

PERFORMANCE BASED PREPARATORY ACADEMY Title I, Part A Parental Involvement Plan

I, Letty Richardson, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of assurances for these waivers. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.

Assurances

- The school will be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(b)(1) and (c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118 (b)(1)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(E)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and
- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals [Section (h)(6)(A)].

Signature of Principal or Designee

Date Signed

Mission Statement

Parental Involvement Mission Statement (Optional)

Response: The Mission of The Performance-Based Preparatory Academy is to educate each student to his or her fullest potential while maintaining a safe and nurturing environment.

Involvement of Parents

Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)].

Response: The Performance Based Preparatory Academy (PBPA) will continue to actively recruit and retain parents for participation in the decision making processes. Flyers, School Messenger, and/or newsletters will be used to notify and recruit parents. Feedback is received from parents during conferences and parent event opportunities regarding the expenditures of Title I funds. These opportunities or activities will include, but are not limited to Parent Nights, Curriculum Nights, and open discussion forums. Exit surveys are completed by parents to identify needs and assist with planning for upcoming parent involvement events.

Coordination and Integration

Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home, to the extent feasible and appropriate, including but not limited to, other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI [Section 1118(e)(4)].

count	Program	Coordination
1	Edgenuity or E2020 Night	Explain curriculum software and uses of the parent portal to keep parents abreast of student progress.
2	Dual Enrollment Night	Present active Dual Enrollment Programs at Indian River State College and discuss goal-setting for post secondary readiness.
3	After-School Tutoring	Provide tutorial services to all students.
4	Title 1 Parent Night	Explain the two graduation options : ACCEL-18 CREDITS, AND THE 24 CREDIT OPTION. Provide specific links to special programs including Migrant, Title III, and Exceptional Student Education for support services;

Annual Parent Meeting

Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental educational services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

count	Activity/Tasks	Person Responsible	Timeline	Evidence of Effectiveness
1	Annual Title I Meeting	Assistant Principal	October 28, 2014	Attendance Record
2	School Messenger	Assistant Principal	October 27, 2014	Connect Ed Report
3	Flyer/Invitation	Program Specialist	October 25, 2014	Parent Participation
4	Sign in Sheets	Team Leader	October 28, 2014	Attendance Record
5	Parent Resource Table	Program Specialist	October 28, 2014	Resources Contacted

Flexible Parent Meetings

Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Response: Parents are invited to meet with the Performance-Based staff at flexible times; including before school, after school, and in the evening. School social workers may facilitate transportation. In addition, a language translator is readily available to assist during all meetings.

Building Capacity

Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under Section 1118 as parents may request [Section 1118(e)(14)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Parent Events	PBDP Staff	Strategies Shared and Modeled	Minimum of 4 times per year	Surveys, Attendance
2	Academic Celebrations	PBDP Staff	Positive Reinforcement; increased attendance; improved grades	Once per quarter	Increased attendance; increased course completions
3	PBS Celebrations	PBDP Staff	Positive reinforcement; increased attendance	Two times per month	Improved behavior; improved attendance; less discipline referrals
4	Annual Title I Parent Night	PBDP Staff	Improved parental understanding of services available	October 28, 2014	Attendance Record
5	Parent-Teacher Conference Night	Administration and Teachers	Involved parents increase student success	November 2014	Attendance Record
6	FCAT Night for Parents	PBDP Staff	Involved parents increase student test scores	March 2015	Attendance Record

Staff Training

Describe the professional development activities the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

count	Content and Type of Activity	Person Responsible	Anticipated Impact on Student Achievement	Timeline	Evidence of Effectiveness
1	Edgenuity 2020 Training	Asst. Principal/District Personnel	Learn to provide and assess clear learning goals	Preschool August 2014	Improved student achievement
2	Content Area Professional Development	Asst. Principal/District Personnel	Remain abreast of scope and sequence of content areas; learn new objectives.	Preschool August 2014	Increased student achievement in the content areas

3	Champs-Classroom Management	Asst. Principal/District Personnel	Positive Behavior; Improved focus on learning goals	Preschool August 2014	Positive Behavior
4	Aimsweb Training	Asst. Principal/Reading and Math Teachers	Improved math and reading scores	September 2014	Reading and Math test scores

Other Activities

Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].

Response: The Performance Based Preparatory Academy provides multiple opportunities to parents including, an "open door" policy to meet with the Assistant Principal, Program Specialist, guidance counselors, and teachers in a number of settings. Meetings are held but are not limited to career/vocational exploration, credit checks, graduation requirements, counseling, parent/family resources.

Communication

Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will include submit the parents' comments with the plan that will be made available to the local education agency [Section 1118(c)(5)].

Response: The Performance-Based Preparatory Academy will provide pertinent school information to parents through newsletters, telephone calls, meetings, surveys, and School Messenger. Use of the school marquee is also an option to communicate information.

Parents are notified of student performance every four and one-half weeks using Edgenuity Reporting, (the District-adopted software) and quarterly mailings. Progress reports, letters, and memos must be signed by parents/guardians to acknowledge receipt; and then returned to the school.

Accessibility

Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

Response: Information will be disseminated in multiple languages (English, Spanish, and Creole); using on-site resource personnel for translation to assist in the comprehension of activities provided. Bi-lingual faculty are readily available to facilitate

communication; as well as bilingual students who volunteer to assist at special events. The Migrant Advocate is also available to facilitate effective communication.

The school is equipped with ramps, elevators, and handicap accessible restrooms.

Discretionary Activities

Discretionary School Level Parental Involvement Policy Components Check if the school does not plan to implement discretionary parental involvement activities. Check all activities the school plans to implement:

count	Activity	Description of Implementation Strategy	Person Responsible	Anticipated Impact on Student Achievement	Timeline
1	Maximizing parental involvement and participation in their children's education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];	Plan meetings, presentations, and student celebrations at varying times.	PBPASTaff	Improved Student Achievement	Ongoing
2	Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and	utilize research-based strategies including ELL, Economically disadvantaged and minority populations	PBPA Staff	Improved Student Achievement	Ongoing
3	Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].	Provide parents with resource information obtained through non-school businesses and organizations.	PBPASTaff	Improved Student Achievement	Ongoing

Upload Evidence of Input from Parents

Upload evidence of parent input in the development of the plan.

Upload Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload an electronic version of the Parent-School Compact.

Upload Evidence of Parent Involvement in Development of Parent-School Compact

Note: As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a parent-school compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Upload evidence of parent input in the development of the compact.

Evaluation of the previous year's Parental Involvement Plan

Building Capacity Summary

Provide a summary of activities provided during the previous school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Staff Training Summary

Provide a summary of the professional development activities provided by the school during the previous school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

count	Content and Type of Activity	Number of Activities	Number of Participants	Anticipated Impact on Student Achievement
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Barriers

Describe the barriers that hindered participation by parents during the previous school year in parental involvement activities. Include the steps the school will take during the upcoming school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

count	Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
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Best Practices (Optional)

Describe the parental involvement activity/strategy the school implemented during the previous school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

count	Content/Purpose	Description of the Activity
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