

## **BROWNING-PEARCE ELEM. SCHOOL Title I, Part A Parental Involvement Plan**

I, Ashley McCool, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

### **Assurances**

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

---

**Signature of Principal or Designee**

**Date Signed**

### **Mission Statement**

Parental Involvement Mission Statement (Optional)

**Response:** The mission statement is in the process of being completed; however, the vision statement has been finished. The Bear Vision: At Browning Pearce, we are a unified family of learners who nurture & challenge each student to excel in the classroom & community.

EVERY CHILD. EVERY DAY.

---

### **Involvement of Parents**

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

**Response:** Browning Pearce Elementary will involve parents in the planning, review, and improvement of Title I programs by scheduling regularly occurring parent input meetings. These meetings will be scheduled at least two weeks in advance. Reminders will be printed in the monthly school newsletter, calendar, and bulletin out front of school. We will also send one-week reminders home with students in order to elicit as much participation as possible. The call system will also be utilized. All parent meetings will be documented by agenda, minutes, and sign-in sheets. Every parent will be invited to attend by the call system, newsletters, and flyers.

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title I	Title I Parent Involvement funds are used to provide school readiness information to incoming kindergarten students.
2	Title X	The district utilizes Title X (McKinney -Vento Act) to support students that are considered "homeless" as well as their families.
3	VPK	The school offers two VPK classrooms that function the entire school day with the remainder of the day being subsidized for parents.
4	Title III	Eligible students entering Browning Pearce Elementary are serviced through Title III (Migrant)

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Alert Now Call System	C. Metzger	Monthly	Participation and attendance
2	Annual Title I Meeting. Parents were educated in rights, school choice, Title 1 programs.	A. McCool/W. Dale	September 2016	Sign-In Sheet

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** For each Title I parent meeting, Browning Pearce will send home an invitation written in advance and also a second reminder. We will also schedule meetings

at various times of day throughout the year to allow as many parents as possible the opportunity to attend. For evening meetings, we will strive to provide child care for children ages 0-5 years old. We will also work to provide transportation for parents in regards to individual student meetings.

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House: This meeting will take place at 5:30. We will discuss FSA, iReady, academic standards, and state achievement levels.	A. McCool/W. Dale	As home/school communication increases the continuity of support increases thus increasing student achievement outcomes.	September 2016	Increased test scores
2	Parent Conferences: Parents will schedule meetings during the school year to discuss their child's academic progress, systems of support, and best ways to communicate with teachers.	A. McCool/W. Dale	As home/school communication increases the continuity of support increases thus increasing student achievement outcomes.	2016-17 School Year	Informed parents of increased test scores
3	Bingo for Books	K. Bacon	Increased availability of reading materials in the home	Fall 2016	Increased reading engagement
4	Math Night	S. Reed	Parent support of math homework	Spring 2017	Increased math scores
5	Fall Festival: Although this festival is for entertainment, the school will be building relationships with parents and community members. This is a great time to interact and communicate on a social level. Creating family and community bonds is a great asset for BPES.	PTO	Family involvement	Fall 2016	Higher percentage of parents in attendance

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of	Person	Anticipated Impact	Timeline	Evidence of
-------	---------------------	--------	--------------------	----------	-------------

	Activity	Responsible	on Student Achievement		Effectiveness
1	Communicating Assessments to Parents. The school based lead team will educate staff on building relationships with parents, improve rapport with parents, to initiate positive phone calls home, write in folders, and recommend conferences when needed.	A. McCool/W. Dale/M. Wilds	Increased parent knowledge and increased student scores	September 2016 & March 2017	Increased assessment scores
2	Strategies for Parent Communication. During PLC's the staff will be trained to be culturally sensitive and understand the backgrounds of a diverse community. We will continue to follow up on positive communication with parents; phone call, conferences, emails, writing in folders, etc.	A. McCool/W. Dale/M. Wilds	Increased Parent Involvement and Participation	School Year 2016-2017	Increased Teacher/Parent Communication
3	Professional Learning Committee	M. Bergen/S. Reed	Teachers meet for professional development to understand keys to increase student data. Also discuss areas to talk with parents to help their children at home become more efficient learners in all areas of school	School Year 2016-2017	Increased assessment/Increased teacher-parent

---

## Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** Browning Pearce Elementary allocated funds to hire a media specialist to be a professional in her craft in the library. The staff and parents spoke about the importance of the library and the wealth of knowledge that was not being used. The media specialist will now open the doors to the parents and students before and after school to make reading more available to all. There are also computers that are available for use such as; AR tests, iReady, research, reports, etc. Browning Pearce Elementary wants the media center to be focus point of the school. Furthermore, we are going to document students that visit so we can track their progress during the school year. Our hope is their grades will increase.

---

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parentsí comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Title I bifold distributed first week of school. Title 1 parent survey provides parents opportunities to comment on the plan and share additional ideas. Skyward and Alert Now will also be used to communicate with parents. Browning Pearce Elementary creates a monthly newsletter that highlights the academic programs currently used at school. This newsletter will also announce upcoming meetings and parent workshops. Each quarter parents will be provided with an explanation of their students current assessment data and reading placement and encouraged to set up a parent/teacher conference to review that data. In addition, the school web site is current and easily accessible. Grade levels also send home newsletter to keep parents informed about upcoming tests, meetings, activities, etc.

## Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

**Response:** District provides translations for all pertinent documents. Migrant office provides liasons to advocate for students and parents. Browning Pearce Elementary has two Spanish speaking translators on campus for meetings, phone calls, and activities. In order to elicit as much parental participation as possible, Browning Pearce Elementary will send home Spanish and English versions of flyers and invitations for Parent Involvement meetings. The school will also utilize the Alert Now system to send out telephonic reminders and announcements. Finally, Browning Pearce will use the school website to post upcoming events and keep an updated calendar of events.

## Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:  
 Not Applicable

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
-------	----------	--	--------------------	---	----------

## Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

---

## **Upload Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

---

## **Upload Evidence of Parent Involvement in Development of Parent-School Compact**

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

---

## Evaluation of the previous year's Parental Involvement Plan

### Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Open House: This meeting took place at 5:30. We discussed the new curriculum, academic standards, a	1	150	Increased parent knowledge and increased student scores
2	Bingo for Books	1	100	Increased involvement in reading engagement
3	Math Night	1	200	Increased math scores and math engagement at home
4	Science Night	1	200	Increased science scores and science engagement at home

### Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PLC's. Teachers meet biweekly to discuss best practices and share the importance of comm. w/ parents	20	100	Increased Parent Involvement and Participation
2	Planning Days; encourage and inspire parents to take a prominent part in their childrn	2	100	Classroom teachers utilizing parents to create opportunities to assist in student learning activities will improve achievement.

### Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Lower income/economically disadvantaged parents cannot attend school functions.	School will make home visits and provide transportation when possible/carpool/school bus
2	ELL parents had difficult time communicating with staff.	Browning Pearce Elementary has two translators on campus for meetings, calls, etc.

### Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
-------	-----------------	-----------------------------

---