

## 2015-2016 School Parental Involvement Policy/Plan

School: \_\_\_\_\_

LEA: \_\_\_\_\_

In support of strengthening student academic achievement, each school that receives Title I, Part A funds must develop jointly with, agree on with, and distribute to, parents of participating children a written parental involvement policy that contains information required by section 1118(b)(1) of the Elementary and Secondary Education Act (ESEA). The policy establishes the expectations for parental involvement and describes how the school will implement a number of specific parental involvement activities, and is incorporated into the schoolwide Title I / School Improvement Plan submitted to the Florida Department of Education (FDOE) as required in Section 1114(b)(2) of ESEA.

### Assurances

Innovations agrees to:

- Be governed by the statutory definition of parental involvement, and will carry out programs, activities, and procedures in accordance with the definition outlined in Section 9101(32), ESEA;
- Involve the parents of children served in Title I, Part A in decisions about how Title I, Part A funds reserved for parental involvement are spent [Section 1118(a)(3)(B)];
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parental involvement policy and the joint development of the schoolwide program plan under section 1114(b)(2) [Section 1118(c)(3)];
- Jointly develop/revise with parents the school parental involvement policy and distribute it to parents of participating children and make available the parental involvement plan to the local community [Section 1118(b)(1)];
- Use the findings of the parental involvement policy review to design strategies for more effective parental involvement, and to revise, if necessary, the school's parental involvement policy [Section 1118(a)(2)(E)];
- Inform parents and parental organizations of the purpose and existence of the Parental Information and Resource Centers (PIRC) in Florida, i.e., PIRC of Family Network on Disabilities in Florida (FND) and PIRC at University of South Florida (USF) [Section 1118(g)];
- If the plan for Title I, Part A, developed under Section 1112, is not satisfactory to the parents of participating children, the school will submit parent comments with the plan when the school submits the plan to the local educational agency [Section 1118(b)(4)];
- Provide to each parent an individual student report about the performance of their child on the state assessment in at least mathematics, language arts, and reading [Section 1111(h)(6)(B)(i)];
- Provide each parent timely notice when their child has been assigned or has been taught for four (4) or more consecutive weeks by a teacher who is not highly

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qualified within the meaning of the term in 34 CFR Section 200.56 [Section 1111(h)(6)(B)(ii)]; and

- Provide each parent timely notice information regarding their right to request information on the professional qualifications of the student's classroom teachers and paraprofessionals, as described in Section 1111(h)(6)(A) [Section 1111(h)(6)(A)].

**Parental Involvement Mission Statement**

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1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

The Principal, Assistant Principals, Parental Involvement Liaison and Title I committee (which includes parents) meet to plan, write, review and implement the Title I programs and the Parental Involvement Plan (PIP) at Piedmont Lake Middle. Parents are invited to join the committee and staff members are assigned to the committee. Minutes are recorded at each Title I meeting and shared with the public via our website. A Title I open house is held early in the year to inform parents on how they can become involved in the development of the plan. Flyers, phone message and monthly newsletter articles are used to notify parents of activities in which they can participate throughout the year.

2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].

Program	Coordination
IDEA	The education of children with disabilities can be made more effective by strengthening the role and responsibility of parents and ensuring that families have meaningful opportunities to participate in the education of their children at school and at home. The school will utilize these programs to increase parental involvement.
Migrant	The education of children from migrant families can be made more effective by strengthening the role and responsibility of parents and ensuring that families have meaningful opportunities to participate in the

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	education of their children at school and at home. Piedmont Lakes will integrate the Migrant Federal Program to help increase parent involvement.
ELL (Title II)	The education of English language learners can be made more effective by strengthening the role and responsibility of parents and ensuring that families have meaningful opportunities to participate in the education of their children at school and at home. We implement Title II programs into the school to achieve greater involvement from parents.
McKinney-Vento (Title X)	The education of English language learners can be made more effective by strengthening the role and responsibility of parents and ensuring that families have meaningful opportunities to participate in the education of their children at school and at home.

- Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)].

<b>Activity/Task</b>	<b>Person Responsible</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
Open house and Title 1 Meeting date posted on school marquee	Principal	1 week before meeting	Number of participants
Connect Ed Call will be made to all parents informing them of Open House and Title 1 Meeting	Principal	2 days before meeting	Number of participants
Reminder meeting flyer will be sent home via backpack and via electronic newsletter reminding parents of Open House and Title 1 Meeting	Title 1 contact/school secretary	1 day before meeting	Number of participants
Agenda and presentation materials	Title 1 contact	1 week before meeting	Feedback from parents on survey

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developed			
Prepare and print sign in sheets	Title 1 contact	Day of Meeting	Sign in sheets collect valuable parent information

4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].

Parent Conferences: Parent conferences to discuss the progress of students can be scheduled for before school or during teacher planning times (except on days teachers have staff development or PLC meetings) to allow flexibility for parents.

Home visits will be made by staff members in order to meet with those parents who have difficulty coming to the school for a meeting.

A variety of day and evening activities will be held to promote parent involvement. Daytime activities will include, but are not limited to: Bring Your Parent to School Day, Donuts with Dads, Muffins with Moms, and Eat Lunch with Your Child Day. Evening activities will include, but are not limited to: Science and Math Night, FCAT Night, Band Concerts, Bingo for Books, College Night, Meet the Teacher, and Open House.

5. Describe how the school will implement activities that will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their child to improve their child's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].

Content and Type of Activity	Person Responsible	Correlation to Student Achievement	Timeline	Evidence of Effectiveness
Muffins with Moms	Admin team, Title 1 Contact	During this activity there will be a presentation about how parents can better help their children in school. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	May 2016	Sign in Sheets, Parent Surveys

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Donuts with Dads	Admin team, Title 1 Contact	During this activity there will be a presentation about how parents can better help their children in school. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	October 2015	Sign in Sheets, Parent Surveys
College Night	Admin Team, AVID Coordinator, AVID teachers	Parents will be given information on how to help prepare their child for College. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	March 2016	Sign in Sheets, Parent Surveys
AVID Parent Day	Admin Team, AVID Coordinator, AVID teachers	Parents will learn all about the AVID program and how to help their child be more successful in it. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	September 2015	Sign in Sheets, Parent Surveys
Bring Your Parent to School Day	Admin team, Title I Contact	Parents will have an opportunity to shadow their child through all of their classes so parents have a better understanding of how to help their child in each class. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	February 2016	Sign in Sheets, Parent Surveys
Curriculum Night	Admin team and CRT	During this activity, parents will be presented with information about each subject area. This activity will help to build strong parental and community involvement in an attempt to increase students	September 2015	Sign in Sheets, Parent Surveys

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		achievement		
Bingo for Books	Admin team, Title I Contact	During this activity, Monica Washington will speak to parents about Reading Strategies they can use with their children at home. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	November 2015	Sign in Sheets, Parent Surveys
Math and Science Night	Math and science teachers, Principal	Parents will learn how to help their student succeed in math and science classes. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	October 2015	Sign in Sheets, Parent Surveys
PTSA and SAC	Principal and PTSA/SAC officers	At SAC/PTSA meetings, parents get an opportunity to get involved at the school. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	3rd Tuesday Monthly	Sign in Sheets, Parent Surveys
Open House	Admin Team	During Open House, parents get an opportunity to visit their child's teachers and learn about the expectations in each class. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	September 2015	Sign in Sheets, Parent Surveys
Meet the Teacher Night	Admin Team	At Meet the Teacher night, parents have an opportunity to meet their child's teachers and get prepared for the upcoming school year. This activity will help to build strong parental and community involvement in	August 2015	Sign in Sheets, Parent Surveys

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		an attempt to increase students achievement		
Orange Tips/College Readiness Parent Information Night	Guidance	Students and Parents will be given information on how to register and prepare for the SAT. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	October 2015	Sign in Sheets, Parent Surveys
Centers for Autism Parent Trainings	Behavior Specialist	This parent training is aimed at parents with students identified as being in the Autism Spectrum. This activity will help to build strong parental and community involvement in an attempt to increase students achievement	Quarterly	Sign in sheets, Parent Surveys

6. Describe the training the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs, and build ties between parents and schools [Section 1118(e)(3)].

<b>Content and Type of Activity</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>	<b>Evidence of Effectiveness</b>
District Parental Involvement Modules	Title 1 Contact	Teachers will be able to better involve their students' parents in the learning process.	Ongoing	Volunteer evaluations, parent surveys, student scores

7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their child [Section 1118 (e)(4)].

Piedmont Lakes Middle School has a "Parent Corner" in our front office that contains a bulletin board containing information on upcoming events and resources parents can utilize to aid in the education of their children.

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8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:

- Timely information about the Title I programs [Section 1118(c)(4)(A)];
- Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)];
- If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children [Section 1118(c)(4)(C)]; and
- If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].

PLMS Facebook Page will be update by the Media Specialist and other staff members.

An electronic newsletter is sent out each Sunday evening with information about curriculum, upcoming events, and assessments.

PLMS website will be updated regularly by the technology representative with information to keep parents abreast of events and important information.

Parent conferences can be scheduled before school or during a teacher's planning time.

The school will provide extended Media Center Hours for the students to use so that students can work on homework or use computers that may otherwise not be available at home.

The school will provide tutoring for students before or afterschool to assist students in classes making it easier for parents to help their children at home.

9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the school plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].

The school will inform parents of curriculum, assessments, meetings, student progress, proficiency levels, and Title 1 programs throughout the school year. The monthly school letter will inform parents of any new information and remind them of information that has already been sent home. The documents will be translated into other languages as necessary. The following is a list of different ways we will inform parents of curriculum, assessments, meetings, student progress, proficiency levels, Title 1 Programs, and all other activities occurring at school:

Student Planner

School Website

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**LEA:** \_\_\_\_\_

ProgressBook Forms requiring Parental Signatures  Email  Connect Ed Calls  Compact signed at each parent conference  School Facebook Page
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**Discretionary School Level Parental Involvement Policy Components**

Check here if the school does not plan to implement the discretionary activities.

Check all activities the school plans to implement:

- Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training [Section 1118(e)(6)];
- Providing necessary literacy training for parents from Title I, Part A funds, if the school has exhausted all other reasonably available sources of funding for that training [Section 1118(e)(7)];
- Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions [Section 1118(e)(8)];
- Training parents to enhance the involvement of other parents [Section 1118(e)(9)] ;
- Maximizing parental involvement and participation in their children’s education by arranging school meetings at a variety of times, or conducting in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend those conferences at school [Section 1118(e)(10)];
- Adopting and implementing model approaches to improving parental involvement [Section 1118(e)(11)]; and
- Developing appropriate roles for community-based organizations and businesses, including faith-based organizations, in parental involvement activities [Section 1118(e)(13)].

10. Describe how each discretionary activity checked above will be implemented.

<b>Activity</b>	<b>Description of Implementation Strategy</b>	<b>Person Responsible</b>	<b>Correlation to Student Achievement</b>	<b>Timeline</b>
In-home conferences	School will send the MTSS Coach/Guidance Chair to parents homes for in-home conferences.	MTSS/Guidance	Attendance of Parent conferences is linked to increase student	Continuous

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School: \_\_\_\_\_

LEA: \_\_\_\_\_

			achievement	
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**School-Parent Compact:**

As a component of the school-level parental involvement policy/plan, each school shall jointly develop, with parents for all children served under this part, a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement Section 1118(d)].

Provide a copy of the School-Parent Compact and evidence of parent input in the development of the compact.

**Adoption**

The parental involvement policy/plan has been developed jointly with, and agreed on with, parents of children participating in Title I, Part A programs, as evidenced by .

This policy/plan was adopted by the school on mm/dd/yy and will be in effect for the period of mm/dd/yy. The school will distribute this policy to all parents of participating Title I, Part A children on or before mm/dd/yy.

\_\_\_\_\_  
(Signature of Authorized Representative)

\_\_\_\_\_  
(Date)

Provide evidence that this policy/plan has been developed with the input from parents and based on the review of the 2014-15 PIP.

## Review of 2014-2015 School Parental Involvement Policy/Plan

1. Provide a summary of activities provided during the 2014-2015 school year that were designed to build the capacity of parents to help their children [Section 1118 (e)(1-2)]. Include participation data on the Title I annual meeting.

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Meet the Teacher	1	845	During Meet the teacher, parents get an opportunity to visit their child's teachers and learn about the expectations in each class.
Curriculum Night	1	416	During this activity, parents were presented with information about each subject area.
Donuts with Dad	1	102	During this activity there was a presentation about the impact fathers have on their child's education.
Centers for Autism Parent Training	4	40	This parent training was aimed at parents with students identified as being in the Autism Spectrum.
Bingo for Books	1	104	During this activity, Monica Washington spoke to parents about Reading Strategies they can use with their children at home.
AVID Parent Night	2	170	Parents learned all about the AVID program and how to help their child be more successful in it.
Bring Your Parent to School Day	1	196	Parents were able to shadow their children through the first three class periods of the day and learn more about the curriculum.
College Night	1	472	Parents learned how to help their child prepare for college.
Eat Lunch with Your Child Day	1	140	Students and parents learned about the new FSA and EOC exams.
Muffins with Mom	1	70	Parents were given a book entitled "The Learning Habit" and a brief presentation about the content of the book was provided.

2. Provide a summary of the professional development activities provided by the school during the 2014-2015 school year to educate staff on the value and utility of contributions of parents; how to reach out to, communicate with, and work with parents as equal partners; the implementation and coordination of parent programs; and how to build ties between parents and the school [Section 1118 (e)(3)].

Content and Type of Activity	Number of Activities	Number of Participants	Correlation to Student Achievement
Parental Involvement Modules 1,2,3,4	4	70 staff members	Trains teachers on how to get parents more involved in the education of their

## Review of 2014-2015 School Parental Involvement Policy/Plan

			children.
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3. Describe the barriers that hindered participation by parents during the 2014-2015 school year in parental involvement activities. Include the steps the school will take to during the 2015-2016 school year to overcome the barriers (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background) [Section 1118(a)(E)].

Barrier (Including the Specific Subgroup)	Steps the School will Take to Overcome
Parent Work Schedules Communication Multiple kids at multiple schools Extracurricular activity schedule conflicts Having small children/child care	Schedule events at a variety of times Several avenues of communication to parents Providing child care

4. Describe the parental involvement activity/strategy implemented during the 2014-2015 school year that the school considers the most effective. This information may be shared with other LEAs and schools as a best practice. (Optional)

Content/Purpose	Description of the Activity
Meet the Teacher	Parents are able to meet their child's teacher.

# Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

School Name: \_\_\_\_\_

Reviewer: \_\_\_\_\_ Review Date: \_\_\_\_\_

Policy/Plan Components	YES	NO
<b>2014-2015 Plan Review</b>		
Was evidence adequate to demonstrate that the PIP was developed jointly with and agreed upon by parents of children participating in Title I programs?		
Is the PIP written in an understandable format and provided in a language parents can understand?		
Were revisions/updates to the plan made based upon the review of the 2014-2015 plan? Did the school address the barriers identified in the review?		
<b>LEA Policy Mission Statement</b>		
Mission statements are written concisely, free of jargon, and parent-friendly and inspire stakeholders to be involved and supportive of the program. Strong mission statements include: <ul style="list-style-type: none"> <li>• Explanation of the purpose of the parental involvement program;</li> <li>• Description of what will be done; and</li> <li>• Description of the beliefs or values of the LEA.</li> </ul>		
<b>1. Describe how the school will involve parents in an organized, ongoing, and timely manner, in the planning, review, and improvement of Title I programs including involvement in the decisions regarding how funds for parental involvement will be used [Sections 1118(c)(3), 1114(b)(2), and 1118(a)(2)(B)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].</b>		
Strong responses include: <ul style="list-style-type: none"> <li>• Identification of the group responsible for the planning, review, and improvement of the Title I program;</li> <li>• Description of the procedures selecting members of the group;</li> <li>• Explanation of how input from parents will be documented; and</li> <li>• Description of the process for schools to involve parents in the development of the required plans; and</li> <li>• Includes information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].</li> </ul>		
<b>2. Describe how the school will coordinate and integrate parental involvement programs and activities that teach parents how to help their children at home to the extent feasible and appropriate (including but not limited to other federal programs such as: Head Start, Early Reading First, Even Start, Home Instruction Programs for Preschool Youngsters, the Parents as Teachers Program, public preschool, Title I, Part C, Title II, Title III, Title IV, and Title VI) [Section 1118(e)(4)].</b>		
Strong responses include: <ul style="list-style-type: none"> <li>• Identification of the specific federal program; and</li> <li>• Description of how the programs were coordinated.</li> </ul>		

## Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p><b>3. Describe the specific steps the school will take to conduct an annual meeting designed to inform parents of participating children about the school's Title I program, the nature of the Title I program (schoolwide or targeted assistance), Adequately Yearly Progress, school choice, supplemental education services, and the rights of parents. Include timeline, persons responsible, and evidence the school will use to demonstrate the effectiveness of the activity [Section 1118(c)(1)]</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Identification of specific activities or tasks;</li> <li>• Identification of the person(s) responsible for completing the task;</li> <li>• Reasonable and realistic timelines; and</li> <li>• Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.</li> </ul>		
<p><b>4. Describe how the school will offer a flexible number of meetings, such as meetings in the morning or evening, and may provide with Title I funds, transportation, child care, or home visits, as such services related to parental involvement [Section 1118(c)(2)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Description of the process the school will use to ensure that workshops/meetings are offered at a flexible times; and</li> <li>• Specific examples of the flexible schedule offered to parents.</li> </ul>		
<p><b>5. Describe how the school will implement activities which will build the capacity for strong parental involvement, in order to ensure effective involvement of parents and to support a partnership among the school involved, parents, and the community to improve student academic achievement [Section 1118(e)]. Describe the actions the school will take to provide materials and training to help parents work with their children to improve their children's academic achievement [Section 1118(e)(2)]. Include information on how the school will provide other reasonable support for parental involvement activities under section 1118 as parents may request [Section 1118(e)(14)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Content and type of activity including the following: <ul style="list-style-type: none"> <li>• The state's academic content standards and State student academic achievement standards,</li> <li>• State and local academic assessments including alternative assessments,</li> <li>• Parental involvement requirements of Section 1118, and</li> <li>• How to monitor their child's progress and work with educators to improve the achievement of their child.</li> </ul> </li> <li>• Identification of person(s) responsible;</li> <li>• Reasonable and realistic proposed timelines;</li> <li>• Correlation to student academic achievement; and</li> <li>• Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.</li> </ul>		

## Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p><b>6. Describe the training for staff the school will provide to educate the teachers, pupil services personnel, principals, and other staff in how to reach out to, communicate with, and work with parents as equal partners, in the value and utility of contributions of parents, and in how to implement and coordinate parent programs and build ties between parents and schools [Section 1118(e)(3)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Content and type of activity including the following: <ul style="list-style-type: none"> <li>○ Value of parental involvement,</li> <li>○ Communicating and working with parents,</li> <li>○ Implementation and coordination of parental involvement program,</li> <li>○ Building ties between home and school, and</li> <li>○ Cultural sensitivity;</li> </ul> </li> <li>• Specific correlation to student achievement;</li> <li>• Reasonable and realistic timelines; and</li> <li>• Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.</li> </ul>		
<p><b>7. Describe the other activities, such as parent resource centers, the school will conduct to encourage and support parents in more fully participating in the education of their children [Section 1118 (e)(4)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Identification of the type of activity;</li> <li>• Specific steps necessary to implement this activity;</li> <li>• Person(s) responsible;</li> <li>• Timeline; and</li> <li>• Description of the evidence the school will use to demonstrate the effectiveness and/or completion of the activity/task.</li> </ul>		
<p><b>8. Describe how the school will provide parents of participating children the following [Section 1118(c)(4)]:</b></p> <ul style="list-style-type: none"> <li>• Timely information about the Title I programs [Section 1118(c)(4)(A)];</li> <li>• Description and explanation of the curriculum at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet [Section 1118(c)(4)(B)]; and</li> <li>• If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children[Section 1118(c)(4)(C)].</li> </ul> <p><b>Note: If the schoolwide program plan under Section 1114 (b)(2) is not satisfactory to the parents of participating children, the school will also submit the parents' comments on the plan that will be available to the local education agency [Section 1118(c)(5)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Process for providing information to parents;</li> <li>• Dissemination methods;</li> <li>• Reasonable and realistic timelines for specific parent notifications; and</li> <li>• Description of how the school will monitor that the information was provided.</li> </ul>		

## Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p><b>9. Describe how the school will provide full opportunities for participation in parental involvement activities for all parents (including parents with limited English proficiency, disabilities, and migratory children). Include how the LEA plans to share information related to school and parent programs, meetings, school reports, and other activities in an understandable and uniform format and to the extent practical, in a language parents can understand [Section 1118(e)(5) and 1118(f)].</b></p>		
<p>Strong responses include:</p> <ul style="list-style-type: none"> <li>• Process for translating information into a parent’s native language;</li> <li>• Description of how the school will ensure that parents with disabilities have access to parental involvement activities and/or services;</li> <li>• Description of how the school will ensure that information is available to parents considering the fluctuating student populations;</li> <li>• Specific languages that information will be routinely provided; and</li> <li>• Process the school will use to monitor the dissemination of information to parents.</li> </ul>		
<p><b>10. Describe how each discretionary activity checked will be implemented.</b></p>		
<p><b>Strong Responses Include:</b></p> <ul style="list-style-type: none"> <li>• Content and type of activity including the following: <ul style="list-style-type: none"> <li>○ Involve parents in the development of staff training,</li> <li>○ Provide literacy training,</li> <li>○ Pay reasonable and necessary expenses to conduct parental involvement activities,</li> <li>○ Train parents to help other parents,</li> <li>○ Maximizing parent participation,</li> <li>○ Adopt and implement model parental involvement programs, or</li> <li>○ Develop roles for community organizations and/or businesses in parental involvement activities;</li> </ul> </li> <li>• Description of the implementation strategy;</li> <li>• Identification of person(s) responsible;</li> <li>• Correlation to student academic achievement; and</li> <li>• Reasonable and realistic timelines.</li> </ul>		
<p><b>School-Parent Compact</b></p>		
<p><b>School-Parent Compact must include the following components:</b></p> <ul style="list-style-type: none"> <li>• Description of the school’s responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables children to meet the State’s student academic achievement standards;</li> <li>• Identification of ways parents will be responsible for supporting their children’s learning (for example, monitoring attendance, homework completion, or television watching; volunteering in their child’s classroom; and participating as appropriate in decisions relating to the education of their children and positive use of extracurricular time); and</li> <li>• Highlight the importance of communication between teachers and</li> </ul>		

## Review Rubric for 2014-2015 School Parental Involvement Policy/Plan

<p>parents on an ongoing basis through, at a minimum—</p> <ul style="list-style-type: none"> <li>○ Parent-teacher conferences in elementary schools, at least annually, during which the compact will be discussed as it relates to the individual child’s achievement;</li> <li>○ Frequent reports to parents on their child’s progress; and</li> <li>○ Reasonable access to staff, opportunities to volunteer and participate in their child’s class, and observation of classroom activities; and</li> </ul> <ul style="list-style-type: none"> <li>● Evidence that parents were involved in the development/revisions to the compact [Section 1118(d), ESEA].</li> </ul>		
<b>Review of the 2010-2011 Policy/Plan</b>		
<p>Did the school include a copy of the review of the 2010-2011 policy/plan?</p>		
<p>Did the review include all required components?</p> <ul style="list-style-type: none"> <li>● A summary of the results of the activities conducted for parents;</li> <li>● A summary of the staff training activities;</li> <li>● Identification of barrier which hindered participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background); and</li> <li>● Description of how the school will use the information gathered from the review to design strategies for more effective parental involvement policies.</li> </ul>		

**Additional Comments or Concerns:**

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