & community connections	Bi-weekly and monthly	Increased student achievement
2	Staff In-Service: Effective Communication & Commitments	Administration	Commitment to keeping parents informed through a variety methods of effective communication	Pre-Planning	Increased teacher awareness of the importance of keeping all stakeholders informed of student progress

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: School website, School Messenger phone system, school Facebook page, and quarterly newsletters; the use of the parent portal on Skyward will be utilized more by parents.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- Parent-scheduled conferences are available upon request for the purpose of shared decision-making relating to the education of their children.[Section 1118(c)(4)(C)]

- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include and submit the parent comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Title 1 Parent Survey for comments.

- Title 1 annual meeting at the beginning of the school year provides description and explanation of curriculum, forms of assessment and info on expected proficiency levels.
- Title 1 flyer.
- IEP meetings held on Tuesdays.
- ESOL/LEP meetings held as needed through guidance.
- Parent nights - Sept (School wide Expectations and Info on How to Help Your Child Be Successful), Oct (iReady), Feb (TBA), March (TBA)
- SPAR
- MTSS meetings
- Parents will be notified of all meetings via: Messenger phone system, flyers, website, and school Facebook page

Title 1 surveys supply parents with opportunities for input on school plan.

Parent comments expressing dissatisfaction with the schoolwide program plan will be submitted to the LEA Parent and Family Engagement Liaison to be added to the plan and submitted.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: IEP meetings on Wednesdays. Translation provided through district office as needed. Translation provided by Title 1 on flyers, websites and meetings on an as needed basis.

1. Overturf is handicap accessible.

2. A translator is available for requested meetings/document translations and to serve as an advocate for parents that speak Spanish only.

3. Two Migrant advocates are available to provide services for migratory families as requested.

Discretionary Activities

These activities are optional.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House	1	196	Information on Courses and School
2	Parent Night/Title 1 Meeting	1	157	Title 1 Information reviewed with Parents
3	Parent Toolbox Night	1	83	Cambridge, Math, Language Arts Presentation
4	Parent Conference Night	1	59	Parent/Teacher Conferences
5	Cambridge Night	1	67	Science Fair
6	Open House for Incoming 5th Graders	1	250	School information and orientation

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Marzano Training	2	22	Training on best practices for student achievement
2	Growth Plans	1	23	Training on how to do growth plans for teacher improvement
3	PLC training	8	23	Mission statement, Vision, Motto, PLC structures, Shared Faculty Commitments, PLC forms, Meeting Schedule
4	Differentiated Instruction PD	5	23	PD on differentiation aligned to our PLC goal
5	Journey's PD	2	4	Preplanning PD on use of the Journey's LA curriculum
6	MTSS PD	2	23	PD on MTSS process
7	iReady PD	2	8	PD on iReady program

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents not attending	School Messenger, Facebook, Webpage
2	Parent Contact Information not updated	Sign In Sheets

C.L. Overturf, Jr. 6th Grade Center Open House In Coming 6th Graders

AGENDA

May 18, 2017

6:00 6p.m.

Auditorium

- Introduction of Staff
- Power Point Presentation
- Parent Compact
- Parent Involvement Plan-Input/Ideas
- Q&A
- Other

C.L. Overturf Jr. Sixth Grade Center
PCSD Title I School





C.L. Overturf Jr. 6th Grade Center

Open House for Incoming 6th Graders

May 18, 2017

PARENT SIGN-IN SHEET

Name of Parent/Guardian	Name of Student	Current School
[Signature]	BLAKE Monthouse	Browning Pearce
Tabatha Eastham	Izaiah Cruz	Browning Pearce
Phyllis Crabtree	Carl Crabtree Jr.	Browning Pearce
Crystal Owens	Natalie Owens	KBES
Kristi McDonald	Talan McDonald	Browning Pearce
Coty Tetter	Payce Tetter	CRCS
Kim Dollar	Lance Dollat	BPEP
Veronica Merriado	Kailee Durham	KSIS
Amy Wilson	Jolie Wilson	Browning-Pearce Elementary
Sophenic Smith	Kennedy Martin	JAL
Tobby + Sharice	Trenton Williams	JALE
Marci Evans	Tyjuan Green	James A. Long
Almonda Butler	Damon Murray	James A. Long
Ken + Angie Giddens	Kalen Giddens	James A Long
David + DeSa Jones	Jerry Moore LV	Kelley Smith
James + Joy Tincher	Kady Tincher	BPEP
Ethel Lewis	Jarvis Session	BPEP
Ethel Lewis	Jarvis Fuller	BPEP



C.L. Overturf Jr. 6th Grade Center

Open House for Incoming 6th Graders

May 18, 2017

PARENT SIGN-IN SHEET

Name of Parent/Guardian	Name of Student	Current School
Carolyn Gore	Jacob Gore Jackson	Mellon
"	Hunter Gore-Jacksa	Mellon
Miriamne Flores	Miguel Flores	Moseley
Chi McClellan	Andrew McClellan	JALong
Trevlyn Sheffield	Ivey Sheffield	JAL
Tiffany Parker Flinders	Honor Parker Flinders	JAL
Leon & Irene Griffin	Lilleon Griffin	mellon
Lakisha Lewis	Ji'Quez Poole	JAL
Jana Akers	Jace Akers	JAL
Stacey Beatty	O'Neal Beatty	CRCCS
Michèle Davis	Ryan Davis	CRCCS
Jammy Andino	Krystal Sweat	moseley
Phoebe Daniels	Ariyah Clark	Moseley
Robin Calhoun	Austin Calhoun	Peniel
Jana Wilhite	Tatum Wilhite	JAL
David DeHart	Addison DeHart	Gainesville
Mike Meredith	Paistry Meredith	James A Long
Lamis Zabod	Leah Zabod	James A. Long



C.L. Overturf Jr. 6th Grade Center

Open House for Incoming 6th Graders

May 18, 2017

PARENT SIGN-IN SHEET

Name of Parent/Guardian	Name of Student	Current School
Katrina Washington	Kailyn Washington-Lewis	Browning Pearce
MARIA WICKER	Abigail WICKER	JAL
TRAVIS & PAULA BALE	Kaitlyn Bale	JAL
Tisty Passmore	Ymira Passmore	Mellon
Heather Taylor	Emily Taylor	JAL
Kierra Robinson	Kaleb Session	Moseley
Charlene Taylor	Warren Taylor	JAL
Bob Grossholz	Daniel Grossholz	BPES
FELICIA Tilley	Brooke Wilkes	Moseley
Tammie Miller	Harvey Brown	Browning Pearce



C.L. Overturf Jr. 6th Grade Center



1100 South 18th Street - Palatka, Florida 32177
Telephone (386) 329-0569 - Fax (386) 329-0670

Michael A. Tucker
Principal

Terri Channell
Asst. Principal

Please sign if you agree with this compact. If you have any additional suggestions, please add to the back on this sheet.

2017 - 2018

Student-Parent-Teacher Compact

Effective schools are a result of families and school personnel working together to insure that children are successful in school. A compact is an agreement between two groups that firmly unites them. The C.L. Overturf Jr. 6th Grade Center staff is committed to your child's progress and we are going to do our best to promote his/her achievement. We believe that together we can improve teaching and learning. You, your child and the teacher are invited to be involved in a partnership at C.L. Overturf Jr. 6th Grade Center by signing the following agreement.

As a parent, I agree to:

- ✓ See that my child attends school regularly and on time.
- ✓ Provide a home environment that encourages my child to learn.
- ✓ Encourage completion of all assignments.
- ✓ Communicate regularly with my child's teachers.
- ✓ Support the school in developing positive behaviors.
- ✓ Talk to my child about school activities each day.
- ✓ Encourage my child to read at home and monitor TV viewing.
- ✓ Volunteer time at my child's school.
- ✓ Show respect and support for my child, the teacher and the school.
- ✓ Support C.L. Overturf Jr. 6th Grade Center's Code of Conduct Policies.

As a student, I agree to:

- ✓ Believe that I can and will learn.
- ✓ Always do my best in my work and in my behavior.
- ✓ Work cooperatively with my classmates.
- ✓ Show respect for others and myself.
- ✓ Come to school prepared to learn.
- ✓ Attend school everyday unless I am sick.
- ✓ Obey the school and bus rules.

As a teacher, I agree to:

- ✓ Show respect for each child and his/her family.
- ✓ Believe that each student can learn.
- ✓ Help each child grow to his or her fullest potential.
- ✓ Give feedback to students and their parents about their progress.
- ✓ Provide meaningful and appropriate reinforcement activities.
- ✓ Enforce school and classroom rules fairly and consistently.
- ✓ Maintain open lines of communication with students and their families.
- ✓ Communicate how students are assessed.
- ✓ Seek ways to involve parents in the school program.
- ✓ Demonstrate professional behavior and positive attitude.

Parent Signature

Date

5/19/17



C.L. Overturf Jr. 6th Grade Center



1100 South 18th Street ~ Palatka, Florida 32177
Telephone (386) 329-0569 ~ Fax (386) 329-0670

Michael A. Tucker
Principal

Terri Channell
Asst. Principal

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- ✓ Support the school in developing positive behaviors.
- ✓ Talk to my child about school activities each day.
- ✓ Encourage my child to read at home and monitor TV viewing.
- ✓ Volunteer time at my child's school.
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- ✓ Attend school everyday unless I am sick.
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- ✓ Give feedback to students and their parents about their progress.
- ✓ Provide meaningful and appropriate reinforcement activities.
- ✓ Enforce school and classroom rules fairly and consistently.
- ✓ Maintain open lines of communication with students and their families.
- ✓ Communicate how students are assessed.
- ✓ Seek ways to involve parents in the school program.
- ✓ Demonstrate professional behavior and positive attitude.

Parent Signature

Robert Gassidy

Date

5/20/17