

BELLEVIEW ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Stacey Varner , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Our primary mission at Belleview Elementary School is to find ways of enhancing each child's learning opportunities. We strive to work collaboratively with parents and families to nurture a love for learning and to help our students become lifelong learners. We believe that each child should be given opportunities to achieve and be successful and understand active participation by parents and family will help promote this success. We will work together to establish effective family-school partnerships. School and home must also work together to help ensure our students will achieve and succeed. We are committed to ongoing, two-way, meaningful communication to help facilitate mutual understanding and to stimulate student success.

Belleview Elementary School is committed to the success of students. We will work together with parents to monitor the effectiveness of our Parental Involvement and Title I Programs and to provide excellence in education. This policy will be promoted by the administrators, principals, and other school staff as we seek active participation by our parents.

Involvement of Parents

Our school has a School Advisory Council (SAC) consisting of parents, community members, and school staff. All parents are encouraged to become members of the SAC which meets at least 4 times throughout the school year. Information about SAC is shared at our back to school orientation and is sent out to families by school newsletters, SkyLert telephone messages, and other appropriate means.

More than 50% of the SAC are parents or non-employees representatives and meetings are open to any parents who want to attend the meetings Parents on our SAC assist in the editing of our School Improvement Plan, Parent Involvement Plan and Home School Compact during one or more of our SAC meetings.

The Local Education Agency (LEA) has a District Parent Involvement Review Committee. School Advisory Council (SAC) chairpersons from each of the Title I schools and other involved parents along with School Parent Liaisons, Community Leaders, Title I Parent Involvement staff, and Title I Instructional Support Personnel make up this committee. The DPIRC brings recommendations to our school to help in planning for meaningful family engagement and parent involvement opportunities.

Coordination and Integration

Program	Coordination
Title 1Part A	Our school receives Title I funds based on free and reduced lunch counts. Title I Part A funds are used to provide supplemental instructional materials, equipment, and/or personnel to help students meet the rigorous state standard expectations. Staff development as well as Parental Involvement Trainings and Workshops will be coordinated with Title I, Part A.
Title 11	Staff and faculty members participate in district professional development opportunities.
Title 111- ESOL	ESOL services are available to eligible students. The administration will coordinate with Grants & Federal Programs, ESOL Department to identify students. ESOL paraprofessionals are placed in our school to provide students with the appropriate academic support that they need to progress in learning a second language.
Title 1 Part C (Migrant)	The school coordinates with the district in regards to the migrant program to provide supplies and additional support.
Individuals with Disabilities Education Act (IDEA)	Our school coordinates with the ESE, Student Services Department of MCPS. Supplemental instructional support is shared with parents as they are invited and attend their child's IEP meetings. Teachers and staff will follow the MTSS policies and processes.
HIPPY Program	Home Instruction for Parents of Preschool Youngsters (HIPPY) is a parent involvement and school readiness program. HIPPY offers free home-based early childhood education for three, four, and five year old children working with their parent(s) as their first teacher. The parent is provided with a set of developmentally appropriate materials, curriculum, and books designed to strengthen their children's cognitive skills, early literacy skills, social/emotional and physical development. Information about HIPPY is available in the school's guidance office. Interested families may Grants & Federal Programs for more information.

Voluntary Pre-Kindergarten Program/Public Preschool	Title I coordinates with the Early Learning Coalition, and schools in order to provide parents and caregivers helpful information and steps for enrolling their children in Florida's Voluntary Pre-Kindergarten programs. VPK and (ESE) VPK classrooms are available at our school.
Title X - Homeless	The administration will coordinate with our District Homeless Liaison who will provide the students and families the resources and support they need
Federal Nutrition Program	Our guidance department identifies families in need and coordinates "Food 4 Kids"—a weekend food backpack program providing nutrition supplements.

Annual Parent Meeting

Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
Plan agenda and select date	Administration	August 2016	Copy of agenda
Parents are notified of the meeting through a flyer and a phone alert.	Administration	September 2016	Hardcopy of notification and phone message
Hold Annual Title I Meeting -	Administration	September 15, 2016	25% or more of parents will attend the meeting and receive Title I information. - Sign in sheet used to document attendance.
Maintain documentation	Administration	September 30, 2016	ISP scans documents and uploads to Federal Programs Portal

Flexible Parent Meetings

Belleview Elementary School teachers and administration will ensure that family engagement workshops and meetings are offered at flexible times for parents and families.

Examples of flexible meetings and trainings at our school are:

- Volunteer Breakfast Orientation will take place in the early morning. Back to School Orientation is scheduled during mid-day to allow working parents to possibly stop by during their lunch break. Information presented at Back to School Orientation will be sent home to parents upon request. Open House and the Annual Title I Meeting are held in the evening. SAC meetings are scheduled at a time convenient to the SAC members with child care available. This will be voted on during the first SAC meeting in September.
- When parent trainings are offered in the evening, child care is provided unless the training is designed to incorporate the children.
- The Media Center is open in the evening when book fair is scheduled.
- Parent-Teacher conferences are scheduled at various times convenient for parents and families as well as for teachers including at least one evening per year.

Building Capacity

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Build Volunteer Program through the Volunteer Orientation Breakfast and Back to School Orientation events.	School Volunteer Coordinator	Provide information to parents on expectations and how they can help their children in order to increase student performance.	August and September 2016	100 or more parents will complete a volunteer form.

Provide a Parent Literacy Evening where parents will receive information to help them with their child's education.	School Level Leadership Team and teachers	Provide information to parents on how they can help their children in order to help their children perform better academically.	October 2016	80% of parents attending will find the information they gained during the evening helpful.
Open House with curriculum information	Administration	Provide information to parents regarding their child's curriculum in order to improve student grades and test scores.	September 2016	At least half our parents will attend Open House.
Parent Conference Evening	Administration	Provide information to parents regarding their child's performance and how parent can help their child in order to increase student grades and test scores.	January 2017	At least 25% of our parents will participate in the Parent Conference Evening.

Staff Training

Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
Provide professional development for faculty regarding how to effectively work with parents and volunteers.	Guidance Counselor, Reading Coach, A.P.	Improve the ability of staff to work effectively with parents in order to increase student grades and test scores.	Fall 2016	Teachers will have parent-teacher conferences with 75% or more of their parents.
School Parent Liaison Training	Administration,	There will be an increase in parent involvement/family engagement. Students' scores on FWAs, FSAs, LEOCEs will increase.	Quarterly trainings, throughout the school year.	Numbers of parents participating in parent trainings, parent involvement events and family engagement workshops will increase.

Other Activities

Parent Resource Room - The Parent Resource Room is maintained by the Parent Liaison and is open every school day from 2:15-3:00.

- Bronco Curriculum Fair Night will be held in Winter of 2017.

Each parent will receive a Calendar of Events which provide important dates for parent involvement throughout the school year.

· A Parent-School Compact will be given out at the beginning of the school year that will outline expectations for parents, teachers, and administrators. Teachers will use/review (revise if needed) this Compact in discussions with parents concerning their child's progress.

· Each child will receive a planner that allows for written communication between the teacher(s) and parents.

· District Parent Surveys dates will be advertised on our school's Marquee, website, newsletter and through the use of Skylert.

- The Title I Parent Resource Center on Wheels will visit the school campus 4 times during the school year. Notification of the date of the visit(s) of the Title I Resource Center on Wheels will be sent out via newsletter, flyers, Skylert calls and website for all parents/families.
- Parents and families will be encouraged to visit the District Title I Parent Resource Center and our teachers will utilize the Teacher Check Out program that the Center offers.
- Home School Connection Newsletters will be sent home monthly (Beginning Reading - Pre-K-2, Science + Math-3-5, Middle Years - 6-8) and a link will be shared on the school's website.

Communication

Our school will share timely information about the Title I programs including a description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet. Initial information will be shared during the Title I Annual Meeting held in September 2016.

The Parent-Student Handbook, newsletters, school website, parent-teacher conferences, Open House, and parent literacy evenings will provide parents information about the school curriculum, forms of academic assessments and students' proficiency requirements.

Per recommendation from the SAC, the school newsletters will be sent home with the report card or interim progress report to increase the likelihood of parents receiving this information. Newsletters are also posted on our school website. Additionally, the school has implemented the Weekly Wednesday plan in which all other information to parents is sent home together on Wednesdays.

Our weekly Bronco Bulletin is delivered to parents each Sunday evening English and Spanish using the Skylert mass phone notification system.

Parent-teacher conferences are available throughout the year to help work together to improve their children's education.

Teachers, counselors and other school personnel will maintain regular contact with parents through personal calls, phone texts, and emails in an attempt to reach parents who do not or cannot participate to seek input and increase involvement.

Parent Training and Family Engagement Workshop information will be distributed to parents via flyers, newsletter, website, and by utilizing the Skylert telephone calling system. Events will also be advertised on our school's marquee.

The district annual parent survey will provide parents an opportunity to provide input and comments.

Home visits are provided by Social Services.

Accessibility

Our facility is ADA accessible. Parents with disabilities are regularly invited to all parental involvement events and family engagement workshops. If support is needed to accommodate a disability, appropriate arrangements will be made.

Translators for those in need of assistance with Spanish and/or American Sign Language are available upon formal request, as well as informally, through our ESOL paraprofessionals and other bi-lingual staff members. Phone calls using the Skylert messaging system will be provided in English and Spanish, by the administrator and the ESOL paraprofessionals.

Discretionary Activities

Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Good News Club meets weekly at our school.	Administration/	Students will become more engaged in school work.	Throughout the 2016-2017 school year, starting in September.