

# Florida Department of Education



## Parent Involvement Plan 2016-2017

# Mission Statement

The mission of  
Weatherbee Elementary School  
is to encourage and insure success  
for every child in a nurturing,  
motivating, and safe environment.

## Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs.

Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parent involvement are spent.

- Members of the Parent Involvement Committee, School Advisory Council, and Title I Committee, as well as any other committee where parents or community members serve, will have members nominated by their peers. Individuals will be voted in by approval from the current members serving on the committee. In all proceedings, members will be selected by their peers in accordance with District policy. Members will be recruited through the monthly newsletters, school-wide phone messaging system (Connect-Ed), and letters/fliers inviting parents to participate. Documentation of the invitations and minutes of the proceedings will be recorded, submitted and filed by the appropriate personnel, adhering to the District's and/or State's mandates.
- Jointly develop/revise with parents the school parent involvement policy and distribute it to parents of participating children and make available the parent involvement plan to the local community
- Jointly conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the school's parent involvement policy
- Use the findings of the parent involvement policy evaluation to design strategies for more effective parent involvement, and to revise, if necessary, the school's parent involvement policy
- Inform parents and parent organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF)
- If the plan for Title I, Part A, developed under section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency
- Provide to each parent an individual student report about the performance of their child on the State assessment in at least the areas of mathematics, language arts, and reading
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in section 200.56 of the Title I Final Regulations (67 Fed. Reg. 71710, December 2, 2002)
- Provide each parent timely notice information regarding the professional qualifications of the student's classroom teachers and paraprofessionals, as described in section 1111(h)(6)(A)

## Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Voluntary Pre-K	A school-year VPK program consisting of two classes is offered at Weatherbee. The Early Learning Coalition works with the school to notify parents of educational opportunities and the school has activities for parents such as: Meet Your Teacher in August, PK "Other Caring Adults" in September, PK "Goal Setting" in October, PK "Lunch with the Bunch" in April, and PK Graduation in May.
2	Title I site	The school is a Title I site that provides tutoring for students who are economically disadvantaged during non-school hours in the core academic areas. Students must be on free or reduced lunch to qualify for services. Parents are interviewed by the provider and give input into the student academic plan. The classroom teacher also supplies input for the student plan.
3	Migrant	The school notifies parents of all meetings and workshops provided through the district. The Migrant Mentor works with the school as a liaison with the parents to ensure the parents can attend any conference necessary for the academic planning of their child.
4	Title III	The school notifies parents of all meetings and workshops provided through the district.
5	ESE	The school provides workshops for parents during the year and notifies parents of workshops being held through the district.
6	Title I/21st Century	The school will provide tutoring for students during non-school hours in the core academic areas.

## Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Principal	September 1, 2016 (5:30 PM - 7:00PM)	Roster, Flyer, School Messenger Results, Agenda.

## Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

**Response:** Our school will offer a flexible number of meetings to accommodate parent schedules. Meetings, workshops, and activities will be offered during the morning, afternoon, and evening. Parent/school communication will be open to include child care, if needed.

Parent Teacher Organizations (PTO) Committee

Monthly – (The PTO will meet the first Wednesday of every month at varied times.

School Advisory Council (SAC) Committee Monthly (Every 3<sup>rd</sup> Wed.)

3:30 pm – 5:00 pm

## Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Imagine Learning Lab Lab	ESOL staff	Provide the opportunity for non-English speaking parents to learn English. Student achievement improves when parents become involved in their child's education.	Evening classes two days a week during the school year	Sign-in Roster
2	FBBR Reading Workshop	Literacy Coach	Student achievement improves when parents become involved in their child's education.	November 10, 2016: March 2, 2017	Sign-in Roster
3	FSA/i-Ready Family Night	Administration	Student achievement improves when parents become involved in their child's education.	December 9, 2016	Sign-in Roster
4	The Florida Association of Partners in Education (FAPE) Conference	Parent/District	Student achievement improves when parents become involved in their child's education.	Yearly	Evaluation
5	Math Night	Math Coach	Student achievement improves when parents become involved in their child's education.	March 2, 2017	Sign-in Roster

## Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Title I Parents as Partners	Principal/District	To improve the ability of staff to work effectively with parents and students in the school environment to achieve academic success	New Teachers /All teachers - August 27, 2015 (6:00 PM - 7:00)	Evaluation
2	Student Led Conferences	Kids at Hope Coordinator and Administration	Provides an evidenced based strategy and protocol for teachers to follow that demonstrates how all children can learn.	Twice a year - October 20 & 21, 2016 and May 18 & 19, 2017	Evaluation
3	Kids at Hope	Trainer	To improve the ability of staff to work effectively with parents and students in the school environment to achieve academic success.	New Teachers/All Teachers- August 7, 2015	Evaluation
4	Positive Behavior Support (PBS)	Trainer	To improve the ability of staff to work effectively with parents to achieve academic success for the students. The curriculum is a three part program provided by the district.	New Teachers/All Teachers - August 7, 2015	Evaluation



## **Other Activities**

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

**Response:** · Members of the administration, Volunteer Coordinator, Parent Committee members and Committee chairs will coordinate all activities listed below. Documentation of activities utilized as evidence may be, but are not limited to; committee minutes, in-service rosters, volunteer sign-in documents, formal memos detailing responsibilities for participants, agendas, parent and staff surveys, etc.

Volunteer Program

Parent Lending Library

Honor Roll/Special Effort/Perfect Attendance Awards - quarterly

Student Led Conferences - twice a year

Kids at Hope Activities

Mariner of the Month - monthly

PBIS- monthly events

MLK Parade- January

## Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

Timely information about the Title I programs [Section 1118(c)(4)(A)];

Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];

If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and

If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

**Response:** Title I Parent Guide/Calendar from the Title I Department distributed yearly to students.

\*Interpreters will be available for all events for ESOL families.

\*Monthly school newsletter and calendar distributed in multiple languages.

\*School Messenger phone calls in multiple languages prior to all events.

\*School Marquee updated prior to events.

\*School Website updated as needed.

\*ESOL Parent Night - October 6, 2016

\*Math Night - March 2, 2017

\*Reading Night - November 10, 2016 and March 2, 2017

\*FSA /I-Ready Family Night - December 9, 2016

\*Twice a Year, Student Led Parent Conferences - October 20 & 21, 2016, and May 18 & 19, 2017

\*Parent representative to attend Parent Advisory Council(PAC) quarterly meeting

\*Parent representative to attend District Advisory Council(DAC) monthly meeting

\*Parent Involvement contact - Heather Bolitho

\*Goal Setting Parent Conferences - October 20 & 21, 2016

\*Progress Reports sent home bi-monthly

\*Meet Your Teacher - August 11, 2016

\*KAH "Other Caring Adults" Luncheon - K,2,4 - September 12, 2016 - 1,3,5 - September 13, 2016.

\*Daily Planners purchased for each child in grades 1-5.

## **Accessibility**

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

### **Response:**

The school will provide notification of activities in multiple languages for both written correspondence and phone contact with School Messenger.

The school website may be accessed from any location and provides information in multiple languages. This site is updated on a monthly basis to provide parents with current information.

The school utilizes the Migrant recruiters and social workers to assist with enrollment and other barriers facing the transient population.

The school will provide translators for Spanish and Creole families during school activities and meetings.

The school will provide workshops for English Language Learners and Exceptional Student Education in the evenings for parent participation.

The school site is equipped to accommodate parents and students with physical disabilities. Ramps, handicap accessible bathrooms, drinking fountains and tables are located throughout the facility. The one level building is in code to ensure that parents with disabilities will have access to all activities and services.