

WEST GADSDEN HIGH SCHOOL Title I, Part A Parental Involvement Plan

I, Dr. Ida Walker, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response:

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: West Gadsden High School will involve parents in all facets of the

plan's development, implementation and evaluation as required by Title I programs guidelines. The school will also make a continuous effort to keep parents and families informed of their choices for quality education for all students. This effort includes the school's web site, parent link messaging system, parent trainings, and informational sessions as well as sending letters regarding supplemental educational services. The school's SAC is formed during Open House, which participates and makes decisions involving the use of Title I funds reserved for parent involvement. The LEA maintains the SAC's membership to ensure parents are involved in the process

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Individuals with Disabilities Education Act (IDEA)	Supplemental instructional support provided by Title I is discussed with parents during the development of the students' IEPs. ESE parents are invited, encouraged, and included in all parent meetings at the school level.
2	ESOL, Migrant, and Homeless Education Programs	Every effort is provided to include translation support at meetings for the involvement of Hispanic parents and transportation for homeless students' parents.
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Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Open House	Administrative and Guidance Staff	August	Parent surveys, discussions, their comments, and SAC meetings
2	Develop sign-in sheets	Parent Liason	September	Sign-in sheets for meeting and individual classrooms
3	Distribution of Title I flyers, surveys, SES flyers, and parent choice(s) rights according to NCLB	District Parent Services Coordinator and Principal	September	Quarterly meetings with parents; their suggestions and comments; and mid-year/end of year evaluation
4	Develop agenda, handouts, and/or presentation materials that address the required components	Administration	September	Copies of agendas, PowerPoint presentation and handouts
5	Advertise/publicize event	Parent Liaison	September	Posting on school Web site and passing out to parents
6	Maintain documentation	Principal and Parent Liason	September	Title I documentation box housed in Principal's office

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: The leadership and staff at West Gadsden High School have a strong belief

in the importance of parental involvement and therefore have put measures in place to offer

parent meetings on a flexible schedule. Our annual meeting was scheduled during the evening to accommodate our parents who are employed by the district largest employers --- the local state hospital and or local nurseries/agricultural corporations. In addition, our parent training sessions will be scheduled likewise. Unemployed and elderly relatives and guardians will be accommodated during parent trainings hosted during day.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Back to School Events	Leadership Team and community/faith based partners	Engaging the entire community to support students and their parents with school supplies and uniforms	August	Sign-in forms, photographs, copies of informative handouts
2	Parent Trainings	Administrative Staff	Provide information to parents on academic and leadership skills to assist other parents with their children.	August - June	Agendas, sign-in sheets, amterials from training and conferences
3	Assessments	Academic Coaches, Counselor and Classroom Teachers	9 weeks Parent-Student Expos where progress is shared; Parent conferences; data chats with both student(s) and parent(s) to discuss expectations, achievement; and goals for the school year	August - May	Conference logs, sign-in sheets, data chat sheets, goal-setting agreements
4	College Readiness	Guidance And Administrative Staff	Parents will gain knowledge of college readiness and preparation; scholarship information; college entrance exams; availability of financial aid, etc.	August - June	Sign-in sheets; agendas, counseling logs; handouts; agendas, applications, and presentation materials
5	Family Literacy	Reading Coaches and Administration	Provide sessions to help parents improve reading skills.	October - May	Agendas, sign-in sheets and copies of presentation materials.

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
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1	SIP and SAC	Principals and District Parent Services Staff	Knowledge of the process, duties and responsibilities of persons serving on SAC and those developing the SIP	August - September	Agendas, sign-in sheets, amterials from training and conferences
2	Communicating and working with parents; Train the Trainer	Director of Parent and Community Outreach with Parent Liaisons and School Leaders who will then trai	Parent liaisons will be provided with a training module to take back to schools in an effort to improve the ability of staff to work effectively with parents.	August	Sign-in sheets, handouts, agendas, and presentation materials

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: West Gadsden High School will enhance its parent resource center to promote parent involvement in education through information, products, training, and technical assistance to parents and the Administrative Team. WGHS's parent liaison and/or Administrative Team will also provide workshops and resources to enhance school's strategies of parent involvement as outline in our SIP.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: WGHS will publish a school brochure to be disseminated to all parents via face-to-face, backpack, main office suite for lobby guests, website and parent resource area. The brochure will outline the school's curriculum, academic assessments used to measure student progress, and the proficiency levels students are expected to meet. At least one interpreter will be present at all parent forums at all times for non-English speaking parents. The District Guidance, ESE, ESOL, and Migrant education programs will be informed of meetings, conferences, and parent forums in a timely manner so that participation and assistance with special population parent needs can be met. Information will be shared via written communication and orally when possible. Scheduled events (curricular and/or extra-curricular) will also be into print form and posted on the schools website. As always, the communication system, newsletters, fliers, phone calls, materials and trainings to help parents work with their children toward academic achievement will be provided. Other communications to market and share information with the parents include scheduled parent activities such as Open House, School Advisory Council meetings, PTA meetings, Parent EXPOs each 9-weeks, literacy/technology trainings, and student's individual education plan meetings. Year-long communication of student progress to parents include documents such as progress reports, report cards, course syllabi, and pacing guides, focus calendars, parent-student-teacher conference requests, behavioral management forms, etc.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: The PIP will be available to all parents (including parents with limited English proficiency, disabilities, and migratory children) to ensure that all can participate in all district/school programs and events. Information will be shared via school's marquee, parent link communication system, hard copies, website, and parent resource area. An interpreter will be available as needed

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];and	On-going staff development program that includes researched-based training and fund the expenses to participants to attend conferences.	District and School-level administration, Parent Services Coordinator	Involving parents' input in the SIP for training	October
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Involve parents and improve their ability to participate in literacy trainings regardless of where its held.	Reading Coaches and Administration	provide parents information to assist their children with literacy materials.	August - June
3	Training parents to enhance the involvement of other parents [Section 1118(e)(9)];	Parents will receive information by attending the annual PTA leadership conference and district training. School will assist with the expense.	Principal and District Parent Involvement Coordinator	Provide information to parents.	August - July

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the 2012-2013 Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the 2012-2013 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Back to School Events	1	250	Engaging the entire community to support students and their parents with school supplies and uniforms
2	Parent Trainings	3	15	Provide information to parents on academic and leadership skills to assist other parents with their children.
3	Assessments	3	20	9 weeks Parent-Student Expos where progress is shared; Parent conferences; data chats with both student(s) and parent(s) to discuss expectations, achievement; and goals for the school year
4	College Readiness	2	18	Parents will gain knowledge of college readiness and preparation; scholarship information; college entrance exams; availability of financial aid, etc.
5	Family Literacy	3	11	Provide sessions to help parents improve reading skills for their children

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the 2012-2013 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	SIP and SAC	7	36	Knowledge of the process, duties and responsibilities of persons serving on SAC and those developing the SIP
2	Communicating and working with parents; Train the Trainer	5	55	Parent liaisons provided a training module to take back to schools in an effort to improve the ability of staff to work effectively with parents.

Barriers

Describe the barriers that hindered participation by parents during the 2012-2013 school year in parental involvement activities. Include the steps the school will take during the 2012-2013 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parents often cite time as the single greatest barrier to volunteering, attending meetings, and joining decision-making committees at their children's school	Consider potluck dinners and brown bag lunches to meet the needs of working parents.
2	Some parents are not sure they have anything of value to contribute.	Establish regular communication to build relationships with parents based on mutual respect and trust. Provide a variety of volunteer opportunities whether at school or at home.
3	Parents may feel they are unwelcome in the	Provide in-service training to help all faculty and staff

	school.	develop an awareness of the importance of parent involvement and acquire the knowledge and skills to successfully interact with parents
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the 2011-2012 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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