

JAMES A. LONG ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Sarajeon McDaniel, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Parental Involvement Mission of James A. Long Elementary is to involve parents in ongoing, two-way, and meaningful communication involving student academic learning, behavior and other school related activities.

Vision for all students:

I am somebody. I was somebody when I came. I'll be a better somebody when I leave. I

am powerful and I am strong. I deserve the education that I get here. I have things to do, people to impress, and places to go.~Rita Pierson

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: James A. Long will take the following actions to involve parents in the joint development of the school-wide parental involvement plan:

1. Invite parents to attend the Open House/Title 1 Information meeting in a timely manner through letters home and the Omni Alert system. This meeting will take place on Thursday, Sept 29, 2015.
2. Invite all parents to attend the monthly School Advisory Council Meetings/PTO Meetings in a timely manner through letters home and the Omni Alert system. These meetings will occur on the 2nd Tuesday of each month beginning in October. All meetings are documented with agendas, sign-in sheets and minutes. Title 1 parent involvement funding is reviewed and discussed.
3. The administration will ensure that the School Improvement Plan and Parent Involvement Plan is made available in the front office for parent review.
4. Provide an open door policy where teacher, administrators and other staff are available for parent conferences throughout the year.
5. Provide ongoing Title 1 information in school newsletters and other publications.
6. Send a core group of parents to the county PIDAC meetings (Federal Programs and Title I meetings at the county level) for James A. Long representation to voice concerns and/or share ideas.
7. Hold quarterly parent involvement nights that incorporate information about academics.
8. Involve a core group of PTO members and officers in creation of activities and plans such as the Parent Involvement Plan.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	VPK	James A. Long and the VPK office will work together to coordinate transition programs for students entering the regular public school program. Activities may include: coordinated meetings with parents, VPK teachers, and the kindergarten teachers to discuss the specific learning needs of students.
2	Title X	Project Praise liaisons serve students who qualify through coordination with the guidance department.
3	Title III	Migrant liaisons serve students who qualify for assistance after meeting a set of criteria.
4	PIDAC (Federal Program meeting with Parents and Community)	Submit and encourage selected parents to be members of the PIDAC meetings. They will have an opportunity to share information gleaned at these meetings with other parents through SAC and PTO meetings.

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House/Title 1 Information Meeting/Alert Now Calls. Rights of parents and school choice	Sarajea McDaniel	September 29, 2015	Sign-in sheets, engaged informed parents brings about better student performance.

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: James A. Long will hold parent workshops each quarter for data chats to discuss student achievement based on standards mastery using specific data points. We will include activities along with the data chats for children and parents to encourage attendance. IEP and MTSS meetings are held at times which are convenient for parents. We try to accommodate parents' time schedules. Home visits or community common place visits will be offered if needed.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on

how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Annual Title 1/Open House on Sept 22, 2015	Administration and teachers	Parents will be informed of assessments, curriculum, proficiency expected, NHQ information, and parents rights to be involved.	Sept 2016	5 Question survey
2	Standardized testing, content standards	Administration/Teachers	Parents will learn how to best support their child during test administration window	Early April	Impact on student performance and Title 1 Parent Surveys
3	Random Positive Phone Calls	Paula Adams and Sarajeon McDaniel	Build relationships and trust. Also mend relationships if a parent has had negative calls in the past.	Ongoing	Log of random phone calls and a more positive relationships between school and parents
4	Quarterly Parent Nights-will discuss progress monitoring and data and supplying practice materials	Administration and teachers	Parents will be informed of what their child is learning and the progress they are making. Also, to inform parents on what types of assessments their child takes within the year and what the cut-off scores for each grade level are.	Each quarter	Sign-in sheet and academic improvement via assessment data (FAIR, iReady, DIA).

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Weekly grade level PLC trainings	Reading Coach	Improved data. Reading coach trains and encourages building ties with parents and school staff. Teachers will be able to relay data to the parents.	weekly	Grade level data reports; District Assessment data, classroom data, and information shared with parents
2	Grade Level Common Planning Times	Team Leader	Improved planning on Florida Standards using Learning Focused planning. Also improving and encouraging parent communication to increase parent knowledge of curriculum	Daily	iReady data knowledgeable. Logging meeting with parents who are engaged
3	Volunteers in School--Training based on Communities in Schools	Asst Principal	Parents involved in activities that promote academic success.	Daily	Hours logged in for volunteers.

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: We support an open campus where parents are welcome to come in to volunteer in the classrooms, check out library books and eat lunch with their child.

The Title I bifold was sent home to every student. Our school also has an area that contains the Title I bifold and resources available to parents.

PIDAC meetings will be held and parents encouraged to attend.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: James A. Long will inform parents of involvement activities in a timely manner through parent letters, our school website, and the School Messenger phone System.

During Open House we will inform parents of academic and behavioral expectations. Progress reports and Progress monitoring data are sent home and asked to be returned with a parent signature. In addition, quarterly data chats will be held to discuss with parents the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet.

Administration and staff are readily available to meet with parents in person or by phone upon parent request.

If the school wide program plan is not satisfactory to the parents of participating children, administration will also submit the parents' comments on the plan that will be available to PCSD.

The Skyward Parent Portal has been advertised to parents and we highly encourage them to register to use the system. The Parent Portal allows them to keep track of their child's progress on a daily basis and at their convenience.

The Title I office provides a Parent Survey with a section for parent comments. This survey is used by our school to recognize and deal with parental concerns.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: We will share information with parents who attend Open House events. We will also review the School Improvement and Parent Involvement Plans at parent meetings. Letters in Spanish or interpreters will be available for those that need this accommodation. A copy of each plan will be made available in the front office for parent review. The district PIP is also available for review.

The migrant office serves migrant children with two liaisons from the county office.

Our campus is completely wheelchair accessible. An elevator is available to get onto the stage.

LEP- Title I provides a translator to translate documents for children and parents.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	Work with Title 1 director and discuss and implement model practices from research	Sarajeon McDaniel Title 1 Director	Involving parents in an 8-step problem solving strategy to help develop activities for parental involvement that will lead to a higher correlation with parental involvement/student academic achievement.	Throughout the year

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent/Family Nights	6	400	Parent involvement and understanding of schoolwide initiatives
2	Parent Newsletter	4	630	timely Information dissemination and encouragement of participation
3	Writing Workshops	1	90	Parents were educated about upcoming state assessment so that they could help prepare their child
4	Title 1 Parent Meeting	1	90	Parents were informed of rights and benefits of being a part of a Title 1 school

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	PLC Meetings that focus of reporting of data	8	40	Teachers worked with administration and Reading coach to desegregate data effectively to share with parents.
2	Planning meetings for parent night	6	40	Coordination and organization of parent nights so that parents feel welcome and also feel their time was spent in a positive and meaningful WAY

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Limited Parent Involvement	Build parent relationships with personal parent contact through positive phone calls and quarterly meetings
2	Updated Parent Information	A student information card with incentive to return card filled out.
3	NOTES NOT GETTING HOME	Text messaging and phone calls homethrough Omni Alert

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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