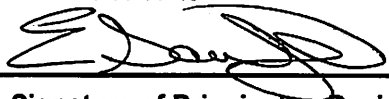


PALMETTO ELEMENTARY SCHOOL Title I, Part A Parental Involvement Plan

I, Edgar Santiago , do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].



Signature of Principal or Designee

10--13-2015

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: District and school-based Title I Parent Involvement Programs in Polk County will strive to BUILD RELATIONSHIPS to create real family engagement for every child, every family, every teacher, every day.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The administration along with the Title I Interventionist will ensure all Palmetto Elementary Parents will have the opportunity to participate in the planning, review and improvement of Title I programs by attending:

- School Advisory Council monthly meeting. 2nd Thursday of each month at 9:00
 - Palmetto Elementary parents night out workshops and trainings
 - Technical Assistance workshops every 2nd Tuesday of each month from 4:00 P.M.-6:00
 - Monthly newsletter comment cards
 - School-based surveys and evaluations of office visits (in front office)
- . Parental Leadership Team will have input on how the designated 1% of Titles I funds will be used for Parental Involvement by attending our parent annual meeting in the fall and spring of the school year.

Evaluations of each Parental Activity

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Title II	Used to Provide training to parents
2	IDEA	Federal Program that provides teachers with resources for students with disabilities
3	ESOL	Title III Program for students learning English as a second language
4	Pre-K	Program preparing students to enter Kindergarten

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Meeting in the P.M., Review and discuss: Title I Powerpoint and funding	Carolyn Craft/Lola Holmberg	September 14, 2015	Parent Feedback Form
2	Annual Meeting in the A.M. Review and discuss: Title I Powerpoint and funding	Carolyn Craft/Lola Holmberg	September 15, 2015	Parent Feedback Form
3	A flier to go home " We missed you at our Annual Meeting" detailing the things discussed at meeting	Carolyn Craft	September 9, 2015	Returned Signed Forms

4	information on Marquee	Carolyn Craft	September 2015	Parent feedback
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Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Palmetto Elementary will offer, in addition to the Annual Meetings on September 14,2015 4:00 P.M.-7:00 P.M. and September 15,2015 8:15-9:15 a flexible number of parent meetings and trainings in the A.M and P.M. Palmetto Elementary will provide services such as translations,and a hearing impaired interpreter. Childcare services will be available for every parent training and meetings. Home visits are available on a need to bases.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Open House/ meet and greet administration teachers and staff	Administrators, Title I	Improve communication between school and home	Sept. 14,2015 and Sept.152015	Parent Feedback Survey
2	Tech Night/tech resources available to parents & students	Tech Manager,	Parent and child working together In Reading, Math, & Science	Fall, 2015	Parent Feedback Survey
3	Reading Night/information on standard based assessments for grades K-5	Reading Teachers	Improve Reading Skills	Fall, 2015	Parent Feedback Survey
4	Math Night/information on new math standards and skils	Math Resource Teacher and Math Teachers	Improve Math Skills	Fall, 2015	Parent Feedback Survey
5	Writing Night/ State and District assessments	Writing Resource Teacher & 4th grade Teachers	Improve Writing Skills	Fall 2015	Parent Feedback Survey
6	Kindergarten and First Grade Night out/activities to do at home with student	Title I, K and 1st grade teachers	Improve all academic areas	Fall, 2015	Parent Feedback Survey
7	Second and Third Grade Night/activities to	Title I Second & Third grade Teachers	Improve all academic areas	Fall, 2015	Parent Feedback Survey

	do at home with students				
8	Fourth night out/activities to do at home with students	Title I, Fourth & Fifth grade Teachers	Improve all academic areas	Fall, 2015	Parent Feedback Survey
9	Science Night/information regarding State and District Assessments	Title I, Science Resource & Teachers	Improve Science Skills	Fall 2015	Parent Feedback Survey
10	Conference Night	Classroom Teachers	Improve communications between parents, teacher and student and plan strategies for student success	November 9, 2015	Parent feedback Survey
11	Conference Night	Classroom Teachers	Improve communication with parent, teacher, and student and plan strategies for student success	Feb. 3, 2016	Parent Feedback Survey

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parents helping Parents	Program Facilitator	To build lifelong relationships between parents and school	November 2015	Office evaluations in front office
2	Parent Survey Data Day/ School reviews 2011-2012 parent survey data	Program Facilitators	Increase parental involvement in the decision making process at the school level	Oct. 2015	Increase of parent support
3	Successful Parent Conferences	Parent Involvement Facilitator	Increase parental support	October 2015	Teacher feedback
4	Family Friendly School	Program Facilitator	Increase parent and school relationships allowing parents to feel free to ask questions and discuss their child's education	September 2015	Office evaluation

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: Parents may visit the Media Center and Computer Lab the second Tuesday of each month to check out library books, textbooks, and visit the different educational websites available online. Parents may also make appointments with the Reading Interventionist to visit the Professional Library and checkout materials to work with

students at home. Parents may visit our school website under Parent Resource and view Parent Institute Web Content.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: Palmetto Elementary will hold an Annual Title I Meeting on September 4, 2015 to inform parents the nature of the Title I Program, and the rights of parents. We will also provide School Parental Involvement Summary Brochures, as well as an Opportunity for parents to participate in meetings and trainings to receive a full description and explanations of the curriculum including: District-Wide Assessments, Progress Monitoring Assessments and new Florida Standards. Parents are invited to participate in SAC (2nd Thursday of each month at 9:00 A.M. PTO meetings and by visiting our website.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Palmetto Elementary will provide full opportunities to all parents by providing a translator for all meetings, provide home visits, meetings and conferences at varied times to meet the needs of working parents. Accommodations including wheelchair accessibilities and speech interpreters will be provided for our parents with disabilities upon request.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Involving parents in the development of training for teachers, principals, and other educators to improve the	Provide Childcare for parent trainings	Carolyn Craft, Program Facilitator	Improve student achievement	2015-2016

	effectiveness of that training [Section 1118(e)(6)];and				
2	Providing necessary literacy training for parents from Title I, Part A funds, if the LEA has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)]; and	Provide flexible meeting times	Carolyn Craft, Program Facilitator	Improve student achievement	2015-2016
3	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Participate in home visits, flexible conferencing time, Parent picked-up for school visits.	Carolyn Craft, Program Facilitator	Improve Parent Involvement, Increase student achievement and engagement and academics.	2015-2016

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

[Uploaded Document](#)

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

[Uploaded Document](#)

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

[Uploaded Document](#)

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Parent Night out for conferences	3	1430	To increase student motivation, participation and expectations about learning
2	Reading Night Out	2	226	To provide training for parents to better assist students at home
3	Math Night Out	2	100	To increase parent math skills and understanding of tested math benchmarks to assist with student assignments at home
4	Science Night Out	1	7	To increase student achievement in science

Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
1	Family Friendly Schools	1	72	To increase parent participation in the school
2	Technical Night	3	100	To increase understanding of online learning

Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
1	Parent Work Schedules	Increase number of conference evenings, More flexible scheduling slots of time
2	Lack of time to prepare dinner etc.	Title I along with PTO provide dinner.
3	Lack of transportation Services	Provide transportation services

Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school

year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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